Print Form

Construction Services Division
1400 N. Boulevard
Tampa, FL 33607
Phone:(813) 274-3100
Fax: (813) 259-1712
www.tampagov.net/permits

Masonry Wall Permit Requirements

Section 1

When Required:

Building permits are required for the construction or the relocation of masonry walls or colomns.

Section 2

PERMIT CAN BE ISSUED TO:

1. Qualifying owner of a one or two family detached residential dwelling intended for own occupancy. Must present photo identification and proof of ownership (recorded deed or tax receipt) at time of submittal.

2. Licensed General, Building , Residential, or Masonry Specialty Contractor, or authorized agent, subject to limitation of certificate. Must present photo identification at time of submittal.

Section 3

SUBMISSION REQUIREMENTS:

1. Complete the Application Form.

2. Verify if the subject site is located in Barrio Latino or Hyde Park District. If so, take plans to **Barrio Latino Commission\Architectural Review Commissions** for their approval. 1400 N. Boulevard (813) 274-3100.

3. Verify if the subject site is located in the Central Business District. If so, take plans to the **City Planning Division** for their approval. 306 E. Jackson St., 8th floor, phone (813) 274-8486.

4. Submit two (2) sets of the following plans:

Note: Please consult the "Residential Review Guide" to determine information required for submittal.

a. **Site Plan** - single line drawing, drawn to scale, showing location of proposed wall, location of existing structures on the lot, distances to front, rear and sides of the property line, all lot and structure dimensions (including height), location, size and species of all trees five (5) inches or more in trunk diameter (measured for and a half (4.5) feet above grade), and legal description of the property.

5. Easement Waiver. If it is determined that the masonry wall is to be located within a utility easement, application must complete "Agreement Between the City of Tampa and Owner on Access to Easement and Damages."

6. Please be aware that a Tree Removal Permit may be required, if applicable.

Pay applicable plan review and permit fee(s) at the cashier window, located on the first floor, Construction Services Center.