

REVENUE REPORT

FUND :580 ADMINISTRATIVE FUND
 CHARACTER:34 CHARGES FOR SERVICES

SUBOBJ	SUBJECT TITLE	FY99 ACTUAL REVENUE	FY00 ACTUAL REVENUE	FY01 CURRENT BUDGET	FY01 PROJECTED BUDGET	FY02 RECOMMENDED BUDGET
341241	GRAPHICS/TYPESETTING REVENUE	120,169	128,549	121,724	129,300	128,522
341280	ADMIN COST MAIL & COURIER SERVICE	142,800	141,750	141,164	143,668	146,300
341281	DUPL REV-SALE OF CITY ZONING CODE BOOKS	5,700	5,052	3,000	6,730	3,000
341282	CENTRAL MAILROOM REVENUE	289,092	315,953	355,000	345,448	311,274
341288	DUPLICATION REVENUE-OUTSIDE	4,124	4,769	3,000	2,688	3,000
CHARACTER 34 SUBTOTAL		561,885	596,073	623,888	627,834	592,096
CHARACTER:36 MISCELLANEOUS REVENUES						
361110	INT EARNG-POOLED CASH	-3,033	-1,028		-1,036	
364400	SALE OF CITY PROPERTY		2,000		-350	
364431	SALE OF CITY FURNITURE AND EQUIPMENT	-1	8,847			
CHARACTER 36 SUBTOTAL		-3,034	9,819		-1,386	
FUND 580 SUBTOTAL		558,851	605,892	623,888	626,448	592,096

DEPARTMENT EXPENDITURES

SUBFUND :581 ADMIN FUND-OPERATIONS
 DEPT :AS ADMINISTRATIVE SERVICES
 CHARACTER:01 PERSONAL SERVICES

SUBOBJ	EXPENDITURE DETAIL	FY99 ACTUAL EXPENDITURE	FY00 ACTUAL EXPENDITURE	FY01 CURRENT BUDGET	FY01 PROJECTED BUDGET	FY02 RECOMMENDED BUDGET
01201	REGULAR SALARIES & WAGES	137,842	150,829	167,793	159,401	175,636
01202	TERMINAL LEAVE	9,005	367			
01203	LONGEVITY AWARDS	2,917	3,250	3,250	2,584	3,708
01212	ANNUAL LEAVE	6,647	6,390			
01213	SICK LEAVE	3,477	5,599			
01230	PAY ADJUSTMENTS			1,623		1,671
01231	RESERVE FOR VACANCIES			-3,350		-3,513
01502	SICK & ANNUAL LEAVE ACCRUAL	-6,078	4,017			
02101	FICA MATCH	6,406	6,651	7,158	7,188	7,572
02110	1.45% MEDICARE MATCH	1,498	1,556	1,674	1,675	1,771
02200	RETIREMENT CONTRIB	2,473	4,142	3,436	2,955	3,567
02300	LIFE INS	582	549	768	720	860
02301	ACCIDENTAL D&D INS	95	84	140	122	155
02302	EMPLOYEE HEALTH INS	10,936	12,738	13,426	13,622	14,346
02303	LONG-TERM DISABILITY INS	145	146	196	199	237
02400	WORKERS COMP	4,713	5,219	2,013	2,022	13,716
02500	UNEMPLOYMENT COMP	151	161	102	132	107
CHARACTER 01 SUBTOTAL		180,809	201,698	198,229	190,620	219,833
CHARACTER:03 OPERATING EXPENSES						
03100	EMPLOYEE TRAINING COST-PROF SVC			300		200
03101	OTHER-PROF SVC	28	298	300	40	100
03401	OTHER-CONTRACTUAL SVC	2,533	3,447	6,245	6,245	7,000
04001	MOTOR POOL RENTAL	5,005	4,031	3,668	3,236	3,802
04100	COMMUNICATION SVC	1,047	919	1,000	1,564	1,000
04103	POSTAGE-OUTSIDE-TRANSPORTATION	274,611	320,162	361,688	307,400	307,570
04104	POSTAGE-INDIRECT COSTS-TRANSPORTATION	2,100	2,100	1,900	1,904	1,900
04400	RENT	710	624	1,000	624	1,000
04502	INTERDEPT-PREMIUM COSTS-INS	127	189	190	196	423
04600	REPAIR & MAINT-OUTSIDE	2,458	3,392	4,495	7,228	5,496
04602	COPIER MAINTENANCE	74				37
04701	COPY SVC	1,477	2,366	5,166	1,478	602
04924	PARKING DEPT-INTERDEPT CHARGES	100	100	100	200	100
04932	COST ALLOCATION-GENERAL FUND SVC	31,392	72,730	36,943	36,900	41,732
05100	OFFICE SUPPLIES-OUTSIDE VENDORS	938	725	809	948	801
05205	TOOLS & MINOR EQUIP			500		500
CHARACTER 03 SUBTOTAL		322,600	411,083	424,304	367,963	372,263

DEPARTMENT EXPENDITURES

SUBFUND :581 ADMIN FUND-OPERATIONS
 DEPT :AS ADMINISTRATIVE SERVICES
 CHARACTER:06 CAPITAL OUTLAY

SUBOBJ	EXPENDITURE DETAIL	FY99 ACTUAL EXPENDITURE	FY00 ACTUAL EXPENDITURE	FY01 CURRENT BUDGET	FY01 PROJECTED BUDGET	FY02 RECOMMENDED BUDGET
06401	MACHINERY & EQUIP		9,120	3,553	1,000	
CHARACTER 06 SUBTOTAL			9,120	3,553	1,000	
DEPT AS SUBTOTAL		503,409	621,901	626,086	559,583	592,096
SUBFUND 581 SUBTOTAL		503,409	621,901	626,086	559,583	592,096

SALARY DETAIL

SUBFUND:581
 DEPT :AS ADMINISTRATIVE SERVICES
 IND :FULL-TIME (F)

NUMBER OF POSITIONS	TITLE	CODE	GRADE	AMOUNT
1.0	CENTRAL SERVICES COO	000708	S13	55,723
1.0	OFFICE SUPPORT SPECI	000200	015	24,812
1.0	OFFICE SUPPORT SPEC	990100	015	21,220
1.0	OFFICE SUPPORT SPECI	000300	021	34,798
1.0	GRAPHICS ARTIST I	000691	024	39,083

IND F SUBTOTAL	5.0			175,636

DEPT AS SUBTOTAL	5.0			175,636

SUBFUND 581 SUBTOTAL	5.0			175,636

PAY ADJUSTMENTS/RESERVE FOR VACANCIES				-1,842

DEPT AS TOTAL	5.0			173,794