



**OPTION A: Seeking 3rd Party Certification**

(While this option is available for any project seeking Tampa Green Fast Track Review, Option A is required for commercial projects of 5,000 sq. ft. or greater.)

1. Register with the rating system of your choice. If the organization you wish to register with is not LEED or FGBC, please contact us to ensure we recognize that particular organization's rating system.
2. Complete the requested information on this page. (This is the only page you will need to submit.)
3. Contact Loralee Morrow at (813) 274-7858 or loralee.morrow@tampagov.net to set up an appointment.
4. Bring page one of this form and two sets of your plans to the scheduled meeting for approval.
5. Take two (2) sets of approved/stamped plans to the Construction Service Center.

**OPTION B: Tampa Green Checklist**

(Available for all residential projects and commercial projects of less than 5,000 sq. ft.)

1. Complete this form (page one).
2. Complete the attached checklist (pages two, three, and four).
  - Use the checklist to indicate on which plan page the item can be found. Be sure to highlight the item on your plans as well. Items that may not be evident on your plans can be satisfied with the attached Commitment Letter (page 5).
3. Contact Loralee Morrow at (813) 274-7858 loralee.morrow@tampagov.net to set up an appointment for review (review will be done within 24 hours).
4. Submit completed form, the checklist, and the Commitment Letter with two (2) sets of your plans.
5. If approved, take two (2) sets of approved/stamped plans to the Construction Service Center.

Type of construction:  Residential  Commercial < 5,000 sq. ft.  Commercial ≥ 5,000 sq. ft.

A. Third Party Certification Type:  Florida Green Building Coalition (FGBC)  
 Leadership in Energy Efficient Design (LEED)  
 Other \_\_\_\_\_

B.  Seeking approval for Tampa Green Fast Track Review via attached checklist, this option is available for residential projects and commercial projects of less than 5,000 square feet only.

CONTACT INFORMATION:

Property Owner of Record: \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address: \_\_\_\_\_

Building/Property Address: \_\_\_\_\_

*Staff Use Only*

Option A:

- Third Party Registration Verified
- Approved for Green Review
- Entered in SITUS Comments

Option B:

- Meets All Six Prerequisites Total Points: \_\_\_\_\_
- Approved for Green Review
- Entered in SITUS Comments

Staff Name: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TAMPA GREEN FAST TRACK REVIEW CHECKLIST INSTRUCTIONS**

Available for all residential construction and commercial construction less than 5,000 square feet.  
Your project must achieve at least 50 points for Tampa Green Fast Track Review.

**IMPORTANT:** Prior to your scheduled meeting, each checked item must be highlighted on your plans and the page number where each can be found must be indicated in the spaces provided below. Certain items that may not be evident on your plans can be satisfied with the attached Commitment Letter (see page 5).

- If your project includes a swimming pool/spa and/or is waterfront you must meet the prerequisites as listed below. *Prerequisites do not count toward the overall 50 points.*
- Because design strategies for sustainability are constantly evolving and changing, we have provided space at the end of the checklist (at the bottom of page 4) so you may include items you feel warrant consideration toward the overall points.

The Tampa Green Fast Track Review Checklist is ***NOT*** a rating system, it is a means whereby city staff can determine if a project meets certain sustainability criteria as to warrant a faster plan review.

**REQUIRED PREREQUISITES:** These are *only* required if you are installing a swimming pool or are building on waterfront property. (Prerequisites do not count toward the 50 points.)

|  | Indicate<br>Plan Page # |
|--|-------------------------|
| <b>Pool:</b>   |                         |
| <input type="checkbox"/> 1. Sanitation System that Reduces/Eliminates Chlorine Use   | Commitment Letter       |
| <input type="checkbox"/> 2. Pool Cover Will Be Utilized  | Commitment Letter       |
| <input type="checkbox"/> 3. If Heated, Use Solar Heating System  | Page _____              |
| <input type="checkbox"/> 4. Use of Efficient Pool Pumping Equipment  | Commitment Letter       |
| <b>Waterfront Property.</b>  |                         |
| <input type="checkbox"/> 5. Landscape Plan that Demonstrates Use of Native Aquatic Plants in Shoreline Areas                                 | Page _____              |
| <input type="checkbox"/> 6. Stormwater Control Plan that Demonstrates Use of Swales, Berms and Plantings Placed to detain and/or Slow Runoff | Page _____              |
| Six Required Prerequisites Met: <input type="checkbox"/> Yes <input type="checkbox"/> No   |                         |

