

## OTHER NARRATIVE

**Include any CAPER information that was not covered by narratives in any other section.**

### NARRATIVE STATEMENT ADDRESSING REPORTING REQUIREMENTS OF THE COMPREHENSIVE PLAN

#### YEAR THREE ASSESSMENT OF THE FIVE-YEAR GOALS AND OBJECTIVES

The City of Tampa's Consolidated Plan and its Five-Year Strategic Plan section, recognizes that facilitating affordable housing is a top priority in the allocation of the limited resources available to the city. In addition to housing, the city is also implementing other activities that address the goals and objectives of the Consolidated Plan. These activities target various areas such as homelessness, public housing residents, employment and job opportunities, anti-poverty strategies, alleviating barriers to affordable housing, community development needs including public facility needs, infrastructure improvements, public service needs, economic development needs and historic preservation.

The development and maintenance of the majority of the city's affordable housing stock is considered a private sector function which is influenced by the investment of city resources. The city's objective is to use its limited resources to encourage private sector involvement in the affordable housing market. Because the future development of affordable housing is dependent on the availability of large amounts of capital, the private sector will continue to play the largest role in meeting housing demand in terms of location, size, type and cost.

The city continues to facilitate meeting these demands through application of zoning laws, land use designations, building codes, the permitting process, and the provision of adequate infrastructure. The difficulty of utilizing these methods is they generally have power only to restrict the development of housing and do not provide a means to encourage the private sector to build specific types of affordable housing in desired locations. The eventual factors that affect such future decisions are based on the financial feasibility and perceived profit potential of a given project. The city's primary means of promoting the development of affordable housing will be found in programs that impact these financial variables. It is at the neighborhood and community level that the city has made a major impact by encouraging strong communities and supporting individuals and families, while encouraging personal responsibility. Communities provide the input used to formulate the framework that fashions the city's programs and dictates the activities that result in effective tools for change.

#### COMPLIANCE WITH PROGRAM AND COMPREHENSIVE PLANNING

The City of Tampa ensures compliance with program and comprehensive planning requirements by incorporating approved accounting procedures, providing internal and external audits, and following HUD requirements. Also, by utilizing citizens as well as community input and the citizen participation plan, compliance has been policed. In addition, comprehensive planning with other governmental entities ensures continual adjustments to long-term statistics related to housing, homeless and other special needs.

#### HOUSING AND COMMUNITY DEVELOPMENT

During the reporting period, the City of Tampa's Housing and Community Development Division established new leadership and has begun to address lingering issues related to

past performance. Cleanup efforts are underway to repay HUD for ineligible activities that have taken place in regard to properties involved in the Mayor’s Challenge Fund. These activities were identified as a result of a HUD monitoring visit in September of 2004. During the reporting period, wire transfers of funds or drawdown cancellations have been made in the amount of \$865,268 for CDBG activities relating to the acquisition of the following properties:

8205 Ogontz Avenue	1108 Arboleda Court	6209 N 42 <sup>nd</sup> Street
7413 S Westshore Blvd	4436 W Pintor Street	4811 Regnas Avenue
2315 W Pine Street	2616 E Lindell Avenue	2101 W Perio Street
1113 W Hiawatha Street	8422 N River Dune Street	1935 Pine Street
3106 E 29 <sup>th</sup> Avenue	4607 Seward Street	

Several HOME-funded properties were found to be ineligible as well, with \$641,243.43 total drawn down for these properties. A portion of the funds drawn for these activities has been repaid to HUD, with balances pending. Other activities are in the process of being repaid or will be made eligible pending actions. These properties are listed below.

109 Alfred Street	4235 E Curtis Street	4210 W LaSalle Street
2906 E 28 <sup>th</sup> Avenue	3702 N 53 <sup>rd</sup> Street	3704 N 53 <sup>rd</sup> Street
212 W Park Avenue	205 W Amelia Avenue	2617 E 29 <sup>th</sup> Avenue
2615 E 29 <sup>th</sup> Avenue	3612 N 23 <sup>rd</sup> Street	3614 N 23 <sup>rd</sup> Street
3807 E Cayuga Street	510 E Frances Avenue	511 E Frances Avenue
1611 N Lamar Avenue	3003 E 38 <sup>th</sup> Street	1101 E 113 <sup>th</sup> Avenue

At this time, the city has requested a voluntary grant reduction of \$213,747.81 per year until total repayment has been made. HUD has not formally approved this request.

