

Driving the Future

Analysis Considerations

COST SAVING IDEAS	High ROEE	Conservative ROEE	Long Term ROEE
Establish policy: automate conference room reservations		x	
Cost Saving: Do not send utility bills to customers who have an autopay.		x	

Review

Technically/Managerially/Politically Implementable

- Significant ROI
 - *Cost Savings*
 - *Time savings*
 - *Personnel savings*
 - *Operational savings (including downsizing)*
 - *Revenue generation/improvements*
- Resource availability
 - *Are there too many competing efforts in progress to effectively allow resource assignment to this project*
- Political Environment
 - *Climate Readiness*
- Dependencies
 - *e.g. CIP, Other Agencies, Policies, Primary Projects*

Return on Effort (Efficiency being a function of effort & result)

- Timing of Implementation (can it be finished before the effort is overcome by events?)
- Significant Efficiency/Optimization
- Measurable Effectiveness

Mandatory/Critical Application (*e.g. Mandates, Legal Considerations*)