**TAMPA GREEN FAST TRACK REVIEW CHECKLIST**

|   | Indicate<br>Plan Page # |
|---|-------------------------|
| <b>SITE</b>   |                         |
| <input type="checkbox"/> 1. Recycle Job Site Construction and Demolition Waste                    | Commitment Letter       |
| <input type="checkbox"/> 2. Donate Unused Materials   | Commitment Letter       |
| <input type="checkbox"/> 3. Protect Native Soil   | Page _____              |
| <input type="checkbox"/> 4. Minimize Disruption of Existing Plants and Trees                      | Page _____              |
| <input type="checkbox"/> 5. Implement Construction Site Stormwater Practices                      | Page _____              |
| <input type="checkbox"/> 6. Protect Water Quality with Landscape Design Features                  | Page _____              |
| <input type="checkbox"/> 7. Design Resource-Efficient Landscapes and Gardens                      | Page _____              |
| <input type="checkbox"/> 8. Reuse Materials or Use Recycled Content Materials for Landscape Areas | Commitment Letter       |
| <input type="checkbox"/> 9. Install High-Efficiency or No Irrigation Systems                      | Commitment Letter       |
| <input type="checkbox"/> 10. Provide for On-Site Water Catchment/Retention                        | Page _____              |
| Section Points _____  |                         |

|   |                   |
|---|-------------------|
| <b>FOUNDATION</b>   |                   |
| <input type="checkbox"/> 1. Incorporate Flyash (recycled material) in Concrete  | Commitment Letter |
| <input type="checkbox"/> 2. Reuse Form Boards                                   | Commitment Letter |
| <input type="checkbox"/> 3. Use Aluminum Forms                                  | Commitment Letter |
| <input type="checkbox"/> 4. Use Recycled Content Aggregate                      | Commitment Letter |
| <input type="checkbox"/> 5. Insulate Foundation/Slab                            | Page _____        |
| <input type="checkbox"/> 6. Install Rigid Foam, Insulated Concrete Forms (ICFs) | Page _____        |
| Section Points _____  |                   |

## STRUCTURAL

- |                          |  |                   |
|--------------------------|--|-------------------|
| <input type="checkbox"/> | 1. Substitute Solid Sawn Lumber with Engineered Lumber             | Commitment Letter |
| <input type="checkbox"/> | 2. Use Forest Stewardship Council (FSC) Certified Wood for Framing | Commitment Letter |
| <input type="checkbox"/> | 3. Use Wood I-joists for Floors and Ceilings                       | Commitment Letter |
| <input type="checkbox"/> | 4. Use Steel Interior Web Trusses                                  | Commitment Letter |
| <input type="checkbox"/> | 5. Use Oriented Strand Board (OSB) for Subfloor and Sheathing      | Commitment Letter |
| <input type="checkbox"/> | 6. Use Alternatives to Standard Wood Studs                         | Commitment Letter |
| <input type="checkbox"/> | 7. Use Recycled-Content Steel Studs for Interior Framing           | Commitment Letter |
| <input type="checkbox"/> | 8. Use Structural Insulated Panels (SIPs) for Walls and Roof       | Page _____        |
| <input type="checkbox"/> | 9. Use Reclaimed Lumber  | Commitment Letter |
| <input type="checkbox"/> | 10. Use OVE Framing Techniques                                     | Page _____        |
- Section Points \_\_\_\_\_
- 

## EXTERIOR FINISH

- |                          |   |                   |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | 1. Use Sustainable Decking Materials  | Commitment Letter |
| <input type="checkbox"/> | 2. Use Treated Wood That Does Not Contain Chromium or Arsenic for Decking and Sill Plates | Commitment Letter |
| <input type="checkbox"/> | 3. Install House Wrap Under Siding  | Page _____        |
| <input type="checkbox"/> | 4. Use Alternative Siding Materials   | Commitment Letter |
- Section Points \_\_\_\_\_
- 

## PLUMBING

- |                          |   |                   |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | 1. Insulate Hot and Cold Water Pipes and Install Heat Traps | Commitment Letter |
| <input type="checkbox"/> | 2. Install Flow Reducers in Faucets and Showers             | Commitment Letter |
| <input type="checkbox"/> | 3. Install Ultra-Low-Flush or Dual Flush Toilets            | Commitment Letter |
| <input type="checkbox"/> | 4. Install Chlorine Filter on Showerheads                   | Commitment Letter |
| <input type="checkbox"/> | 5. Install Gas Tankless Water Heater                        | Commitment Letter |
| <input type="checkbox"/> | 6. Pre-Plumb for Solar Water Heating                        | Page _____        |
| <input type="checkbox"/> | 7. Install Solar Water System or Solar Powered Water Heater | Page _____        |
| <input type="checkbox"/> | 8. Install a Graywater System                               | Page _____        |
| <input type="checkbox"/> | 9. Install Water Filtration                                 | Page _____        |
| <input type="checkbox"/> | 10. Install On-Demand Hot Water Circulation Pump            | Page _____        |
- Section Points \_\_\_\_\_
- 

