

## **FORECLOSURE REGISTRY FREQUENTLY ASKED QUESTIONS AND ANSWERS**

### **Code of Ordinances, City of Tampa, Chapter 19, Article I, Division VIII Registration of Mortgaged Real Property Foreclosure Registry**

It is the purpose and intent of this ordinance to establish a process to limit and reduce the deterioration of property located within the City of Tampa, which property is in foreclosure, or where ownership has been transferred to lender or mortgagee by any legal method. It is further intended to establish a registration program as a mechanism to protect neighborhoods from becoming blighted through the lack of inadequate maintenance of abandoned and vacated properties subject to a mortgage or properties subject to mortgages that are in default. The registration process will require mortgagees to provide the City with the most up to date accurate data and information for contacting a responsible party to bring the property into compliance with this ordinance.

**This ordinance is for properties within the corporate limits of the City of Tampa Florida, which have had a foreclosure action initiated and are vacant.**

#### **Q. What is the City of Tampa's Foreclosure Registry and who needs to register ?**

A. This is an ordinance which requires the registration of vacant properties that are in foreclosure or have been foreclosed to register annually with the City of Tampa. See City of Tampa Code of Ordinances 19-133 and 19-135.

#### **Q. Is there a fee to register ?**

A. Yes, there is an annual \$125.00 fee

#### **Q. Where do I find the application form to register ?**

A. The on line application form may be found at or [www.tampagov.net/businessstax](http://www.tampagov.net/businessstax).

#### **Q. How may I pay the fee ?**

A. Once you submit your application, you will be assigned a control number. You may remit payment via US dollars to City of Tampa, Attention: Business Tax Division, Post Office Box 2200, Tampa, Florida 33601-2200 or you may pay online utilizing a Visa or Mastercard.

#### **Q. Will I receive a receipt ?**

A. Yes, if you pay on line you may print out a receipt immediately. If you pay via US Mail, you will receive the receipt in the mail.

**Q. If wanted to overnight the payment, to what physical address do I send the payment ?**

A. The payment would be remitted to the City of Tampa with the control number and Attention: Business Tax Division, 2105 N. Nebraska Ave., Ground Floor, Tampa, FL 33602.

**Q. What if I have questions ?**

A. Please call 813-274-8751

**Q. When do I renew ?**

A. The registration period is from October 1 of each year to September 30<sup>th</sup> of the following year and renewal notices are mailed beginning in July.

**Q. I noticed a property manager requirement, what if we change property managers or change property ownership information ?**

A. You may utilize the customer service center message located at [www.tampagov.net](http://www.tampagov.net) and direct it to Business Tax or to Code Enforcement and we will make the changes and confirm back to you that the changes have been made. You may also call us at 813-274-8751 for assistance.

**Q. If there are violations will I be notified ?**

A. Yes, you will receive a Notice of Violation and be afforded a period of time to correct the violation. If the violation (s) are not corrected within given the time frame, a citation or other legal action will be issued or instituted at that time.