

EVENT NAME:

EVENT DATE:



## ALCOHOLIC BEVERAGE SALES (TEMPORARY) PLANNING FORM



The only Parks and Recreation Department facilities that may be given zoning for Alcoholic Beverage Sales (Temporary) include: **Al Lopez Park**, 4810 North Himes Avenue; **Centennial Park**, 1800 8th Avenue; **Cotanchobee Fort Brooke Park**, 601 Old Water St.; **Lowry Park**, 7523 North Boulevard; **Lykes Gaslight Square Park**, 410 Franklin Street; **Nations Bank Park Plaza, a.k.a. Kiley Gardens**, 400 North Ashley Dr.; **Plant Park**, 401 West Kennedy Boulevard; **Rowlett Park**, 2401 East Yukon Street; ; **Tampa Water Works Park**, 1810 Highland Avenue; **Cypress Point Park**, 5620 West Cypress Street; and **Curtis Hixon Waterfront Park**, 600 North Ashley Drive. Alcohol sales and open consumption are NOT permitted on City rights-of-way. **Please be advised glass containers are strictly prohibited in all our facilities.**

This document is for information purposes and does NOT replace the application form found through the Land Development Coordination & Zoning Office. Please call them for additional information at (813) 274-8405. Or visit their web page:

[http://www.tampagov.net/dept\\_Land\\_Development/information\\_resources/documents\\_forms\\_and\\_fees/applications.asp](http://www.tampagov.net/dept_Land_Development/information_resources/documents_forms_and_fees/applications.asp)

### APPLICANT INFORMATION

1. Non-Profit Organization Requesting Temporary Alcohol Sales:

2. Non-Profit Organization Contact Person:

3. Non-Profit Organization Contact Person's Daytime or Cell Phone:

4. Non-Profit Organization Contact Person's Email Address:

5. Name of Fence Company:

6. Fence Company Contact Person:

7. Fence Company Contact Person's Daytime or Cell Phone:

8. Fence Company Contact Person's Email Address:

## EVENT & LOCATION INFORMATION

9. Park Name:

10. Type of Event (e.g., Run, Walk, Block Party, Festival, etc.):

11. Event Date and Event Hours of Operation:

12. Event Date and Proposed Wet Zone Hours of Operation:

13. Dimensions of the fencing and size and number of entry/exit gates proposed for the Temporary Alcohol Sales.

Apart from complying with the City's Land Development and Zoning and State of Florida Requirements, the Parks and Recreation Department has specific requirements for Temporary Alcohol Sales as well:

1. Promoter/non-profit beneficiary is required to submit a copy of the approved Temporary Alcohol Sales documentation two (2) weeks prior to the event date.
2. Promoter/non-profit beneficiary is required to provide fencing around the entire area intended to host both the Temporary Alcohol sales points and all consumption.
3. Promoter/non-profit beneficiary is required to submit the fencing plan (with accurate dimensions) as a drawing to the Fire Marshal who will determine the approved number and size of designated entry and exit points.
4. Promoter/non-profit beneficiary is required to hire sufficient extra-duty officers and required number of fire watch officers to attend to the points of sale as well as the Fire Marshal designated entrances/exit.
5. Promoter/non-profit beneficiary is required to provide not only a general liability policy naming the City of Tampa as an additional insured, but a Liquor Liability policy (in an amount designated through the Risk Management Office) providing the city the same protection.
6. Promoter/non-profit beneficiary is required to provide a map of the facility designating the placement of all items including the location and dimension of the fence.
7. Promoter/non-profit beneficiary and their representatives may NOT relocate or change the nature of the area for Temporary Alcohol Sales while on site. The configuration as approved MUST remain the same on site. Attempts to change the fencing will result in cancellation of the alcohol sales.

### Alcoholic Beverage Sales (Temporary) REFERENCES

1. Land Development & Zoning Application form and instructions (S1)  
[http://www.tampagov.net/dept\\_Land\\_Development/information\\_resources/documents\\_forms\\_and\\_fees/applications.asp](http://www.tampagov.net/dept_Land_Development/information_resources/documents_forms_and_fees/applications.asp)
2. Chapter 3. PDF Document

**ABS 2 of 2 Incomplete, illegible, and/or unsigned applications will NOT be accepted and will delay processing.**