

PUBLIC WORKS AND UTILITY SERVICES ADMINISTRATOR

RESOURCES	ACTUAL FY03	ACTUAL FY04	BUDGET FY05	PROJECTED FY05	RECOMMENDED FY06
Personnel Expenses	\$ 0	\$ 0	\$ 217,325	\$ 217,325	\$ 231,815
Operating Expenses	<u>0</u>	<u>0</u>	<u>15,559</u>	<u>15,559</u>	<u>33,667</u>
Operating Budget	\$ 0	\$ 0	\$ 232,884	\$ 232,884	\$ 265,482
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Budget Allocation	\$ 0	\$ 0	\$ 232,884	\$ 232,884	\$ 265,482
Authorized Positions	0	0	2	2	2

Vision and Mission: The public works and utility services administrator seeks to elevate the City of Tampa to the highest ranks of the top utilities in the country and to provide the highest quality municipal infrastructure and services. Our mission is to provide customer satisfaction while achieving a high level of productivity and efficiency.

Goals and Objectives: The administrator's responsibilities include staffing, budgeting, planning, oversight and direction for the following areas:

- Water department: For the production of potable water, maintenance of potable and reuse water distribution systems and the continued planning for sustainable potable water sources.
- Wastewater department: For the collection and treatment of sanitary wastewater. Also, for continuous maintenance and operations of the sanitary wastewater treatment plant.
- Solid waste department: For the collection of solid waste, refuse, recyclable and vegetative waste. Also, the maintenance and operation of the waste-to-energy plant.
- Stormwater department: For the maintenance of current stormwater structures and for the identification of future needs and planning and design of new and expanded systems.
- Public works department: For the continuous operation, maintenance and planning for city needs to include transportation, parking, fleet maintenance, electronics support and facilities management.
- Contract Administration: Project management, design and construction contracts administration services for all city departments.

Current Operations and Initiatives: The administrator directs and coordinates the services provided by the various departments to provide the essential core services required everyday and to accomplish the requirements of the mayor, city council, outside agencies, other departments, citizens and customers.

The administrator also works with developers, citizens committees, other governmental agencies and support departments to develop, establish and protect the interest of the city's infrastructure.