

**The Enclosed Document Is Provided For Your Convenience.**

**Please Email ALL Questions:**  
**[MailTo:ContractAdministration@TampaGov.net](mailto:ContractAdministration@TampaGov.net)**

**Please Let Us Know If You Plan To Bid**

City of Tampa  
Contract Administration Department  
306 E. Jackson St. #280A4N  
Tampa, FL 33602  
(813)274-8456

CITY OF  
TAMPA, FLORIDA

NOTICE TO BIDDERS, INSTRUCTIONS TO BIDDERS  
PROPOSAL, BID BOND, FORM OF NOTICE OF AWARD,  
AGREEMENT, PERFORMANCE BOND AND  
SPECIFICATIONS

FOR

**Contract 15-C-00022**

# **HANNA PUMPING STATION VALVE REPLACEMENT**

City of Tampa  
CONTRACT ADMINISTRATION DEPARTMENT  
TAMPA MUNICIPAL OFFICE BUILDING  
306 E. JACKSON STREET - 4<sup>TH</sup> FLOOR NORTH  
TAMPA, FLORIDA 33602

SEPTEMBER 2015

CITY OF TAMPA  
CONTRACT ADMINISTRATION DEPARTMENT  
306 E. Jackson Street 280A4N  
Tampa, FL 33602

\*\*\*\*\*

**BID NOTICE MEMO**

\*\*\*\*\*

Bids will be received no later than 1:30 p.m. on the indicated Date(s) for the following Project(s):

\*\*\*\*\*

**CONTRACT NO.:** 15-C-00022; Hanna Pumping Station Valve Replacement

**BID DATE:** October 20, 2015 **ESTIMATE:** \$318,000 **SCOPE:** The project comprises bypassing pumping station wastewater flows, removal of eight (8) knife gate valves, pipe and fittings in vicinity of wastewater discharge pumps; furnishing and installing four (4) new 20-inch diameter intake knife gate valves, pipe and fittings, four (4) new 16-inch diameter discharge plug valves, check valves, pipe and fittings, electric controls, wire, conduit, with all associated work required for a complete project in accordance with the Contract Documents. **PRE-BID CONFERENCE:** Tuesday, October 6, 2015, 10:00a.m. on-site at 1501 W. Hanna Ave. Tampa, FL 33610. Attendance is not mandatory, but recommended.

\*\*\*\*\*

Bids will be opened in the 4th Floor Conference Room, Tampa Municipal Office Building, 306 E. Jackson Street, Tampa, Florida 33602. Pre-Bid Conference is held at the same location unless otherwise indicated. Plans and Specifications and Addenda for this work may be examined at, and downloaded from, [www.demandstar.com](http://www.demandstar.com). Backup files are available at <http://www.tampagov.net/contract-administration/programs/construction-project-bidding>. Subcontracting opportunities may exist for City certified Small Local Business Enterprises (SLBEs). A copy of the current SLBE directory may be obtained at [www.Tampagov.net](http://www.Tampagov.net). Phone (813) 274-8456 for assistance. **Email Technical Questions to:** [contractadministration@tampagov.net](mailto:contractadministration@tampagov.net) .

TABLE OF CONTENTS

BIDDING REQUIREMENTS

Notice to Bidders.....N-1  
 Instructions to Bidders .....I-1a thru I-4  
 Insurance Requirements .....INS-1 thru INS-2  
 SLBE Goal Setting List.....GS-1  
 Goal Contact List Instructions.....GCL-1  
 Sample Solicitation Letter.....SL-1

BID FORMS

Proposal.....P-1 thru P-6  
 Good Faith Efforts Compliance Plan.....GFCEP  
 SLBE Solicited .....DMI – Solicited  
 SLBE Utilized .....DMI – Utilized  
 Bid Bond.....BB-1

CONTRACT FORMS

Agreement .....A-1 thru A-15  
 Public Construction Bond .....PB-1 thru PB-3

GENERAL PROVISIONS

General Provisions .....G-1 thru G-10  
 Specific Provisions.....SP-1- thru SP-13  
 Subcontractors Payment Form.....DMI – Payments  
 Project Sign.....Sign-1 thru Sign-2

SPECIFICATION

WORKMANSHIP AND MATERIALS

Section 10 - Ductile Iron Pipe and Fittings .....W10-1  
 Section 17 - Lawn Replacement .....W17-1  
 Section 27 - Demolition.....W27-1  
 Section 30 - Miscellaneous Pipe and Fittings .....W30-1  
 Section 31 - Hangers and Supports .....W31-1  
 Section 32 - Valves.....W32-1  
 Section 36 - Painting.....W36-1  
 Section 45 - Electrical .....W45-1  
 Section 62 - Control and Wiring for Packaged Units.....W62-1  
 Section 65 - Motor Control Centers and Miscellaneous Control Equipment.....W65-1  
 Section 73 - Restraining Devices .....W73-1  
 Section 76 - Conduit, Wire, and Grounding .....W76-1  
 Section 83 - Erecting and Jointing Interior Piping .....W83-1  
 Section 84 - Valve and Gate Operations.....W84-1

PLANS 18 Sheets of Drawings

NOTICE TO BIDDERS  
CITY OF TAMPA, FLORIDA  
Contract 15-C-00022; Hanna Pumping Station Valve Replacement

Sealed Proposals will be received by the City of Tampa no later than 1:30 P.M., October 20, 2015, in the 4<sup>th</sup> Floor Conference Room, Tampa Municipal Office Building, 306 E. Jackson Street, Tampa, Florida, there to be publicly opened and read aloud.

The proposed work is to include, but not be limited to, bypassing pumping station wastewater flows, removal of eight (8) knife gate valves, pipe and fittings in vicinity of wastewater discharge pumps; furnishing and installing four (4) new 20-inch diameter intake knife gate valves, pipe and fittings, four (4) new 16-inch diameter discharge plug valves, check valves, pipe and fittings, electric controls, wire, conduit, with all associated work required for a complete project in accordance with the Contract Documents.

The Instructions to Bidders, Proposal, Form of Bid Bond, Agreement, Form of Public Construction Bond, Specifications, Plans and other Contract Documents are posted at DemandStar.com. Backup files may be downloaded from <http://www.tampagov.net/contract-administration/programs/construction-project-bidding>. One set may be available for reference at the office of the Contract Administration Department, Municipal Office Building, Fourth Floor North, City Hall Plaza, Tampa, Florida 33602.

Each Proposal must be submitted on the Proposal form included in the Specifications and must be accompanied by a certified check or cashier's check on a solvent bank or trust company in compliance with Section 255.051, Florida Statutes, made payable to the City of Tampa, in an amount of not less than five per cent of the total bid, or a Bid Bond, of like amount, on the form set forth in the Contract Documents, as a guarantee that, if the Proposal is accepted, the Bidder will execute the Proposed Contract and furnish a Public Construction Bond within twenty (20) days after receipt of Notice of Award of Contract.

The City of Tampa reserves the right to reject any or all Bids and to waive any informalities in the Bid and/or Bid Bond. Acceptance or rejection of Proposals will be made as soon as practicable after the Proposals are received, but the City reserves the right to hold Proposals for ninety (90) days from the date of Opening.

Bid Protest Procedures: Unless subsequently indicated otherwise, in a revised posting on the Department's web page for Construction Project Bidding, the City of Tampa intends to award the referenced project to the lowest bidder listed in the tabulation posted on or about the date of Bid Opening. A bidder aggrieved by this decision may file a protest not later than 4:30 P.M., five (5) business days from the first posting thereof, pursuant to City of Tampa Code Chapter 2, Article V, Division 3, Section 2-282, Procurement Protest Procedures. Protests not conforming therewith shall not be reviewed.

**Communication with City Staff**

Pursuant to City of Tampa Ordinance 2010-92, during the solicitation period, including any protest and/or appeal, NO CONTACT initiated by bidders or responders with City officers or employees, other than the individuals specified below is permitted:

Contracts Management Supervisor, Jim Greiner

Contract Officer, Jody Gray

The City's Legal Department staff

The City's Contract Administration Department staff.

Technical Questions and Requests For Information should be directed to the Department via

[ContractAdministration@tampagov.net](mailto:ContractAdministration@tampagov.net)

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list." Refer to Section 287.133 Florida Statutes.

In accordance with the City of Tampa's Equal Business Opportunity Ordinance, a Goal may have been established for subcontracting with Small Local Business Enterprises, SLBEs, certified by the City. A link to the current complete directory of SLBEs is on the Minority Business Development Office Website.

INSTRUCTIONS TO BIDDERS  
SECTION 1 - SPECIAL INSTRUCTIONS

I-1.01 GENERAL:

The proposed work is the Hanna Pumping Station Valve Replacement in the City of Tampa, as required for a complete project, as shown on the plans and detailed in the specifications. The work is located on land owned or controlled by the City of Tampa.

I-1.02 FORM PREPARATION AND PRESENTATION OF PROPOSALS: Replace the second sentence with the following: Submission of the entire specification book is not required.

I-1.03 ADDENDA – Section I-2.03 is replaced with the following: No interpretation of the meaning of the Plans, Specifications, or other Contract Documents will be made to any Bidder orally.

Every request for such interpretation must be in writing, addressed to the City of Tampa, Contract Administration Department, 306 E. Jackson St., 4th Floor, Tampa, Florida 33602 and then emailed to [ContractAdministration@tampagov.net](mailto:ContractAdministration@tampagov.net). To be given consideration, such request must be received at least seven (7) days prior to the date fixed for the opening of the Proposals. Any and all such interpretations and any supplemental instructions will be in the form of written addenda which, if issued, will be posted on DemandStar.Com and on the Department's web page, with notice given to all prospective bidders at the respective fax numbers or e-mail addresses furnished, for such purposes. Failure of any Bidder to receive any such addenda shall not relieve said Bidder from any obligation under his Proposal as submitted. All addenda so issued shall become part of the Contract Documents.

I-1.04 SIGNATURE OF BIDDERS: Section I-2.07 is replaced with the following:

Proposals must be signed in ink by the Bidder with signature in full. When firm is a Bidder, the Proposal shall be signed in the name of the firm by one or more partners. When a corporation is a bidder the officer signing shall set out the corporate name in full beneath which he shall sign his name and give the title of his office. The Proposal shall also bear the seal of the corporation attested by its secretary.

If the bidder referred to in Section I-2.07 is a corporation, it must submit; upon request, a copy of its filed Articles of Incorporation. In addition, if the bidder was incorporated in another state, it must establish that it is authorized to do business in the State of Florida. If the bidder is using a fictitious name, it must submit upon request, proof of registration of such name with the Clerk of the Circuit Court of the Country where its principal place of business is. Failure to submit what is required is grounds to reject the bid of that bidder.

I-1.05 TIME FOR COMPLETION:

The work shall be arranged to be completed in accordance with a progress schedule approved by the Construction Engineer.

The time for completion of this project, referred in Article 4.01 of the Agreement, shall be 210 consecutive calendar days. The period for performance shall start from the date indicated in the Notice To Proceed.

I-1.06 LIQUIDATED DAMAGES:

The amount of liquidated damages, referred to in Article 4.06 of the Agreement, for completion of this project shall be \$500.00 per calendar day.

I-1.07 BASIS OF AWARD OF CONTRACT:

The basis of award referred to in Item I-2.11 of Instructions to Bidders shall be the greatest amount of work, which can be accomplished within the funds available as budgeted. The award may be made on the basis of the total bid, base bid, alternates(s) if any, unit bids if any, or any combination thereof deemed to be in the best interest of the City.

INSTRUCTIONS TO BIDDERS  
SECTION 1 - SPECIAL INSTRUCTIONS

Unless all bids are rejected, the award will be made within 90 days after opening proposals.

I-1.08 GROUND BREAKING CEREMONY:

Arrangement may be made by the City in coordination with the Contractor, for construction to commence with a Ground Breaking Ceremony. Details will be discussed at the pre-construction conference.

I-1.09 INSURANCE:

The insurance required for this project shall be as indicated on Pages beginning with INS-1. Before commencing work, the Contractor shall provide the evidence of the insurance required on a Certificate of Insurance accompanied by evidence of authority to bind the insurance company or companies such as agents license, power of attorney, or letter of authority.

I-1.10 EQUAL BUSINESS OPPORTUNITY PROGRAM / SLBE / REQUIREMENTS

In accordance with the City of Tampa's Equal Business Opportunity Program, a goal of 30% has been established for subcontracting with Small Local Business Enterprises, (SLBEs), certified by the City. The goal is based upon the availability of the firms listed on the Subcontract Goal Contract List included herein.

BIDDERS MUST SOLICIT ALL SLBEs ON THAT LIST and provide documentation of emails, faxes, phone calls, letters, or other communication with the firms as a first step to demonstrate Good Faith Efforts to achieve the goal. The list is formatted to facilitate e-mail solicitations to the listed firms by copying and pasting e-mail addresses.

Bidders may explore other opportunities for subcontracting with SLBEs by consulting the current directory of all certified SLBEs posted on the Minority Business Development Office web page.

GOOD FAITH EFFORT COMPLIANCE PLAN REQUIRED - When a Goal has been established, the Bidder must submit, with its bid, completed to the fullest extent possible, a Good Faith Effort Compliance Plan using the form GFECF contained herein. Additional documentation is required whenever an SLBE subcontractor's low quote is not utilized. Supplemental information or documentation concerning the Bidder's Compliance Plan may be required prior to award as requested by the City.

DIVERSITY MANAGEMENT INITIATIVE, DMI, DATA REPORTING FORMS REQUIRED - Bidders must submit, with its bid, "DMI-Solicited" forms listing all subcontractors solicited and "DMI-Utilized" forms listing all subcontractors to be utilized. Supplemental forms, documentation, or information may be submitted at bid time or as requested by the City.

After an award, "DMI-Payments" forms are to be submitted with payment requests to report payments to subcontractors.

Bidders may visit the Minority Business Development Office's web page at TampaGov.net for other information about the SLBE program, FAQ's, and the latest SLBE directory of certified firms.

I-1.11 BID SECURITY:

Surety companies shall have a rating of not less than B+ Class VI as evaluated in the most recently circulated Best Key rating Guide Property-Liability.

INSTRUCTIONS TO BIDDERS  
SECTION 1 - SPECIAL INSTRUCTIONS

I-1.12 PUBLIC CONSTRUCTION BOND:

The Bidder who is awarded the Contract will be required to furnish a Public Construction Bond upon the form provided herein, equal to 100 percent of the Contract price, such Bond to be issued and executed by (a) surety company(ies) acceptable to the City of Tampa and licensed to underwrite contracts in the State of Florida. After execution of the Agreement and before commencing work, the Contractor must provide the City a certified copy of the officially recorded Bond.

I-1.13 AGREEMENT

Section 2 – Powers of the City's Representatives

Add the following:

Article 2.05 CITY'S TERMINATION FOR CONVENIENCE:

The City may, at any time, terminate the Contract in whole or in part for the City's convenience and without cause. Termination by the City under this Paragraph shall be by a notice of termination delivered to the Contractor, specify the extent of termination and the effective date.

Upon receipt of a notice of termination, the Contractor shall immediately, in accordance with instructions from the City, proceed with performance of the following duties regardless of delay in determining or adjusting amounts due under this Paragraph:

- (a) cease operations as specified in the notice;
- (b) place no further orders and enter into no further subcontracts for materials, labor, services or facilities except as necessary to complete continued portions of the Contract;
- (c) terminate all subcontracts and orders to the extent they relate to the Work terminated;
- (d) proceed to complete the performance of Work not terminated; and
- (e) take actions that may be necessary, or that the City may direct, for the protection and preservation of the terminated Work.

The amount to be paid to the Contract by the City because of the termination shall consist of:

- (a) for costs related to work performed on the terminated portion of the Work prior to the effective date including termination costs relative to subcontracts that are properly chargeable to the terminated portion of the Work.
- (b) the reasonable costs of settlement of the Work terminated, including accounting, legal, clerical and other expenses reasonable necessary for the preparation of termination settlement proposals and supporting data; additional costs of termination and settlement of subcontracts excluding amounts of such settlements; and storage, transportation, and other costs incurred which are reasonably necessary for the preservation, protection or disposition of the terminated Work; and
- (c) a fair and reasonable profit on the completed Work unless the Contractor would have sustained a loss on the entire Contract had it been completed.

Allowance shall be made for payments previously made to the Contractor for the terminated portion of the Work, and claims which the City has against the Contractor under the Contract, and for the value of materials supplies, equipment or other items that are part of the costs of the Work to be disposed of by the Contractor.

I-1.14 Section 5 – subcontracts and Assignments, Article 5.01, Page A-7, Last Paragraph:  
Change "...twenty-five (25) percent..." to "fifty-one (51) percent..."

Section 10-Payments, Article .05 Partial Payments, 1<sup>st</sup> Paragraph, 1<sup>st</sup> Sentence:

Change "...fair value of the work done, and may apply for..." to "...fair value of the work done, and shall apply for..."



INSTRUCTIONS TO BIDDERS  
SECTION 1 - SPECIAL INSTRUCTIONS

I-1.15 Contractors must utilize the U.S. Department of Homeland Security's E-Verify Systems to verify the employment eligibility of all persons employed during the term of the contract to perform employment duties within the State of Florida and all persons, including subcontractors, assigned by the contractor to perform work pursuant to the contract.

I-1.16 GENERAL PROVISIONS; G-2.02 Copies Furnished to Contractor: Replace the first paragraph with the following:

The Contractor shall acquire for its use copies of the plans and specifications as needed. The documents may be downloaded from the City's web site, at

[http://www.tampagov.net/dept\\_contract\\_administration/programs\\_and\\_services/construction\\_project\\_bidding/index.asp](http://www.tampagov.net/dept_contract_administration/programs_and_services/construction_project_bidding/index.asp)

I-1.17 PAYMENT DISPUTE RESOLUTION

Any dispute pertaining to pay requests must be presented to the City pursuant to Executive Order 2003-1.

I-1.18 SCRUTINIZED COMPANIES.

For Contracts \$1,000,000 and greater, if the City determines the Contractor submitted a false certification under Section 287.135(5) of the Florida Statutes, or if the Contractor has been placed on the Scrutinized Companies with Activities in the Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the City shall either terminate the Contract after it has given the Contractor notice and an opportunity to demonstrate the City's determination of false certification was in error pursuant to Section 287.135(5)(a) of the Florida Statutes, or maintain the Contract if the conditions of Section 287.135(4) of the Florida Statutes are met.

I-1.19 FLORIDA'S PUBLIC RECORDS LAW

4.33.3 The City of Tampa is a public agency subject to Chapter 119, Florida Statutes. In accordance with Florida Statutes, 119.0701, if applicable, Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

1. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service;
2. Provide the public with access to such public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;
4. Meet all requirements for retaining public records and transfer to the City, at no cost, all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the agency.

4.33.4 The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this award and the City shall enforce the Default in accordance with the provisions set forth in the DEFAULT/RE-AWARD section of this document.

# INSTRUCTIONS TO BIDDERS

## SECTION 2 GENERAL INSTRUCTIONS

### I-2.01 BIDDER'S RESPONSIBILITY

Before submitting Proposals, Bidders shall carefully examine the entire site of the proposed work and adjacent premises and the various means of approach and access to the site, and make all necessary investigations to inform themselves thoroughly as to the facilities necessary for delivering, placing and operating the necessary construction equipment, and for delivering and handling materials at the site, and inform themselves thoroughly as to all difficulties involved in the completion of all the work in accordance with the Contract Documents.

Bidders must examine the Plans, Specifications, and other Contract Documents and shall exercise their own judgment as to the nature and amount of the whole of the work to be done, and for the bid prices must assume all risk of variance, by whomsoever made, in any computation or statement of amounts or quantities necessary to complete the work in strict compliance with the Contract Documents.

Elevations of the ground are shown on the Plans and are believed to be reasonably correct, but are not guaranteed to be absolutely so and are presented only as an approximation. Bidders shall satisfy themselves as to the correctness of all elevations.

The City may have acquired, for its own use, certain information relating to the character of materials, earth formations, probable profiles of the ground, conditions below ground, and water surfaces to be encountered at the site of the proposed work. This information, if it exists, is on file at the offices of the Department of Public Works and Bidders will be permitted to see and examine this information for whatever value they consider it worth. However, this information is not guaranteed, and Bidders should satisfy themselves by making borings or test pits, or by such other methods as they may prefer, as to the character, location, and amounts of water, peat, clay, sand, quicksand, gravel, boulders, conglomerate, rock, gas or other material to be encountered or work to be performed.

Various underground and overhead structures and utilities are shown on the plans. The location and dimensions of such structures and utilities, where given, are believed to be reasonably correct, but do not purport to be absolutely so. These structures and utilities are plotted on the Plans for the information of the Bidders, but information so given is not to be construed as a representation or assurance that such structures will be found or encountered as plotted, or that such information is complete or accurate.

### I-2.02 FORM, PREPARATION AND PRESENTATION OF PROPOSALS

Each Proposal shall be submitted upon the Proposal Form and in accordance with the instructions included herein. The Proposal Form must not be detached herefrom. All blank spaces for bid prices must be filled in, in both words and figures, with the unit or lump sum prices, or both, for which the Proposal is made. The computed total price for each unit price Contract Item shall be determined by multiplying the estimated quantity of the item, as set forth in the Proposal Form, by the corresponding unit price bid for such item. The resulting product shall be entered in the appropriate blank space under the column headed "Computed Total Price for Item". The lump sum price bid for each lump sum price Contract Item shall also be entered in the column headed "Computed Total Price for Item". If a Proposal contains any omissions, erasures, alterations, additions, or items not called for in the itemized Proposal, or contains irregularities of any kind, such may constitute sufficient cause for rejection of the Proposal. In case of any discrepancy in the unit price or amount bid for any item in the Proposal, the price as expressed in written words will govern. In no case is the Agreement Form to be filled out or signed by the Bidder.

In the case of certain jobs bid Lump Sum a "Schedule of Unit Prices" must be filled out as an attachment to the Lump Sum proposal. These prices may be used as a guide for the negotiation of change orders, at the City's option.

The proposal must be signed and certified and be presented on the prescribed form in a sealed envelope on/or before the time and at the place stated in the Notice of Bidders, endorsed with the name of the person, firm or corporation presenting it, the date of presentation, and the title of the work for which the Proposal is made.

Unless the apparent low bidder is now engaged in or has recently completed contract work for the City of Tampa, he, if requested, shall furnish to the City, after the opening of bids and prior to award, a summary statement of record of construction experience over the past three (3) years with proper supporting evidence, and, if required by the City, shall also furnish a list of equipment and other facilities pertinent to and available for the proper execution of the proposed work, and a statement of financial resources to the extent necessary to establish ability to carry on the proposed work. The City may make further investigations as considered necessary with respect to responsibility of the Bidder to whom it appears may be awarded the Contract.

If forwarded by mail, the sealed envelope containing the Proposal, endorsed as directed above, must be enclosed in another envelope addressed as specified in the Notice to Bidders and sent by registered mail.

### I-2.03 ADDENDA AND INTERPRETATIONS

No interpretation of the meaning of the Plans, Specifications, or other Contract Documents will be made to any Bidder orally.

Every request for such interpretation must be in writing, addressed to the Contract Administration Department, Tampa Municipal Office Building, 4th Floor North, City Hall Plaza, Tampa, Florida 33602. To be given consideration, such request must be received at least seven (7) days prior to the date fixed for the opening of the Proposals. Any and all such interpretations and any supplemental instructions will be in the form of written addenda which, if issued, will be sent by certified mail, with return receipt requested, to all prospective bidders at the respective addresses furnished, for such purposes, not later than three (3) working days prior to the date fixed for the opening of the Proposals, and if requested, a copy will be delivered to the prospective bidder's representative. Failure of any Bidder to receive any such addenda shall not relieve said Bidder from any obligation under his Proposal as submitted. All addenda so issued shall become part of the Contract Documents.

### I-2.04 BID SECURITY

Each Proposal must be accompanied by a certified or cashier's check issued by a solvent bank or trust company and payable at sight to the City of Tampa, in compliance with Section 255.051 Florida Statutes, or a Bid Bond upon the form provided herein, in an amount of not less than five percent of the sum of the computed total amount of the Bidder's Proposal as a guarantee that if the Proposal is accepted, the Bidder will execute and fill in the proposed Contract and Public Construction Bond within twenty (20) days after notice of award of the Contract. Certified checks shall have all necessary documentary revenue stamps attached if required by law. Surety on Bid Bonds shall be a duly authorized surety company authorized to do business in the State of Florida, and all such Bonds shall be issued or countersigned by a local resident producing agent, and satisfactory evidence of the authority of the person or persons executing such Bond to Execute the same shall be submitted with the Bond. Bid Bonds shall be issued by a surety company acceptable to the City.

Within ten (10) days after the opening of Proposals, the bid security of all but the three lowest Bidders will be returned. The bid security of the remaining two Bidders whose Proposals are not accepted will be

returned within ten (10) days after the execution of the Contract, or, if no such Contract has been executed, within ninety (90) days after the date of opening Proposals. The bid security of the Bidder whose Proposal is accepted will be returned only after he has duly executed the Contract and furnished the required Public Construction Bond and insurance.

Should it be necessary for the City to retain the bid security and said bid security is in the form of checks, the checks of these Bidders will be returned if replaced by Bid Bonds in an amount equal to the amount of the checks of such Bidders in such form and issued by a surety company acceptable to the City.

A Bidder may withdraw his Proposal before the time fixed for the opening of Proposals, without prejudice to himself, by communicating his purpose, in writing, to the Mayor and City Council, and when his communication is received, the Proposal will be handed to him or his authorized agent unopened. No Bidder may withdraw his Proposal within ninety (90) days after the day of opening Proposals.

The Bidder whose Proposal is accepted shall enter into a written contract, upon the Agreement form included herein, for the performance of the work and furnish the required Public Construction Bond within twenty (20) days after written notice by the City of Award of Contract has been served on such Bidder personally or after receipt of the written notice by registered mail to such Bidder at the address given in his Proposal.

If the Bidder to whom a Contract is awarded refuses or neglects to execute it or fails to furnish the required Public Construction Bond within twenty (20) days after receipt by him of the Notice of Award of Contract, the amount of his bid security shall be forfeited and shall be retained by the City as liquidated damages, and not as a penalty, it being now agreed that said sum is a fair estimate of the amount of damages that the City will sustain in case said Bidder fails to enter into a Contract and furnish the required Public Construction Bond. If a Bid Bond was furnished, the full amount of the Bond shall become due and payable as liquidated damages caused by such failure. The full amount of the bid security shall be forfeited as liquidated damages without consideration of the fact that an award may be less than the full amount of the Bidder's Proposal, excepting that the award shall be within the conditions of said Proposal relating to the basis of consideration for an award. No plea of mistake in the bid or misunderstanding of the conditions of forfeiture shall be available to the Bidder for the recovery of his deposit or as a defense to any action based upon the neglect or refusal to execute a contract.

#### I-2.05 LAWS AND REGULATIONS

The Bidder who is awarded the Contract must comply with all laws of the State of Florida, and all applicable Ordinances of the City of Tampa respecting labor and compensation and with all other statutes, ordinances, rules and regulations applicable and having the force of law.

#### I-2.06 PUBLIC CONSTRUCTION BOND

The Bidder who is awarded the Contract will be required to furnish a Public Construction Bond upon the form provided herein, equal to 100 percent of the Contract price, such Bond to be executed by a surety company acceptable to the City of Tampa and licensed to underwrite contracts in the State of Florida. Surety companies shall have a rating of not less than: B+ Class VI as evaluated in the most recently circulated BEST'S KEY RATING GUIDE PROPERTY-LIABILITY.

#### I-2.07 SIGNATURE AND QUALIFICATIONS OF BIDDERS

Proposals must be signed in ink by the Bidder with signature in full. When a firm is a Bidder, the Proposal shall be signed in the name of the firm by one or more of the partners. When a corporation is a Bidder the officer signing shall set out the corporate name in full beneath which he shall sign his name and give the title of his office. The Proposal shall also bear the seal of the corporation attested by its secretary. Anyone signing the Proposal as agent must file with it legal evidence of his authority to do so.