HOPWA

Not covered in the HOPWA CAPER information was a report on supportive services. All Project Sponsors are required at a minimum to provide clients with information and assistance in gaining access to local, State, and Federal government benefits and services. Francis House, Inc., was the only Project Sponsor that provided supportive services only (without housing programs) for persons with HIV/AIDS and their affected family members. The goal was to serve 250 eligible persons and a sum total of 241 persons (153 persons with HIV/AIDS and 88 affected family members) were provided supportive services that included adult mental health and substance abuse counseling; adult recreational therapy; children’s after-school activities; nutritional services, and transportation. Francis House expended \$145,976.56 during PY04 out of their \$200,000 funding award. Additionally, Gulf Coast Jewish Family Services, Inc. was the only Project Sponsor to provide housing information (eligible HOPWA activity CFR 570.300(b)(1)) along with STRMUA, PBRA and supportive services. Gulf Coast provided housing information to 1,035 persons (HIV/AIDS status not required).

CARRYING OUT THE PLANNED ACTIONS

Also from the city’s certification:

- Drug-free workplace – The City of Tampa has a drug-free workplace policy.
- Anti-lobbying – The City of Tampa requires disclosure forms for this purpose.
- The City of Tampa has legal authority as a jurisdiction to carry out the programs for which it is seeking funding, in accordance with HUD regulations.

- Section 3 – The city requires reporting of Section 3 activity consistent with the requirements.
- Citizen participation – see references throughout this report.
- Section 108 - no capital costs were recovered.
- A “No excessive force” policy continues to be in force.
- Compliance with anti-discrimination laws.
- Compliance with laws – the city certifies it will comply with applicable laws.

#### LOCAL PERFORMANCE MEASUREMENT SYSTEMS

The Housing and Community Development (HCD) Division and the Budget Office of the City of Tampa have established a performance measurement system to track both internal and external performance. As with all Grantees, the Integrated Disbursement Information System (IDIS) is the focal point of this system. HCD completes the project set-up screens for all activities that are funded by HUD. Activity accomplishments are updated quarterly and drawdowns are made as expenses occur. Once the project is complete, it is also identified as complete in IDIS.

In order to ensure that accomplishments are recorded accurately and frequently, HCD and the Budget Office have incorporated Quarterly Reports in all subrecipient agreements. Subrecipients are required to submit these reports during the month after each quarter ends. The format for these reports reflects the information the city must report in IDIS, based upon the type of activity. This enables HCD to clearly monitor actual accomplishments as compared to anticipated goals. If it becomes apparent that a subrecipient is falling behind on their goals, HCD and Budget Office staff will intervene as necessary.

HCD maintains program schedules for each activity that are updated with every draw and filed in the individual project files. HCD and the Budget Office also perform a monthly reconciliation with the general ledger of all financial transactions. These activities provide a system of checks and balances of the city’s drawdowns and expenditures.

Aside from the systems that are currently in place, the city is gearing up to utilize the CPMP tool for the next submission of the Consolidated Plan in program year 2007. While the CPMP templates were used for the program year 2005 Action Plan and program year 2004 CAPER, the full benefit of using this tool will not be seen until a five-year plan is set-up and tracked.

Additionally, HCD staff attended the CPD Outcome Measurement Regional Feedback Forum in Atlanta. Inspired by HUD’s renewed focus on outcome measurement, the city has included outcomes in the Action Plan and all subrecipient agreements. HCD and Budget Office staff met or called all subrecipients to emphasize the importance of reporting not only outputs, but outcomes as well. The city is confident that the new CPMP tool and outcome measurement system will improve the city’s ability to track performance, which will ultimately result in an overall improvement in performance.