

City of Tampa
TPD - Gasoline Credit Card Program Audit 02-02
Risk Analysis Work Sheet

Risk	Control	Control In Place	Assessment
Misuse of credit card for non-City business.	None; the Internal Affairs Division is planning to monitor, but no reports or other information is currently reviewed.	No	High
Fraudulent use by unauthorized person.	None; the Internal Affairs Division is planning to monitor, but no reports or other information is currently reviewed.	No	High
Payments for credit cards were not valid.	Fiscal Bureau has assigned the responsibility for ensuring accuracy of credit card billings to various areas - districts or admin. However, there is no review by Fiscal to ensure they are matching the receipts to the reports.	Yes / No	Medium