Bidders who are nonresident corporations shall furnish to the City a

duly certified copy of their permit to transact business in the State of Florida, signed by the Secretary of State, within ten days of the notice to do so. Such notice will be given to Bidders who are nonresident corporations, to whom it appears an award will be made, and the copy of the permit must be filed with the City before the award will be made. Failure to promptly submit this evidence of qualification to do business in the State of Florida may be basis for rejection of the Proposal.

#### I-2.08 REJECTION OF PROPOSALS

The City reserves the right to reject any Proposal if investigation of the Bidder fails to satisfy the City that such Bidder is properly qualified to carry out the obligations and to complete the work contemplated therein. Any or all Proposals will be rejected if there is reason to believe that collusion exists among Bidders. Proposals will be considered irregular and may be rejected if they show serious omissions, alterations in form, additions not called for, conditions or unauthorized alternates, or irregularities of any kind. The City reserves the right to reject any or all Proposals and to waive such technical errors as may be deemed best for the interests of the City.

#### I-2.09 QUANTITIES ESTIMATED ONLY

The estimate of quantities of the various items of work and materials, if set forth in the Proposal Form, is approximate only and is given solely to be used as a uniform basis for the comparison of Proposals.

The quantities actually required to complete the Contract work may be less or more than so estimated, and if awarded a Contract for the work specified, the Contractor agrees that he will not make any claim for damages or for loss of profits because of a difference between the quantities of the various classes of work assumed for comparison of Proposals and quantities of work actually performed. The City further reserves the right to vary the quantities in any amount.

#### I-2.10 COMPARISON OF PROPOSALS

Except jobs bid on a "One Lump Sum" basis, proposals will be compared on the basis of a total computed price arrived at by taking the sum of the estimated quantity of each item and the corresponding unit price of each item, and including any lump sum prices on individual items.

The computed total prices for individual Contract Items and the total computed price for the entire Contract, as entered by the Bidder in the Proposal Form, are for convenience only and are subject to correction in the tabulation and computation of the Proposals.

#### I-2.11 BASIS OF AWARD

The Contract will be awarded, if at all, to the lowest responsible Bidder or Bidders, as determined by the City and by the terms and conditions of the Contract Documents. Unless all bids are rejected, the award will be made within ninety (90) days after the opening of Proposals. The successful Bidder will be required to possess, or obtain, a valid City Occupational License.

#### I-2.12 INSURANCE REQUIRED

The successful Bidder and his subcontractors will be required to procure and pay for insurance covering the work in accordance with the provisions of Article 6.02 of the Agreement as indicated on special instructions pages beginning with INS-1.

#### I-2.13 NO ASSIGNMENT OF BID

No Bidder shall assign his bid or any rights thereunder.

#### I-2.14 NONDISCRIMINATION IN EMPLOYMENT

Contracts for work under this Proposal will obligate the contractors and subcontractors not to discriminate in employment practices.

Bidders must, if requested, submit with their initial bid a signed statement as to whether they have previously performed work subject to the President's Executive Order Nos. 11246 and 11375.

Bidders must, if requested, submit a compliance report concerning their employment practices and policies in order to maintain their eligibility to receive the award of the Contract.

Successful Bidders must, if requested, submit a list of all subcontractors who will perform work on the project and written,

signed statement from authorized agents of the labor pools with which they will or may deal for employees on the work together with supporting information to the effect that said labor pools practices and policies are in conformity with Executive Order No. 11246 and that said labor pools will affirmatively cooperate in or offer no hindrance to the recruitment, employment and equal treatment of employees seeking employment and performing work under the Contract, or a certification as to what efforts have been made to secure such statements when such agents or labor pools have failed or refused to furnish them prior to the award of the Contract.

#### I-2.15 LABOR STANDARDS

The Bidder's attention is directed to the Contract Provisions of the Labor Standards for federally assisted projects which may be attached to and made a part of the Agreement.

#### I-2.16 NOTICE TO LABOR UNIONS

If applicable, the successful Bidder will be required to provide Labor Unions and other organizations of workers a completed copy of the form entitled "Notice to Labor Unions or Other Organizations of Workers", and such form may be made a part of the Agreement.

#### I-2.17 NOTICE TO PROSPECTIVE FEDERALLY-ASSISTED CONSTRUCTION CONTRACTORS

A Certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32 F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted to said Secretary prior to the award of a federally-assisted construction and Contract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause. The form of certification may be bound herein following the form of Bid Bond.

Contractors receiving federally-assisted construction Contract awards exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause will be required to provide for the forwarding of the following notice to prospective subcontractor for supplies and construction contracts where the subcontracts exceed \$10,000 and are not exempt from the provisions of the Equal Opportunity Clause:

#### NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES

"A Certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32 F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause."

"Contractors receiving subcontract awards exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause will be required to provide from the forwarding of this notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000 and are not exempt from the provisions of the Equal Opportunity Clause."

The United States requires a pre-award conference if a proposed construction contract exceeds one million dollars to determine if the the prospective contractor is in compliance with the Equal Employment Opportunity requirements of Executive Order 11246 of September 24, 1965. In such instances, a meeting may be scheduled at which the prospective contractor must specify what affirmative action he has taken or proposed to take to assure equal employment opportunity which must be approved by the United States before award of the contract will be authorized.

Bidders must be prepared to submit an Equal Employment Opportunity (EEO) plan at a pre-award conference. The plan must include bidding opportunities offered by the Bidder to minority subcontractors.

On October 13, 1971, President Nixon issued Executive Order 11246 emphasizing the government's commitment to the promotion of minority business enterprise. Accordingly, the United States is firmly

committed to the utilization of available resources to support this important program. U.S. agencies are most interested in realizing minority participation on the subject. Achieving equal employment opportunity compliance is required through Executive Order 11246. WE cannot emphasize too strongly that minority subcontractors be extended subcontractors bidding opportunities as but one step in your affirmative action policy.

Due to the importance of this contract, U.S. Agencies may conduct an EEO Conference prior to the award of the Contract. It is suggested that the responsive Bidder confirm the minority subcontractors he contacted for bids or quotations in his EEO plan submitted at the conference.

#### I-2.18 EEO AFFIRMATIVE ACTION REQUIREMENTS

By the submission of a Proposal, each Bidder acknowledges that he understands and will agree to be bound by the equal opportunity requirements of Federal regulations which shall be applicable throughout the performance of work under any contract awarded pursuant to solicitation. Each Bidder agrees that if awarded a contract, he will similarly bind contractually each subcontractor. In policies, each Bidder further understands and agrees that if awarded a contract, he must engage in Affirmative Action directed to promoting and ensuring equal employment opportunity in the work force used under the contract (and he must require contractually the same effort of all subcontractors whose subcontracts exceed \$100,000). The Bidder understands and agrees that "Affirmative Action" as used herein shall constitute a good faith effort to achieve and maintain minority employment in each trade in the on-site work force used on the project. \*\*\*\*\* END of SECTION \*\*\*\*\*

## CITY OF TAMPA INSURANCE REQUIREMENTS

During the life of the award/contract the Awardee/Contractor shall provide, pay for, and maintain insurance with companies authorized to do business in Florida, with an A.M. Best rating of B+ (or better) Class VII (or higher), or otherwise be acceptable to the City if not rated by A.M. Best. All insurance shall be from responsible companies duly authorized to do business in the State of Florida.

All commercial general liability insurance policies (and Excess or Umbrella Liability Insurance policies, if applicable) shall provide that the City is an additional insured as to the operations of the Awardee/Contractor under the award/contract including the additional insured endorsement, the subrogation waiver endorsement, and the Severability of Interest Provision. In lieu of the additional named insured requirement, if the Awardee/Contractor's company has a declared existing policy which precludes it from including additional insureds, the City may permit the Contractor to purchase an Owners and Contractors Protective Liability policy. Such policy shall be written in the name of the City at the same limit as is required for General Liability coverage. The policy shall be evidenced on an insurance binder which must be effective from the date of issue until such time as a policy is in existence and shall be submitted to the City in the manner described below as applicable to certificates of insurance.

The insurance coverages and limits required must be evidenced by a properly executed Acord 25 Certificate of Insurance form or its equivalent. Each Certificate must be personally manually signed by the Authorized Representative of the insurance company shown in the Certificate with proof that he/she is an authorized representative thereof. Thirty days' written notice must be given to the City of any cancellation, intent not to renew, or reduction in the policy coverages, except in the application of the aggregate liability limits provisions. Should any aggregate limit of liability coverage be reduced, it shall be immediately increased back to the limit required by the contract. The insurance coverages required herein are to be primary to any insurance carried by the City or any self-insurance program thereof.

The following coverages are required:

A. Commercial General Liability Insurance shall be provided on the most current Insurance Services Office (ISO) form or its equivalent. This coverage must be provided to cover liability arising from premises and operations, independent contractors, products and completed operations, personal and advertising injury, contractual liability, and XCU exposures (if applicable). Completed operations liability coverage shall be maintained for a minimum of one-year following completion of work. The amount of Commercial General Liability insurance shall not be less than the amount specified.

(a) \$1,000,000 per occurrence and a \$2,000,000 general aggregate for projects valued at \$2,000,000 or less. General aggregate limit for projects over that price shall equal or exceed the price of the project. An Excess or Umbrella Liability insurance policy can be provided to meet the required limit. Risk Management may be contacted for additional information regarding projects of this nature.

B. Automobile Liability Insurance shall be maintained in accordance with the laws of the State of Florida, as to the ownership, maintenance, and use of all owned, non-owned, leased, or hired vehicles. The amount of Automobile Liability Insurance shall not be less than the amount specified.

(a) \$500,000 combined single limit each occurrence bodily injury & property damage- for projects valued at \$100,000 and under

(b) \$1,000,000 combined single limit each occurrence bodily injury & property damage – for projects valued over \$100,000

C. Worker's Compensation and Employer's Liability Insurance shall be provided for all employees engaged in the work under the contract, in accordance with the Florida Statutory Requirements. The amount of the Employer's Liability Insurance shall not be less than:

(a) \$500,000 bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each employee – for projects valued at \$100,00 and under

(b) \$1,000,000 bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each –for projects valued over \$100,000

D. Excess Liability Insurance or Umbrella Liability Insurance may compensate for a deficiency in general liability, automobile, or worker's compensation insurance coverage limits. If the Excess or Umbrella policy is being provided as proof of coverage, it must name the City of Tampa as an additional insured (**IF APPLICABLE**).

E. Builder's Risk Insurance, specialized policy designed to cover the property loss exposures that are associated with construction of buildings. The amount of coverage should not be less than the amount of the project. **(IF APPLICABLE)**.

F. Installation Floater- a builder's risk type policy that covers specific type of property during its installation, is coverage required for highly valued equipment or materials such as compressors, generators, or other machinery that are not covered by the builder's risk policy **(IF APPLICABLE)**.

G. Longshoreman's & Harbor Worker's Compensation Act/Jones Act coverage shall be maintained for work being conducted upon navigable water of the United States. The limit required shall be the same limit as the worker's compensation/employer's liability insurance limit **(IF APPLICABLE)**.

H. Professional Liability shall be maintained against claims of negligence, errors, mistakes, or omissions in the performance of the services to be performed and furnished by the Awardee/Contractor or any of its subcontractors when it acts as a DESIGN PROFESSIONAL. The amount of coverage shall be no less than amount specified **(IF APPLICABLE)**.

(a) \$1,000,000 per incident and general aggregate. Note all claims made policies must provide the date of retroactive coverage.

The City may waive any or all of the above referenced insurance requirements based on the specific nature of goods or services to be provided under the award/contract.

ADDITIONAL INSURED - The City must be included as an additional insured by on the general and (Excess or Umbrella liability policies) if applicable. Alternatively, the Contractor may purchase a separate owners protective liability policy in the name of the City in the specified amount as indicated in the insurance requirements.

CLAIMS MADE POLICIES - If any liability insurance is issued on a claims made form, Contractor agrees to maintain uninterrupted coverage for a minimum of one year following completion and acceptance of the work either through purchase of an extended reporting provision, or through purchase of successive renewals with a retroactive

date not later than the beginning of performance of work for the City. The retroactive date must be provided for all claims made policies.

CANCELLATION/NON-RENEWAL - Thirty (30) days written notice must be given to the City of any cancellation, intent to non-renew or material reduction in coverages (except aggregate liability limits). However, ten (10) days notice may be given for non-payment of premium. Notice shall be sent to the City of Tampa Department of Public Works, 306 E. Jackson Street, Tampa, FL 33602.

NUMBER OF POLICIES - General and other liability insurance may be arranged under single policies for the full amounts required or by a combination of underlying policies with the balance provided by an excess or umbrella liability insurance policy.

WAIVER OF SUBROGATION - Contractor waives all rights against City, its agents, officers, directors and employees for recovery of damages to the extent such damage is covered under the automobile or excess liability policies.

SUBCONTRACTORS - It is the Contractor's responsibility to require all subcontractors to maintain adequate insurance coverage.

PRIMARY POLICIES - The Contractor's insurance is primary to the City's insurance or any self insurance program thereof.

RATING - All insurers shall be authorized to do business in Florida, and shall have an A.M. Best rating of B+ (or better), Class VII (or higher), or otherwise be acceptable to the City if not rated by A.M. Best.

DEDUCTIBLES - The Contractor is responsible for all deductibles. In the event of loss which would have been covered but for the presence of a deductible, the City may withhold from payment to Contractor an amount equal to the deductible to cover such loss should full recovery not be obtained under the insurance policy.

INSURANCE ADJUSTMENTS - These insurance requirements may be increased, reduced, or waived at the City's sole option with an appropriate adjustment to the Contract price.

Document updated on 12/22/2009 by RLD (Risk Management)

*City of Tampa MBD Office*  
*U-WMBE Goal Setting Firms Report*

*7/28/15*

**PIPE CLEANING & CCTV INSPECTION**

**ECO-2000, Inc.**

P.O. Box 2275  
Bushnell, FL 33513

**Phone** (352) 793-9074  
**Fax** (352) 303-0971

**E-mail** waterworks@eco2000inc.com

**Federal Number** 59-3648996

**Minority** African American  
**Contact** Charlie Jones

**TRUCKING & HAULING**

**Sabrina's Trucking, LLC**

P.O. Box 992  
Mango, FL 33650

**Phone** (813) 629-7210  
**Fax** (813) 627-9094

**E-mail** jtrucker151@aol.com

**Federal Number** 59-3284380

**Minority** African American  
**Contact** Nathaniel Johnson

**Bay Light, LLC d/b/a Professional Property Services**

10105 11th Street North  
Tampa, FL 33612

**Phone** (813) 972-4057  
**Fax** (813) 971-0882

**E-mail** paulrobinson22@msn.com

**Federal Number** 59-1341451

**Minority** African American  
**Contact** Hyacinth Robinson

**Par Development Partners, Inc.**

2109 E. Palm Ave., Suite 312  
Tampa, FL 33605

**Phone** (813) 374-2856  
**Fax** (866) 594-2505

**E-mail** ydwilson@aol.com

**Federal Number** 20-5657414

**Minority** African American  
**Contact** Yancy Wilson

**Charlie Brown's Hauling & Demolition, Inc.**

P.O. Box 1178  
Dade City, FL 33526

**Phone** (352) 521-0482  
**Fax** (352) 521-5915

**E-mail** Charliewbrown@aol.com

**Federal Number** 20-1874672

**Minority** African American  
**Contact** Charlie Brown

**On-Point Group, Inc.**

5608 Puritan Rd  
Tampa, FL 33617

**Phone** (813) 927-2808  
**Fax** (813) 374-0993

**E-mail** d.jones@on-pointgroupinc.com

**Federal Number** 38-3788119

**Minority** African American  
**Contact** Daphne Jones

**Accelerated Waste Solutions of North America, LLC**

8710 W. Hillsborough Ave., Suite 262  
Tampa, FL 33615

**Phone** (866) 698-2874  
**Fax** (813) 871-0377

**E-mail** cityoftampa@acceleratedwaste.com

**Federal Number** 27-1394911

**Minority** African American  
**Contact** Fred Tomlin

## City of Tampa MBD Office

# SLBE Goal Setting Firms Report

as of 7/27/2015



### PIPE CLEANING & CCTV INSPECTION

**J.T.V., Incorporated**

P.O. Box 28397  
St. Petersburg, FL 33709

**Phone** (727) 528-1998

**Fax** (727) 528-9773

**E-mail** JTVINCORPORATED@AOL.COM

**Federal Number** 59-3076314

**Minority** Small Business

**Contact** Joyce T. Velitschkowski

**LMR Construction, Inc.**

997 Dawes Rd.  
Frostproof, FL 33843

**Phone** (863) 635-4651

**Fax** (863) 635-6867

**E-mail** lmr\_montanez@hotmail.com

**Federal Number** 20-8702712

**Minority** Small Business

**Contact** Luis Montanez

**JMJ Site Development, Inc**

P.O. Box 1095  
Lithia, FL 33547

**Phone** (813) 927-2484

**Fax**

**E-mail** jmjsitedevelopment@gmail.com

**Federal Number** 27-3413832

**Minority** Small Business

**Contact** Jeff Joaquin

### TRUCKING & HAULING

**Sabrina's Trucking, LLC**

P.O. Box 992  
Mango, FL 33550

**Phone** (813) 629-7210

**Fax** (813) 627-9094

**E-mail** jtrucker151@aol.com

**Federal Number** 59-3284380

**Minority** Small Business

**Contact** Nathaniel Johnson

**Sunrise Utility Construction, Inc.**

P.O. Box 272293  
Tampa, FL 33688-2293

**Phone** (813) 949-3749

**Fax** (813) 949-0408

**E-mail** LMNBOSS@AOL.COM

**Federal Number** 59-3034012

**Minority** Small Business

**Contact** Lisa Nehrboss

**Bay Light, LLC d/b/a Professional Property Services**

10105 11th Street North  
Tampa, FL 33612

**Phone** (813) 972-4057

**Fax** (813) 971-0882

**E-mail** paulrobinson22@msn.com

**Federal Number** 59-1341451

**Minority** Small Business

**Contact** Hyacinth Robinson



## City of Tampa MBD Office

# SLBE Goal Setting Firms Report

as of 7/27/2015



### TRUCKING & HAULING

**Par Development Partners, Inc.**

2109 E. Palm Ave., Suite 312  
Tampa, FL 33605

**Phone** (813) 374-2856

**Fax** (866) 594-2505

**E-mail** ydwilson@aol.com

**Federal Number** 20-5657414

**Minority** Small Business

**Contact** Yancy Wilson

**Charlie Brown's Hauling & Demolition, Inc.**

P.O. Box 1178  
Dade City, FL 33526

**Phone** (352) 521-0482

**Fax** (352) 521-5915

**E-mail** Charliwbrown@aol.com

**Federal Number** 20-1874672

**Minority** Small Business

**Contact** Charlie Brown

**On-Point Group, Inc.**

5608 Puritan Rd  
Tampa, FL 33617

**Phone** (813) 927-2808

**Fax** (813) 374-0993

**E-mail** d.jones@on-pointgroupinc.com

**Federal Number** 38-3788119

**Minority** Small Business

**Contact** Daphne Jones

**Accelerated Waste Solutions of North America, LLC**

8710 W. Hillsborough Ave., Suite 262  
Tampa, FL 33615

**Phone** (866) 698-2874

**Fax** (813) 871-0377

**E-mail** cityoftampa@acceleratedwaste.com

**Federal Number** 27-1394911

**Minority** Small Business

**Contact** Fred Tomlin

**TNT Environmental, LLC**

17852 Pine Knoll Drive  
Dade City, FL 33523

**Phone** (352) 567-1822

**Fax** (352) 567-5817

**E-mail** tntenvironmental@gmail.com

**Federal Number** 26-3864129

**Minority** Small Business

**Contact** Christopher Leibereid

**J M J Hauling, Inc.**

13810 Golf Course Road  
Parrish, FL 34219

**Phone** (917) 544-9741

**Fax** (941) 721-6932

**E-mail** mvachu@tampabay.rr.com

**Federal Number** 32-0270935

**Minority** Small Business

**Contact** Bachu Maniram

**Ortzak Technology, LLC**

13014 N. Dale Mabry Hwy, Suite 623  
Tampa, FL 33618

**Phone** (813) 961-6023

**Fax** (813) 961-6023

**E-mail** dcastro@ortzak.com

**Federal Number** 45-4837502

**Minority** Small Business

**Contact** Daniel Castro

*City of Tampa MBD Office*



**SLBE Goal Setting Firms Report**

*as of 7/27/2015*

**TRUCKING & HAULING**

**OGONZALEZ TRUCKING INC**

4108 DELLBROOK DR  
Tampa, FL 33624

**Phone** (813) 961-8158

**Fax** (813) 961-8158

**E-mail** SOGARA4@VERIZON.NET

**Federal Number** 20-2502525

**Minority** Small Business

**Contact** OMAR GONZALEZ

**SLBE Contract Goal**

Goal  
**30%**

**Subcontract Goal Contact List: SLBEs and Underutilized WMBEs  
(\*\*The Underutilized WMBE Industry Category for Subcontracts is Construction - BBE Certified)**

**Project 15-C-00022 (Hanna Pumping Station Valve Replacement)**

# Of Firms	Company Name	Federal Number	Address	Phone Number	SLBE/WMBE CLASS	City, State, Zip Code	Fax Number	Contact Name	Contact Email
1	2 Meyer Corp.	56-2384669	6308 Lake Sunrise Dr.	(813) 645-3150	Small Business	Apollo Beach, FL 33572	(813) 645-5634	Melissa Gugliotti	Renatonjr@aol.com
2	A American Electrical Contractor, Inc.	59-2603773	9170 126th Avenue N	(727) 588-0126	Small Business	Largo, FL 33773	(727) 588-9170	Mark Comerford	mark.aaec@yahoo.com
3	Acktel Electric Company, Inc.	59-3579225	P.O. Box 52292	(904) 356-1274	<b>African American</b>	Jacksonville, FL 32201-2292	(904) 356-1374	Sedley Huey	acktelel@bellsouth.net
4	Aguila Electrical Services, Inc.	20-0818128	5708 N 56TH ST	(813) 368-9323	Small Business	Tampa, FL 33610	(813) 884-4092	Jael Aguila	sales@aguilaelectrical.com
5	All-In-One Electric, Inc.	04-3689273	1201 W Waters Ave.	(813) 849-6331	<b>SLBE/BBE</b>	Tampa, FL 33604	(813) 514-0473	Rodney Jones	allinoneelectric@msn.com
6	Apollo Construction & Engineering Services, Inc.	59-2811166	P.O. Box 5848	(813) 645-4926	Small Business	Sun City Center, FL 33571-5848	(813) 645-3351	Thomas Kamprath	tkamprath@apollo-construction.com
7	Best Price Electric Service, LLC	27-1211988	P.O. Box 6516	(813) 927-1668	Small Business	Seffner, FL 33583	(813) 409-3154	Frank Fleites	BestPriceElectricServ@hotmail.com
8	Brown & Brown Electric, Inc.	59-2283934	6555 N.W. 9th Ave. S-205	(954) 938-8986	<b>African American</b>	Ft. Lauderdale, FL 33310-5003	(954) 938-9272	Winston Brown	winston@brownandbrownelectric.com
9	Crevello Electric, Inc.	59-3559003	3305 N. Stanley Rd.	(813) 986-6106	Small Business	Plant City, FL 33565	(813) 986-9633	Bill Crevello	crevelloelectric@gmail.com
10	DRD Enterprises, LLC	20-4675317	4104 Yellowwood Dr.	(813) 476-9933	<b>SLBE/BBE</b>	Valrico, FL 33594	(866) 850-1332	Devon Deenah	ddeenah@drdenterprise.com
11	Gaylord / Miller Electric Corp	59-1631953	602 North Oregon Avenue	(813) 254-4681	Small Business	Tampa, FL 33606	(813) 254-9473	James A. Tepper	james.gmelectric@verizon.net
12	Manatee Electric, Inc.	59-3454485	845 Thompson Road	(813) 645-7000	Small Business	Lithia, FL FL	(813) 654-7568	John Babuka	john@reliableelectricusa.com

**American/Black Business Enterprises (BBE) may count toward the subcontract goal. Refer to MBD Form 70-Procurement Guidelines**

**Report Date: August 6, 2015**

**Subcontract Goal Contact List: SLBEs and Underutilized WMBEs  
(\*\*The Underutilized WMBE Industry Category for Subcontracts is Construction - BBE Certified)**

**Project 15-C-00022 (Hanna Pumping Station Valve Replacement)**

<b># Of Firms</b>	<b>Company Name</b>	<b>Federal Number</b>	<b>Address</b>	<b>Phone Number</b>	<b>SLBE/WMBE CLASS</b>	<b>City, State, Zip Code</b>	<b>Fax Number</b>	<b>Contact Name</b>	<b>Contact Email</b>
13	Mandy Electric, Inc.	59-2914874	9353 E. Fowler Ave.	(813) 264-9234	Small Business	Thonotosassa, FL 33592	(813) 333-9701	Armando Hernandez	lhernandez@mandyselectric.com
14	Mar Supply Co.	27-0206845	1660 63rd Avenue East	(941) 286-3240	Small Business	Bradenton, FL 34203	(941) 761-6500	Raul Corona	info@marsupplyco.com
15	MDH Enterprises, Inc.	55-0849332	281 E C St.	(386) 789-2672	<b>African American</b>	Orange City, FL 32763	(866) 681-5026	Matize Hoskins	matize@my-es.com
16	Rhythms Electric Corporation	27-3150153	433 37th Ave NE	(727) 460-8779	Small Business	St. Petersburg, FL 33704		Mathew Krchmar	rhythmselectric@me.com
17	Suca Pipe Supply, Inc.	59-2499571	P.O. Box 272482	(813) 249-7902	<b>SLBE/BBE</b>	Tampa, FL 33618	(813) 249-7384	Secedrick McIntyre	slmau44@yahoo.com
18	<b>Suca Pipe Supply, Inc. One</b>	26-3669556	4910 Lowell Road	(813) 249-7902	<b>SLBE/BBE</b>	Tampa, FL 33624	(813) 249-7384	Ashley McIntyre	mactwinau1@yahoo.com
19	TAMCO Electric, Inc.	59-1396630	4022 W South Avenue	(813) 986-3472	Small Business	Tampa, FL 33614	(813) 986-5979	Steven Moates	atruijill@tampabay.rr.com
20	Terrell Industries, Inc.	65-0530148	2067 1st Avenue N	(727) 823-4424	<b>SLBE/BBE</b>	St. Petersburg, FL 33713	(727) 823-3977	Grady Terrell	gterrell@verizon.net

**American/Black Business Enterprises (BBE) may count toward the subcontract goal. Refer to MBD Form 70-Procurement Guidelines**

**Report Date: August 6, 2015**

Instructions Regarding Use of the SLBE Goal Contact List

**Bidders must solicit a subcontracting bid from ALL of the firms listed on the SLBEs list provided within the Specifications,** and provide documentation of emails, faxes, phone calls, letters, or other communication with the firms as a first step in demonstrating Good-Faith Efforts to achieve the goal set for SLBE participation on this contract.

The list is formatted to facilitate e-mailing of a solicitation to the listed firms by copying and pasting the email addresses.

The SLBE participation Goal is based upon the availability of the certified firms indicated on the contact list. The Goal and Requirements of the City's Equal Business Opportunity Program are stated in the Bid/Contract Document, Specifications.

SOLICITATION FOR SUBCONTRACTOR QUOTES

From:  
OUR COMPANY NAME:  
TELEPHONE NUMBER:  
ADDRESS:  
FAX NUMBER:  
E-MAIL ADDRESS:

To Subcontractor:

Our firm is in the process of preparing a bid for a **City of Tampa Contract**. Please accept this notice as our request for quotes for the scope of work identified below. Please respond to this request by filling in the information below and returning via e-mail or fax to the address or number provided. Please contact us if you need any assistance in obtaining bonding, lines of credit, insurance, assistance in obtaining necessary equipment, supplies, materials, participation in a City-sponsored mentor-protégé program, or if you have any questions.