## ELECTRICAL

- |                          |  |                   |
|--------------------------|--|-------------------|
| <input type="checkbox"/> | 1. Install Compact Fluorescent Light Bulbs (CFLs) and standard fluorescent bulbs | Commitment Letter |
| <input type="checkbox"/> | 2. Install Insulation-Compatible (IC) Recessed Lighting Fixtures for CFLs        | Commitment Letter |
| <input type="checkbox"/> | 3. Install Lighting Controls   | Commitment Letter |
| <input type="checkbox"/> | 4. Install High-Efficiency Ceiling Fans  | Commitment Letter |
- Section Points \_\_\_\_\_
- 

## INSULATION

- |                          |  |            |
|--------------------------|--|------------|
| <input type="checkbox"/> | 1. Upgrade Wall and Ceiling Insulation to Exceed Title 24                                      | Page _____ |
| <input type="checkbox"/> | 2. Install Recycled Content, Formaldehyde-Free Fiberglass Insulation or Cotton Batt Insulation | Page _____ |
| <input type="checkbox"/> | 3. Use Cellulose Insulation  | Page _____ |
| <input type="checkbox"/> | 4. Use Advanced Infiltration Reduction Practices   | Page _____ |
- Section Points \_\_\_\_\_
- 

## OPENINGS

- |                          |  |            |
|--------------------------|--|------------|
| <input type="checkbox"/> | 1. Install ENERGY STAR-Qualified Windows, Doors, and Skylights | Page _____ |
|--------------------------|--|------------|
- Section Points \_\_\_\_\_
- 

## HVAC

- |                          |  |                   |
|--------------------------|--|-------------------|
| <input type="checkbox"/> | 1. Use Duct Mastic on All Duct Joints        | Page _____        |
| <input type="checkbox"/> | 2. Install Ductwork within Conditioned Space | Page _____        |
| <input type="checkbox"/> | 3. Vent Range Hood to the Outside            | Page _____        |
| <input type="checkbox"/> | 4. Clean All Ducts Before Occupancy          | Commitment Letter |
| <input type="checkbox"/> | 5. Install Attic Ventilation Systems         | Page _____        |
| <input type="checkbox"/> | 6. Install Whole House Fan                   | Page _____        |

- 7. Install Greater than 13 SEER Air Conditioning with a Thermostatic Expansion Valve (TXV) Page \_\_\_\_\_
- 8. If fire place included, do not use wood burning fireplace Page \_\_\_\_\_
- 9. Install Zoned, Hydronic, Radiant Heating Page \_\_\_\_\_
- 10. Install High-Efficiency Particulate Air (HEPA) Filter Commitment Letter
- 11. Install Heat Recovery Ventilation Unit (HRV) Page \_\_\_\_\_
- 12. Install Separate Garage Exhaust Fan Page \_\_\_\_\_

Section Points \_\_\_\_\_

**ROOFING**

- 1. Pre-Wire for Future Photovoltaic (PV) Installation Page \_\_\_\_\_
- 2. Install Photovoltaic (PV) Panels Page \_\_\_\_\_
- 3. Install Cool Roof and/or Vegetated Roof System Page \_\_\_\_\_
- 4. Install Radiant Barrier Roof Sheathing Page \_\_\_\_\_

Section Points \_\_\_\_\_

**NATURAL HEATING AND COOLING**

- 1. Incorporate Passive Solar Heating Page \_\_\_\_\_
- 2. Install Overhangs or Awnings over South Facing Windows Page \_\_\_\_\_
- 3. Plant Deciduous Shade Trees on the West and South Sides of the Home Page \_\_\_\_\_

Section Points \_\_\_\_\_

**INDOOR AIR QUALITY AND FINISHES**

- 1. Use Low/No-VOC and Formaldehyde-Free Paint Commitment Letter
- 2. Use Low VOC, Water-Based Wood Finishes Commitment Letter
- 3. Use Solvent-Free Adhesives Commitment Letter
- 4. Substitute Particleboard with Formaldehyde-Free Materials Commitment Letter
- 5. Use Exterior Grade Plywood for Interior Uses Commitment Letter
- 6. Use Formaldehyde-Free Medium Density Fiberboard (MDF) and Materials Commitment Letter
- 7. Seal all Exposed Particleboard or MDF Commitment Letter
- 8. Use Forest Stewardship Council (FSC) Certified Wood Products Commitment Letter
- 9. Use Finger-Jointed or Recycled Content Trim Commitment Letter

