



**ADMINISTRATIVE EXTENSION OF TIME FOR PROPERTIES
POSTED BY THE CITY OF TAMPA FOR SUSPENSION OF ALCOHOLIC
BEVERAGE SALES**

Per Section 27-523, "Within sixty (60) consecutive days of the date that the property was posted (the "posting period"), the property owner or the holder of the alcoholic beverage license shall either produce evidence of sales of resumption or request an administrative extension. If the property owner or the holder of the alcoholic beverage license does not provide any evidence or request the administrative extension within the posting period, that shall constitute the clear intention to abandon the sales of alcoholic beverages and the approval for said sales shall expire."

Statement requesting Administrative Extension of Time:

I, _____, the undersigned

(Pick one)

- property owner
- alcoholic beverage license holder
- designated agent (must submit "authorized agent" form concurrently with this statement)

hereby state that alcoholic beverages sales located at _____ have not ceased sales for sixty (60) consecutive days and I am requesting an administrative extension of time for the following reason and have provided the required documentation:

- Potential ownership change of real property or business. Documentation: a copy of the listing or the current sales contract that clearly states the proposed date of the closing or tentative transaction date for the sale.
- Repair, renovation, expansion, or new construction. Documentation: a copy of the building permit application, a copy of the building permit issued by the construction Services Division, and a copy of the contract for such repair, renovation, expansion or new construction or other documentation indicating ongoing good faith efforts to complete construction.
- Reasons other than those identified above. Documentation: documentation supporting the need for one hundred twenty (120) day administrative extension of time.

Evidence of resumption of sales of alcoholic beverages. If the sale of alcoholic beverages has resumed within the posting period, the written notification and associated documentation as described below must be filed with the zoning administrator, prior to the expiration of the posting period. The following documentation, if applicable to the subject property, shall be submitted as evidence that the sale of alcoholic beverages has resumed:

- i. A notarized "Resumption of Sales" form identifying the date alcoholic beverages sales resumed (blank forms are provided by the land development coordination division); and,

- ii. The most current invoices, delivery receipts, and payments to a distributor of alcoholic beverages; and,
- iii. The most current records of state sales tax payments; and,
- iv. The most current records of electric usage, consumption, and payment of same for the property or establishment; and
- v. The most current records of water usage, consumption, and payment of same for the property or establishment; and
- vi. Photographs of the property or establishment that demonstrate compliance with property maintenance and structural standards in Chapter 19; and
- vii. Copy of a valid and current alcoholic beverage sales license from the State of Florida; and
- viii. Copy of valid and current city business tax receipt; and,
- ix. Copy of valid and current occupational license.

The documentation, collectively, must at a minimum demonstrate on going sales activity, the possession of a valid state and local license, and continual operation and maintenance of the property. The zoning administrator shall review and evaluate the documentation provided and determine whether the sales of alcoholic beverages have resumed in accordance with this chapter. The zoning administrator shall advise the property owner and the holder of the alcoholic beverage license in writing of his/her determination. While the documentation is under review, the posting period shall be tolled.

By signing, I acknowledge that I have read, understand and provided the proper complete information as required in this statement.

The one hundred twenty (120) day discontinuance of sales is hereby granted and will expire on _____.

(Date to be completed by Land Development Coordination staff)

PLEASE NOTE:

Only one (1) one hundred twenty (120) day administrative discontinuance of sales may be granted by the land development coordination division in any twelve (12) month period.

Signature of Petitioner

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

Sworn to (or affirmed) and subscribed before me this ____ day of _____, 20____

by _____
(name of person making statement)

Who personally known or produced
identification_____

(notary signature)

Please file this form at:
Land Development Coordination
306 E. Jackson St. 3E
Tampa, Florida 33602
(813) 274-8405