Plans and Specs for this project are posted at:  
[http://www.tampagov.net/dept\\_contract\\_administration/programs\\_and\\_services/construction\\_project\\_bidding/](http://www.tampagov.net/dept_contract_administration/programs_and_services/construction_project_bidding/)

CONTRACT NO.:  
CONTRACT NAME:  
CITY'S BID OPENING DATE:  
DEADLINE FOR YOUR SUBCONTRACTOR BID OR RESPONSE:  
SPECIFIC SCOPE OF WORK:

Please complete and submit with your subcontract bid or response:

YOUR FIRM'S NAME:  
MAILING ADDRESS:  
CITY:  
STATE:  
ZIP:  
FAX NUMBER:  
E-MAIL ADDRESS:

Yes, my company is interested in quoting this project for the following items of work:

No, my company will not quote this project for the following reason(s):

(Sample Suggested Sub Solicitation 3-9-9 Tampa MBDO)

PROPOSAL

To the Mayor and City Council of the City of Tampa, Florida:

Name of Bidder \_\_\_\_\_

Business Phone Number and Email Address \_\_\_\_\_

Business Name and Mailing Address \_\_\_\_\_

Phone Number and Name of Contact Regarding Permits \_\_\_\_\_

Contractor/Qualifiers Name and Federal Identification Number \_\_\_\_\_

Date of Proposal \_\_\_\_\_

(If Bidder is a firm, fill in the following blanks):

Names and Residential Addresses of Partners  
\_\_\_\_\_  
\_\_\_\_\_

(If Bidder is a corporation, fill in the following blanks):

Organized under the laws of the State of \_\_\_\_\_

Names and Address of President  
\_\_\_\_\_  
\_\_\_\_\_

Name and Address of Vice President  
\_\_\_\_\_  
\_\_\_\_\_

Name and Address of Secretary  
\_\_\_\_\_  
\_\_\_\_\_

Names and Address of Treasurer  
\_\_\_\_\_  
\_\_\_\_\_

The above-named Bidder affirms and declares:

- (1) That the Bidder is of lawful age and that no other person, firm or corporation has any interest in this Proposal or in the Contract proposed to be entered into.
- (2) That this Proposal is made without any understanding, agreement or connection with any other person, firm, or corporation making Proposal for the same purposes, and is in all respects fair and without collusion or fraud.
- (3) That the Bidder is not in arrears to the City of Tampa, upon debt or contract, and is not a defaulter, as surety or otherwise, upon any obligation to the City of Tampa.
- (4) That no officer or employee or person whose salary is payable in whole or in part from the City Treasury is, shall be or become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise, in this Proposal, or in the performance of the Contract, or in the supplies, materials, or equipment and work or labor to which it relates, or in any portion of the profits thereof.
- (5) That the Bidder has carefully examined the site of the work and that, from his own investigations, he has satisfied himself as to the nature and location of the work, the character, quality, and quantity of materials and the kinds and extent of equipment and other facilities needed for the performance of the work, the general and local conditions and all difficulties to be encountered, and all other items which may, in any way, affect the work or its performance.
- (6) That the Bidder  
\_\_\_\_\_ Has; Treasury Number \_\_\_\_\_  
\_\_\_\_\_ Has not  
(Check applicable box)  
previously performed work under the President's Executive Order Nos. 11246 and 11375.
- (7) That the undersigned, as Bidder, also declares that he has carefully examined and fully understands all the component parts of the Contract Documents and agrees that he will execute the Contract and finish the required Performance Bond and will completely perform the work in strict accordance with the terms of the Contract and the Contract Documents therein referred to for the following prices, to wit:



Contract 15-C-00022; Hanna Pumping Station Valve Replacement

Contract Item No.	Estimated Quantity	Description and Price in Words	Computed Total Price for Item in Figures
BASE BID	LS	<p>The work includes the furnishing of all labor, equipment, and material for the bypassing pumping station wastewater flows, removal of eight (8) knife gate valves, pipe and fittings in vicinity of wastewater discharge pumps; furnishing and installing four (4) new 20-inch diameter intake knife gate valves, pipe and fittings, four (4) new 16-inch diameter discharge plug valves, check valves, pipe and fittings, electric controls, wire, conduit, any contingency allowances as stated in SP-60, and with all associated work required for a complete project in accordance with the Contract Documents.</p>	
		<p>_____ dollars</p>	
		<p>and _____ cents</p>	
	(BASE BID) LS		\$ _____

Contract 15-C-00022; Hanna Pumping Station Valve Replacement

Computed Total Price In Words:

\_\_\_\_\_ dollars and \_\_\_\_\_ cents.

Computed Total Price in Figures: \$ \_\_\_\_\_

The bidder acknowledges that the following addenda have been received and that the changes covered by the addendum(s) have been taken into account in this proposal: #1 \_\_\_ #2 \_\_\_ #3 \_\_\_ #4 \_\_\_ #5 \_\_\_.

The bidder acknowledges the requirements of the City of Tampa's Equal Business Opportunity Program.

Bidder acknowledges that included in the various items of the proposal and the Total Bid Price are costs for complying with the Florida Trench Safety Act (90096), (Laws of Fla.) effective October 1, 1990. The bidder further identifies the costs to be summarized below:

	Trench Safety Measure (Description)	Unit of Measure (LF, SY)	Unit Quantity	Unit Cost	Extended Cost
A.	_____	_____	_____	_____	_____
B.	_____	_____	_____	_____	_____
C.	_____	_____	_____	_____	_____
D.	_____	_____	_____	_____	_____

Total Cost \$ \_\_\_\_\_

Signed \_\_\_\_\_

Failure to complete the above may result in the bid being declared non-responsive.

Contract 15-C-00022; Hanna Pumping Station Valve Replacement

Accompanying this Proposal is a certified check, cashier's check or Bid Bond (form included herein must be used) on the form at least five (5) percent of the total amount of the Proposal which check shall become the property of the

\_\_\_\_\_ of \_\_\_\_\_  
(Name of Bank or Surety) (City & State)

City of Tampa, or which bond shall become forthwith due and payable to the City of Tampa, if this Proposal shall be accepted by the City of Tampa and the undersigned shall fail to execute a contract with and to furnish the required Performance Bond and Payment Bond to the City of Tampa within twenty (20) days after the date of receipt of written Notice of Award by the City of Tampa to the undersigned so to do.

Dated \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
(Name of Bidder)

\_\_\_\_\_  
(Address of Bidder)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Where Bidder is a Corporation:

Attest:

\_\_\_\_\_  
Secretary

AFFIX  
CORPORATE  
SEAL

(ACKNOWLEDGMENT OF PRINCIPAL)

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

For a Corporation:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ corporation, on behalf of the corporation. He/she is \_\_\_\_ personally known or has \_\_\_\_ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary

My Commission Expires:  
\_\_\_\_\_

For an Individual:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ who is \_\_\_\_ personally known to me or has \_\_\_\_ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary

My Commission Expires:  
\_\_\_\_\_

For a Firm:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ who signed on behalf of the said firm. He/she is \_\_\_\_ personally known or has \_\_\_\_ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary

My Commission Expires:  
\_\_\_\_\_  
\_\_\_\_\_

**Good Faith Effort Compliance Plan** for Small Local Business Subcontracting  
City of Tampa - Equal Business Opportunity Program

Contract \_\_\_\_\_ Bid Date \_\_\_\_\_

Bidder \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

The following Compliance Plan is a true report of Good Faith Efforts made to accomplish subcontracting goals for Small Local Business Enterprises, SLBEs, on the referenced contract:

**The goal for SLBE participation has been met or exceeded. See the DMI form reporting subcontractors to be utilized.**  
(Check Box, if appropriate; the remainder of the Compliance Plan need not be reported.)

**The goal for SLBE participation has not been met. The following is a recap of Good Faith Efforts made:**  
(Check applicable boxes below. Enclose additional documents, and/or add remarks below as needed.)

- (1) Soliciting through reasonable and available means the interest of SLBEs that have the capability to perform the work of the contract. The Bidder or Contractor must solicit this interest within sufficient time to allow the SLBEs to respond. The Bidder or Contractor must take appropriate steps to follow up initial solicitations with interested SLBEs.  See DMI report forms for subcontractors solicited.  See enclosed supplemental data on solicitation efforts.  Remarks:
- (2) Providing interested SLBEs with adequate information about the plans, specifications, and requirements of the contract, including addenda, in a timely manner to assist them in responding to the solicitation.  See enclosed sample solicitation.  Remarks:
- (3) Negotiating in good faith with interested SLBEs that have submitted bids. Documentation of negotiation must include the names, addresses, and telephone numbers of SLBEs that were solicited; the date of each such solicitation; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why agreements could not be reached with SLBEs to perform the work. That there may be some additional costs involved in soliciting and using SLBEs is not a sufficient reason for a contractor's failure to meet the goals, as long as such costs are reasonable. Bidders are not required to accept higher quotes in order to meet the goal.  DMI subcontractor-utilized forms reflect successful negotiations  This project is of a low-bid nature and negotiations are limited to clarifications of scope and specifications.  See enclosed document.  Remarks:
- (4) Not rejecting SLBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities. The SLBEs standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations are not legitimate causes for rejecting or not soliciting bids to meet the goals.  Not applicable.  See attached explanation for rejection of a low-bidding subcontractor's bid.  Remarks:
- (5) Making a portion of the work available to SLBE subcontractors and suppliers and to select those portions of the work or material consistent with the available SLBE subcontractors and suppliers, so as to facilitate meeting the goal.  Sub-Contractors were allowed to bid on their own choice of work or trade without restriction to a pre-determined portion.  See enclosed comments.  Remarks:
- (6) Making good faith efforts, despite the ability or desire of a Bidder or Contractor to perform the work of a contract with its own organization. A Bidder or Contractor who desires to self-perform the work of a contract must demonstrate good faith efforts unless the goal has been met.  Sub-Contractors were not prohibited from submitting bids on work not usually sub-contracted.  Remarks:
- (7) Selecting portions of the work to be performed by SLBEs in order to increase the likelihood that the goals will be met. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate SLBE participation, even when the Bidder or Contractor might otherwise prefer to perform these work items with its own forces.  Sub-Contractors were allowed to bid on their own choice of work or trade without restriction to a pre-determined portion.  Sub-Contractors were not prohibited from submitting bids on work not usually sub-contracted.  See enclosed comments.  Remarks:
- (8) Making efforts to assist interested SLBEs in obtaining bonding, lines of credit, or insurance as required by the city or contractor.  See enclosed sample solicitation  see enclosed document.  Remarks:
- (9) Making efforts to assist interested SLBEs in obtaining necessary equipment, supplies, materials, or related assistance or services, including participation in a City-sponsored mentor-protégé program.  See enclosed sample solicitation.  See enclosed document.  Remarks:
- (10) Effectively using the services of the City and other organizations that provide assistance in the recruitment and placement of SLBEs.  See enclosed document.  The following services were used:

Other Supporting Good Faith Efforts:  See enclosed document.  Remarks:

GFCEP

## **Compliance Plan: Guidance For Meeting Good Faith Efforts**

1. All firms on the SLBE Goal Setting List must be solicited and documentation provided for email, fax, letters, phone calls, and other communication with the listed firms. The DMI Solicited and DMI-Utilized forms must be completed for all firms solicited or utilized. Other opportunities for subcontracting may be explored by consulting the City of Tampa and/or Hillsborough County certification listings of SLBE's.
2. Solicitation of SLBEs, via written or electronic notification, should provide specific information on the services needed, where plans can be reviewed and assistance offered in obtaining these, if required. Solicitations should be typically be sent a week or more before the bid date. Sample copies of the bidder's solicitations should be provided.
3. With any quotes received, a follow-up should be made whenever needed to confirm scope of work. For any SLBE low quotes rejected, an explanation should be provided detailing negotiation efforts.
4. If a low bid SLBE is rejected or deemed unqualified the contractor must provide an explanation and supporting documentation for this decision.
5. Prime should break down portions of work into economical feasible opportunities for subcontracting. The SLBE directory can be useful in identifying additional subcontracting opportunities and firms not listed in the "SLBE Goal Setting Firms List."
6. Contractor should not preclude SLBEs from bidding on any part of work, even if the Contractor can self-perform the work.
7. Contractor should avoid relying solely on subcontracting out work where availability is not sufficient to attain pre-determined goal.
8. In its solicitations, the Bidder should offer assistance to SLBEs in obtaining bonding, insurance, etc, if required of subcontractors by the City or Prime Contractor.
9. In its solicitation, the Bidder should offer assistance in obtaining equipment for a specific job to SLBEs, if needed.
10. Contractor should use the services offered by such agencies as the Minority Business Development Office of the City of Tampa, Hillsborough County and the NAACP Empowerment Center for the recruitment and placement of SLBEs.





## Instructions for completing The Sub-(Contractors/Consultants/ Suppliers) Solicited Form (Form MBD-10)

**This form must be submitted with all bids or proposals.** All subcontractors (regardless of ownership or size) solicited and subcontractors from whom unsolicited quotations were received must be included on this form. The instructions that follow correspond to the headings on the form required to be completed. Note: Ability or desire to self-perform all work shall not exempt the prime from Good Faith Efforts when Goal has been established.

- **Contract No.** This is the number assigned by the City of Tampa for the bid or proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business.
- **Address.** The physical address of your business.
- **Federal ID.FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Firms were contacted/solicited for this contract.** Checking the box indicates that a pre-determined Subcontract Goal was not set by the City resulting in your business not using subcontractors and will self-perform all work. If during the performance of the contract you employ subcontractors, the City must pre-approve subcontractors. Use of the “Sub-(Contractors/Consultants/Suppliers) Payments” form must be submitted with your invoices. Note: Certified SLBE or WMBE firms bidding as Primes are not exempt from outreach and solicitation of subcontractors.
- **No Firms were contacted because.** Provide brief explanation why no firms were contacted/solicited.
- **See attached documents.** Check box, if after you have completed the DMI Form in its entirety, you are providing any additional documentation relating to the form. All DMI data not submitted on the MBD Form-10 must be in the same format and have all requested data from MBD Form-10 included.

The following instructions are for information of any and all subcontractors solicited.

- **“S” = SLBE, “W” = WMBE.** Enter “S” for firms Certified by the City as Small Local Business Enterprises and/or “W” for firms Certified by the City as Women/Minority Business Enterprise.
- **Federal ID.FIN.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification of the subcontractor.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Type of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business.
- **Trade, Services, or Materials** Indicate the trade, service, or material provided by the subcontractor. NIGP codes are listed at top section of document.
- **Contact Method L=letter, F=fax, E=Email, P=Phone.** Indicate with letter the method of soliciting for bid.
- **Quote or Resp. (response) Rec’d (received) Y/N.** Indicate “Y” Yes if you received a quotation or if you received a response to your solicitation. Indicate “N” No if you received no response to your solicitation from the subcontractor.

If any additional information is required or you have any questions, you may call the Minority Business Development Office at (813) 274-5522.







## Page 4 of 4DMI – Solicited/Utilized

### Instructions for completing **The Sub-(Contractors/Consultants/ Suppliers) to be Utilized Form (Form MBD-20)**

**This form must be submitted with all bids or proposals. All subcontractors projected to be utilized must be included on this form.**

- **Contract No.** This is the number assigned by the City of Tampa for the bid or proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business.
- **Address.** The physical address of your business.
- **Federal ID.FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Subcontracting (of any kind) will be performed on this contract.** Checking box indicates your business will not use subcontractors when no Subcontract Goal has been set by the City, but will self-perform all work. When subcontractors are utilized during the performance of the contract, the “Sub-(Contractors/Consultants/Suppliers) Payments” form must be submitted with your invoices. Note: Certified SLBE or WMBE firms bidding as Primes are not exempt from outreach and solicitation of subcontractors.
- **See attached documents.** Check if you have provided any additional documentation relating to the utilization of subcontractors.
- 

The following instructions are for information of Any and All subcontractors to be utilized.

- **Federal ID.FIN.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification of the subcontractor.
- **“S” = SLBE, “W” = WMBE.** Enter “S” for firms Certified by the City as Small Local Business Enterprises and/or “W” for firms Certified by the City as Women/Minority Business Enterprise.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Type of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business.
- **Trade, Services, or Materials (NIGP code if Known)** Indicate the trade, service, or material provided by the subcontractor. NIGP codes are available at <http://www.tampagov.net/mbd>.
- **Amount of Quote, Letters of Intent** (required for both SLBEs and WMBEs)
- **Percent of Work/Contract.** Indicate the percent of the total contract price the subcontract(s) represent.
- **Total Subcontract/Supplier Utilization.** – Provide total dollar amount of all subcontractors/suppliers projected to be used for the contract. (Dollar amounts may not apply to CCNA proposals.)
- **Total SLBE Utilization.** Provide total dollar amount for all projected SLBE subcontractors/Suppliers used for this contract. (Dollar amounts may not apply to CCNA proposals.)
- **Total WMBE Utilization.** Provide total dollar amount for all projected WMBE subcontractors/Suppliers used for this contract. (Dollar amounts may not apply to CCNA proposals.)
- **Percent SLBE Utilization.** Total amount allocated to SLBEs divided by the total bid amount. (Dollar amounts may not apply to CCNA proposals.)
- **Percent WMBE Utilization.** Total amount allocated to WMBEs divided by the total bid/proposal amount. (Dollar amounts may not apply to CCNA proposals.)

If any additional information is required or you have any questions, you may call the Minority Business Development Office at (813) 274-5522.

TAMPA BID BOND  
Contract 15-C-00022; Hanna Pumping Station Valve Replacement

KNOW ALL MEN BY THESE PRESENTS, that we, \_\_\_\_\_

\_\_\_\_\_ (hereinafter called the Principal) and \_\_\_\_\_

(hereinafter called the Surety) a Corporation chartered and existing under the laws of the State of \_\_\_\_\_, with its principal offices in the City of \_\_\_\_\_, and authorized to do business in the State of Florida, are held and firmly bound unto the City of Tampa, a Municipal Corporation of Hillsborough County, Florida, in the full and just sum of 5% of the amount of the (Bid) (Proposal) good and lawful money of the United States of America, to be paid upon demand of the City of Tampa, Florida, to which payment will and truly be made we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally and firmly these presents.

WHEREAS, the Principal is about to submit, or has submitted to the City of Tampa, Florida, a Proposal for the construction of certain facilities for the City designated Contract 15-C-00022, Hanna Pumping Station Valve Replacement.

WHEREAS, the Principal desires to file this Bond in accordance with law, in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE: The conditions of this obligation are such that if the Proposal be accepted, the Principal shall, within twenty (20) days after the date of receipt of written Notice of Award, execute a contract in accordance with the Proposal and upon the terms, conditions and price set forth therein, in the form and manner required by the City of Tampa, Florida and execute a sufficient and satisfactory Public Construction Bond payable to the City of Tampa, Florida in an amount of one hundred percent (100%) of the total contract price, in form and with security satisfactory to said City, then this Bid Bond obligation is to be void; otherwise to be and remain in full force and virtue in law, and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the aforesaid City, upon demand, the amount thereof, in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

IN TESTIMONY THEREOF, the Principal and Surety have caused these presents to be duly signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Principal \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Producing Agent

\_\_\_\_\_  
Producing Agent's Address

\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
The addition of such phrases as "not to exceed" or like import shall render the (Bid) (Proposal) non-responsive.

AGREEMENT

For furnishing all labor, materials and equipment, together with all work incidental thereto, necessary and required for the performance of the work for the construction of Contract 15-C-00022 in accordance with your Proposal dated \_\_\_\_\_, amounting to a total of \$ \_\_\_\_\_ as completed in accordance with subsections I-2.09 and I-2.10 of the Instruction to Bidders.

THIS AGREEMENT, made and entered into in triplicate, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the City of Tampa, Florida, hereinafter called the City, and hereinafter called the Contractor.

WITNESSETH that, in consideration of the mutual stipulations, agreements, and covenants herein contained, the parties hereto have agreed and hereby agree with each other, the Party of the First Part for itself, its successors and assigns, and the Party of the Second Part for itself, or himself, or themselves, and its successors and assigns, or his or their executors, administrators and assigns, as follows:

Contract 15-C-00022; Hanna Pumping Station Valve Replacement, shall include, but not be limited to, bypassing pumping station wastewater flows, removal of eight (8) knife gate valves, pipe and fittings in vicinity of wastewater discharge pumps; furnishing and installing four (4) new 20-inch diameter intake knife gate valves, pipe and fittings, four (4) new 16-inch diameter discharge plug valves, check valves, pipe and fittings, electric controls, wire, conduit with all associated work required for a complete project in accordance with the Contract Documents.

Contract Documents referred to in Article 1.01 of this Agreement also includes this volume, applicable standard drawings, the plans and any provisions referred to whether actually attached or not.

# TAMPA AGREEMENT

## SECTION 1 GENERAL

### ARTICLE 1.01 THE CONTRACT

Except for titles, subtitles, headings, running headlines, and tables of contents (all of which are printed herein merely for convenience), the following, except for such portions thereof as may be specifically excluded, constitute the Contract:

The Notice to Bidders;  
The Instructions to Bidders, including Special Instructions and General Instructions;  
The Proposal;  
The Bid Bond;  
The Certification of Nonsegregated Facilities;  
The Notice of Award;  
The Agreement;  
The Performance Bond;  
The Notice To Proceed;  
The Specifications, including the General Provisions, the Workmanship and Materials, the Specific Provisions or the Contract Items  
The Plans;  
All Supplementary Drawings Issued after award of the Contract;  
All Addenda issued by the City prior to the receipt of proposals;  
All provisions required by law to be inserted in this Contract, whether actually inserted or not.

### ARTICLE 1.02 DEFINITIONS

The following words and terms, or pronouns used in their stead, shall, wherever they appear in this Contract, be construed as follows, unless different meaning is clear from the context:

(a)"City" shall mean the City of Tampa, Florida, represented by its Mayor and City Council, Party of the First Part, or such other City official as shall be duly empowered to act for the City on matters relating to this Contract.

(b)"Contractor" shall mean the Party of the Second Part hereto, whether corporation, firm or individual, or any combination thereof, and its, their, or his successors, personal representatives, executors, administrators, and assigns, and any person, firm or corporation who or which shall at any time be substituted in the place of the Party of the Second Part under this Contract.

(c)"Engineer" shall mean the Director of the Department or his duly authorized representative.

(d)"Consultant" shall mean the engineering or architectural firm or individual employed by the City to consult with and advise the City in the construction of the project.

(e)"Surety" shall mean any person, firm or corporation that has executed as Surety the Contractor's Performance Bond securing the performance of this Contract.

(f)"The Work" shall mean everything expressly or implied required to be furnished and done by the Contractor under the Contract, and shall include both Contract Work

and Extra Work.

(g)"Contract Work" shall mean everything expressly or implied required to be furnished and done by the Contractor by any one or more of the Contract parts referred to in Article 1.01 hereof, except Extra Work, as hereinafter defined; it being understood that, in case of any inconsistency in or between any part or parts of this Contract, the Engineer shall determine which shall prevail.

(h)"Contract" or "Contract Documents" shall mean each of the various part of the Contract referred to in Article 1.01 hereof, both as a whole and severally.

(i)"Extra Work" shall mean work other than that required either expressly or implied by the contract in its present form.

(j)"Plans" shall mean only those drawings specifically referred to as such in these documents, or in any Addendum. Drawings issued after the execution of the Contract to explain further, or to illustrate, or to show changes in the work, will be known as "Supplementary Drawings" and shall be binding upon the Contractor with the same force as the Plans.

(k)"Specifications" shall mean all of the directions, requirements, and standards of performance applying to the work, as hereinafter detailed and designated as such, or which may be issued in an addendum.

(l)"Addendum or Addenda" shall mean the additional contract provisions issued in writing prior to the receipt of bids.

(m)"Notice" shall mean written notice. Notice shall be served upon the Contractor, either personally or by leaving the said notice at his residence or with any employee found on the work, or addressed to the Contractor at the residence or place of business given in his proposal and deposited in a postpaid wrapper in any post office box regularly maintained by the United States Post Office.

(n)"Project" shall mean the entire improvement package or related work. The "project" may consist of several different, but related, contracts.

(o)"Site" shall mean, and be limited to, the area upon or in which the Contractor's operations are carried on and such other appropriate areas as may be designed as such by the Engineer.

(p)"Subcontractor" shall mean any person, firm, or corporation, other than employees of the Contractor, who or which contracts with the Contractor to furnish, or actually furnishes labor, or labor and materials, or labor and equipment or labor, materials, and equipment at the site.

(q)Whenever in the Contract the words "directed", "required", "permitted", "ordered", "designated", "prescribed", and words of like import are used, they shall imply the direction, requirement, permission, order, designation, or prescription of the Engineer; and "approved", "acceptable", "satisfactory", "in the judgement of", and words of like import shall mean approved by, or acceptable to, or satisfactory to, or in the judgment of the Engineer.

(r)Whenever in the Contract the word "day" is used, it shall mean calendar day.

(s)"Final Acceptance" shall mean acceptance of the

work as evidenced by an official resolution of the City. Such acceptance shall be deemed to have taken place only if and when an approving resolution has been adopted by the City Council. The final acceptance shall be signed only after the City has assured itself by tests, inspection, or otherwise, that all of the provisions of the Contract have been carried out to its satisfaction.

(t)"Eastern Standard Time" shall be construed as the time being observed in the City on the day proposals are received or other documents issued or signed.

## **SECTION 2 POWERS OF THE CITY'S REPRESENTATIVES**

### **ARTICLE 2.01 THE ENGINEER**

It is covenanted and agreed that the Engineer, in addition to those matters elsewhere herein expressly made subject to his determination, direction, or approval, shall have the power, subject to such express provisions and limitations herein contained as are not in conflict herewith, and subject to review by the Mayor and City Council:

(a)To monitor the performance of the work.

(b)To determine the amount, kind, quality, sequence, and location of the work to be paid for hereunder and, when completed, to measure such work for payment.

(c)To determine all questions of an engineering character in relation to the work, to interpret the Plans, Specifications and Addenda.

(d)To determine how the work of this Contract shall be coordinated with the work of other contractors engaged simultaneously on this project.

(e)To make minor changes in the work as he deems necessary, provided such changes do not result in a net increase in the cost to the City or to the Contractor of the work to be done under the Contract.

(f)To amplify the Plans, add explanatory information and furnish additional Specifications and Drawings consistent with the intent of the Contract Documents.

The power of the Engineer shall not be limited to the foregoing enumeration, for it is the intent of this Contract that all of the work shall be subject to his determinations and approval, except where the determination or approval of someone other than the Engineer is expressly called for herein and except as subject to review by the Mayor and City Council. All orders of the Engineer requiring the Contractor to perform work as Contract work shall be promptly obeyed by the Contractor.

The Engineer shall not, however, have the power to issue an extra work order, and the performance of such work on the order of the Engineer without previously obtaining written confirmation thereof from the Mayor in accordance with Article 7.02 hereof may constitute a waiver of any right to extra compensation therefor. The Contractor is warned that the Engineer has no power to change the terms and provisions of this Contract, except minor changes where such change results in no net increase in the Contract Price.

### **ARTICLE 2.02 DIRECTOR**

The Director of the Department in addition to those matters

expressly made subject to his determination, direction or approval in his capacity as "Engineer", shall also have the power:

(a)To review any and all questions in relation to this Contract and its performance, except as herein otherwise specifically provided, and his determination upon such review shall be final and conclusive upon the Contractor.

(b)With the approval of the Mayor and City Council to authorize modifications or changes in the Contract so as to require: (1) the performance of extra work, or (2) the omission of Contract work whenever he deems it in the interest of the City to do so, or both.

