

## PUBLIC WORKS AND UTILITY SERVICES ADMINISTRATOR

RESOURCES	ACTUAL FY02	ACTUAL FY03	BUDGET FY04	PROJECTED FY04	RECOMMENDED FY05
Personnel Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 217,325
Operating Expenses	0	0	0	0	15,559
Operating Budget	\$ 0	\$ 0	\$ 0	\$ 0	\$ 232,884
Capital Outlay	0	0	0	0	0
Budget Allocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 232,884
Authorized Positions	0	0	0	0	2

**Vision and Mission:** The Public Works and Utility Services Administrator seeks to elevate the City of Tampa to the ranks of the top utilities in the country. Our mission is to provide customer satisfaction while achieving a high level of productivity and efficiency.

**Goals and Objectives:** The administrator's responsibilities include staffing, budgeting, planning, oversight and direction for the following areas:

- Water Department: For the production of potable water, maintenance of potable and reuse water distribution systems and the continued planning for sustainable potable water sources.
- Wastewater Department: For the collection and treatment of sanitary wastewater. Also, for continuous maintenance and operations of the sanitary wastewater treatment plant.
- Solid Waste Department: For the collection of solid waste, refuse, recyclable and vegetative waste. Also, the maintenance and operation of the waste-to-energy plant.
- Stormwater Department: For the maintenance of current stormwater structures and for the identification of future needs and construction of new and expanded systems.
- Public Works Department: For the continuous operation and maintenance of city needs and traffic control devices as well as planning for future needs. Design and construction contracts administration for all city departments.

**Current Operations and Initiatives:** The administrator directs and coordinates the services provided by the various departments to provide the essential core services required everyday and to accomplish the requirements of the mayor, City Council, outside agencies, other departments, and customers.

In the coming year we will consolidate the contract administration function within one administrative area. This will create economies of scale, eliminate duplicative functions and permit greater efficiency and productivity.

The administrator also works with developers, citizens committees, other governmental agencies and support departments to develop, establish and protect the interest of the city's utilities.