



CITY OF TAMPA

Bob Buckhorn, Mayor

Parks and Recreation Department

Karen Palus, Director

CITY OF TAMPA PARKS AND RECREATION DEPARTMENT RULES, REGULATIONS AND REQUIREMENTS FOR PARK VENDORS, MOONBOUNCE AND GAMING VEHICLE PROVIDERS AND THEIR INSURANCE REQUIREMENTS

Permittee shall provide, at his/her own expense, and prior to permit issuance, insurance coverage with companies authorized to do business in Florida, with an A.M. Best rating of B+ (or better) Class VII (or higher), or otherwise be acceptable to the City if not rated by A.M. Best. All insurance shall be from responsible companies duly authorized to do business in the State of Florida. A commercial general liability insurance policy with a limit of \$1,000,000 per occurrence and a \$2,000,000 general aggregate shall be provided as to the operations of the permittee including the additional insured endorsement and the Severability of Interest Provision. (If the permittee is a food vendor, the insurance coverage must also include vendor sales). The insurance coverages and limits required must be evidenced by a properly executed Acord 25 Certificate of Insurance form or its equivalent. Each Certificate must be personally manually signed by the Authorized Representative of the insurance company shown in the Certificate with proof that he/she is an authorized representative thereof.

The insurance coverages required herein are to be primary to any insurance carried by the City or any self-insurance program thereof. All claims made insurance policies must provide the retroactive date on the proof of coverage. Permit can not be issued with City approval and a properly executed Acord certificate of insurance form or its equivalent that has been signed by the authorized agent and approved by the City.

Please see page 2 for a sample certificate of insurance form.

Insurance coverages and Certificates required for businesses that receive permits for annual or ongoing activity (vending, Moonbounce providers, etc.) must have their agent submit the Acord form directly to:

City of Tampa Parks and Recreation Dept.
C/O Ebix (Periculum Services Group)
P.O. Box 257
Portland, MI 48875.

Failure to provide a correct and acceptable Certificate of Insurance (including all the proper endorsements and a policy number – not a binder) within the time frames specified will result in an automatic denial of permit.

