

City of Tampa
DPW - Parking Division
On-Street Parking Audit 03-21
Risk Analysis Work Sheet

Risk	Control	Control In Place	Risk Assessment	Obj
Loss of revenue due to issuance of permits to unauthorized vendors.	Administrative personnel receive requests and log permit issuance. Additionally, approval must be obtained from Manager; however, types of allowable vendors are clearly delineated in procedure form.	Yes / No	Medium	
Loss of revenue due to issuance of "reserved" bags improperly.	Bags have expiration, but no control number. Access is not very restrictive.	No	High	
Loss of revenue due to non-collection of operable meters.	All of the current "routes" are not written with specific street delineations. Missed collections, while slight, is probable. Focus has been on ensuring high volume meters are consistently collected.	Yes / No	Medium	
Loss of revenue due to misappropriation of coins collected in meters.	The coins are secured in canisters and only those exposed in the meter housing due to spillage are accessible to the collectors. The value of exposed coins is minimal. When the collectors return to the "money room" - there are always at least two people present. Bulk of coins also makes theft impractical. Additionally, the bags are weighed, recorded and re-verified.	Yes	Low	