

Construction Services News

Top Twenty List of Commonly Missed Plan Information

Avoid commonly missed information and expedite your review time.

The Construction Services Division has developed a list of the most common information missed on submitted plans. When preparing to submit your construction project plans, please review this list to ensure these key pieces of information are included in order to prevent any processing delays.

1. A/C Unit Locations
2. Accessibility Details (ramps, curbs)
3. Building height, area, number of floors, construction type
4. Disabled parking and signage details (FDOT standard)
5. Driveway Details
6. Erosion and sediment control locations and types
7. Existing and proposed square footages of buildings
8. Existing and proposed use of structures
9. Existing use of adjacent properties
10. Finished floor elevation relative to the center line (CL) of street
11. Flood zone floor and A/C equipment elevations relative to BFE (Base Floor Elevation)
12. Irrigation System Notes
13. Landscaping and sidewalk specifications and site locations
14. Off-site tree locations, sizes, and species
15. Parking calculations and space identification and dimensions
16. Perimeter drainage information (collection and conveyance)
17. Planned Development (PD) approved plans
18. Solid waste disposal information (dumpster location)
19. Tree barricade and root pruning details and locations
20. Water, fire line, and sewer commitment letters

For further information, please visit us on the web at www.tampagov.net/permits.



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