(c)To suspend the whole or any part of the work whenever, in his judgment, such suspension is required: (1) in the interest of the City generally, or (2) to coordinate the work of the various Contractors engaged on this project, or (3) to expedite the completion of the entire project, even though the completion of this particular Contract may be thereby delayed, without compensation to the Contractor for such suspension other than extending the time for the completion of the work, as much as it may have been, in the opinion of the City, delayed by such a suspension.

(d)If, before the final acceptance of all the work contemplated herein, it shall be deemed necessary to take over, use, occupy, or operate any part of the completed or partly completed work, the Engineer shall have the right to do so and the Contractor will not, in any way, interfere with or object to the use, occupation, or operation of such work by the City after receipt of notice in writing from the Engineer that such work or part thereof will be used by the City on and after the date specified in such notice. Such taking over, use, occupancy or operation of any part of the completed or partially completed work shall not constitute final acceptance or approval of any such part of the work.

### **ARTICLE 2.03 NO ESTOPPEL**

The City shall not, nor shall any department, officer, agent, or employee thereof, be bound, precluded, or estopped by any determination, decision, acceptance, return, certificate, or payment made or given under or in connection with this Contract by any officer, agent or employee of the City at any time either before or after final completion and acceptance of the work and payment therefor: (a) from showing the true and correct classification, amount, quality, or character of the work done, or that any determination, decision, acceptance, return certificate or payment is untrue, incorrect or improperly made in any particular, or that the work or any part thereof does not in fact conform to the requirements of the Contract Documents, and (b) from demanding and recovering from the Contractor any overpayments made to him or such damages as it may sustain by reason his failure to comply with the requirements of the Contract of Documents, or both.

### **ARTICLE 2.04 NO WAIVER OF RIGHTS**

Neither the inspection, nor any order, measurements or certificate of the City or its employees, officers, or agents, nor by any order of the City for payment of money, nor any money, nor payments for or acceptance of the whole or any part of the work by the City, nor any extension of time, nor any changes in the Contract, Specifications or Plans, nor any possession by the City or its employees shall operate as a

waiver of any provisions of this Contract, nor any power herein provided nor shall any waiver of any breach of this Contract be held as a waiver of any other subsequent breach.

Any remedy provided in this Contract shall be taken and construed as cumulative, namely, in addition to each and every other suit, action, or legal proceeding. The City shall be entitled as of right to an injunction against any breach of the provisions of this Contract.

### **SECTION 3 PERFORMANCE OF WORK**

#### **ARTICLE 3.01 CONTRACTOR'S RESPONSIBILITY**

The Contractor shall do all the work and furnish, at his own cost and expense, all labor, materials, equipment, and other facilities, except as herein otherwise provided, as may be necessary and proper for performing and completing the work under this Contract. The Contractor shall be responsible for the entire work until completed and finally accepted by the City.

The work shall be performed in accordance with the true intent and meaning of the Contract Documents. Unless otherwise expressly provided, the work must be performed in accordance with the best modern practice, with materials as specified and workmanship of the highest quality, all as determined by and entirely to the satisfaction of the Engineer.

Unless otherwise expressly provided, the means and methods of construction shall be such as the Contractor may choose, subject, however, to the approval of the Engineer. Only adequate and safe procedure, methods, structures and equipment shall be used. The Engineer's approval or the Engineer's failure to exercise his right thereon shall not relieve the Contractor of obligations to accomplish the result intended by the Contract, nor shall such create a cause of action for damages.

#### **ARTICLE 3.02 COMPLIANCE WITH LAWS**

The Contractor must comply with all local, State and Federal laws, rules, ordinances and regulations applicable to this Contract and to the work done hereunder, and must obtain, at his own expense, all permits, licenses or other authorization necessary for the prosecution of the work.

No work shall be performed under this Contract on Sundays, legal holidays or after regular working hours without the express permission of the Engineer. Where such permission is granted, the Engineer may require that such work be performed without additional expense to the City.

#### **ARTICLE 3.03 INSPECTION**

During the progress of the work and up to the date of final acceptance, the Contractor shall, at all times, afford the representatives of the City, the Florida Department of Environmental Regulation, and if applicable, the Federal Environmental Protection Agency and the Federal Department of Labor every reasonable, safe and proper facility for inspecting the work done or being done at the

site. The inspection of any work shall not relieve the Contractor of any of his obligations to perform proper and satisfactory work as herein specified. Finished or unfinished work found not to be in strict accordance with the Contract shall be replaced as directed by the Engineer, even though such work may have been previously approved and payment made therefor.

The City shall have the right to reject materials and workmanship which are defective or require their correction. Rejected work and materials must be promptly removed from the site, which must at all times be kept in a reasonably clean and neat condition.

Failure or neglect on the part of the City to condemn or reject bad or inferior work or materials shall not be construed to imply an acceptance of such work or materials, if it becomes evident at any time prior to the final acceptance of the work by the City. Neither shall it be construed as barring the City at any subsequent time from the recovery of damages of such a sum of money as may be needed to build anew all portions of the work in which inferior work or improper materials were used, wherever found.

Should it be considered necessary or advisable by the City at any time before final acceptance of the entire work to make examinations of work already completed, by removing or tearing out all or portions of such work, the Contractor shall, on request, promptly furnish all necessary facilities, labor, and material for that purpose. If such work is found to be defective in any material respect, due to the fault of the Contractor or his subcontractors, he shall defray all expenses of such examination and of satisfactory reconstruction. If, however, such work is found to meet the requirements of the Contract, the cost of examination and restoration of the work shall be considered an item of extra work to be paid for in accordance with the provisions of Article 7.02 hereof.

#### **ARTICLE 3.04 PROTECTION**

During performance and until final acceptance, the Contractor shall be under an absolute obligation to protect the finished and unfinished work against any damage, loss, or injury. The Contractor shall take proper precaution to protect the finished work from loss or damage, pending completion and the final acceptance of all the work included in the entire Contract, provided that such precaution shall not relieve the Contractor from any and all liability and responsibility for loss or damage to the work occurring before final acceptance by the City. Such loss or damage shall be at the risk of and borne by the Contractor, whether arising from acts or omissions of the Contractor or others. In the event of any such loss or damage, the Contractor shall forthwith repair, replace, and make good the work without extension of time therefor, except as may be otherwise provided herein.

The provisions of this Article shall not be deemed to create any new right of action in favor of third parties against the Contractor or the City.

#### **ARTICLE 3.05 PRESERVATION OF PROPERTY**

The Contractor shall preserve from damage all property along the line of the work, or which is in the vicinity of or is in anywise affected by the work, the removal or destruction of which is not called for by the Plans. This applies, but is not limited, to the public utilities, trees, lawn areas, building monuments, fences, pipe and underground structures, public streets (except natural wear and tear of streets resulting from legitimate use thereof by the Contractor), and wherever such property is damaged due to the activities of the Contractor, it shall be immediately restored to its original condition by the Contractor and at his own expense.

In case of failure on the part of the Contractor to restore such property, or make good such damage or injury, the City may, upon forty-eight (48) hour written notice, proceed to repair, rebuild, or otherwise restore such property as may be deemed necessary, and the cost thereof will be deducted from any monies due or which may become due the Contractor under this Contract. Nothing in this clause shall prevent the Contractor from receiving proper compensation for the removal, damage, or replacement of any public or private property not shown on the Plans, when this is made necessary by alteration of grade or alignment authorized by the Engineer, provided that such property has not been damaged through fault of the Contractor, his employees or agents.

**ARTICLE 3.06 BOUNDARIES**

The Contractor shall confine his equipment, apparatus, the storage of materials, supplies and apparatus of his workmen to the limits indicated on the plans, by law, ordinances, permits or direction of the Engineer.

**ARTICLE 3.07 SAFETY AND HEALTH REGULATIONS**

The Contractor shall comply with the Department of Labor Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91- 596) and under Section 107 of the Contract Work Hours and Safety Standards Act (PL91-54).

**ARTICLE 3.08 TAXES**

All taxes of any kind and character payable on account of the work done and materials furnished under this Contract shall be paid by the Contractor and shall be deemed to have been included in his bid. The laws of the State of Florida provide that sales and use taxes are payable by the Contractor upon the tangible personal property incorporated in the work and such taxes shall be paid by the Contractor and shall be deemed to have been included in his bid.

**ARTICLE 3.09 ENVIRONMENTAL CONSIDERATIONS**

The Contractor, in the performance of the work under this Contract, shall comply with all Local, State and Federal laws, statutes, ordinances, rules and regulations applicable to protection of the environment; and, in the event he violates any of the provisions of same, he shall be answerable to the Local, State and Federal agencies designated by law to protect the environment. In the event the City receives, from any of the environmental agencies, a citation which is occasioned by an act or omission of the Contractor or his

subcontractor or any officers, employees or agents of either, it is understood and agreed that the Contractor shall automatically become a party-respondent under said citation; and the City immediately shall notify the Contractor and provide him with a copy of said citation.

The Contractor shall comply with the requirements of the citation and correct the offending conditions(s) within the time stated in said citation and further shall be held fully responsible for all fines and/or penalties.

**SECTION 4  
TIME PROVISIONS**

**ARTICLE 4.01 TIME OF START AND COMPLETION**

The Contractor must commence work within thirty (30) days subsequent to the date of the receipt of the "Notice to Proceed" by the City unless otherwise provided in the Specific Provisions and Special Instructions. Time being of the essence of this Contract, the Contractor shall thereafter prosecute the work diligently, using such means and methods of construction as well as secure its full completion in accordance with the requirements of the Contract Documents no later than the date specified therefor, or on the date to which the time for completion may be extended.

The Contractor must complete the work covered by this Contract in the number of consecutive calendar days set forth in the Instructions to Bidders, unless the date of completion is extended pursuant to the provisions of Article 4.05 hereof.

The period for performance shall start from the date of signing of this Agreement by the City.

The actual date of completion will be established after a final inspection as provided in Article 4.07 hereof.

**ARTICLE 4.02 PROGRESS SCHEDULE**

To enable the work to be laid out and prosecuted in an orderly and expeditious manner, the Contractor shall submit to the Engineer a proposed progress schedule within fifteen (15) days after the award of this Contract.

The schedule shall state the Contract starting date, time for completion and date of completion and shall show the anticipated time of starting and completion of each of the various operations to be performed under this Contract, together with all necessary and appropriate information regarding sequence and correlation of work and an estimated time required for the delivery of all materials and equipment required for the work. The proposed schedule shall be revised as directed by the Engineer until finally approved by him, and, after such approval, shall be strictly adhered to by the Contractor. The approved progress schedule may be changed only with the written permission of the Engineer.

If the Contractor shall fail to adhere to the approved progress schedule or the schedule as revised, he shall promptly adopt such other or additional means and methods of construction as will make up for the time lost, and will assure completion in accordance with the contract time.



**ARTICLE 4.03 APPROVAL REQUESTS**

From time to time, as the work progresses and in the sequence indicated by the approved schedule, the Contractor must submit to the Engineer a specific request, in writing, for each item of information or approval required of him by the Contract. These requests must be submitted sufficiently in advance of the date upon which the information or approval is actually required by the Contractor to allow for the time the Engineer may take to act upon such submissions or resubmissions. The Contractor shall not have any right to an extension of time on account of delays due to his failure to submit his requests for the required information or the required approval in accordance with these requirements.

**ARTICLE 4.04 COORDINATION WITH OTHER CONTRACTORS**

During progress of the work, other Contractors may be engaged in performing other work on this project or on other projects on the site. In that event, the Contractor shall coordinate the work to be done hereunder with the work of such other Contractors in such manner as the Engineer may direct.

**ARTICLE 4.05 EXTENSION OF TIME**

If such an application is made, the Contractor shall be entitled to an extension of time for delay in completion of the work should the Contractor be obstructed or delayed in the commencement, prosecution or completion of any part of said work by any act or delay of the City, or by acts or omissions of other Contractors on this project, or by a riot, insurrection, war, pestilence, acts of public authorities, fire, lightning, hurricanes, earthquakes, tornadoes, floods, extremely abnormal and excessive inclement weather as indicated by the records of the local weather bureau for a five-year period preceding the date of the Contract, or by strikes, or other causes, which causes of delay mentioned in this Article, in the opinion of the City, are entirely beyond the expectation and control of the Contractor.

The Contractor shall, however, be entitled to an extension of time for such causes only for the number of days of delay which the City may determine to be due solely to such causes and only to the extent that such occurrences actually delay the completion of the project and then only if the Contractor shall have strictly complied with all of the requirements of Articles 4.01, 4.02, 4.03 and 4.04 hereof. It is hereby understood that the determination by the Engineer as to the order and sequence of the work shall not in itself constitute a basis for extension of time.

The determination made by the City on an application for an extension of time shall be binding and conclusive on the Contractor.

Delays caused by failure of the Contractor's materialmen, manufacturers, and dealers to furnish approved working drawings, materials, fixtures, equipment, appliances, or other fittings on time or failure of subcontractors to perform their work shall not constitute a basis of extension of time.

The Contractor agrees to make no claim for damages for delay in the performance of this Contract occasioned by any

act or omission to act of the City or any of its representatives or because of any injunction which may be brought against the City or its representatives and agrees that any such claim shall be fully compensated for by an extension of time to complete performance of the work as provided herein.

**ARTICLE 4.06 LIQUIDATED DAMAGES**

It is mutually agreed between the parties that time is the essence of this Contract and that there will be on the part of the City considerable monetary damage in the event the Contractor should fail to complete the work within the time fixed for completion in the Contract or within the time to which such completion may have been extended.

The amount per day set forth in the Instructions to Bidders is hereby agreed upon as the liquidated damages for each and every calendar day that the time consumed in completing the work under this Contract exceeds the time allowed.

This amount shall, in no event, be considered as a penalty or otherwise than as the liquidated and adjusted damages to the City because of the delay and the Contractor and his Surety agree that the stated sum per day for each such day of delay shall be deducted and retained out of the monies which may become due hereunder and if not so deductible, the Contractor and his Surety shall be liable therefor.

**ARTICLE 4.07 FINAL INSPECTION**

When the work has been completed in accordance with the requirements of the Contract and final cleaning up performed, a date for final inspection of the work by the Engineer shall be set by the Contractor in a written request therefor, which date shall be not less than ten (10) days after the date of such request. The work will be deemed complete as of the date so set by the Contractor if, upon such inspection, the Engineer determines that no further work remains to be done at the site.

If such inspection reveals interms of work still to be performed, however, the Contractor shall promptly perform them and then request a reinspection. If, upon such inspection, the Engineer determines that the work is complete, the date of final completion shall be deemed to be the last day of such reinspection.

**SECTION 5  
SUBCONTRACTS AND ASSIGNMENTS**

**ARTICLE 5.01 LIMITATIONS AND CONSENT**

The Contractor shall not assign, transfer, convey, sublet or otherwise dispose of this Contract or of his right, title, or interest therein, or his power to execute such Contract, or to assign any monies due or to become due thereunder to any other person, firm or corporation unless the previous written consent of the City shall first be obtained thereto and the giving of any such consent to a particular subcontract or assignment shall not dispense with the necessity of such consent to any further or other assignment.

Before making any subcontract, the Contractor must submit a

written statement to the Engineer, giving the name and address of the proposed contractor, the portion of the work and materials which he is to perform and furnish and any other information tending to prove that the proposed subcontractor has the necessary facilities, skill, integrity, past experience and financial resources to perform the work in accordance with the terms and conditions of this Contract.

If the City finds that the proposed subcontractor is qualified, the Contractor will be notified in writing. The City may revoke approval of any subcontractor when such subcontractor evidences an unwillingness or inability to perform his work in strict accordance with these Contract Documents. Notice of such revocation of approval will be given in writing to the Contractor.

The Contractor will promptly, upon request, file with the City a conformed copy of the subcontract. The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of these Contract Documents, insofar as applicable to the work of subcontractors, and to give the Contractor the same power as regards terminating any subcontracts that the City may exercise over the Contractor under provisions of these Contract Documents.

The Contractor shall be required to perform with his own forces at least twenty-five (25) percent of the work, unless written consent to subcontract a greater percentage of the work is first obtained from the City.

#### **ARTICLE 5.02 RESPONSIBILITY**

The approval by the City of a subcontractor shall not relieve the Contractor of any of his responsibilities, duties, and liabilities hereunder. The Contractor shall be solely responsible to the City for the acts or defaults or omissions of his subcontractor and of such subcontractor's officers, agents, and employees, each of whom shall for all purposes be deemed to be the agent or employee of the Contractor. Nothing contained in the Contract Documents shall create any contractual relationship between any subcontractor and the City.

### **SECTION 6 SECURITY AND GUARANTY**

#### **ARTICLE 6.01 CONTRACT SECURITY**

The Contractor shall execute and deliver to the City a Performance Bond on the form as provided herein, in an amount at least equal to one hundred (100) percent of the full Contract price, such Bond to be executed by a surety company acceptable to the City. The surety on such Performance Bond shall be a surety company duly authorized to do business in the State of Florida, and the Bond shall be issued or countersigned by a local resident producing agent of such surety company who is a resident of the State of Florida, regularly commissioned and licensed in said State, and satisfactory evidence of the authority of the person or persons executing such Bond shall be submitted with the Bond. The Performance Bond shall serve as security for the faithful performance of this Contract, including

maintenance and guaranty provisions, and for the payment of all persons performing labor and furnishing materials in connection with the Contract. The premiums on the Performance Bond shall be paid by the Contractor.

If, at any time, the City shall become dissatisfied with any surety or sureties then upon the Performance Bond, or if for any other reason such bond shall cease to be adequate security for the City, the Contractor shall, within five days after notice so to do, substitute an acceptable Bond in such form and sum and signed by such other sureties as may be satisfactory to the City. The premiums on such Bond shall be paid by the Contractor. No further partial payments shall be deemed due or shall be made until the new sureties have qualified.

#### **ARTICLE 6.02 CONTRACTORS INSURANCE**

Insurance required shall be as indicated on Special Instructions pages beginning with "INS-1"

#### **ARTICLE 6.03 AGAINST CLAIMS AND LIENS**

The City may withhold from the Contractor as much as any approved payments to him as may, in the opinion of the City, be necessary to secure (a) just claims of any persons supplying labor or materials to the Contractor or any of his subcontractors for the work then due and unpaid; (b) loss due to defective work not remedied, or (c) liability, damage, or loss due to injury to persons or damages to the work or property of other contractors, subcontractors, or others, caused by the act or neglect of the Contractor or of any of his subcontractors. The City shall have the right, as agent for the Contractor, to apply any such amounts so withheld in such manner as the City may deem proper to satisfy such claims or to secure such protection. Such application of such money shall be deemed payments for the account of the Contractor.

#### **ARTICLE 6.04 MAINTENANCE AND GUARANTY**

The Contractor hereby guarantees all the work furnished under this Contract against any defects in workmanship and materials for a period of one year following the date of final acceptance of the work by the City. Under this guarantee, the Contractor hereby agrees to make good, without delay, at his own expense, any failure of any part of the work due to faulty materials or manufacture, construction, or installation, or the failure of any equipment to perform satisfactorily all the work put upon it within the limits of the Contract Documents, and further, shall make good any damage to any part of the work caused by such failure. It is hereby agreed that the Performance Bond shall fully cover all guarantees contained in this Article.

It is also agreed that all warranties, expressed or implied, inure to the benefit of the City and are enforceable by the City.

### **SECTION 7 CHANGES**

#### **ARTICLE 7.01 MINOR CHANGES**

The City reserves the right to make such additions, deductions, or changes to this Contract from time to time as

it deems necessary and in a manner not materially affecting the substance thereof or materially changing the price to be paid in order to carry out and complete more fully and perfectly the work herein agreed to be done and performed. This Contract shall in no way be invalidated by any such additions, deductions, or changes, and no claim by the Contractor shall be made for any loss of anticipated profits thereby.

Construction conditions may require that minor changes be made in the location and installation of the work and equipment to be furnished and other work to be performed hereunder, and the Contractor when ordered by the Engineer, shall make such adjustments and changes in said locations and work as may be necessary, without additional cost to the City, provided such adjustments and changes do not alter the character, quantity or cost of the work as a whole, and provided further that Plans and Specifications showing such adjustments and changes are furnished to the Contractor by the City within a reasonable time before any work involving such adjustment and changes is begun. The Engineer shall be the sole judge of what constitutes a minor change for which no additional compensation shall be allowed.

#### **ARTICLE 7.02 EXTRA WORK**

The City may at any time by a written order and without notice to the sureties require the performance of such extra work as it may find necessary or desirable. An order for extra work shall be valid only if issued in writing and signed by the Mayor and the work so ordered must be performed by the Contractor.

The amount of compensation to be paid to the Contractor for any extra work as so ordered shall be determined as follows:

(a) By such applicable unit prices, if any, as are set forth in the Proposal; or

(b) If no such unit prices are set forth then by a lump sum or other unit prices mutually agreed upon by the City and the Contractor; or

(c) If no such unit prices are set forth in the Proposal and if the parties cannot agree upon a lump sum or other unit prices then by the actual net cost in money to the Contractor of the extra work performed, which cost shall be determined as follows:

(1) For all labor and foreman in direct charge of the authorized operations, the Contractor shall receive the current local rate of wages to be agreed upon, in writing, before starting such work for each hour that said labor and foremen are actually engaged thereon, to which shall be added an amount equal to 25 percent of the sum thereof which shall be considered and accepted as full compensation for general supervision, FICA taxes, contributions under the Florida Unemployment Compensation Act, insurance, bond, subcontractor's profit and overhead, the furnishing of small tools and miscellaneous equipment used, such as picks, shovels, hand pumps, and similar items.

(2) For all materials used, the Contractor shall receive the actual cost of such materials delivered at the site or previously approved delivery point as established by original receipted bills. No percentage shall be added to this cost.

(3) For special equipment and machinery such as power-driven pumps, concrete mixers, trucks, and tractors, or other equipment, required for the economical performance of the authorized work, the Contractor shall receive payment based on the average local area rental price for each item of equipment and the actual time of its use on the work. No percentage shall be added to this sum.

(4) Records of extra work done under this procedure shall be reviewed at the end of each day by the Contractor or his representative and the Engineer. Duplicate copies of accepted records shall be made and signed by both Contractor or his representative and the Engineer, and one copy retained by each.

Request for payment for approved and duly authorized extra work shall be submitted in the same form as Contract work or in the case of work performed under paragraph (c) (1) above upon a certified statement supported by receipted bills. Such statement shall be submitted for the current Contract payment for the month in which the work was done.

#### **ARTICLE 7.03 DISPUTED WORK**

If the Contractor is of the opinion that any work required, necessitated, or ordered violates the terms and provisions of this Contract, he must promptly notify the Engineer, in writing, of his contentions with respect thereto and request a final determination thereof. If the Engineer determines that the work in question is Contract work and not extra work or that the order complained of is proper, he will direct the Contractor to proceed and the Contractor shall promptly comply. In order, however, to reserve his right to claim compensation for such work or damages resulting from such compliance, the Contractor must, within five (5) days after receiving notice of the Engineer's determination and direction, notify the City in writing that the work is being performed or that the determination and direction is being complied with under protest. Failure of the Contractor to notify shall be deemed as a waiver of claim for extra compensation or damages therefor.

Before final acceptance by the City, all matters of dispute must be adjusted to the mutual satisfaction of the parties thereto. Final determinations and decisions, in case any questions shall arise, shall constitute a condition precedent to the right of the Contractor to receive the money therefor until the matter in question has been adjusted.

#### **ARTICLE 7.04 OMITTED WORK**

The City may at any time by a written order and without notice to the sureties require the omission of such Contract work as it may find necessary or desirable.

An order for omission of work shall be valid only if signed by the Mayor and the work so ordered must be omitted by the Contractor. The amount by which the Contract price shall be reduced shall be determined as follows:

(a) By such applicable unit prices, if any, as are set forth in the Contract; or

(b) By the appropriate lump sum price set forth in the Contract; or

(c) By the fair and reasonable estimated cost to the City

of such omitted work as determined by the Engineer and approved by the City.

## **SECTION 8 CONTRACTOR'S EMPLOYEES**

### **ARTICLE 8.01 CHARACTER AND COMPETENCY**

The Contractor and his subcontractors shall employ upon all parts of the work herein contracted for only competent, skillful, and trustworthy workers. Should the Engineer at any time give notice, in writing, to the Contractor or his duly authorized representative on the work that any employee in his opinion is incompetent, unfaithful, disorderly, careless, unobservant of instructions, or in any way a detriment to the satisfactory progress of the work, such employee shall immediately be dismissed and not again allowed upon the site.

### **ARTICLE 8.02 SUPERINTENDENCE**

The Contractor shall give his personal supervision to the faithful prosecution of the work and in case of his absence shall have a competent, experienced, and reliable supervisor or superintendent, acceptable to the Engineer on the site who shall follow without delay all instructions of the Engineer in the prosecution and completion of the work and every part thereof, in full authority to supply workers, material, and equipment immediately. He shall keep on hand at all times copies of the Contract Documents.

### **ARTICLE 8.03 EMPLOYMENT OPPORTUNITIES**

The Contractor shall, in the performance of the work required to be done under this Contract, employ all workers without discrimination regarding race, creed, color, sex or national origin and must not maintain or provide facilities that are segregated on the basis of race, color, creed or national origin.

### **ARTICLE 8.04 RATES OF WAGES**

On federally assisted projects, the rates of wages to be paid under this Contract shall not be less than the rates of wages set forth in Section 12 of this Agreement.

On other projects, no wage rate determination is included. Florida's Prevailing Wage Law (Section 215.19, Florida Statutes) was repealed effective April 25, 1979.

### **ARTICLE 8.05 PAYROLL REPORTS**

The Contractor and each subcontractor shall, if requested to do so, furnish to the Engineer a duly certified copy of his payroll and also any other information required by the Engineer to satisfy him that the provisions of the law as to the hours of employment and rate of wages are being observed.

Payrolls shall be prepared in accordance with instructions furnished by the City and on approved forms. The Contractor shall not carry on his payroll any persons not employed by him. Subcontractor's employees shall be carried only on the payrolls of the employing subcontractor.

## **SECTION 9 CONTRACTOR'S DEFAULT**

### **ARTICLE 9.01 CITY'S RIGHT AND NOTICE**

It is mutually agreed that: (a) if the Contractor fails to begin work when required to do so, or (b) if at any time during the progress of the work it shall appear to the Engineer that the Contractor is not prosecuting the work with reasonable speed, or is delaying the work unreasonably and unnecessarily, or (c) if the force of workmen or quality or quantity of material furnished are not sufficient to insure completion of the work within the specified time and in accordance with the Specifications hereto attached, or (d) if the Contractor shall fail to make prompt payments for materials or labor or to subcontractors for work performed under the Contract, or (e) if legal proceedings have been instituted by others than the City in such manner as to interfere with the progress of the work and may subject the City to peril of litigation or outside claims of (f) if the Contractor shall be adjudged a bankrupt or make an assignment for the benefit of creditors, or (g) if in any proceeding instituted by or against the Contractor an order shall be made or entered granting an extension of time of payment, composition, adjustment, modification, settlement or satisfaction of his debts or liabilities, or (h) if a receiver or trustee shall be appointed for the Contractor or the Contractor's property, or (i) if the Contract or any part thereof shall be sublet without the consent of the City being first obtained in writing, or (j) if this Contract or any right, monies, or claim thereunder shall be assigned by the Contractor, otherwise than as herein specified, or (k) if the Contractor shall fail in any manner of substance to observe the provisions of this Contract, or (l) if any of the work, machinery, or equipment shall be defective, and shall not be replaced as herein provided, or (m) if the work to be done under this Contract shall be abandoned, then such fact or conditions shall be certified by the Engineer and thereupon the City without prejudice to any other rights or remedies of the City, shall have the right to declare the Contractor in default and so notify the Contractor by a written notice, setting forth the ground or grounds upon which such default is declared and the Contractor must discontinue the work, either as a portion of the work or the whole thereof, as directed.

