

2/2/2010

Planning Meeting

Start: 19:00hrs

Attendance: Brian Pisaneschi, Ani Hawes-Verbeek, Bill Metler, Jodi Pecoraro, Allison Livingston, Roy Drury, John Neuman, Patrick Becker, John Raulerson, D J Farrar. (10)

The Planning Meeting started promptly with a discussion regarding:

1. **Gasparilla Stand Down:**

CERT acknowledged request to stand down; although we expressed our opinion that we did not agree with the decision. We will schedule a meeting with Oliver Greene and Chief Gonzalez to discuss further.

2. January training wrap-up: The follow up report from Krystal has not yet been received.

3. **Training plans:** The following schedule was discussed.

- February 11, 2010: NIMS Training by Oliver Greene to be confirmed by Brian.
- March: Communications training by Eric Black our Communications Coordinator.
- April: Tentative expanded VRC exercise.
- May: Heat Illness (Krystal Doherty to Coordinate)
- June: Cert Preparedness, Communications, Form familiarity in anticipation of 2010 Hurricane season.
- July: 4th of July Activities
- USF and UT exploring doing a campus mass casualty drill that we could help plan and participation.

Discussed formalizing and memorializing an evaluation process in an effort to better our training going forward. Getting the Team Leaders involved in prepping their members for the upcoming trainings? It was also strongly suggested that we use a refresher training every Thursday before an actual exercise. Brian and Bill are working on a format for the training coordinator to implement.

4. **Education:** Discussed Basic CERT class in March if we have enough request from new volunteers. Bill to access two e-mail addresses for current request.

5. **Budget:** Need to map out a yearly budget for Education, Training, Communications, and membership reinforcement. Meeting with Chief Gonzalez and Oliver Greene is paramount to accomplishing this task.

6. **Discussed Volunteer Coordinator Job Description:** Jodi to include newly created format, finalize, and provide to Brian.
7. **Training Coordinator Job description:** Jodi to create and present at next Board Meeting.
8. **GT-Cert Team mapping:** Ani is working on completion of a mapping process that will show us where our members live, where they will rally on a call up and what members with what skills and certifications will probably be there.
9. **Position filled:** Allison Livingston was announced as our new Volunteer Coordinator.
10. **Meeting location changed:** Future planning meetings to be held at TFR Academy unless otherwise notified.

General discussion ensued. The Planning Group Meeting adjourned at approximately 11:10 hours.

Respectfully submitted,



William J. Metler
Secretary GT-CERT