

City of Tampa
TPD - Law Enforcement Trust Fund Audit 99-03
Risk Analysis Work Sheet
January 25, 2000

<u>Risk</u>	<u>Control</u>	<u>Control In Place</u>	<u>Assessment</u>
Inability to obtain possession under 14-27 Ordinance due to improper notification to owner.	Requirement to provide notice is incumbent upon arresting officer. If there has been improper training of the officer, this becomes highly probable.	Yes	Low
Inability to obtain possession due to untimely hearing.	Little to no control in place to ensure timeliness. The Unit has experienced problems in the timely mail delivery of notices from the individual requesting a hearing.	No	High
Inability to obtain possession due to unauthorized release of hold.	Current practice is for the Impound Lot to base the release on notification from the Unit. This is performed over the telephone.	Yes / No	Medium
Inability to obtain possession due to improperly prepared case, caused by insufficient documentation.	The Unit must have all applicable documentation (to include supplement reports) in order to assess the case. This has been a problem.	Yes / No	Medium
Liability to the City due to improper seizure.	Requirement to provide notice is incumbent upon arresting officer. If there has been improper training of the officer, this becomes highly probable.	Yes / No	Medium
Liability to the City due to improper use of LETF funds.	All expenditures must be approved by the Chief of Police .	Yes / No	Low to Medium