### **ARTICLE 9.02 CONTRACTOR'S DUTY UPON DEFAULT**

Upon receipt of notice that his Contract is in default, the Contractor shall immediately discontinue all further operations on the work or such part thereof, and shall immediately quit the site or such part thereof, leaving untouched all plant, materials, equipment, tools, and supplies.

### **ARTICLE 9.03 COMPLETION OF DEFAULTED WORK**

The City, after declaring the Contractor in default, may then have the work completed or the defective equipment or machinery replaced or anything else done to complete the work in strict accordance with the Contract Documents by such means and in such manner, by Contract with or without public letting, or otherwise, as it may deem advisable,

utilizing for such purpose without additional cost to the City such of the Contractor's plant, materials, equipment, tools, and supplies remaining on the site, and also such subcontractors as it may deem advisable.

The City shall reimburse all parties, including itself, for the expense of such completion, including liquidated damages, if any, and the cost of reletting. The City shall deduct this expense from monies due or to become due to the Contractor under this Contract, or any part thereof, and in case such expense is more than the sum remaining unpaid of the original contract price, the Contractor and his sureties shall pay the amount of such deficiency to the City.

#### **ARTICLE 9.04 PARTIAL DEFAULT**

In case the City shall declare the Contractor in default as to a part of the work only, the Contractor shall discontinue such part, shall continue performing the remainder of the work in strict conformity with the terms of the Contract, and shall in no way hinder or interfere with any other contractor or person whom the City may engage to complete the work as to which the Contractor was declared in default.

### **SECTION 10 PAYMENTS**

#### **ARTICLE 10.01 PRICES**

For the Contractor's complete performance of the work, the City will pay and the Contractor agrees to accept, subject to the terms and conditions hereof, the lump sum prices or unit prices in the Contractor's Proposal and the award made therein, plus the amount required to be paid for any extra work ordered under Article 7.02 hereof, less credit for any work omitted pursuant to Article 7.04 hereof. Under unit price items, the number of units actually required to complete the work under the Contract may be more than stated in the Proposal. The Contractor agrees that no claim will be made for any damages or for loss of profits because of a difference between the quantities of the various classes of work assumed and stated in the Proposal Form as a basis for comparing Proposals and the quantities of work actually performed.

The sum as awarded for any lump sum Contract or lump sum Contract Item shall represent payment in full for all of the various classes of work, including materials, equipment, and labor necessary or required to complete, in conformity with the Contract Document, the entire work shown, indicated or specified under the lump sum Contract or lump sum Contract Item.

The amount as awarded as a unit price for any unit price Contract Item shall represent payment in full for all the materials, equipment, and labor necessary to complete, in conformity with the Contract Documents, each unit of work shown, specified, or required under the said unit price Contract Item.

No payment other than the amount as awarded will be made for any class of work included in a lump sum Contract Item or a unit price Contract Item, unless specific provision is

made therefor in the Contract Documents.

#### **ARTICLE 10.02 SUBMISSION OF BID BREAKDOWN**

Within fifteen (15) days after the execution of this Contract, the Contractor must submit to the Engineer in duplicate an acceptable breakdown of the lump sums and unit prices bid for items of the Contract, showing the various operations to be performed under the Contract, as described in the progress schedule required under Article 4.02 hereof, and the value of each of such operations, the total of such items to equal the total price bid. The Contractor shall also submit such other information relating to the bid prices as may be required and shall revise the bid breakdown as directed. Thereafter, the breakdown may be used for checking the Contractor's applications for partial payments hereunder but shall not be binding upon the City or the Engineer for any purpose whatsoever.

#### **ARTICLE 10.03 REPORTS, RECORDS AND DATA**

The Contractor shall furnish to the Engineer such schedules of quantities and costs, progress schedules, reports, invoices, delivery tickets, estimates, records, and other data as the Engineer may request concerning work performed or to be performed and the materials furnished under the Contract.

#### **ARTICLE 10.04 PAYMENTS BY CONTRACTOR**

The Contractor shall pay (a) for all transportation and utility services not later than the 20th day of the calendar month following that in which such services are rendered, (b) for all materials, tools, and equipment delivered at the site of the project, and the balance of the cost thereof not later than the 30th day following the completion of that part of the work in or on which such materials, tools, and equipment are incorporated or used, and (c) to each of his subcontractors, not later than the 5th day following each payment to the Contractor, the respective amounts allowed the Contractor on account of the work performed by his subcontractors, to the extent of each subcontractor's interest therein; and proof of such payments or releases therefor shall be submitted to the Engineer upon request.

#### **ARTICLE 10.05 PARTIAL PAYMENTS**

On or about the first of each month, the Contractor shall make and certify an estimate, on forms prescribed by the City, of the amount and fair value of the work done, and may apply for partial payment therefor. The Contractor shall revise the estimate as the Engineer may direct. When satisfactory progress has been made, and shows that the value of the work completed since the last payment exceeds one percent (1%) of the total Contract price in amount, the Engineer will issue a certificate that such work has been completed and the value thereof. The City will then issue a voucher to the Contractor in accordance with the following schedule:

#### **FOR CONTRACT AMOUNTS UNDER \$250,000**

(A) In the amount of ninety percent (90%) of the value of the work completed as certified until construction is one hundred percent (100%) complete (operational or beneficial occupancy), the withheld amount may be reduced below ten percent (10%), at the Engineer's option, to only that amount necessary to assure completion.

**FOR CONTRACT AMOUNTS OVER \$250,000**

(A) In the amount of ninety percent (90%) of the value of the work completed as certified until construction is fifty percent (50%) complete.

(B) When the dollar value, as determined by the Engineer, of satisfactorily completed work in place is greater than fifty percent (50%) of the original contract price, vouchers for partial payment will be issued by the City to the Contractor in the amount of one hundred percent (100%) of the value of the work, above 50%, completed as certified for that payment period.

(C) If the Contractor has performed satisfactorily and the work is substantially complete (operational or beneficial occupancy) the withheld amount may be reduced, at the Engineer's option, to only that amount necessary to assure completion.

In addition to the Conditions set forth in (A), (B), and (C) above, payments will always be less any sums that may be retained or deducted by the City under the terms of any of the contract documents and less any sums that may be retained to cover monetary guarantees for equipment, materials or progress performance.

Payment on estimates made on or about the first of the month may be expected on or about the 20th of the month.

Unless specified otherwise in the Contract Items, the delivered cost of equipment and nonperishable materials suitably stored at the site of the work and tested for adequacy may be included in the Contractor's application for partial payment provided, however, that the Contractor shall furnish evidence satisfactory to the City that the Contractor is the unconditional owner and in possession of such materials or equipment. The amount to be paid will be 90 percent of the invoice cost to the Contractor which cost shall be supported by receipted bills within 30 days of the date of payment by the City to the Contractor. Such payment shall not relieve the Contractor from full responsibility for completion of the work and for protection of such materials and equipment until incorporated in the work in a permanent manner as required by the Contract Documents.

Before any payment will be made under this Contract, the Contractor and every subcontractor, if required, shall deliver to the Engineer a written, verified statement, in satisfactory form, showing in detail all amounts then due and unpaid by such Contractor or subcontractor to all laborers, workmen, and mechanics, employed by him under the Contract for the performance of the work at the site thereof, for daily or weekly wages, or to other persons for materials, equipment, or supplies delivered at the site of the work during the period covered by the payment under consideration.

**ARTICLE 10.06 FINAL PAYMENT**

Under determination of satisfactory completion of the work under this Contract as provided in Article 4.07 hereof, the Engineer will prepare the final estimate showing the value of the completed work. This estimate will be prepared within 30 days after the date of completion or as soon thereafter as the necessary measurements and computations can be made.

All prior certificates and estimates, being approximate only, are subject to correction in the final estimate and payment.

When the final estimate has been prepared and certified by Engineer, he will submit to the Mayor and City Council the final certificate stating that the work has been completed and the amount based on the final estimate remaining due to the Contractor. The City will then accept the work as fully completed and will, not later than 30 days after the final acceptance, as defined in Article 1.02, of the work done under this Contract, pay the Contractor the entire amount so found due thereunder after deduction of all previous payments and all percentages and amounts to be kept and retained under provisions of this Contract; provided, however, and it is understood and agreed that, as a precedent to receiving final payment, the Contractor shall submit to the City a sworn affidavit that all bills for labor, service, materials, and subcontractors have been paid and that there are no suits pending in connection with this work. The City, at its option, may permit the Contractor to execute a separate surety bond in a form satisfactory to the City. The surety bond shall be in the full amount of the suit or suits.

Neither the final payment nor any part of the retained percentage shall be paid until the Contractor, if required, shall furnish the City with a complete release from any should remain unsatisfied after all payments are made, the Contractor shall refund to the City all monies which the City may be compelled to pay in discharging such claim, including incidental costs and attorney's fees.

**ARTICLE 10.07 ACCEPTANCE OF FINAL PAYMENT**

The acceptance by the Contractor, or by anyone claiming by or through him, of the final payment shall operate as and shall be a release to the City and every officer and agent thereof from any and all claims and liability to the Contractor for anything done or furnished in connection with the work or project and for any act or neglect of the Contractor or of any others relating to or affecting the work. No payment, however, final or otherwise, shall operate to release the Contractor or his sureties from any obligations under this Contract or the Performance Bond.

**SECTION 11 MISCELLANEOUS PROVISIONS**

**ARTICLE 11.01 CONTRACTOR'S WARRANTIES**

In consideration of, and to induce the award of this contract to him, the Contractor represents and warrants:

- (a) That he is not in arrears to the City upon debt or contract, and he is not a defaulter, as surety, contractor, or otherwise.
- (b) That he is financially solvent and sufficiently experienced and competent to perform the work.
- (c) That the work can be performed as called for by the Contract Documents.
- (d) That the facts stated in his proposal and the information given by him are true and correct in all respects.
- (e) That he is fully informed regarding all the conditions affecting the work to be done and labor and materials to be

furnished for the completion of this Contract, and that his information was secured by personal investigation and research.

**ARTICLE 11.02 PATENTED DEVICES, MATERIAL AND PROCESSES**

It is mutually understood and agreed that Contract prices include all royalties and costs arising from patents, trademarks, and copyrights in any way involved in the work. Whenever the Contractor is required or desires to use any design, device, material, or process covered by letters of patent or copyright, the Contractor shall indemnify and save harmless the City, its officers, agents and employees from any and all claims for infringement by reason of the use of any such patented design, device, tool, material, equipment, or process, to be performed under the Contract, and shall indemnify the said City, its officers, agents, and employees for any costs, expenses, and damages which may be incurred by reason of such infringement at any time during the prosecution or after completion of the work.

**ARTICLE 11.03 SUITS AT LAW**

In case any action at law or suit in equity may or shall be brought against the City or any of its officers, agents, or employees for or on account of the failure, omission, or neglect of the Contractor or his subcontractors, employees, or agents, to do or perform any of the covenants, acts, matters, or things by this Contract undertaken to be done or performed by the Contractor or his subcontractors, employees, or agents, or from any injuries done to property or persons and caused by the negligence or alleged negligence of the Contractor or his subcontractors, employees, or agents, or in any other manner arising out of the performance of this Contract, then the Contractor shall immediately assume and take charge of the defense of such actions or suits in like manner and to all intents and purposes as if said actions or suits have been brought directly against the Contractor, and the Contractor shall also indemnify and save harmless the City, its officers, agents, and employees from any and all loss, cost or damage whatever arising out of such actions or suits, in like manner and to all intents and purposes as if said actions or suits have been brought directly against the Contractor.

The Contractor shall and does hereby assume all liability for and agrees to indemnify the City or its Engineer against any or all loss, costs, damages, and liability for any or by reason of any lien, claims or demands, either for materials purchased or for work performed by laborers, mechanics, and others and from any damages, costs, actions, or causes of action and judgement arising from injuries sustained by mechanics, laborers, or other persons by reason of accidents or otherwise, whether caused by the carelessness or inefficiency or neglect of said Contractor, his subcontractors, agents, employees, workmen or otherwise.

**ARTICLE 11.04 CLAIMS FOR DAMAGES**

If the Contractor shall claim compensation for any damage sustained, other than for extra or disputed work covered by Article 7.02 and 7.03 hereof, by reason of any act or omission of the City, its agents, or any persons, he shall, within five days after sustaining such damage, make and

deliver to the Engineer a written statement of the nature of the damage sustained and of the basis of the claim against the City. On or before the 15th of the month succeeding that in which any damage shall have been sustained, the Contractor shall make and deliver to the Engineer an itemized statement of the details and amounts of such damage, duly verified by the Contractor. Unless such statements shall be made delivered within the times aforesaid, it is stipulated that and all claims for such compensation shall be forfeited and invalidated, and the Contractor shall not be entitled to payment on account of such claims.

**ARTICLE 11.05 NO CLAIMS AGAINST INDIVIDUALS**

No claim whatsoever shall be made by the Contractor against any officer, agent, employee of the City for, or on account of, anything done or omitted to be done in connection with this Contract.

**ARTICLE 11.06 LIABILITY UNAFFECTED**

Nothing herein contained shall in any manner create any liability against the City on behalf of any claim for labor, services, or materials, or of subcontractors, and nothing herein contained shall affect the liability of the Contractor or his sureties to the City or to any workmen or materialsmen upon bond given in connection with this Contract.

**ARTICLE 11.07 INDEMNIFICATION PROVISIONS**

Whenever there appears in this Agreement, or in the other Contract Documents made a part hereof, an indemnification provision within the purview of Chapter 725.06, Laws of Florida, the monetary limitation on the extent of the indemnification under each such provision shall be One Million Dollars or a sum equal to the total Contract price, whichever shall be the greater.

**ARTICLE 11.08 UNLAWFUL PROVISIONS DEEMED STRICKEN**

If this contract contains any unlawful provisions not an essential part of the Contract and which shall not appear to have a controlling or material inducement to the making thereof, such provisions shall be deemed of no effect and shall, upon notice by either party, be deemed stricken from the Contract without affecting the binding force of the remainder.

**ARTICLE 11.09 LEGAL PROVISIONS DEEMED INCLUDED**

Each and every provision of any law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein, and the Contract shall be read and enforced as though it were included herein and if, through mistake or otherwise, any such provision is not inserted or is not correctly inserted, then upon application of either party the Contract shall forthwith be physically amended to make such insertion.

**ARTICLE 11.10 DEATH OR INCOMPETENCY OF CONTRACTOR**

In the event of death or legal incompetency of a Contractor who shall be an individual or surviving member of a contracting firm, such death or adjudication of incompetency

shall not terminate the Contract, but shall act as default hereunder to the effect provided in Article 9.01 hereof and the estate of the Contractor and his surety shall remain liable hereunder to the same extent as though the Contractor had lived. Notice of default, as provided in Article 9.01 hereof, shall not be required to be given in the event of such death or adjudication of incompetency.

**ARTICLE 11.11 NUMBER AND GENDER OF WORDS**

Whenever the context so admits or requires, all references herein in one number shall be deemed extended to and including the other number, whether singular or plural, and the use of any gender shall be applicable to all genders.

**ARTICLE 11.12 ACCESS TO RECORDS**

Representatives of Federal Agencies, if applicable, and the State of Florida shall have access to the work whenever it is in preparation of progress. On federally assisted projects the Federal Agency, the Comptroller General of the United States, or any authorized representative shall have access to any books, documents, papers, and records of the Contractor which are pertinent to the project for the purpose of making audit, examination, excerpts, and transcription thereof.

**SECTION 12  
LABOR STANDARDS**

**ARTICLE 12.01 LABOR STANDARDS**

The Contractor shall comply with all of the regulations set forth in "Labor Standards Provisions for Federally Assisted Construction Contracts", which may be attached, and any applicable Florida Statutes.

**ARTICLE 12.02 NOTICE TO LABOR UNIONS**

If required, the Contractor shall provide Labor Unions and other organizations of workers, and shall post, in a conspicuous place available to employees or applicants for employment, a completed copy of the form entitled "Notice to Labor Unions or Other Organizations of Workers" attached to and made a part of this Agreement.

**ARTICLE 12.03 SAFETY AND HEALTH REGULATIONS**

The Contractor shall comply with the Department of Labor Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91- 596) and under Section 107 of the Contract Work Hours and Safety Standards Act (PL 91-54). Nothing in these Acts shall be construed to supersede or in any manner affect any worker's compensation law or statutory rights, duties, or liabilities of employers and employees under any law with respect to injuries, diseases, or death of employees arising out of, or in the course of, employment.

**ARTICLE 12.04 EEO AFFIRMATIVE ACTION REQUIREMENTS**

The Contractor understands and agrees to be bound by the equal opportunity requirements of Federal regulations which shall be applicable throughout the performance of work under this Contract. The Contractor also agrees to similarly

bind contractually each subcontractor. In policies, the Contractor agrees to engage in Affirmative Action directed at promoting and ensuring equal employment opportunity in the work force used under the Contract (and the Contractor agrees to require contractually the same effort of all subcontractors whose subcontractors exceed \$100,000). The Contractor understands and agrees that "Affirmative Action" as used herein shall constitute a good faith effort to achieve and maintain minority employment in each trade in the on-site work force used on the Contract.

**ARTICLE 12.05 PREVAILING RATES OF WAGES**

Florida's prevailing wage law was repealed effective April 25, 1979.

For Federally assisted projects, appropriate prevailing wage rate determinations are indicated on pages beginning with WR-1.

\* \* \* \* \*



IN WITNESS THEREOF, the parties have hereunto set their hands and seals, and such of them as are corporation have caused these present to be signed by their duly authorized officers.

CITY OF TAMPA, FLORIDA

\_\_\_\_\_  
Bob Buckhorn, Mayor  
(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to Form:  
The execution of this document was authorized  
by Resolution No. \_\_\_\_\_

\_\_\_\_\_  
Rachel S. Peterkin, Assistant City Attorney

Contractor

By: \_\_\_\_\_  
(SEAL)

Title:

ATTEST:

\_\_\_\_\_  
Secretary

TAMPA AGREEMENT (ACKNOWLEDGMENT OF PRINCIPAL)

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

For a Corporation:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ corporation, on behalf of the corporation. He/she is \_\_\_\_ personally known or has \_\_\_\_ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary

My Commission Expires:  
\_\_\_\_\_

For an Individual:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ who is \_\_\_\_ personally known to me or has \_\_\_\_ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary

My Commission Expires:  
\_\_\_\_\_

For a Firm:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ who signed on behalf of the said firm. He/she is \_\_\_\_ personally known or has \_\_\_\_ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary

My Commission Expires:  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC CONSTRUCTION BOND

Bond No. (enter bond number) \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Principal Business Address of Contractor: \_\_\_\_\_

Telephone Number of Contractor: \_\_\_\_\_

Name of Surety (if more than one list each): \_\_\_\_\_

Principal Business Address of Surety: \_\_\_\_\_

Telephone Number of Surety: \_\_\_\_\_

Owner is The City of Tampa, Florida

Principal Business Address of Owner: \_\_\_\_\_ 306 E Jackson St, Tampa, FL 33602

\_\_\_\_\_ Contract Administration Department (280A4N)

Telephone Number of Owner: \_\_\_\_\_ 813/274-8456

Contract Number Assigned by City to contract which is the subject of this bond: \_\_\_\_\_

Legal Description or Address of Property Improved or Contract Number is: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

General Description of Work and Services: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS That we, \_\_\_\_\_

\_\_\_\_\_  
(Name of Contractor)

as Principal, hereinafter called CONTRACTOR, of the State of \_\_\_\_\_, and

\_\_\_\_\_  
(Name of Surety)

a corporation organized and existing under and by virtue of the laws of the State of \_\_\_\_\_, and regularly authorized to do business in the State of Florida, as SURETY, are held and firmly bound unto the City of Tampa, a municipal corporation organized and existing under the laws of the State of Florida, hereinafter called Owner, in the penal sum of \_\_\_\_\_ Dollars and \_\_\_\_\_ Cents (\$ \_\_\_\_\_), lawful money of the United States of America, for the payment whereof well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the contract dated \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_, between Principal and Owner for construction of \_\_\_\_\_, the contract being made a part of this bond by reference, in the time and in the manner prescribed in the contract; and
2. Promptly makes payments to all claimants, as defined in Section 255.05(1) (Section 713.01), Florida Statutes, supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the contract; and
3. Pays Owner all losses, damages, expenses, costs, and attorney's fees, including appellate proceedings, that Owner sustains because of a default by Principal under the contract; and
4. Performs the guarantee of all work and materials furnished under the contract for the time specified in the contract, then this bond is void; otherwise it remains in full force.
5. Contractor and Surety acknowledge that the Work for which this bond has been issued may be one of several such contract documents for a group of projects. This bond does not secure covenants to pay for or to perform design services survey or program management services. The Owner/Obligee is expected to reasonably account for damages that are caused to Owner with respect to Principal's (Contractor's) default in performance of the scope of the Work incorporated by reference into the bond, and notwithstanding any contractual or common law remedy permitted to Owner as against Contractor, the obligation of Surety for any damages under this bond shall be determined by the cost of completion of the Work less the contract balance unpaid upon default of Contractor for the Work plus liquidated damages at the rate of \$500.00 per day for delays by the Contractor and/or Surety in reaching substantial completion.
6. The notice requirements for claimants and conditions for entitlement to payment set forth in Section 255.05, Fla. Stat. and the limitations period to actions upon Section 255.05, Fla. Stat. bonds apply to claimants seeking payment from surety under this bond. Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Section 255.05, Florida Statutes.
7. The Surety, for value received, hereby stipulates and agrees that no changes, extensions of time, alterations or additions to the terms of the contract documents or other Work to be performed hereunder, or the specifications referred to therein shall in any way affect its obligations under this bond, and it does hereby waive notice of any such changes, extensions of time, alterations or additions to the terms of the Contract or to Work or to the specifications.

8. The above SURETY states that it has read all of the Contract Documents made by the CONTRACTOR with the CITY, hereto attached, and the terms and conditions of the contract and work, and is familiar therewith and in particular those portions of the Agreement concerning the guaranty of such CONTRACTOR for a period of one year following the date of the final acceptance of the completed work under the Contract by the CITY, all of which this BOND includes.

DATED ON \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
(Name of Principal)

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
(Principal Business Address)

\_\_\_\_\_  
(Surety Address)

By \_\_\_\_\_

By \_\_\_\_\_  
(As Attorney in Fact)\*

Title \_\_\_\_\_

\_\_\_\_\_  
Telephone Number of Surety

\_\_\_\_\_  
Telephone Number of Principal

**Accepted by City of Tampa:**

**Countersignature:**

By \_\_\_\_\_  
Bob Buckhorn, Mayor

\_\_\_\_\_  
(Name of Local Agency)

Date: \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Address of Resident Agent)

By \_\_\_\_\_

Approved as to legal sufficiency:

Title \_\_\_\_\_

By \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Telephone Number of Local Agency

Date: \_\_\_\_\_, 20\_\_

\*(As Attorney in Fact) attach Power of Attorney and Current Certificate with Original Signature

# SPECIFICATIONS GENERAL PROVISIONS

## SECTION 1 SCOPE AND INTENT

### **G-1.01 DESCRIPTION**

The work to be done consists of the furnishing of all labor, materials and equipment, and the performance of all work included in this Contract.

### **G-1.02 WORK INCLUDED**

The Contractor shall furnish all labor, superintendence, materials, plant, power, light, heat, fuel, water, tools, appliances, equipment, supplies, and other means of construction necessary or proper for performing and completing the work. He shall obtain and pay for all required permits. He shall perform and complete the work in the manner best calculated to promote rapid construction consistent with safety of life and property and to the satisfaction of the Engineer, and in strict accordance with the Contract Documents. The Contractor shall clean up the work and maintain it during and after construction, until accepted, and shall do all work and pay all costs incidental thereto. He shall repair or restore all structures and property that may be damaged or disturbed during performance of the work.

The cost of incidental work described in these General Provisions, for which there are no specific Contract Items, shall be considered as part of the overhead cost of doing the work and shall be included in the prices for the various Contract Items. No additional payment will be made therefor.

The Contractor shall provide and maintain such modern plant, tools, and equipment as may be necessary, in the opinion of the Engineer, to perform in a satisfactory and acceptable manner all the work required by this Contract. Only equipment of established reputation and proven efficiency shall be used. The Contractor shall be solely responsible for the adequacy of his plant and equipment, prior approval of the Engineer notwithstanding.

### **G-1.03 PUBLIC UTILITY INSTALLATIONS AND STRUCTURES**

Public utility installations and structures shall be understood to include all poles, tracks, pipes, wires, conduits, house service connections, vaults, manholes, and all other appurtenances and facilities pertaining thereto whether owned or controlled by the City, other governmental bodies or privately owned by individuals, firms, or corporations, and used to serve the public with transportation, traffic control, gas, electricity, telephone, sewerage, drainage, water or other public or private property which may be affected by the work.

The Contract Documents contain data relative to existing public utility installations and structures above and below the ground surface. These data are not guaranteed as to their completeness or accuracy and it is the responsibility of the Contractor to make his own investigations to inform himself

fully of the character, condition and extent of all such installations and structures as may be encountered and as may affect the construction operations.

The Contractor shall protect all public utility installations and structures from damage during the work. Access across any buried public utility installation or structure shall be made only in such locations and by means approved by the Engineer. The Contractor shall so arrange his operations as to avoid any damage to these facilities. All required protective devices and construction shall be provided by the Contractor at his expense. All existing public utilities damaged by the Contractor which are shown on the Plans or have been located in the field by the utility shall be repaired by the Contractor, at his expense, as directed by the Engineer. No separate payment shall be made for such protection or repairs to public utility installations or structures.

Public utility installations or structures owned or controlled by the City or other governmental body which are shown on the Plans to be removed, relocated, replaced or rebuilt by the Contractor shall be considered as a part of the general cost of doing the work and shall be included in the prices bid for the various Contract Items. No separate payment shall be made therefor.

Where public utility installations or structures owned or controlled by the City or other governmental body are encountered during the course of the work, and are not indicated on the Plans or in the Specifications, and when, in the opinion of the Engineer, removal, relocation, replacement or rebuilding is necessary to complete the work under this Contract, such work shall be accomplished by the utility having jurisdiction or such work may be ordered, in writing by the Engineer, for the Contractor to accomplish. If such work is accomplished by the utility having jurisdiction it will be carried out expeditiously and the Contractor shall give full cooperation to permit the utility to complete the removal, relocation, replacement or rebuilding as required. If such work is accomplished by the Contractor, it will be paid for as extra work as provided for in Article 7.02 of the Agreement.

The Contractor shall, at all times in performance of the work, employ approved methods and exercise reasonable care and skill so as to avoid unnecessary delay, injury, damage or destruction of public utility installations and structures; and shall, at all times in the performance of the work, avoid unnecessary interference with, or interruption of, public utility services, and shall cooperate fully with the owners thereof to that end.

All City and other governmental utility departments and other owners of public utilities, which may be affected by the work, will be informed in writing by the Engineer within two weeks after the execution of the Contract or Contracts covering the work. Such notice will set out, in general, and direct attention to, the responsibilities of the City and other governmental

utility departments and other owners of public utilities for such installations and structures as may be affected by the work and will be accompanied by one set of Plans and Specifications covering the work under such Contract or Contracts.

In addition to the general notice given by the Engineer, the Contractor shall give written notice to all City and other governmental utility departments and other owners of public utilities of the location of his proposed construction operations, at least forty-eight (48) hours in advance of breaking ground in any area or on any unit of the work. This can be accomplished by making the appropriate contact with the "Underground Utility Notification Center for Excavators (Call Candy)".

The maintenance, repair, removal, relocation, or rebuilding of public utility installations and structures, when accomplished by the Contractor as herein provided, shall be done by methods approved by the Engineer.

## **SECTION 2 PLANS AND SPECIFICATIONS**

### **G-2.01 PLANS**

The Plans referred to in the Contract Documents bear the general project name and number as shown in the Notice To Bidders.

