



# CITY OF TAMPA

## REQUEST FOR PROPOSAL COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM THIRTIETH ENTITLEMENT PERIOD-PUBLIC SERVICE

### I. INTRODUCTION

The City of Tampa solicits the submission of project proposals for funding consideration under the City of Tampa's Community Development Block Grant (CDBG) Program, Thirtieth Entitlement Period (October 1, 2004 through September 30, 2005). The CDBG program is funded by the U. S. Department of Housing and Urban Development (HUD). Through this program, HUD provides a grant to the City to fund a variety of projects which aid in the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

### II. SUBMISSION INFORMATION

#### A. General Instructions

For funding consideration, all projects must meet the general CDBG eligibility requirements identified in Section V. Agencies and organizations responding to this RFP must complete the attached funding application. A separate application must be submitted for each project. **The original and three copies (4 total) of the completed application must be submitted to:**

**City of Tampa  
Department of Revenue and Finance, Budget Office  
306 East Jackson Street, 8 East  
Tampa, FL 33602**

**APPLICATIONS MUST BE RECEIVED BY 5:00 P.M. ON THURSDAY, MARCH 18, 2004.** The application must be **typed** (not handwritten). Staple or paperclip all documents (no binding). The original shall have signatures in blue ink. Incomplete applications or applications submitted after the published deadline may not be considered. Once submitted, no proposal may be amended, unless the amendment has been requested by the City. The City, at its sole and absolute discretion, with or without cause, and without liability of any kind to any Applicant, reserves the right to accept or reject any and/or all proposals either in whole or in part, waive any informalities or irregularities of any proposals, cancel this RFP at any time and/or take any action in the best interest of the City. The City's decision in all matters shall be final. The City reserves the right to contact an applicant if additional information is required. Should you require additional proposal forms, information regarding the regulations governing the CDBG Program, or information concerning the program, please contact Ms. Barbara Barkhurst at 274-8111.

#### B. Public Meeting

A public meeting will be held on **Thursday, March 25, 2004 at 5:30 p.m. in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.** The purpose of this meeting is to provide information regarding Fiscal Year 2004/2005 CDBG Program and funds available.