

## **GT CERT Planning Meeting Minutes**

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Meeting Date: 03AUG10

Location: TFR Training (116 South 24<sup>th</sup> Street)

Start Time: 19:00

Members Present: J. Neuman, B. Williams, J. Pecoraro, B. Pisaneschi,  
B. Mettler

Minutes:

- Board members present updated checking account signature authority forms. (Jodi to deliver to bank.)
- Financial update: \$ 1986.46 as of 31JUL10
- Provided preliminary information on potential for City EM to have a Volunteer Coordinator assist with CERT training coordination etc. More information to follow once available.
- September continued education meeting: CERT skills refresher to be taught by J. Neuman
- Oct and Nov: TBD (Need to check on location for holiday party.)
- Need to remind membership about exercise opportunity on 21AUG10 being put on by Lutz Team.
- Discussed logistics for Aug 12 mandatory meeting:
  - Food (Pizza) – POC: Ani... Please look at 2009 attendance to project number of pizzas needed?
  - Soft drinks/ice – POC: Brian and Jodi
  - Vendors – POC: Krystle (2 vendors lined up... cash only purchases)
  - Badge Printer and photos – POC: Ani
  - Jeopardy – POC: Jodi
  - Raffle and help with setup – POC: Paul
  - Agenda – POC: Brian

End Time: 20:00