When obtaining data and information from the Plans, figures shall be used in preference to scaled dimensions, and large scale drawings in preference to small scale drawings.

### **G-2.02 COPIES FURNISHED TO CONTRACTOR**

After the Contract has been executed, the Contractor will be furnished with five sets of paper prints, the same size as the original drawings, of each sheet of the Plans and five copies of the Specifications. Additional copies of the Plans and Specifications, when requested, may be furnished to the Contractor at cost of reproduction.

The Contractor shall furnish each of the subcontractors, manufacturers, and material suppliers such copies of the Contract Documents as may be required for his work.

### **G-2.03 SUPPLEMENTARY DRAWINGS**

When, in the opinion of the Engineer, it becomes necessary to explain more fully the work to be done or to illustrate the work further or to show any changes which may be required, drawings known as Supplementary Drawings, with specifications pertaining thereto, will be prepared by the Engineer and five paper prints thereof will be given to the Contractor.

The Supplementary Drawings shall be binding upon the Contractor with the same force as the Plans. Where such Supplementary Drawings require either less or more than the estimated quantities of work, credit to the City or compensation therefor to the Contractor shall be subject to the terms of the Agreement.

### **G-2.04 CONTRACTOR TO CHECK PLANS AND DATA**

The Contractor shall verify all dimensions, quantities, and details shown on the Plans, Supplementary Drawings, Schedules, Specifications, or other data received from the Engineer, and shall notify him of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflicts or discrepancies shall not relieve the Contractor of full responsibility for unsatisfactory work, faulty construction or improper operation resulting therefrom nor from rectifying such conditions at his own expense. He will not be allowed to take advantage of any errors or omissions as full instructions will be furnished by the Engineer, should such errors or omissions be discovered. All schedules are given for the convenience of the Engineer and the Contractor and are not guaranteed to be complete. The Contractor shall assume all responsibility for the making of estimates of the size, kind, and quality of materials and equipment included in work to be done under the Contract.

### **G-2.05 SPECIFICATIONS**

The specifications consist of four parts, the General Provisions, the Technical Specifications, the Special Provisions and the Contract Items. The General Provisions and Technical Specifications contain general requirements which govern the work. The Special Provisions and the Contract Items modify and supplement these by detailed requirements for the work and shall always govern, whenever there appears to be conflict.

### **G-2.06 INTENT**

All work called for in the Specifications applicable to this Contract, but not shown on the Plans in their present form, or vice versa, shall be of like effect as if shown or mentioned in both. Work not specified in either the Plans or in the Specifications, but involved in carrying out their intent or in the complete and proper execution of the work, is required and shall be performed by the Contractor as though it were specifically delineated or described.

The apparent silence of the Specifications as to any detail, or the apparent omission from them of a detailed description concerning any work to be done and materials to be furnished, shall be regarded as meaning that only the best general practice is to prevail and that only material and workmanship of the best quality is to be used, and interpretation of these Specifications shall be made upon that basis.

## **SECTION 3 WORKING DRAWINGS**

### **G-3.01 SCOPE**

The Contractor shall promptly prepare and submit layout, detail and shop drawings to insure proper construction, assembly, and installation of the work using those materials and methods as hereafter specified under the Technical Specifications, Special Provisions and Contract Items.

These drawings shall accurately and distinctly present the following:

- a. All working and erection dimensions.
- b. Arrangements and sectional views.
- c. Necessary details, including complete information for making connections between work under this Contract and work under other Contracts.
- d. Kinds of materials and finishes.
- e. Parts listed and description thereof.

Drawings for mechanical equipment shall present, where applicable, such data as dimensions, weight and performance characteristics. These data shall show conformance with the performance characteristics and other criteria incorporated in the Plans and Specifications.

Each drawing shall be dated and shall contain the name of the project, Division number and description, the technical specifications section number, names of equipment or materials and the location at which the equipment or materials are to be installed. Location shall mean both physical location and location relative to other connected or attached material. The Engineer will return unchecked any submittal which does not contain complete data on the work and full information on related matters.

Stock or standard drawings will not be accepted for review unless full identification and supplementary information is shown thereon in ink or typewritten form.

The Contractor shall review all working drawing submittals before transmitting them to the Engineer to determine that they comply with requirements of the Specifications. Drawings which are incomplete or are not in compliance with the Contract Documents shall not be submitted for processing by the Engineer. The Contractor shall place his stamp of approval on all working drawings submitted to the Engineer to indicate compliance with the above.

#### **G-3.02 APPROVAL**

If the working drawings show departures from the Contract requirements, the Contractor shall make specific mention thereof in his letter of submittal; otherwise approval of such submittals shall not constitute approval of the departure. Approval of the drawings shall constitute approval of the subject matter thereof only and not of any structure, material, equipment, or apparatus shown or indicated.

The approval of drawings will be general and shall not relieve the Contractor of responsibility for the accuracy of such drawings, nor for the proper fitting and construction of the work, nor for the furnishing of materials or work required by the Contract and not indicated on the drawings. No work called for by working drawings shall be done until such drawings have been approved by the Engineer.

The procedure in seeking approval of the working drawings shall be as follows:

1. The Contractor shall submit four complete sets of drawings

and other descriptive data together with one copy of a letter of transmittal to the Engineer for approval. The letter of transmittal shall contain the name of the project, contract number, technical specifications section number, the name of the Contractor, a list of drawings with numbers and titles, and any other pertinent information.

2. Drawings or descriptive data will be stamped "Approved", "Approved Subject to Corrections Marked", or "Examined and Returned for Correction" and one copy with a letter of transmittal will be returned to the Contractor.

3. If a drawing or other data is stamped "Approved", the Contractor shall insert the date of approval on five additional copies of the document and transmit the five copies to the Engineer together with one copy of a letter of transmittal containing substantially the same information as described in Instruction 1. above.

4. If a drawing or other data is stamped "Approved Subject to Corrections Marked", the Contractor shall make the corrections indicated and proceed as in Instruction 3., above.

5. If a drawing or data is stamped "Examined and Returned for Correction", the Contractor shall make the necessary corrections and resubmit the documents as set forth in Instruction 1., above. The letter of transmittal shall indicate that this is a resubmittal.

The Contractor shall revise and resubmit the working drawings as required by the Engineer, until approval thereof is obtained.

## **SECTION 4 MATERIALS AND EQUIPMENT**

### **G-4.01 GENERAL REQUIREMENTS**

All materials, appliances, and types or methods of construction shall be in accordance with the Specifications and shall, in no event, be less than that necessary to conform to the requirements of any applicable laws, ordinances, and codes.

All materials and equipment shall be new, unused, and correctly designed. They shall be of standard first grade quality, produced by expert personnel, and intended for the use for which they are offered. Materials or equipment which, in the opinion of the Engineer, are inferior or of a lower grade than indicated, specified, or required will not be accepted.

The quality of Workmanship and Materials entering into the work under this Contract shall conform to the requirements of the pertinent sections, clauses, paragraphs, and sentences, both directly and indirectly applicable thereto, of that part of the Technical Specifications, whether or not direct reference to such occurs in the Contract Items.

Equipment and appurtenances shall be designed in conformity with ANSI, ASME, IEEE, NEMA and other



generally accepted standards and shall be of rugged construction and of sufficient strength to withstand all stresses which may occur during fabrication, testing, transportation, installation, and all conditions of operation. All bearings and moving parts shall be adequately protected against wear by bushings or other approved means and shall be fully lubricated by readily accessible devices. Details shall be designed for appearance as well as utility. Protruding members, joints, corners, gear covers, and the like, shall be finished in appearance. All exposed welds shall be ground smooth and the corners of structural shapes shall be mitered.

Equipment shall be of the approximate dimensions as indicated on the Plans or as specified, shall fit the spaces shown on the Plans with adequate clearances, and shall be capable of being handled through openings provided in the structure for this purpose. The equipment shall be of such design that piping and electrical connections, ductwork, and auxiliary equipment can be assembled and installed without causing major revisions to the location or arrangement of any of the facilities.

Machinery parts shall conform exactly to the dimensions shown on the working drawings. There shall be no more fitting or adjusting in setting up a machine than is necessary in assembling high grade apparatus of standard design. The equivalent parts of identical machines shall be made interchangeable. All grease lubricating fittings on equipment shall be of a uniform type. All machinery and equipment shall be safeguarded in accordance with the safety codes of the ANSI and applicable state and local codes.

#### **G-4.02 MANUFACTURER**

The names of proposed manufacturers, suppliers, material, and dealers who are to furnish materials, fixtures, equipment, appliances or other fittings shall be submitted to the Engineer for approval, as early as possible, to afford proper investigation and checking. Such approval must be obtained before shop drawings will be checked. No manufacturer will be approved for any materials to be furnished under this Contract unless he shall be of good reputation and have a plant of ample capacity. He shall, upon the request of the Engineer, be required to submit evidence that he has manufactured a similar product to the one specified and that it has been previously used for a like purpose for a sufficient length of time to demonstrate its satisfactory performance.

All transactions with the manufacturers or subcontractors shall be through the Contractor, unless the Contractor shall request, in writing to the Engineer, that the manufacturer or subcontractor deal directly with the Engineer. Any such transactions shall not in any way release the Contractor from his full responsibility under this Contract.

Any two or more pieces of material or equipment of the same kind, type or classification, and being used for identical types of service, shall be made by the same manufacturer.

#### **G-4.03 REFERENCE TO STANDARDS**

Whenever reference is made to the furnishing of materials or

testing thereof to conform to the standards of any technical society, organization or body, it shall be construed to mean the latest standard, code, specification or tentative specification adopted and published at the date of advertisement for proposals, even though reference has been made to an earlier standard, and such standards are made a part hereof to the extent which is indicated or intended.

Reference to a technical society, organization or body may be made in the Specifications by abbreviations, in accordance with the following list:

AASHTO for American Association of State Highway and Transportation Officials (formerly AASHO)  
ACI for American Concrete Institute  
AGMA for American Gear Manufacturer's Association  
AFBMA for Anti-Friction Bearing Manufacturer's Association  
AISC for American Institute of Steel Construction  
AISI for American Iron and Steel Institute  
ANSI for American National Standards Institute  
ASCE for American Society of Civil Engineers  
ASTM for American Society for Testing and Materials  
ASME for American Society of Mechanical Engineers  
AWS for American Welding Society  
AWWA for American Water Works Association  
AWPA for American Wood Preservers Association  
CEMA for Conveyor Equipment Manufacturers Association  
CIPRA for Cast Iron Pipe Research Association  
IEEE for Institute of Electrical and Electronic Engineers  
IPCEA for Insulated Power Cable Engineers Association  
NEC for National Electrical Code  
NEMA for National Electrical Manufacturers Association  
SAE for Society of Automotive Engineers  
SHBI for Steel Heating Boiler Institute  
Fed.Spec. for Federal Specifications  
Navy Spec. for Navy Department Specifications  
U.L.,Inc. for Underwriters' Laboratories, Inc.

When no reference is made to a code, standard or specification, the Standard Specifications of the ANSI, the ASME, the ASTM, the IEEE, or the NEMA shall govern.

#### **G-4.04 SAMPLES**

The Contractor shall, when required, submit to the Engineer for approval typical samples of materials and equipment. The samples shall be properly identified by tags and shall be submitted sufficiently in advance of the time when they are to be incorporated into the work, so that rejections thereof will not cause delay. A letter of transmittal, in duplicate, from the Contractor requesting approval must accompany all such samples.

#### **G-4.05 EQUIVALENT QUALITY**

Whenever, in the Contract Documents, an article, material, apparatus, equipment, or process is called for by trade name or by the name of a patentee, manufacturer, or dealer or by reference to catalogs of a manufacturer or dealer, it shall be understood as intending to mean and specify the article, material, apparatus, equipment or process designated, or any

equal thereto in quality, finish, design, efficiency, and durability and equally serviceable for the purposes for which it is intended.

Whenever material or equipment is submitted for approval as being equal to that specified, the decision as to whether or not such material or equipment is equal to that specified shall be made by the Engineer.

Upon rejection of any material or equipment submitted as the equivalent of that specifically named in the Contract, the Contractor shall immediately proceed to furnish the designated material or equipment.

Neither the approval by the Engineer of alternate material or equipment as being equivalent to that specified nor the furnishing of the material or equipment specified, shall in any way relieve the Contractor of responsibility for failure of the material or equipment, due to faulty design, material, or workmanship, to perform the functions required of them by the Specifications.

#### **G-4.06 DELIVERY**

The Contractor shall deliver materials in ample quantities to insure the most speedy and uninterrupted progress of the work so as to complete the work within the allotted time. The Contractor shall also coordinate deliveries in order to avoid a delay in, or impediment of, the progress of the work of any related Contractor.

#### **G-4.07 CARE AND PROTECTION**

The Contractor shall be solely responsible for properly storing and protecting all materials, equipment, and work furnished under the Contract from the time such materials and equipment are delivered at the site of the work until final acceptance thereof. He shall, at all times, take necessary precautions to prevent injury or damage by water, freezing, or by inclemencies of the weather to such materials, equipment and work. All injury or damage to materials, equipment, or work resulting from any cause whatsoever shall be made good by the Contractor.

The Engineer shall, in all cases, determine the portion of the site to be used by the Contractor for storage, plant or for other purposes. If, however, it becomes necessary to remove and restack materials to avoid impeding the progress of any part of the work or interference with the work to be done by any other Contractor, the Contractor shall remove and restack such materials at his own expense.

#### **G-4.08 TOOLS AND ACCESSORIES**

The Contractor shall, unless otherwise stated in the Contract Documents, furnish with each type, kind or size of equipment, one complete set of suitably marked high grade special tools and appliances which may be needed to adjust, operate, maintain, or repair the equipment. Such tools and appliances shall be furnished in approved painted steel cases, properly labeled and equipped with good grade cylinder locks and duplicate keys.

Spare parts shall be furnished as specified.

Each piece of equipment shall be provided with a substantial nameplate, securely fastened in place and clearly inscribed with the manufacturer's name, year of manufacture, serial number, weight and principal rating data.

#### **G-4.09 INSTALLATION OF EQUIPMENT**

The Contractor shall have on hand sufficient proper equipment and machinery of ample capacity to facilitate the work and to handle all emergencies normally encountered in work of this character.

Equipment shall be erected in a neat and workmanlike manner on the foundations at the locations and elevations shown on the Plans, unless directed otherwise by the Engineer during installation. All equipment shall be correctly aligned, leveled and adjusted for satisfactory operation and shall be installed so that proper and necessary connections can be made readily between the various units.

The Contractor shall furnish, install and protect all necessary anchor and attachment bolts and all other appurtenances needed for the installation of the devices included in the equipment specified. Anchor bolts shall be as approved by the Engineer and made of ample size and strength for the purpose intended. Substantial templates and working drawings for installation shall be furnished.

The Contractor shall, at his own expense, furnish all materials and labor for, and shall properly bed in non-shrink grout, each piece of equipment on its supporting base that rests on masonry foundations. Grout shall completely fill the space between the equipment base and the foundation.

#### **G-4.10 OPERATING INSTRUCTIONS**

The Contractor, through qualified individuals, shall adequately instruct designated employees of the City in the operation and care of all equipment installed hereunder, except for equipment that may be furnished by the City.

The Contractor shall also furnish and deliver to the Engineer three complete sets for permanent files, identified in accordance with Subsection G-3.01 hereof, of instructions, technical bulletins and any other printed matter, such as diagrams, prints or drawings, containing full information required for the proper operation, maintenance, and repair, of the equipment installed and the ordering of spare parts, except for equipment that may be furnished by the City.

In addition to the above three copies, the Contractor shall furnish any additional copies that may be required for use during construction and start-up operations.

#### **G-4.11 SERVICE OF MANUFACTURER'S ENGINEER**

The Contract prices for equipment shall include the cost of furnishing a competent and experienced engineer or superintendent who shall represent the manufacturer and shall assist the Contractor, when required, to install, adjust, test and place in operation the equipment in conformity with the Contract Documents. After the equipment is placed in

permanent operation by the City, such engineer or superintendent shall make all adjustments and tests required by the Engineer to provide that such equipment is in proper and satisfactory operating condition, and shall instruct such personnel as may be designated by the City in the proper operation and maintenance of such equipment.

## **SECTION 5 INSPECTION AND TESTING**

### **G-5.01 GENERAL**

The Contractor's attention is hereby directed to Article 3.03 of the Agreement.

Inspection and testing of materials will be performed by the City unless otherwise specified.

For tests specified to be made by the Contractor, the testing personnel shall make the necessary inspections and tests and the reports thereof shall be in such form as will facilitate checking to determine compliance with the Contract Documents. Five copies of the reports shall be submitted and authoritative certification thereof must be furnished to the Engineer as a prerequisite for the acceptance of any material or equipment.

If, in the making of any test of any material or equipment, it is ascertained by the Engineer that the material or equipment does not comply with the Contract, the Contractor will be notified thereof and he will be directed to refrain from delivering said material and equipment, or to remove it promptly from the site or from the work and replace it with acceptable material, without cost to the City.

Tests of electrical and mechanical equipment and appliances shall be conducted in accordance with recognized test codes of the ANSI, ASME, or the IEEE, except as may otherwise be stated herein.

The Contractor shall be fully responsible for the proper operation of equipment during tests and instruction periods and shall neither have nor make any claim for damage which may occur to equipment prior to the time when the City formally takes over the operation thereof.

### **G-5.02 COSTS**

All inspection and testing of materials furnished under this Contract will be performed by the City or duly authorized inspection engineers or inspection bureaus without cost to the Contractor, unless otherwise expressly specified.

The cost of shop and field tests of equipment and of certain other tests specifically called for in the Contract Documents shall be borne by the Contractor and such costs shall be deemed to be included in the contract price.

Materials and equipment submitted by the Contractor as the equivalent to those specifically named in the Contract may be tested by the City for compliance. The Contractor shall reimburse the City for the expenditures incurred in making

such tests on materials and equipment which are rejected for noncompliance.

### **G-5.03 INSPECTIONS OF MATERIALS**

The Contractor shall give notice, in writing to the Engineer, sufficiently in advance of his intention to commence the manufacture or preparation of materials especially manufactured or prepared for use in or as part of the permanent construction. Such notice shall contain a request for inspection, the date of commencement and the expected date of completion of the manufacture or preparation of materials. Upon receipt of such notice the Engineer will arrange to have a representative present at such times during the manufacture as may be necessary to inspect the materials or he will notify the Contractor that inspection will be made at a point other than the point of manufacture, or he will notify the Contractor that inspection will be waived. The Contractor must comply with these provisions before shipping any material. Such inspection shall not release the Contractor from the responsibility for furnishing materials meeting the requirements of the Contract Documents.

### **G-5.04 CERTIFICATE OF MANUFACTURE**

When inspection is waived or when the Engineer so requires, the Contractor shall furnish to him authoritative evidence in the form of Certificates of Manufacture that the materials to be used in the work have been manufactured and tested in conformity with the Contract Documents. These certificates shall be notarized and shall include copies of the results of physical tests and chemical analyses, where necessary, that have been made directly on the product or on similar products of the manufacturer.

### **G-5.05 SHOP TESTS OF OPERATING EQUIPMENT**

Each piece of equipment for which pressure, duty, capacity, rating, efficiency, performance, function, or special requirements are specified shall be tested in the shop of the maker in a manner which shall conclusively prove that its characteristics comply fully with the requirements of the Contract Documents. No such equipment shall be shipped to the work until the Engineer notifies the Contractor, in writing, that the results of such tests are acceptable.

Five copies of the manufacturer's actual test data and interpreted results thereof, accompanied by a certificate of authenticity sworn to by a responsible official of the manufacturing company, shall be forwarded to the Engineer for approval.

The cost of the shop tests and of furnishing manufacturer's preliminary and shop test data of operating equipment shall be borne by the Contractor.

### **G-5.06 PRELIMINARY FIELD TESTS**

As soon as conditions permit, the Contractor shall furnish all labor, materials, and instruments and shall make preliminary field tests of equipment. If the preliminary field tests disclose any equipment furnished under this Contract which does not comply with the requirements of the Contract Documents, the Contractor shall, prior to the acceptance tests, make all changes, adjustments, and replacements required.

## TEMPORARY STRUCTURES

### G-5.07 FINAL FIELD TESTS

Upon completion of the work and prior to final payment, all equipment and appliances installed under this Contract shall be subjected to acceptance tests as specified or required to prove compliance with the Contract Documents.

The Contractor shall furnish labor, fuel, energy, water and all other materials, equipment, and instruments necessary for all acceptance tests, at no additional cost to the City.

### G-5.08 FAILURE OF TESTS

Any defects in the materials and equipment or their failure to meet the tests, guarantees or requirements of the Contract Documents shall be promptly corrected by the Contractor by replacements or otherwise. The decision of the Engineer as to whether or not the Contractor has fulfilled his obligations under the Contract shall be final and conclusive. If the Contractor fails to make those corrections or if the improved materials and equipment, when tested, shall again fail to meet the guarantees or specified requirements, the City, notwithstanding its partial payment for work, and materials and equipment, may reject the materials and equipment and may order the Contractor to remove them from the site at his own expense.

In case the City rejects any materials and equipment, then the Contractor shall replace the rejected materials and equipment within a reasonable time. If he fails to do so, the City may, after the expiration of a period of thirty calendar days after giving him notice in writing, proceed to replace such rejected materials and equipment, and the cost thereof shall be deducted from any compensation due or which may become due the Contractor under this Contract.

The City agrees to obtain other equipment within a reasonable time and the Contractor agrees that the City may use the equipment furnished by him without rental or other charges until the new equipment is obtained.

Materials or work in place that fails to pass acceptability tests shall be retested at the direction of the construction engineer all such retests shall be at the Contractor's expense. The rates charged shall be in accordance with the Department of Public Works current annual inspection contract which is available for inspection at the offices of the Department of Public Works.

### G-5.09 FINAL INSPECTION

The procedures for final inspection shall be in accordance with the provisions of Article 4.07 of the Agreement. During such final inspections, the work shall be clean and free from water. In no case will the final estimate be prepared until the Contractor has complied with all the requirements set forth and the Engineer has made his final inspection of the entire work and is satisfied that the entire work is properly and satisfactorily constructed in accordance with the requirements of the Contract Documents.

## SECTION 6

### G-6.01 GENERAL

All false work, scaffolding, ladders, hoistways, braces, pumping plants, shields, trestles, roadways, sheeting, centering forms, barricades, drains, flumes, and the like, any of which may be needed in the construction of any part of the work and which are not herein described or specified in detail, must be furnished, maintained and removed by the Contractor, and he shall be responsible for the safety and efficiency of such works and for any damages that may result from their failure or from their improper construction, maintenance, or operation.

### G-6.02 PUBLIC ACCESS

At all points in the work where public access to any building, house, place of business, public road, or sidewalk would be obstructed by any action of the Contractor in executing the work required by this Contract, the Contractor shall provide such temporary structure, bridges or roadway as may be necessary to maintain public access at all times. At least one lane for vehicular traffic shall be maintained in streets in which the Contractor is working. Street closure permits are required from the Department of Public Works.

The Contractor shall provide suitable temporary bridges, as directed by the Engineer, at street intersections when necessary for the maintenance of vehicular and pedestrian traffic.

Prior to temporarily cutting of access to driveways and garages, the Contractor shall give twelve (12) hours notice to affected property owners. Interruptions to use of private driveways shall be kept to a minimum.

### G-6.03 CONTRACTOR'S FIELD OFFICE

The Contractor shall erect, furnish and maintain a field office with a telephone at the site during the entire period of construction. He or an authorized agent shall be present at this office at all times while his work is in progress. Readily accessible copies of both the Contract Documents and the latest approved working drawings shall be kept at this field office.

### G-6.04 TEMPORARY FENCE

If, during the course of the work, it is necessary to remove or disturb any fence or part thereof, the Contractor shall, at his own expense, if so ordered by the Engineer, provide a suitable temporary fence which shall be maintained until the permanent fence is replaced. The Engineer shall be solely responsible for the determination of the necessity for providing a temporary fence and the type of temporary fence to be used.

### G-6.05 RESPONSIBILITY FOR TEMPORARY STRUCTURES

In accepting the Contract, the Contractor assumes full responsibility for the sufficiency and safety of all temporary structures or work and for any damage which may result from their failure or their improper construction, maintenance, or operation and will indemnify and save harmless the City from

all claims, suits or actions and damages or costs of every description arising by reason of failure to comply with the above provisions.

## **SECTION 7 TEMPORARY SERVICES**

### **G-7.01 WATER**

The Contractor shall provide the necessary water supply at his own expense. He shall, if necessary, provide and lay necessary waterlines from existing mains to the place of using, shall secure all necessary permits and pay for all taps to water mains or hydrants and for all water used at the established rates.

### **G-7.02 LIGHT AND POWER**

The Contractor shall provide, at his own expense, temporary lighting and power facilities required for the proper prosecution and inspection of the work. If, in the opinion of the Engineer, these facilities are inadequate, the Contractor will not be permitted to proceed with any portion of the work affected thereby.

### **G-7.03 SANITARY REGULATIONS**

The Contractor shall prohibit and prevent the committing of nuisances on the site of the work or on adjoining property and shall discharge any employee who violates this rule.

Ample washrooms and toilet facilities and a drinking water supply shall be furnished and maintained in strict conformity with the law by the Contractor for use by his employees.

### **G-7.04 ACCIDENT PREVENTION**

Precautions shall be exercised at all times for the protection of persons and property. The safety provisions of applicable laws, building and construction codes shall be observed. The Contractor shall comply with the U. S. Department of Labor Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91-596), and under Section 107 of the Contract Work. Hours and Safety Standards Act (PL 91-54), except where state and local safety standards exceed the federal requirements and except where state safety standards have been approved by the Secretary of Labor in accordance with provisions of the Occupational Safety and Health Act.

### **G-7.05 FIRST AID**

The Contractor shall keep upon the site, at each location where work is in progress, a completely equipped first aid kit and shall provide ready access thereto at all times when men are employed on the work.

### **G-7.06 HEATING**

The Contractor shall provide temporary heat, at his own expense, whenever required on account of work being carried on during cold weather and to prevent freezing of water pipes and other damage to the work.

## **SECTION 8**

## **LINES AND GRADES**

### **G-8.01 GENERAL**

All work done under this Contract shall be constructed in accordance with the lines and grades shown on the Plans, or as given by the Engineer. The full responsibility for keeping alignment and grade shall rest upon the Contractor.

The Engineer will establish bench marks and base line controlling points. Reference remarks for lines and grades as the work progresses will be located to cause as little inconvenience to the prosecution of the work as possible. The Contractor shall so place excavation and other materials as to cause no inconvenience in the use of the reference marks provided. He shall remove any obstructions placed by him contrary to this provision.

### **G-8.02 SURVEYS**

The Contractor shall furnish and maintain, at his own expense, stakes and other such materials, and give such assistance, including qualified helpers, as may be required by the Engineer for setting reference marks. The Contractor shall check such reference marks by such means as he may deem necessary and, before using them, shall call the Engineer's attention to any inaccuracies. The Contractor shall, at his own expense, establish all working or construction lines and grades as required from the reference marks set by the Engineer, and shall be solely responsible for the accuracy thereof. He shall, however, be subject to the check and review of the Engineer.

The Contractor shall keep the Engineer informed a reasonable time in advance as to his need for line and grade reference marks, in order that they may be furnished and all necessary measurements made for record and payment with the minimum of inconvenience to the Engineer or of delay to the Contractor.

It is the intention not to delay the work for the establishment of reference marks but, when necessary, working operations shall be suspended for such reasonable time as the Engineer may require for this purpose.

### **G-8.03 SAFEGUARDING MARKS**

The Contractor shall safeguard all points, stakes, grade marks, monuments and bench marks made or established on the work, bear the cost of reestablishing them if disturbed, and bear the entire expense of rectifying work improperly installed due to not maintaining or protecting or to removing without authorization such established points, stakes and marks.

The Contractor shall safeguard all existing and known property corners, monuments and marks adjacent to but not related to the work and, if required, shall bear the cost of reestablishing them if disturbed or destroyed.

