

REVENUE REPORT

FUND : 580 ADMINISTRATIVE FUND

SUBOBJ	REVENUE DETAIL	FY06 ACTUAL REVENUE	FY07 ACTUAL REVENUE	FY08 CURRENT BUDGET	FY08 PROJECTED BUDGET	FY09 RECOMMENDED BUDGET
CHARACTER: 34 CHARGES FOR SERVICES						
341241	GRAPHICS/TYPESETTING REVENUE	139,280	132,545	125,347	100,080	142,724
341280	ADMIN COST MAIL & COURIER SERVICE	168,620	161,371	168,720	168,912	130,065
341281	DUPL REV-SALE OF CITY ZONING CODE BOOKS	1,541	704	1,550	264	2,550
341282	CENTRAL MAILROOM REVENUE	401,413	447,327	424,668	415,595	314,356
341288	DUPLICATION REVENUE-OUTSIDE	3,456	1,774	1,680	680	2,680
CHARACTER 34	SUBTOTAL	714,310	743,721	721,965	685,531	592,375
CHARACTER: 36 MISCELLANEOUS REVENUES						
361110	INT EARNG-POOLED CASH	5,843	6,271	4,000	6,257	4,000
369999	TRF FR FUND BALANCE					16,500
CHARACTER 36	SUBTOTAL	5,843	6,271	4,000	6,257	20,500
FUND	580 SUBTOTAL	720,153	749,992	725,965	691,788	612,875

DEPARTMENT EXPENDITURES

SUBFUND : 581 ADMIN FUND-OPERATIONS
 DEPT : AS CENTRAL SERVICES - HR
 CHARACTER:01 PERSONAL SERVICES

SUBOBJ	EXPENDITURE DETAIL	FY06 ACTUAL EXPENDITURE	FY07 ACTUAL EXPENDITURE	FY08 CURRENT BUDGET	FY08 PROJECTED BUDGET	FY09 RECOMMENDED BUDGET
01201	REGULAR SALARIES & WAGES	178,912	189,992	177,157	158,642	180,703
01202	TERMINAL LEAVE	9,553				
01203	LONGEVITY AWARDS	3,729	3,208	3,166	956	3,250
01210	HOLIDAY PAY	171				
01211	FLOATING HOLIDAY	371	683			
01212	ANNUAL LEAVE	9,175	9,034			
01213	SICK LEAVE	8,499	6,092			
01230	PAY ADJUSTMENTS			2,282		5,430
01231	RESERVE FOR VACANCIES			-4,060		-3,620
01502	SICK & ANNUAL LEAVE ACCRUAL	-4,454	8,159			
02101	FICA MATCH	8,747	8,274	6,903	6,230	7,003
02110	1.45% MEDICARE MATCH	2,046	1,935	1,614	1,456	1,637
02200	RETIREMENT CONTRIB	10,365	15,237	11,514	11,038	10,284
02300	LIFE INS	729	910	794	662	687
02301	ACCIDENTAL D&D INS	148	174	238	132	238
02302	EMPLOYEE HEALTH INS	21,465	26,204	21,028	20,026	17,138
02303	LONG-TERM DISABILITY INS	219	231	349	196	324
02400	WORKERS COMP	794	5	27	25	221
02500	UNEMPLOYMENT COMP	201	209	108	104	178
CHARACTER 01	SUBTOTAL	250,670	270,347	221,120	199,467	223,473
CHARACTER:03	OPERATING EXPENSES					
03401	OTHER-CONTRACTUAL SVC	2,034	1,485	1,500	1,490	1,500
04001	MOTOR POOL RENTAL	5,871	5,926	5,329	4,915	5,133
04100	COMMUNICATION SVC	1,054	890	1,100	1,000	1,000
04103	POSTAGE-OUTSIDE-TRANSPORTATION	391,760	429,639	458,892	430,014	322,708
04104	POSTAGE-INDIRECT COSTS-TRANSPORTATION	2,226	2,220	2,220	2,220	1,495
04400	RENT	426				
04502	INTERDEPT-PREMIUM COSTS-INS	218	291	165	146	169
04600	REPAIR & MAINT-OUTSIDE	3,223	371	1,000	613	1,000
04701	COPY SVC			4		
04902	BAD DEBT EXPENSE		197			
04924	PARKING DEPT-INTERDEPT CHARGES	120	120	120	120	120
04932	COST ALLOCATION-GENERAL FUND SVC	37,123	39,777	39,778	39,778	39,777
05205	TOOLS & MINOR EQUIP		422			
CHARACTER 03	SUBTOTAL	444,055	481,338	510,108	480,296	372,902

DEPARTMENT EXPENDITURES

SUBFUND : 581 ADMIN FUND-OPERATIONS
 DEPT : AS CENTRAL SERVICES - HR
 CHARACTER: 06 CAPITAL OUTLAY

SUBOBJ	EXPENDITURE DETAIL	FY06 ACTUAL EXPENDITURE	FY07 ACTUAL EXPENDITURE	FY08 CURRENT BUDGET	FY08 PROJECTED BUDGET	FY09 RECOMMENDED BUDGET
06401	MACHINERY & EQUIP		18,533			16,500
CHARACTER 06	SUBTOTAL		18,533			16,500
DEPT AS	SUBTOTAL	694,725	770,218	731,228	679,763	612,875

SALARY DETAIL

SUBFUND :581 ADMIN FUND-OPERATIONS
 DEPT :AS CENTRAL SERVICES - HR

NUMBER OF POSITIONS		TITLE	CODE	GRADE	AMOUNT
FULL-TIME					
	1.0	MAILROOM SUPERVISOR	003500	S06	36,544
	1.0	CENTRAL SERVICES COORDINATOR	000708	S13	69,514
	1.0	OFFICE SUPPORT SPECIALIST II	000200	018	27,075
	1.0	GRAPHICS ARTIST I	000691	024	47,570
FULL-TIME SUBTOTAL		4.0			180,703
DEPT AS SUBTOTAL		4.0			180,703
PAY ADJUSTMENTS/RESERVE FOR VACANCIES					1,810
DEPT AS TOTAL		4.0			182,513