



## VOLUNTARY ADMINISTRATIVE EXTENSION OF TIME FOR PROPERTIES WITHIN THE CITY OF TAMPA FOR NO SALES OF ALCOHOLIC BEVERAGE SALES

Per Section 27-523, "If a property has not been posted pursuant to [the posting requirements set forth in this section], a property owner may apply to the zoning administrator for a voluntary extension of time, not to exceed one hundred-eighty (180) consecutive days upon the initial approval of the extension. The owner must provide evidence that supports an intent not to abandon the sales of alcoholic beverages as part of the application.

If approved, the site will not be posted within the 180 extension period; however, if the circumstances change within this period, the property may be subject to (a) above.

The extension may be renewed for no more than (180) consecutive days upon resubmittal and submission of additional evidence supporting (1) above.

Statement requesting Voluntary Extension of Time:

I, \_\_\_\_\_, the undersigned  
(Pick one)

- property owner
- alcoholic beverage license holder
- designated agent (must submit "authorized agent" form concurrently with this statement)

Examples of evidence include, but are not limited to:

- Active building permits or application for variance or zoning approval; or,
- Active listing or contract for lease/sale of property and/or business for similar use; or,
- Active litigation involving the property and/or business.

Upon the expiration of the one hundred eighty (180) day voluntary extension of time, the approval for said sales shall expire, unless the property owner or the holder of the alcoholic beverage license, prior to the expiration of this extension files an additional Voluntary Administrative Extension of Time request.

The property owner or the holder of the alcoholic beverage license shall provide evidence of resumption of sales of alcoholic beverages, once the extension of time is no longer needed. If the sale of alcoholic beverages has resumed, the written notification and associated documentation as described below must be filed with the zoning administrator. The following documentation, if applicable to the subject property, shall be submitted as evidence that the sale of alcoholic beverages has resumed:

- i. A notarized "Resumption of Sales" form identifying the date alcoholic beverages sales resumed (blank forms are provided by the land development coordination division); and,
- ii. The most current invoices, delivery receipts, and payments to a distributor of alcoholic beverages; and,
- iii. The most current records of state sales tax payments; and,
- iv. The most current records of electric usage, consumption, and payment of same for the property or establishment; and
- v. The most current records of water usage, consumption, and payment of same for the property or establishment; and
- vi. Photographs of the property or establishment that demonstrate compliance with property maintenance and structural standards in Chapter 19; and
- vii. Copy of a valid and current alcoholic beverage sales license from the State of Florida; and
- viii. Copy of valid and current city business tax receipt; and,
- ix. Copy of valid and current occupational license.

The documentation, collectively, must at a minimum demonstrate on going sales activity, the possession of a valid state and local license, and continual operation and maintenance of the property. The zoning administrator shall review and evaluate the documentation provided and determine whether the sales of alcoholic beverages have resumed in accordance with this chapter. The zoning administrator shall advise the property owner and the holder of the alcoholic beverage license in writing of his/her determination.

By signing, I acknowledge that I have read, understand and provided the proper and complete information as required in this statement and understand that a fee of \$135 shall be paid at the time of the submittal of this request.

The one hundred eighty (180) day discontinuance of sales is hereby granted and will expire on \_\_\_\_\_.  
 (Date to be completed by Land Development Coordination staff)

\_\_\_\_\_  
 Signature of Petitioner

STATE OF FLORIDA  
 COUNTY OF HILLSBOROUGH

Sworn to (or affirmed) and subscribed before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_  
 by \_\_\_\_\_  
 (name of person making statement)

Who personally known or produced  
identification\_\_\_\_\_

\_\_\_\_\_  
(notary signature)

**Please file this form at:**  
**Land Development Coordination**  
**306 E. Jackson St. 3E**  
**Tampa, Florida 33602**  
**(813) 274-8405**