### **G-8.04 DATUM PLANE**

All elevations indicated or specified refer to the Mean Sea Level Datum of the U.S.C. & G.S. (N.O.S.) which is 0.80 feet above the Mean Low Water Datum of the U. S. Army

Corps of Engineers.

## **SECTION 9 ADJACENT STRUCTURES AND LANDSCAPING**

### **G-9.01 RESPONSIBILITY**

The responsibility for removal, replacement, relocation, repair, rebuilding or protection of all public utility installations, including poles, tracks, pipes, wires, conduits, house service connections, vaults, manholes, sewers, traffic control and fire alarm signal circuit installations and other appurtenances and facilities shall be in accordance with G-1.02 and G-1.03.

The Contractor shall also be entirely responsible and liable for all damage or injury as a result of his operations to all other adjacent public and private property, structures of any kind and appurtenances thereto met with during the progress of the work. The cost of protection, replacement in their original locations and conditions or payment of damages for injuries to such adjacent public and private property and structures affected by the work, whether or not shown on the Plans, and the removal, relocation, and reconstruction of such items called for on the Plans or specified shall be included in the various Contract Items and no separate payment will be made therefor. Where such public and private property, structures of any kind and appurtenances thereto are not shown on the Plans and when, in the opinion of the Engineer, removal or relocation and reconstruction is necessary to avoid interference with the work, payment therefor will be made as provided for extra work in Article 7.02 of the Agreement.

### **G-9.02 PROTECTION OF TREES**

All trees and shrubs shall be adequately protected by the Contractor with boxes or otherwise and, within the City of Tampa, in accordance with ordinances governing the protection of trees. No excavated materials shall be placed so as to injure such trees or shrubs. Trees or shrubs destroyed by negligence of the Contractor or his employees shall be replaced by him with new stock of similar size and age, at the proper season, and at the sole expense of the Contractor.

Beneath trees or other surface structures, where possible, pipelines may be built in short tunnels, backfilled with excavated materials, except as otherwise specified, or the trees or structures carefully supported and protected from damage.

The City may order the Contractor, for the convenience of the City, to remove trees along the line of trench excavation. If so ordered, the City will obtain any permits required for removal of trees. Such tree removal ordered shall be paid for under the appropriate Contract Items.

### **G-9.03 LAWN AREAS**

Lawn areas shall be left in as good condition as before the starting of the work. Where sod is to be removed, it shall be carefully removed and later replaced, or the area where sod has been removed shall be restored with new sod in the

manner described in the Technical Specifications section.

### **G-9.04 RESTORATION OF FENCES**

Any fence, or part thereof, that is damaged or removed during the course of the work shall be replaced or repaired by the Contractor and shall be left in as good a condition as before the starting of the work. The manner in which the fence is repaired or replaced and the materials used in such work shall be subject to the approval of the Engineer. The cost of all labor, materials, equipment, and work for the replacement or repair of any fence shall be deemed included in the appropriate Contract Item or Items, or if no specific Item is provided therefor, as part of the overhead cost of the work, and no additional payment will be made therefor.

## **SECTION 10 PROTECTION OF WORK AND PUBLIC**

### **G-10.01 TRAFFIC REGULATIONS**

The Contractor shall arrange his work to comply with Article G-6.02. The work shall be done with the least possible inconvenience to the public and to that end the work may be confined by the Engineer to one block at a time.

### **G-10.02 BARRIERS AND LIGHTS**

During the prosecution of the work, the Contractor shall put up and maintain at all times such barriers, and lights, as will effectually prevent accidents. The Contractor shall provide suitable barricades, red lights, "danger" or "caution" or "street closed" signs and watchmen at all places where the work causes obstructions to the normal traffic or constitutes in any way a hazard to the public. Such barriers and signs shall be constructed to State of Florida Department of Transportation standards and placed as recommended by the Traffic Division of the City's Department of Public Works.

No open fires will be permitted.

### **G-10.03 SMOKE PREVENTIONS**

The Contractor shall use hard coal, coke, oil or gas as fuel for equipment generating steam. A strict compliance with ordinances regulating the production and emission of smoke will be required.

### **G-10.04 NOISE**

The Contractor shall eliminate noise to as great an extent as practicable at all times. Air compressing plants shall be equipped with silencers and the exhaust of all gasoline motors or other power equipment shall be provided with mufflers. In the vicinity of hospitals and schools, special care shall be used to avoid noise or other nuisances. The Contractor shall strictly observe all local regulations and ordinances covering noise control.

Except in the event of an emergency, no work shall be done between the hours of 7:00 p.m. and 7:00 a.m., or on Sundays. If the proper and efficient prosecution of the work requires operations during the night, the written permission of the Engineer shall be obtained before starting such items of the work.

**SECTION 13  
CLEANING**

**G-10.05 ACCESS TO PUBLIC SERVICES**

Neither the materials excavated nor the materials or plant used in the construction of the work shall be so placed as to prevent free access to all fire hydrants, valves or manholes.

**G-10.06 DUST PREVENTION**

The Contractor shall prevent dust nuisance from his operations or from traffic by keeping the streets sprinkled with water at all times.

**G-10.07 PRIVATE PROPERTY**

The Contractor shall so conduct the work that no equipment, material, or debris will be placed or allowed to fall upon private property in the vicinity of the work unless he shall have obtained the owner's written consent thereto and shall have shown this consent to the Engineer.

**SECTION 11  
SLEEVES AND INSERTS**

**G-11.01 COORDINATION**

When the Contract requires the placing of conduits, saddles, boxes, cabinets, sleeves, inserts, foundation bolts, anchors, and other like work in floors, roofs, or walls of buildings and structures, they shall be promptly installed in conformity with the construction program. The Contractor who erects the floors, roofs, and walls shall facilitate such work by fully cooperating with the Contractors responsible for installing such appurtenances. The Contractor responsible for installing such appurtenances shall arrange the work in strict conformity with the construction schedule and avoid interference with the work of other contractors.

**G-11.02 OPENINGS TO BE PROVIDED**

In the event timely delivery of sleeves and other materials cannot be made and to avoid delay, the affected Contractor may arrange to have boxes or other forms set at the locations where the appurtenances are to pass through or into the floors, roofs, walls, or other work. Upon the subsequent installation of these appurtenances, the Contractor erecting the structure shall fill around them with materials as required by the Contract. The necessary expenditures incurred for the boxing out and filling in shall be borne by the Contractor or Contractors required to furnish the sleeves and inserts. Formed openings and later installation of sleeves will not be permitted at locations subject to hydrostatic pressure.

**SECTION 12  
CUTTING AND PATCHING**

**G-12.01 GENERAL**

The Contractor shall do all cutting, fitting, or patching of his portion of the work that may be required to make the several parts thereof join and coordinate in a manner satisfactory to the Engineer and in accordance with the Plans and Specifications. The work must be done by competent workmen skilled in the trade required by the restoration.

**G-13.01 DURING CONSTRUCTION**

During construction of the work, the Contractor shall, at all times, keep the site of the work and adjacent premises as free from material, debris, and rubbish as is practicable and shall remove the same from any portion of the site if, in the opinion of the Engineer, such material, debris, or rubbish constitutes a nuisance or is objectionable.

The Contractor shall remove from the site all of his surplus materials and temporary structures when no further need therefor develops.

**G-13.02 FINAL CLEANING**

At the conclusion of the work, all erection plant, tools, temporary structures and materials belonging to the Contractor shall be promptly taken away, and he shall remove and promptly dispose of all water, dirt, rubbish or any other foreign substances.

The Contractor shall thoroughly clean all equipment and materials installed by him and shall deliver such materials and equipment undamaged in a bright, clean, polished, and new appearing condition.

**SECTION 14  
MISCELLANEOUS**

**G-14.01 PROTECTION AGAINST SILTATION AND BANK EROSION**

The Contractor shall arrange his operations to minimize siltation and bank erosion on construction sites and on existing or proposed watercourses and drainage ditches.

**G-14.02 EXISTING FACILITIES**

The work shall be so conducted to maintain existing facilities in operation insofar as is possible. Work shall be scheduled to minimize bypassing during construction. Requirements and schedules of operations for maintaining existing facilities in service during construction shall be as described in the Special Provisions.

**G-14.03 USE OF CHEMICALS**

All chemicals used during project construction or furnished for project operation, whether herbicide, pesticide, disinfectant, polymer, reactant or of other classification, must show approval of either EPA or USDA. Use of all such chemicals and disposal of residues shall be in strict conformance with instructions.

\*\*\*\*\*

## SPECIFIC PROVISIONS

### SP-1.P Scope

The work included under these Contract Documents is as described in the Proposal.

All work shall be constructed, installed and maintained complete in place as specifically described in these Specifications, as shown on the Plans and as described and directed by the Engineer in accordance with the obvious or expressed intent of the Contract.

This work also includes general cleanup, start-up and testing of all installed equipment to ensure satisfactory operation of the pumping station and all other work required by the Contract Documents necessary to make the pumping station complete and functional.

### SP-2.TP Permits

The Contractor shall have in his possession the proper license to perform the work before submittal of his bid and shall obtain any required City/County building permits and shall obtain and pay for all other licenses and authorizations required for the prosecution of the work, including the cost of all work performed in compliance with the terms and conditions of such permits, licenses and authorizations, whether by himself or others.

City permit fees will be paid by the City.

The Contractor shall require all subcontractors to be currently licensed by the City to perform the proposed work in their respective fields and to obtain permits for the execution of said work. All work shall be performed in accordance with the licenses, permits and the requirements of the current Building and Construction Regulations Chapter of the City of Tampa Code.

The Contractor is responsible to schedule and coordinate with the City Inspectional Services Division of the Department of Housing and Development Coordination all required inspections and tests for all phases of work to obtain final approval thereof.

The Contractor is encouraged to contact the City's Permitting Department and Building Inspections Bureau prior to commencement of work to ascertain their respective requirements.

### SP-5 Working Drawings

Prior to performing any work requiring working drawings, as specified on the Plans and in the Workmanship and Materials Sections, the Contractor shall submit the working drawings in accordance with the General Provisions section headed "Working Drawings."

### SP-6 Environmental Protection

The Contractor will be held liable for the violation of any and all environmental regulations. Violation citations carry civil penalties and in the event of willful violation, criminal penalties. The fact that the permits are issued to the City does not relieve the Contractor in any way of his environmental obligations and responsibilities.



SP-8 Construction Start

Construction will not begin prior to receipt by the City of the required permits. If issuance of the Notice to Proceed is delayed due to permit acquisition, the contract time will be extended to suit, but no extra payment will be made to the Contractor.

SP-9 Coordination and Cooperation

In performing work under this Contract, the Contractor shall coordinate his work with that of any adjacent contractors for the City, and others, and cooperate with them in every reasonable way, to the end that there shall be the minimum practicable interference with their operations.

SP-12 Releasing Facilities for Use

It is the intent of these Specifications that all newly constructed sewers and appurtenant facilities be placed in service as rapidly as an integrated portion of the facilities can be constructed, inspected and accepted by the Engineer. Acceptance or use by the City of any portion of the facilities prior to final acceptance shall not relieve the Contractor of any responsibilities, regarding such facilities, included in the Contract.

SP-13 Material and Equipment Approval

The Contractor shall not enter into any subcontracts, or place any order, for the furnishing of any material or equipment until he has received the Engineer's written approval of the manufacturers.

SP-14 Contractor Emergency Response Time

The Contractor must be available to service emergency calls seven (7) days a week, twenty-four (24) hours a day. The response time for emergency calls shall be within two (2) hours. A contact person and telephone number shall be provided to the Engineer for such purposes.

SP-15 Contractor's Field Office

Delete Article G-6.03 Contractor's Field Office from GENERAL PROVISIONS. The Contractor or an authorized agent shall be present at all times while his work is in progress. Readily accessible copies of both the contract documents and the latest approved working drawings shall be kept at the job site.

SP-16.PS Salvage

All salvageable material, as determined by the Engineer, shall be removed by the Contractor and shall remain the property of the City.

All such salvaged items shall be removed by the Contractor, delivered, and unloaded at a location within the Department's service area, as directed by the Engineer. The Contractor shall include all necessary labor and equipment to unload the materials at a location designated by the City. The cost of removing, disposing, delivering, and unloading as salvage items of pipe and appurtenances shall be included in the various Contract Unit Prices or the Lump Sum Price, as applicable, and no separate payment will be made therefor.

SP-17 Sequence of Operations

The Contractor shall develop with the Engineer a complete schedule of operations which, in the opinion of the Engineer, will permit use of the facility at the earliest possible date.

Taking over of parts of the work for operation before completion of the entire project shall not relieve the Contractor of any responsibility for proper integrated operations of all parts of the work, nor shall it act to relieve him of any responsibilities under Article A-6.04 of the Agreement, for guaranty of all parts of the work, for one year after the date of acceptance of all the work on the project.

#### SP-18 Dewatering

Dewatering is the responsibility of the Contractor. All costs associated with dewatering shall be included in the appropriate contract price for items to which dewatering is incidental, or in the total Lump Sum Price, as applicable, and no separate payment shall be made therefor.

Before commencing any excavation at the site of the work, the Contractor shall submit to the Engineer and obtain his approval of the methods and equipment and arrangement of facilities proposed for the removal and disposal of water at the site and of all water entering any excavation or other part of the work from any source whatsoever. Adequate standby facilities shall be provided to ensure that the excavation will be kept dry in the event of power failure or mechanical breakdown. Facilities for removal and disposal of water shall be of sufficient capacity to keep the excavation dry under all circumstances with one-half of the facilities out of service. If well points are used, provision shall be made for removing and resetting individual well points without taking the system of which they are a part out of service.

#### SP-19 Prevention, Control and Abatement of Erosion and Water Pollution

The Contractor shall be responsible for prevention, control and abatement of erosion, siltation and water pollution resulting from construction of the project until final acceptance of the project.

He shall provide, install, construct, and maintain any covering, mulching, sodding, sand bagging, berms, slope drains, sedimentation structures, or other devices necessary to meet City, County, State and Federal regulatory agency codes, rules and laws.

The Contractor shall take sufficient precautions to prevent pollution of streams, canals, lakes, reservoirs and other water impoundments with fuels, oils, bitumen, calcium chloride or other harmful materials. Also, he shall conduct and schedule his operations so as to avoid or otherwise minimize pollution or siltation of such streams, and the like, and to avoid interference with movement of migratory fish. No residue from dust collectors or washers shall be dumped into any live stream.

Storm drainage facilities, both open and closed conduit, serving the construction area shall be protected by the Contractor from pollutant and contaminants. If the Engineer determines that siltation of drainage facilities has resulted due to the project, the Engineer will advise the Contractor to remove and properly dispose of the deposited material. Should the Contractor fail to or elect not to remove the deposits, the City will provide maintenance cleaning as needed and will charge all costs of such service against the amount of money due or to become due the Contractor.

Construction operations in rivers, channels, streams, tidal waters, canals and other impoundments shall be restricted to those areas where it is necessary to perform filling or excavation to accomplish the work shown in the Plans and to those areas which must be entered to construct temporary or permanent structures. As soon as conditions permit, rivers, channels, streams and impoundments shall be promptly cleared of all obstructions placed therein or caused by construction operations.

Except as necessary for construction, excavated materials shall not be deposited in rivers, streams, canals or impoundments, or in a position close enough thereto to be washed away by high water or runoff.

The Contractor shall not disturb lands or waters outside the limits of construction except as may be found necessary and authorized by the Engineer.

The location of and methods of operation in all detention areas, borrow pits, material supply pits and disposal areas furnished by the Contractor shall meet the approval of the Engineer as being such that erosion during and after completion of the work will not likely result in detrimental siltation or water pollution.

The Contractor shall comply with the applicable provisions of the Hillsborough County Land Development Code concerning grading, filling, excavation, soil removal, and the like, as amended.

The Contractor shall schedule his operations such that the area of unprotected erodible earth exposed at any one time is not larger than the minimum area necessary for efficient construction operations; and the duration of exposed, uncompleted construction to the elements shall be as short as practicable.

Clearing and grubbing shall be so scheduled and performed that grading operations can follow immediately thereafter and grading operations shall be so scheduled and performed that permanent erosion control features can follow immediately thereafter if conditions on the project permit.

The Engineer may limit the surface areas of unprotected erodible earth exposed by clearing and grubbing, excavation or filling operations and may direct the Contractor to provide immediate erosion or pollution control measures to prevent siltation or contamination of any river, stream, channel, tidal waters, reservoir, canal or other impoundment or to prevent damage to the project or property outside the project right of way.

#### SP-20 Project Sign

The Contractor shall furnish a project sign as shown on the detail included herein, and install it in the construction area as directed by the Engineer.

The cost of fabrication, erection, maintenance, removal, and proper disposal of the project sign at the completion of the project, including all labor and materials shall be deemed included in the prices bid for the various Contract Items of this Contract, or in the total Lump Sum Price, as applicable, and no separate payment will be made therefor.

No extra payment will be made for obliterating of certain names and offices and replacement thereof with others because of administrative changes during the course of the Contract.

#### SP-23 Project Cleanup

Cleanup is extremely important and the Contractor will be responsible for keeping the construction site neat and clean with debris to be removed regularly as the work progresses.

#### SP-26 Surface Restoration

Where construction activities are conducted in existing grassed areas, the grassed areas shall be restored as specified or directed by sodding or grassing. Such restoration of grassed areas shall conform to the requirements of the Workmanship and Materials section headed "Lawn Replacement."

The Contractor shall replace or repair all ground surfaces damaged during construction. Any bushes, flowers, gardens, patios, or other landscaping and irrigation systems disturbed by the construction project shall be repaired or replaced by the Contractor. The cost of such ground surface repair shall be included in the various classified unit price Contract Items, or in the total Lump Sum Price, as applicable, and no separate payment will be made therefor.

Existing corrugated metal and concrete pipe culverts removed during the construction work shall be stored and maintained in sound, useful condition and replaced upon completion of the work. Culverts damaged by the Contractor shall be replaced with new culverts meeting the applicable requirements of the Standard Specifications for Road and Bridge Construction published by the Florida Department of Transportation. No separate payment will be made for

replacement of damaged culverts.

SP-27 Existing Public Facilities

Existing public facilities that are removed by construction operations under this contract shall be replaced by the Contractor to City of Tampa specifications. These items shall include all public benches, playground light poles, shelters, roadway signs, and replacement of these items shall be considered incidental to the cost of construction, and no separate payment will be made therefor.

SP-28 Work Adjacent to Utilities

Existing utilities including house services adjacent to or crossing the line of the work shall be protected as shown on the Plans, specified hereinbefore, and in accordance with the requirements of the General Provisions.

SP-29 Utility Protection Considerations

The Contractor shall protect all utilities and other facilities within and adjacent to the construction as covered in Section G-1.03, unless a utility firm has conclusively indicated, or such is shown on the Plans, that the certain adjustment, removal, reconstruction, or protection of the utility's facility will be performed by that respective utility.

The Contractor shall furnish, install, and remove sheeting and shoring and other protective measures as may be necessary to satisfactorily accomplish the construction of this project. The cost of such sheeting and shoring and other protective measures shall be included in the unit prices as bid for the storm or sanitary sewer pipe items, and no separate payment shall be made therefor.

SP-33 Protection of Trees and Shrubs

All trees and shrubs, except where otherwise shown or ordered, shall be adequately protected by boxes, fences, or otherwise carefully supported, as necessary, by the Contractor. Protective barricades shall be placed around all protected trees and grand trees and shall remain in place until all potentially damaging construction activities are completed (see attached barricade detail). The Parks Department must inspect the site after tree protection devices have been installed and prior to construction. A 48-hour notice must be given to Parks Department to schedule the inspection. No excavated or backfill material shall be placed in a manner which, in the opinion of the Engineer, may result in damage to trees or shrubs. Prior to mobilization, all exposed roots shall be covered with a two (2)-inch layer of mulch. The Contractor shall replace all trees or shrubs which are destroyed or damaged to such extent, in the opinion of the Engineer, to be considered destroyed. Replacement of destroyed trees or shrubs shall be made with new stock conforming to the requirements of the City's Tree Ordinance at the expense of the Contractor, and no separate payment will be made therefor.

Beneath trees within the limits of the excavation, and where possible, pipelines shall be built in short tunnels, except as otherwise shown or specified. When the tree is outside the limits of the excavation but, where the distance from the centerline of the new pipeline to the trunk of any tree is such that, in the opinion of the Engineer, the excavation would result in serious damage to the tree, the pipeline shall be constructed in short tunnel, as ordered in writing by the Engineer. The Contractor shall be responsible for all damage to trees and shrubs as a result of his operations, whether the pipeline is placed on trench, tunnel, or other excavation.

The Contractor shall provide the services of an approved licensed tree professional when it is necessary to trim or cut a branch from a tree.

The cost of protection of trees and shrubs, replacement or repair of trees or shrubs destroyed by the Contractor, short tunnels, and cutting or trimming of tree branches shall be included in the various classified unit price Contract Items for pipelines, or in the total Lump Sum Price, as applicable, and no separate payment will be made therefor.

SP-36 Fences

Temporary fences, where required, shall be "wood and wire fence" or other suitable fencing as approved by the Engineer.

Permanent fences shall be restored by the Contractor and shall be finished and installed so that the restoration is equal to the original. Only those portions of original fencing, or materials therefrom, that the Engineer approved for reuse shall be used by the Contractor in fence restoration. All other materials, including lumber, paint, creosote, concrete and metal products, shall be furnished by the Contractor.

The cost of temporary fences and permanent fence restoration shall be included under the various classified unit price Contract Items, or in the total Lump Sum Price, as applicable, and no separate payment will be made therefor.

SP-41 Compaction of Suitable Clay Fill Material

The Contractor shall have equipment available to properly compact any suitable clay fill material at no additional cost to the project.

SP-60 Contingency

The Contractor shall include a Thirty Thousand Dollar (\$30,000) contingency sum, to be included as part of the total bid amount for this contract. The contingency is for the purpose of compensating the Contractor for any incidental work that may arise as construction operations proceed and was not addressed as part of the original work portrayed in the Plans and Specifications.

The Thirty Thousand Dollar (\$30,000) contingency sum is an upset limit. Any amount of the contingency shall be paid only after negotiation.

SP-63 Existing Wastewater Flows

The following flow data was obtained for use by the Department of Sanitary Sewers and is believed to be reasonably accurate, but not guaranteed to be absolutely so, and is presented only as an approximation:

- Average Flow - 2,000 gpm
- Peak Flow - 6,000\* gpm (\*This figure is for bypass pump alone; see paragraph below.)

Hanna Pumping Station receives wastewater overflow from another high-volume pumping station (Sulphur Springs Pumping Station) on occasions. The volume of this overflow can be much greater than the Peak Flow volume given above. Contractor shall be prepared to remove bypassing plugs at all times, with short notice, in order to utilize three of the wastewater pumps in the pumping station to assist the bypass pumps in handling the additional incoming wastewater flows.

SP-64 Bypass Pumping

Maintaining sanitary sewer flows during all phases of construction is the responsibility of the Contractor. The Contractor shall review the plans, phasing, and the construction schedule to determine the need for bypassing to suit the sequence of operations. The bypass operation must provide continuous service. If so directed by the Engineer, the Contractor will provide around-the-clock monitoring to ensure continuous operation and service. To further ensure that no interruptions occur, the Contractor must have adequate back-up pumps on site at all times. The number of back-up pumps shall conform to the following chart:

OPERATING BYPASS PUMPS

1-3  
4-6  
7-9

REQUIRED BACK-UP PUMPS

1  
2  
3

The hydraulic design of the bypass system shall be the sole responsibility of the Contractor. All pumps shall be of a type suitable for pumping raw sewage over an indefinite period without clogging or requiring shutdown for routine maintenance. The Contractor shall submit a complete plan for his bypass system including, but not limited to, pump size and type, pump flow characteristics, and piping size, type, and diameter. All pumps shall be properly secured to avoid damage/vandalism/unauthorized shutdown and baffled to comply with all noise abatement standards. The costs of bypass pumping shall be included in the various Contract Unit Price Items, or in the total Lump Sum Price, as applicable, and no separate payment will be made therefor. See SP-63, Existing Wastewater Flows, for further information.

Contractor shall provide his own power supply for bypass pumping, such as a temporary electrical power service or by using diesel pumps. A back-up power supply must be provided if electric pumps are used. Pumping station electrical power shall not be used for bypass pumping.

SP-66 Data to be Submitted on Pumping Station

Within 10 days after the date upon which the Contractor is issued the Notice of Award and prior to his entering into any subcontract or placing any order for the manufacture of any equipment, the Contractor shall submit the following information, in triplicate, to the Engineer:

1. The names and addresses of the equipment manufacturers and the locations of the shops at which the equipment will be manufactured.
2. A general description of the equipment proposed.
3. Any additional information that the Engineer may deem necessary in order to determine the ability of the manufacturer to produce the equipment as called for by the Contract Documents.

SP-67 Interruption of Service

Because of the nature of the work, it is imperative that the pumping station be capable of utilizing three pumps at all times, within a two hour notice. The Contractor shall plan all this work, especially the work pertinent to the pumping operation, in detail and ensure that all the required items and equipment are on hand and in good working condition.

Prior to initiating any work pertaining to the operation of the pumping station, the Contractor shall submit to the City a detailed plan for partial shutdown of the station. No shutdown shall be performed until the plan is approved by the Engineer.

Scheduling of all shutdowns (partial or full) shall be coordinated with Tampa Electric Company (TECO) and the City. The Contractor shall make provisions and pay for any temporary power used by him, if necessary, in performing this work. Contractor shall not use electric power from pumping station for bypass pumping.

SP-68 Water, Light and Power

Delete Article G-7.01 Water and G-7.02 Light and Power from GENERAL CONDITIONS. The City currently provides water and electrical power facilities to the sites. The Contractor may use the electrical and water sources as presently configured. If necessary to modify, extend, or relocate either the electrical or water facilities to facilitate construction, all costs shall be the responsibility of the Contractor.

### SP-71 Electrical Work

Where definite requirements are not set forth in the Specifications, all electrical equipment, materials, and work under this Division shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall be in accordance with applicable ANSI, IEEE, IPCEA, and NEMA standards. The work shall be performed in compliance with the latest issue of the NEC, all applicable state and municipal regulations and codes, and the service rules of the Tampa Electric Company, unless otherwise specified or directed. All equipment and materials shall be listed and labeled as complying with the requirements of a Southern Building Code Congress International (SBCCI) recognized testing laboratory for the particular applications wherever available.

Where listing is not available for the device as a whole, refer to the provision entitled "Electrical Equipment Certification" for submittal requirements.

### SP-72 Operation and Maintenance Manual, Submittals / Request for Information / Shop Drawings, and Asset Tracking Form

#### Operation and Maintenance Manuals

The Contractor shall prepare and submit to the Engineer four (4) hardcopies and one (1) high resolution color, bookmarked, and unsecured electronic portable document format (PDF) of an Operation and Maintenance Manual for all equipment and associated control systems furnished and installed under this Contract. Black and white copies will not be accepted. When the work reaches 75 to 80 percent completion, the Contractor shall submit to the Engineer for approval one (1) hardcopy and one (1) PDF electronic copy of the manual with all specified material that is available at that time. The submittal shall accompany the Contractor's partial payment request for the specified completion. Within 30 days after approval of the Engineer of the PDF submittal, the Contractor shall furnish to the Engineer four (4) hardcopies of the manual. Appropriate space shall be left in the manual for material not available at the time of submittal. All missing material for the manual shall be submitted prior to the request for final payment.

