

V. ORGANIZATION ELIGIBILITY CRITERIA

Organizations receiving CDBG funds must meet the following requirements:

1. Organization must be located inside the City of Tampa or provide services within the City.
2. Organization must be a public organization or a private non-profit organization with an IRS 501 (c) designation.
3. Organization must have been in business at least two years.

VI. CRITERIA FOR EVALUATION OF PROPOSALS AND SCHEDULE

Proposals for the FY2004-2005 CDBG Program will be evaluated and selected based on the following criteria and point system. Detailed criteria and point information can be found on pages 9-13.

CRITERIA	MAXIMUM POINTS
Project Abstract	2
Project Summary	3
Demonstrated Need	25
Project Description	15
Ability to Meet Consolidated Plan Priorities*	5
Financial Feasibility	10
Readiness to Implement	15
Demonstrated Experience and Capacity	10
Funding Sources (Financial Records)	5
Budget	10
TOTAL POINTS	100

*Consolidated Plan Priorities are located on pages 14-16 or at: City Clerk's Office, City Hall, 3rd Floor, 315 E. Kennedy Blvd., and Tampa-Hillsborough County Public Library System, 900 N. Ashley Street, and http://www.tampagov.net/dept_Budget/2003_Five_Year_Consolidated_Plan/index.asp.

SCHEDULE OF FISCAL YEAR 2004-2005 CDBG PROGRAM AND APPLICATION PROCESS	TENTATIVE TIME FRAME**
Request for Proposal (RFP) Issued	February 10, 2004
RFP Submission Deadline. LATE APPLICATIONS MAY NOT BE ACCEPTED.	March 18, 2004
Public Hearing for Pre-Development of Action Plan	March 25, 2004
Proposal Review & Recommendations	March-May 2004
Public Hearing on Recommended FY04/05 CDBG Program	July 22, 2004
City Council Approval of Proposed FY04/05 CDBG Program	August 5, 2004
Submission of FY04/05 CDBG Program Application to HUD	August 15, 2004
Fiscal Year 2004/2005 begins. Contract period from October 1, 2004 to September 30, 2005	October 1, 2004

****All dates are subject to change.**