

## F. Ethics Ordinance

Applicants shall comply with all applicable governmental and City rules and regulations including the City's Ethics Code, which may be requested by calling the Office of the City Clerk at 813-274-8397. Moreover, each applicant responding to this Request for Proposal acknowledges and understands that the City's Charter and Ethics Code prohibit any City employee from receiving any substantial benefit or profit out of any contract or obligation entered into with the City, or from having any direct or indirect financial interest in effecting any such contract obligation. The applicant shall ensure that no City employee receives any such benefit or interest as a result of the award of this Request for Proposal.

## IV. GENERAL ELIGIBILITY REQUIREMENTS

### A. National Objectives

In order to be eligible for assistance, activities must meet one of the following three national objectives:

1. to primarily benefit low and moderate-income persons (For an area benefit activity, the project must have a direct impact on selected census tracts with not less than 51% concentrations of low and moderate-income residents)
2. to aid in the prevention or elimination of slums and blighted areas
3. to meet urgent community needs (usually the result of a natural disaster)

More detailed information on Eligible Activities and National Objectives can be found in the *Guide to National Objectives and Eligible Activities for Entitlement Communities* handbook. This document can be found on the U. S. Department of Housing and Urban Development web site at the following address: <http://www.oup.org/about/cdbgpguide.html>.

### B. Eligible CDBG Activities

- **Acquisition** of real property for a public purpose,
- **Disposition** of real property acquired with CDBG funds,
- **Public Facilities and Improvements** includes acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements (except for building for the general conduct of government),
- **Clearance, demolition, and removal** of building and improvements,
- **Interim Assistance** includes certain activities (clean-up and repairs) in deteriorating areas where permanent improvements will be carried out at a later date,
- **Relocation payments** and assistance for persons temporarily or permanently displaced by CDBG activities,
- **Removal of Architectural Barriers** for projects that enhance the mobility and access of elderly or handicapped persons to public or privately owned buildings or facilities,
- **Utilities** for distribution lines of privately owned utilities,

- **Rehabilitation and Preservation** activities including privately owned buildings; low income public housing, publicly owned residential and non-residential buildings (except buildings for the general conduct of government) code enforcement, historic preservation,
- **Public Service** activities such as labor, supplies, materials that are a new service or a quantifiable increase in the level of a service,
- **Special Economic Development Activities** such as construction loan, new equipment, building improvements, or other assistance to or on behalf of private for profit businesses, if necessary or appropriate to carry out economic development projects,
- **Special Activities by Subrecipients** (neighborhood based nonprofits, small business investment companies, or local development corporations) for neighborhood revitalization, community economic development, or energy conservation projects, and
- **Planning and Capacity Building** activities that include comprehensive planning, community development planning, housing, land use, economic development, recreation, energy, floodplain management, transportation, capital improvements, environmental studies. Implementation programs for these plans, assessment, goals, and progress evaluation are also eligible.

#### **C. Ineligible Activities**

- Funds spent on buildings for the general conduct of government, except for the removal of architectural barriers.
- General government expenses.
- Political activities.
- Purchase of equipment is generally ineligible.
- Furnishings and personal property are generally ineligible.
- Impact fees associated with construction activities.
- Maintenance and operating expenses without providing a service is ineligible.

#### **D. Federal Requirements**

Selected agencies must comply with the requirements of the Community Development Block Grant Entitlement Program Regulations, Section 24 CFR 570. Please refer to the Attachment “Applicable Laws, Rules and Regulations for HUD Programs,” for additional federal requirements pertaining to CDBG funded activities. During the performance of the proposed activity the Applicant must agree to comply with all laws, rules, regulations, notices, amendments and orders listed in the Attachment. Not all apply based on the amount of the award. A Subrecipient Workshop will be held to review these regulations. It is required that each agency awarded federal funds attends the Workshop.