

CERT Planning Meeting 11/19/07

Cate Hammer
Bonnie Goodwin
Jodi Pecoraro
Christine Bradford
Bette McCullough
Brian Pisaneschi
Jenn Stevens
Michael Gonzalez
Cathie Goldie

- Started meeting at 7pm
- Discussing USF team leader position. Choose candidate with first responder training, lives on campus. Run names by Gilligan and Steve. Has Maleka finished? Check Bette's list and grades. Maleka Sajwani is a first responder. Natasha sent Bonnie resume. Gilligan recommends Natalie, good person, straight shooter. She lives on campus. She wants to go to EMT school and is a first responder. Possible Brandon team leader – one of Natalie's friends. Verify Natalie Dolbys involvement.
- Monique resigned as secretary, Jenn Stevens is new secretary.
- Christine Bradford has volunteered to take over training position in replacement of Mary Alice.
- Talk to Terry regarding listserv for volunteers
- Treasurer's Report – Balance forward as of 4/12/07 is \$2,123.79.
- Cate Hammer is now team leader for Carrollwood CERT, Jenn Stevens is alternate.
- Party information is on the website at St. Andrews Episcopal Church. Dec. 13 from 7pm to 9pm, set up is at 5:30pm. Cate Hammer has keys. Bonnie has table decorations from last year. Money in account to buy more if needed. Jodi will try to get a karaoke machine. Possible piano player (flatlander?). Piano available at the church. We have plates, silverware, cups, and soda. Anything else needed will use out of CERT fund. Christine has 5 coolers she will bring. Will buy can soda. Coffee machine at church. Brian P will bring coffee, sugar and cream. Bonnie will add everyone to evite for the holiday party. Ian has the database. Will ask Ani if she could put together a video presentation. Cate will verify if there is a screen available at the church. Bonnie will bring the projector. Christine will see about getting a canoe trip to raffle off. Sell raffle tickets for one dollar. Have one leatherman, CERT stickers, tshirts, hats, etc. Cate and Cathie will check with Firehouse for merchandise or certificates to raffle off. Will check with Monique to see if she can get breadsticks and salad from Olive Garden. Tables and chairs are available at the church. 60" round tables and 8' long tables. Need to purchase 10 round table cloths (green). Have the plastic roll for the 8' long tables. We will be setting up the tables and need to stay for clean up.
- Email Jenn and Jenn will forward to team leaders.
- Class in Jan., Tues and Thurs and Lutz First Baptist Church

- Brian P is in the process of redoing the CERT handbook. There will be an overview and then a SOP. Created an incident form as well. Will create a packet with all the forms. Clarify liability terms in the new handbook. Approve the liability terms by the city attorney prior to publishing.
- Have city attorney look at the volunteer liability document? Good Samaritan Act covers you if you walk upon an incident.
- Don Nevins memorial award coming up. Send out a reminder for nominations.
- Have training geared toward the city tasks (needs of the city)
- No Jan training has been scheduled. Fire suppressant, search and rescue and triage was a good training exercise. Refresher exercises once a year. Volunteer reception center, distribution information, staffing pods, ICS, ropes/rappelling, disaster psychology, traffic control, GPS, PPE. Christine will get more involved with SART, DART, and check on their training exercises. TECO for electrical safety, chain saw safety. Christine will see if she can set up a chain saw safety training exercise. Contact Steve Porter for May exercise. Poisonous snake training. Flood training? Contact Maurice Brazil with DMAT for a possible training exercise.
- Cathie discussing selling Village Inn coupons for pies as a fundraiser. Put this in the email for the holiday party to have the opportunity to buy them at the party.
- CERT represented at the Riverfest 2007. Cathie Goldie attended, handed out approx 30 brochures.
- Meeting ended at 8:08pm