Section Points \_\_\_\_\_

**FLOORING**

- 1. Select Forest Stewardship Council (FSC) Certified Wood Flooring Commitment Letter
- 2. Use Rapidly Renewable Flooring Materials Commitment Letter
- 3. Use Recycled Content Ceramic Tiles Commitment Letter
- 4. Install Natural Linoleum in Place of Vinyl Flooring Commitment Letter
- 5. Use Exposed Concrete as Finished Floor Page \_\_\_\_\_
- 6. Install Recycled Content Carpet or Natural Fiber Carpets with Low-VOCs Commitment Letter

Section Points \_\_\_\_\_

**OTHER**

- 1. Install Built-In Recycling Center Page \_\_\_\_\_
- 2. \_\_\_\_\_ Page \_\_\_\_\_
- 3. \_\_\_\_\_ Page \_\_\_\_\_
- 4. \_\_\_\_\_ Page \_\_\_\_\_

Section Points \_\_\_\_\_

Six Required Prerequisites Met:  Yes  No

Total Points \_\_\_\_\_

Please provide us with any additional information and/or comments:

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## OWNER'S COMMITMENT LETTER FOR TAMPA GREEN FAST TRACK REVIEW

The following order, headings, and numbers match the checklist on pages two through four and pertain only to those items you are committed to including in your project that may not be evident on your plans.

### REQUIRED PREREQUISITES

(Only if you are installing a swimming pool)

#### Swimming Pool/Spa

- 1. Sanitation System that Reduces/Eliminates Chlorine Use
- 2. Pool Cover Will Be Utilized
- 4. Use of Efficient Pool Pumping Equipment

#### SITE

- 1. Recycle Job Site Construction and Demolition Waste
- 2. Donate Unused Materials
- 8. Reuse Materials or Use Recycled Content Materials for Landscape Areas
- 9. Install High-Efficiency or No Irrigation Systems

#### FOUNDATION

- 1. Incorporate Flyash (recycled material) in Concrete
- 2. Reuse Form Boards
- 3. Use Aluminum Forms
- 4. Use Recycled Content Aggregate

#### STRUCTURAL

- 1. Substitute Solid Sawn Lumber with Engineered Lumber
- 2. Use Forest Stewardship Council (FSC) Certified Wood for Framing
- 3. Use Wood I-joists for Floors and Ceilings
- 4. Use Steel Interior Web Trusses
- 5. Use Oriented Strand Board (OSB) for Subfloor and Sheathing
- 6. Use alternatives to Standard Wood Studs
- 7. Use Recycled-Content Steel Studs for Interior Framing
- 9. Use Reclaimed Lumber

#### EXTERIOR FINISH

- 1. Use Sustainable Decking Materials
- 2. Use Treated Wood That Does Not Contain Chromium or Arsenic for Decking and Sill Plates
- 4. Use Alternative Siding Materials

#### PLUMBING

- 1. Insulate Hot and Cold Water Pipes and Install Heat Traps
- 2. Install Flow Reducers in Faucets and Showers
- 3. Install Ultra-Low-Flush or Dual Flush Toilets
- 4. Install Chlorine Filter on Showerheads
- 5. Install Gas Tankless Water Heater

#### ELECTRICAL

- 1. Install Compact Fluorescent Light Bulbs (CFLs) and Standard Fluorescent Bulbs
- 2. Install Insulation-Compatible (IC) Recessed Lighting Fixtures for CFLs
- 3. Install Lighting Controls
- 4. Install High-Efficiency Ceiling Fans

#### HVAC

- 4. Clean All Ducts Before Occupancy
- 10. Install High-Efficiency Particulate Air (HEPA) Filter

#### INDOOR AIR QUALITY AND FINISHES

- 1. Use Low/No-VOC and Formaldehyde-Free Paint
- 2. Use Low VOC, Water-Based Wood Finishes
- 3. Use Solvent-Free Adhesives
- 4. Substitute Particleboard with Formaldehyde-Free Materials
- 5. Use Exterior Grade Plywood for Interior Uses
- 6. Use Formaldehyde-Free Medium Density Fiberboard (MDF) and Materials
- 7. Seal all Exposed Particleboard or MDF
- 8. Use Forest Stewardship Council (FSC) Certified Wood Products
- 9. Use Finger-Jointed or Recycled Content Trim

#### FLOORING

- 1. Select Forest Stewardship Council (FSC) Certified Wood Flooring
- 2. Use Rapidly Renewable Flooring Materials
- 3. Use Recycled Content Ceramic Tiles
- 4. Install Natural Linoleum in Place of Vinyl Flooring
- 6. Install Recycled Content Carpet or Natural Fiber Carpets with Low-VOCs

I, \_\_\_\_\_ Please Print \_\_\_\_\_ commit to the following conditions so that we may be considered for Tampa Green Fast Track Review.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_