Also along with the missing material submitted with the request for final payment, one electronic copy (in pdf format) complete with all the missing material to be included in the earlier submitted hard copies shall be submitted. The manual shall be prepared and arranged as follows:

1. Space shall be provided in the manual for a reduced set of record Contract Drawings, size approximately 11 by 17 inches and folded to 8-1/2 by 11 inches. Drawings will be furnished by the Engineer.
2. One copy of all approved shop drawings and diagrams for all equipment furnished. The shop drawings and diagrams shall be reduced to either 8-1/2 by 11 inches or to 11 inches in the vertical dimension and as near as practicable to 17 inches in the horizontal dimension. Such sheets shall be folded to 8-1/2 by 11 inches.
3. One copy of manufacturer's operating, lubrication and maintenance instructions for all equipment and controls furnished. All equipment operating, lubrication and maintenance instruction and procedures shall be furnished on 8-1/2 by 11 inch commercially printed or typed forms. Such forms shall include equipment name, serial number and other identifying references.
4. One copy of manufacturer's spare parts list for all equipment furnished and prepared as specified in No. 3 above.
5. One valve schedule, giving the valve number, location, fluid and fluid destination for each valve installed and prepared as specified in No. 3 above. All valves in the same piping system shall be grouped together in the schedule. A sample of the valve numbering system to be used will be furnished by the Engineer. Valve numbers may include three or four numerals and a letter.

6. List of electrical relay settings and control and alarm contact settings.

Each copy of the manual shall be assembled in one or more binders, each with title page, typed table of contents, and heavy section dividers with copper reinforced holes and numbered plastic index tabs. Each manual shall be divided into sections headed by the equipment specification section included in "Workmanship and Materials." Binders shall be 3-ring hard-back. All data shall be punched for binding and composition and printing shall be arranged so that punching does not obliterate any data. The cover and binding edge of each manual shall have the project title, Division designation and manual title printed thereon, all as furnished and approved by the Engineer.

Where more than one binder is required, they shall be labeled Vol. 1, Vol. 2, and so on. The table of contents for the entire set, identified by volume number, shall appear in each binder.

The four (4) hardcopies of the manuals and data included therein shall be provided in conformance with the subsection headed "Working Drawings" and, in addition, to the requirements of the General Provisions. The costs of the Operation and Maintenance Manual shall be included in the various Contract Items, or in the total Lump Sum Price, as applicable, and no separate payment will be made therefor.

Submittals / Request for Information / Shop Drawings

Contractor shall prepare and submit a minimum four (4) hardcopies and one (1) bookmarked, unsecured electronic portable document format (PDF) file for all Submittals, RFI, and Shop Drawings. The City will review the submittals and return one (1) hardcopy and PDF file of the marked up submittal to the contractor. The contractor shall have approved hard copies of all submittals at the job site. Each electronic submission must be in a high resolution color format and shall be original electronic documents from the manufacturer. Hardcopies shall be high quality printed in color. Scanned printouts or poor quality resolution PDF files will not be accepted.

Asset Tracking Form

The Asset Tracking Form (ATF) is a general spreadsheet that is intended to begin tracking assets and their respective preventative maintenance at an early stage in the project. An ATF shall be prepared and submitted by Contractor (in electronic format) during two phases of the project. The first phase ATF shall be submitted after procurement of each piece of equipment and will include general information and specifications on the equipment such as, but not limited to, model, voltage, amperage, horsepower, material, and preventative maintenance tasks. The second ATF submission shall accompany the final submission of the Operation and Maintenance Manuals. Information included during this submission will include specific information on the equipment such as, but not limited to, serial numbers, equipment number, location, runtime hours, etc.

The City of Tampa Wastewater personnel will provide a blank electronic copy of the ATF in Microsoft Office 2007. Any submission must be in the same format.

SP-73 Work Directive Change

A Work Directive Change is a written directive to the Contractor, issued on or after the date of the execution of the Agreement, and signed by the Engineer on behalf of the City, ordering an addition, deletion or revision in the work, or responding to an emergency. A Work Directive Change will not change the contract price or the time for completion, but is evidence that the parties expect that the change directed or documented by an Authorization to Proceed with Extra Work letter will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the contract price or the time for completion.

Without invalidating the Agreement, additions, deletions or revisions in the work may, at any time or from time to time, be authorized by a Change Order or a Work Directive Change. Upon receipt of any such document, the Contractor



shall promptly proceed with the work involved.

#### SP-75 Programmed Controls Equipment

Prior to acceptance of computers and programmable logic controllers, the Contractor shall meet the following requirements:

A full set of the original software media and licenses and documentation for all software items used on the equipment shall be provided to the City. All unique configuration files and databases shall be included in as-built documents and in disk format containing itemized filename lists and ASCII Source listings of each. All unique hardware, wiring schemes and dip switch settings, exact as-built program listings, and digital configurations shall be included in the as-built documents.

No aspect of programmed controls equipment shall have any security or access controls which are not totally in the control of the City. No programmed software self-destructs, of any type, shall be allowed. The software shall allow unlimited restorations and backups from any appropriate storage media, to all appropriate equipment.

No Software Restriction Plug-in Modules or Software Activation Keys shall be allowed in any system, unless spare modules and keys are on hand for immediate disaster recovery.

Any part, whether hardware, software, or logical for which spare parts are not readily available; whose function or programming is not fully explained in documentation; or which in any way is not able to be replaced, restored, reprogrammed, and immediately placed back into service by the City using the as-built data, program listings, software media, and other resources provided shall not be accepted by the City.

All security information and data, including security bypass procedures for all approved security features, shall be fully documented to the City prior to acceptance. All unique patch cords, cables, connectors, tools, and appurtenant programming devices necessary to restore and maintain programming shall be supplied for use by the City and demonstrated in the appropriate training sessions.

The training for all programmed controls equipment shall include instructions on operation and maintenance of hardware and software. The training shall also demonstrate the full backup and restoration of all software after total equipment failure utilizing reinstallation procedures that accommodate unique hardware requirements, unique configuration files and databases, unique dip switch settings, and unique wiring information. The appropriate City personnel shall be trained to bypass all approved security features of all such equipment. The backup and restoration training shall use the actual as-built information and all unique appurtenances and itemize all such documentation and appurtenances to show that these items are complete.

#### SP-88 Notice of Construction

The Contractor shall provide a minimum of 48 hours notice to the Engineer prior to performing any work involving sanitary sewer facilities. In the event that the Contractor ceases operations for more than 3 consecutive working days, he shall again provide a minimum of 48 hours notice to the Engineer prior to performing any work involving sanitary sewer facilities.

#### SP-91 Project Photographs

The Contractor will not be required to furnish photographs of the project; however, the Engineer may or may not take photographs of the area immediately prior to and after completion of the construction for record and information. To assure that there will not be any conflict with this photography, the Contractor shall not perform clearing operations or action which will disturb any street or area within the project until the Engineer has been advised thereof and has had adequate opportunity to perform the desired photography.

SP-129.TP As-Built Plans

During manufacture and construction, installation and testing, records shall be kept of any changes or adjustments made in the work. All such changes shall be incorporated in the "As-Built" plans, shown in red.

The Contractor shall provide the City of Tampa with one (1) hardcopy and (1) electronic high resolution color PDF copy of "As-Built" plans. Plan sheets shall have all deviations from original design annotated in red pencil to clearly show as-built conditions. Relocation of existing facilities and utilities must be clearly noted.

All as-built plans shall be submitted within seven (7) calendar days of the final inspection. The final payment will not be issued until the as-built plans have been submitted to, and accepted by the City. Upon request the City will provide AutoCAD drawings.

SP-130 SAFETY:

A. Responsibility: Employees shall immediately report any unsafe work practice or unsafe condition to their supervisor(s). The Contractor is solely responsible for the safety of their workers, and shall comply with all applicable requirements [i.e.: 29 CFR 1910 -Occupational Safety and Health Standards, 29 CFR 1926 - Safety and Health Regulations for Construction, etc] and industry safety standards while at the work site. The fact that City personnel may bring un-safe conditions to the attention of any member of the Contractors work force does not relieve the Contractor of this responsibility.

Suggest, all Contractors employees and sub-contractors be given a copy of SP-130.

The Contractor shall have a designated Safety Officer within his organization. At the Pre-Construction meeting, the Contractor shall provide the name and contact information of the Safety Officer to the Engineer.

At the Pre-Construction meeting, the Contractor will be given pertinent safety related information, necessary forms and instructions (i.e.: AWTP Lockout/Tagout Procedures, AWTP Hot Work Permits, etc) that pertain to any work that might be utilized during the contract. The Contractor shall be responsible to disseminate that information to their employees and sub-contractors. Special care shall be taken by the Contractor to ensure that any new employee or sub-contractor to the work site shall be briefed on these safety instructions.

If warranted by the project and directed by the Engineer, the Contractor shall develop and implement a comprehensive health and safety plan for their employees that will cover all aspects of onsite construction operations and activities associated with the contract. This plan must comply with all applicable health and safety regulations and any project specific requirements that the contract has specified.

B. Incident Reporting: All accidents that result in personal injury, illness or property damage shall be immediately reported and investigated, regardless of the extent of injury, illness or property damage. Employees must report accidents within one hour (or as soon as practical) from the time of occurrence to their immediate supervisor who in turn will report it to the City's inspector. The City inspector will record the incident in their daily report and report it to the Risk Management Division (274-5708).

C. Air-Borne Debris: All personnel in close proximity to drilling, sawing, sanding, scraping, spraying, power-washing or other work being done, either in enclosed spaces or in the open, that creates dust or air-borne debris shall wear eye protection [29 CFR 1910.133] and a respirator [29 CFR 1910.134].

D. Hot Work: All welding, soldering, brazing, acetylene cutting or any other work at the AWTP or any pump station; that produces high temperatures shall require a AWTP "Hot Work Permit" and may require one or more fire watches. The number and location of fire watches (if any) shall be a condition of the Hot Work Permit. A

current, portable, fully charged fire extinguisher shall be located with each person performing hot work and each fire watch. The Hot Work Permit shall be signed off by the appropriate personnel and maintained in the project file.

E. Confined Spaces: OSHA defines a confined space as having limited or restricted means for entry or exit, and is not designed for continuous employee occupancy. Confined spaces include, but are not limited to: vaults, tanks, manholes, wet-wells, pipelines, utility tunnels, etc.

The Contractor shall take measures [29 CFR 1910.146 (c)(5)] to ensure that atmospheric conditions in confined spaces are not hazardous to occupants. This can be accomplished by forcing a sufficient amount of clean air through the confined space and testing the atmosphere by using a portable certified, calibrated, atmosphere monitor that meets OSHA requirements [29 CFR 1910.146(c)(5)(ii)(C)]. The atmosphere monitor should record oxygen content, flammable gases and vapors and toxic air contaminants, such as the Industrial Scientific TMX-412.

F. Air-Borne Gases: The AWTP is located in an industrial area and as such there are several different substances, either on or off site, that can escape and become dangerous fumes such as: chlorine, methanol, anhydrous ammonia, etc. The AWTP currently has nine (9) Shelter In Place (SIP) locations that are designated as safe havens in the event of release of hazardous gases. These SIP's are stocked with necessary instructions and supplies to protect City and any Contractor's personnel.

The first day on site, City personnel will show all the Contractor's personnel present where the several closest SIP's are located, explain the alarm signals and provide the current alarm testing schedule. It shall be the Contractor's responsibility to show any future employee and/or sub-contractor that comes on site the location of the SIP's and explain the alarm signals.

In the event of an alarm, the Contractor's personnel shall immediately and hastily proceed to the nearest SIP along with the City personnel and remain there until further notice, taking guidance from and following the instruction of the senior City employee present.

G. Lockout / Tagout Policy: The AWTP Lockout / Tagout program is designed to set standards to help safeguard all employees from hazardous electrical or mechanical energy while they are performing service or maintenance on machines and equipment at the AWTP or any pump station. This program will also identify the practices and procedures to shut down and Lockout or Tagout machines and equipment. The Contractor shall be given a copy of the AWTP "LOCKOUT / TAGOUT POLICY AND PROCEDURES" instruction and shall make all of his employees and sub-contractors aware of this program.

No padlock (lockout) shall be removed except by the individual that installed it or if not available, by a City of Tampa AWTP team leader.

No tag (tagout) shall be removed except by the individual that installed it or if not available, by a City of Tampa AWTP team leader, except in an Emergency and the tag states "Do Not Use Unless in an Emergency". In that event, the Contractor shall notify the City of Tampa AWTP team leader, who will prepare the necessary follow up report.

H. Trench Safety: Any excavation deeper than four (4) feet shall adhere to the requirements contained in 29 CFR 1926.650 thru 652 and the Florida Trench Safety Act [Florida Statutes, ss 553.60 - 553.64].

I. Open Flames: No fires shall be allowed. No open flames necessary for any construction activity shall ever be left un-attended. A current, portable, fully charged fire extinguisher shall be located with each activity requiring an open flame.

J. Sparks: Any activity lasting more than 10 continuous minutes, that creates sparks, such as grinding or chipping shall have a dedicated fire watch in attendance. A current, portable, fully charged fire extinguisher shall be

located with each activity creating sparks, regardless if a fire watch is required or not.

K. First Aid: The Contractor shall furnish appropriate First Aid Kits [29 CFR 1910.151] and shall be responsible to ensure his employees are properly trained to render first aid. If injurious corrosive materials are to be utilized, eye wash and body wash facilities must be provided in the immediate area.

L. Related Costs: All costs associated with these or any safety measures shall be included in the total lump sum contract price or the various contract item unit prices, as applicable, and no separate payment shall be made thereof.

\* \* \*



**Page 1 of 2 –DMI Payment**  
**City of Tampa – DMI Sub-(Contractors/Consultants/Suppliers) Payments**  
**(FORM MBD-30)**

[ ] Partial [ ] Final

Contract No.: \_\_\_\_\_ WO#,(if any): \_\_\_\_\_ Contract Name: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Address: \_\_\_\_\_

Federal ID: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

GC Pay Period: \_\_\_\_\_ Payment Request/Invoice Number: \_\_\_\_\_ City Department: \_\_\_\_\_

Total Amount Requested for pay period: \$ \_\_\_\_\_ Total Contract Amount(including change orders):\$ \_\_\_\_\_

Type of Ownership - (F=Female M=Male), BF BM = African Am., HF HM = Hispanic Am., AF AM = Asian Am., NF NM → Native Am., CF CM = Caucasian S = SLBE

Type	Company Name Address Phone & Fax	Total Sub Contract Or PO Amount	Amount Paid To Date	Amount To Be Paid For This Period
Trade/Work Activity			Amount Pending Previously Reported	Sub Pay Period Ending Date
[ ]Sub [ ]Supplier				
Federal ID				
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

**(Modifying This Form or Failure to Complete and Sign May Result in Non-Compliance)**

Certification: I hereby certify that the above information is a true and accurate account of payments to sub – contractors/consultants on this contract.

Signed: \_\_\_\_\_ Name/Title: \_\_\_\_\_ Date: \_\_\_\_\_



## Page 2 of 2 – DMI Payment

### Instructions for completing The DMI Sub-(Contractors/Consultants/ Suppliers) Payment Form (Form MBD-30)

This form must be submitted with all invoicing or payment requests where there has been subcontracting rendered for the pay period. If applicable, after payment has been made to the subcontractor, “Waiver and Release of Lien upon Progress Payment”, “Affidavit of Contractor in Connection with Final Payment”, or an affidavit of payment must be submitted with the amount paid for the pay period. The following will detail what data is required for this form. The instructions that follow correspond to the headings on the form required to be completed. **(Modifying or omitted information from this form my result in non-compliance).**

- **Contract No.** This is the number assigned by the City of Tampa for the bid or proposal.
- **W.O.#** If the report covers a work order number (W.O.#) for the contract, please indicate it in that space.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business.
- **Address.** The physical address of your business.
- **Federal ID.** A number assigned to a business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **Pay Period.** Provide start and finish dates for pay period. (e.g. 05/01/13 – 05/31/13)
- **Payment Request/Invoice Number.** Provide sequence number for payment requests. (ex. Payment one, write 1 in space, payment three, write 3 in space provided.)
- **City Department.** The City of Tampa department to which the contract pertains.
- **Total Amount Requested for pay period.** Provide all dollars you are expecting to receive for the pay period.
- **Total Contract Amount (including change orders).** Provide expected total contract amount. This includes any change orders that may increase or decrease the original contract amount.
- **Signed/Name/Title/Date.** This is your certification that the information provided on the form is accurate.
- **See attached documents.** Check if you have provided any additional documentation relating to the payment data. Located at the bottom middle of the form.
- **Partial Payment.** Check if the payment period is a partial payment, not a final payment. Located at the top right of the form.
- **Final Payment.** Check if this period is the final payment period. Located at the top right of the form.

The following instructions are for information of any and all subcontractors used for the pay period.

- **(Type) of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business or SLBE.
- **Trade/Work Activity.** Indicate the trade, service, or material provided by the subcontractor.
- **SubContractor/SubConsultant/Supplier.** Please indicate status of firm on this contract.
- **Federal ID.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification of the subcontractor.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Total Subcontract Amount.** Provide total amount of subcontract for subcontractor including change orders.
- **Amount Paid To Date.** Indicate all dollars paid to date for the subcontractor.
- **Amount Pending, Previously Reported.** Indicate any amount previously reported that payments are pending.
- **Amount To Be Paid for this Period.** Provide dollar amount of dollars requested for the pay period.
- **Sub Pay Period Ending Date.** Provide date for which subcontractor invoiced performed work.

*Forms must be signed and dated or will be considered incomplete. The company authorized representative must sign and certify the information is true and accurate. Failure to sign this document or return the document unsigned can be cause for determining a company is in non-compliance of Ordinance 2008-89.*

If any additional information is required or you have any questions, you may call the Minority Business Development Office at (813) 274-5522.

0 1 2 3 4 5 6 7 8

**Sign Information**

**Building a Better Tampa**

**Downtown Riverwalk**

Creates a waterfront pedestrian walkway connecting the south edge of the CapTrust building with MacDill Park.

\$1.5 Million investment  
Scheduled for completion in October, 2012

**Orion Marine Construction, Inc.**

**Improvement Project**



Mayor Bob Buckhorn

Project Contact:  
Jim Hudock, P.E.  
Contract Administration  
City of Tampa  
jim.hudock@tampagov.net



For information call:  
(813) 635-3400

**Building a Better Tampa**

**Downtown Riverwalk**

*Creates a waterfront pedestrian walkway connecting the south edge of the CapTrust building with MacDill Park.*

\$1.5 Million investment  
Scheduled for completion in October 2012

Orion Marine Construction, Inc.

**Colors**

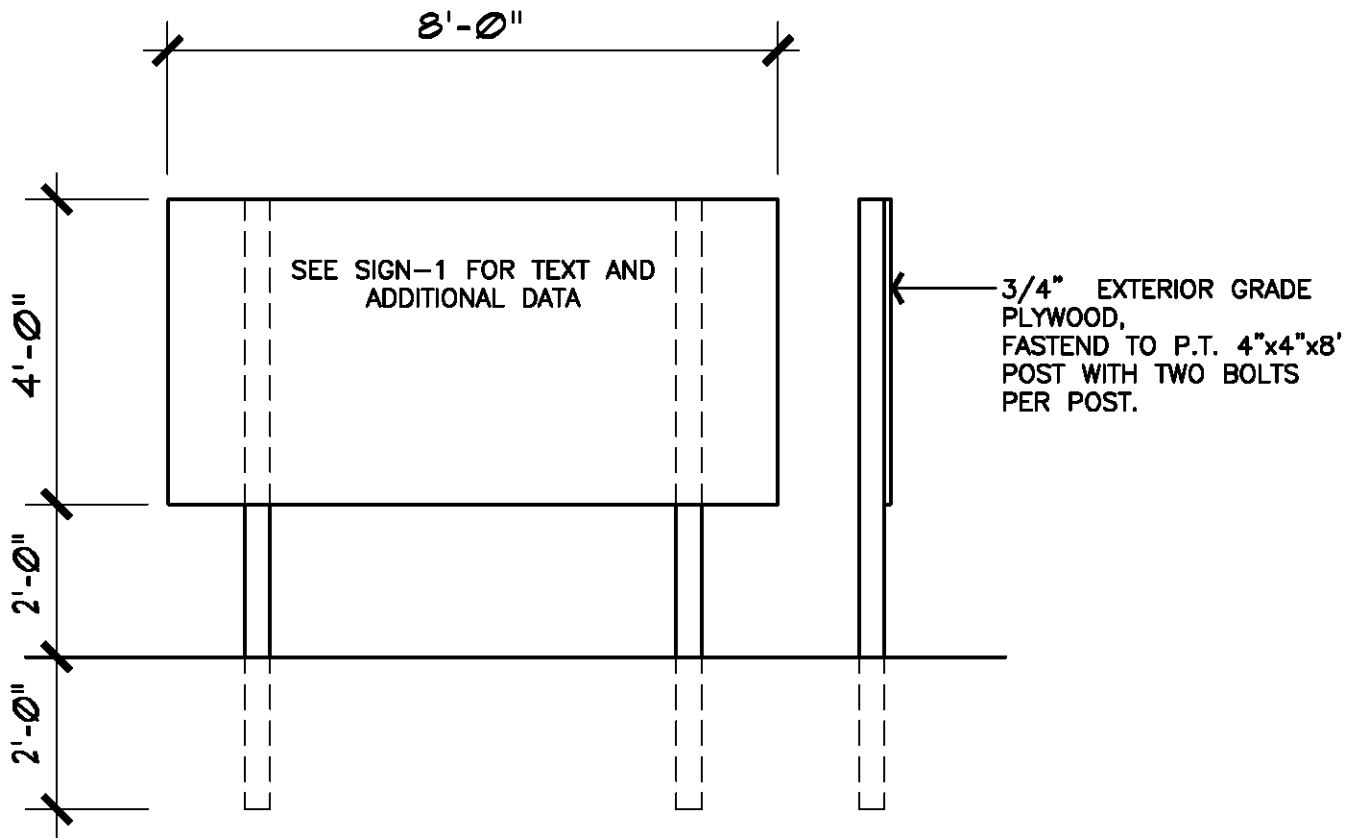
Blue: Sherwin Williams Naval SW6244  
Green: Sherwin Williams Center Stage SW6920  
White: Sherwin Williams Pure White SW7005

**Font**

Franklin Gothic

**SIGN EXAMPLE ONLY GRAPHIC TO BE DEVELOPED BY CONTRACTOR**

scale: 3"  3"





## SECTION 10 - DUCTILE IRON PIPE AND FITTINGS

### W-10.01 General

All ductile iron pipe shall meet the requirements of AWWA C151. The type and configuration of pipe bedding for buried pipe shall be as shown on the Plans. Coatings and linings for ductile iron pipe and fittings shall conform to the subsection headed "Coatings and Linings," contained herein. Pipe joints shall be bell and spigot, flanged, or mechanical joint as shown on the Plans.

Ductile iron pipe and ductile iron fittings buried in the ground for force mains or installed in pumping stations shall have a minimum thickness of Class 52 unless specified otherwise as shown on the Plans. Ductile push-on iron pipe and fittings for gravity systems, including house laterals, shall be Class 54 and shall have an interior lining as specified in the subsection "Lining for Ductile Iron Gravity Pipe."

### W-10.02 Flanged Pipe

Flanged pipe shall conform to the requirements of AWWA C115. Flanges shall be ductile iron and shall have long hubs. There shall be no leakage through the pipe threads, and the flanges shall be designed to prevent corrosion of the threads from outside.

### W-10.03 Fittings

All ductile iron fittings shall meet the requirements of AWWA C110 or AWWA C153 and have a pressure rating of 250 psi, or as specified, whichever is larger.

### W-10.04 Flanged Joints

Flanged joints shall meet the requirements of ANSI Specification B16.1. Flanges, flange facing drilling, and protecting shall be as specified for flanged pipe. Bolts and nuts for flanged joints shall be Type 316 stainless steel unless otherwise stated on the Plans or directed by the Engineer.

Except where otherwise directed by the Engineer, gaskets for flanged joints shall be of the full-face type, meeting the requirements of ANSI B16.21. Gaskets shall be Nitrile rubber, also known as Buna-N and NBR, as made by the American Seal & Packing Company, Garlock of EnPro Industries, U.S. Rubber Supply Company, or equal.

### W-10.05 Mechanical Joints

Mechanical joints shall meet the applicable requirements of AWWA C111/A21.11.

### W-10.06 Push-on Joints

Push-on joints shall be of the bell and spigot type which employs a single, elongated grooved gasket to effect the joint seal. Push-on joints shall meet the applicable requirements of AWWA C111.

### W-10.07 Wall Castings, Connecting Pieces, and Special Fittings

Wall castings and connecting pieces, such as bell and bell, bell and spigot, bell and flange, flange and flange, flange and spigot, and flange and flare, shall meet the requirements of ANSI Specification A21.10. Unless otherwise

shown or specified, fittings 14 inches and larger shall have a pressure rating of 250 psi.

Where special fittings are required, they shall be of an approved design and shall have the same diameters and thickness' as standard fittings, unless otherwise required, but their laying lengths and other functional dimensions shall be determined by their positions in the pipelines and by the particular piping materials to which they connect.

Where water tightness is essential and at other locations where indicated, wall castings shall be provided with an integrally cast intermediate collar located at the center of the wall.

#### W-10.08 Sleeve-Type Couplings

Except where standard solid sleeves or split sleeves are shown or specified, sleeve-type couplings for ductile iron pipe shall be Style 38 couplings as made by Dresser Industries, Inc., or Type 411 as made by Smith-Blair, or equal. Gaskets shall be of molded rubber, Dresser Plain Grade 27, Smith-Blair 003, or equal. Middle rings shall be without a pipe stop and shall be at least 1/4 inch thick and 5 inches wide for 8-inch and smaller pipe, 3/8 inch thick and 7 inches wide for 10-inch through 30-inch pipe, and 1/2 inch thick and 10 inches wide for 36-inch and larger pipe with follower rings of appropriate thickness, unless otherwise shown or specified.

Sleeve-type couplings shall be shop coated with Dresser Red "D" Shop-Coat, Smith-Blair Standard Blue Shop Coat, or equal nontoxic material compatible with the finished coatings specified.

#### W-10.09 Coatings and Linings

Pipe which is to be buried shall have the standard outside coating specified in AWWA C151-8.1.

Unless otherwise shown on the Plans or specified, all ductile iron pipe and fittings shall be coated with 40 mils of Protecto 401 interior ceramic epoxy, or approved equal.

The weight and class designation shall be painted conspicuously in white on the outside of each pipe, fitting, and special casting after the shop coat has hardened.

#### W-10.10 Thrust Restraints

Unless otherwise shown on the Plans, specified or directed by the Engineer, concrete thrust blocks are not allowed.

Ductile iron pipe and fittings with mechanical joints shall be restrained by a device meeting the requirements of Workmanship and Materials section "Restraining Devices".

Ductile iron pipe and fittings with push-on joints that require restraining shall be Clow F-128 "Super Lock Joint," American Cast Iron Pipe "Lok-Fast Joint," U.S. Pipe and Foundry Company "TR Flex," or equal.

Where the glands are to be buried or not exposed to view, the assembly shall be given 2 heavy coats of asphalt varnish after installation.

#### W-10.11 Lining for Ductile Iron Gravity Pipe

Unless otherwise shown on the Plans or specified, all ductile iron pipe and fittings shall be coated with 40 mils of Protecto 401 interior ceramic epoxy, or approved equal.

W-10.12 Polyethylene Encasement

Unless otherwise shown on the Plans, specified or directed by the Engineer, polyethylene encasement shall be installed on all ductile iron pipe and fittings in accordance with AWWA/ANSI C105/A21.5.

Although not intended to be a completely air-and-water-tight enclosure, the polyethylene shall prevent contact between the pipe and the surrounding backfill.

Polyethylene encasement shall be installed in accordance with the pipe manufacturer's instructions, or in a manner acceptable to the Engineer. Polyethylene encasement shall extend 1 foot beyond the joint in both directions (a total of 2-foot overlap) and shall be adhered to said joint with 2-inch wide green marking tape. The slack width shall be taken up at the top of the pipe to make a snug, but not tight, fit along the barrel of the pipe, securing the fold at quarter points. Upon installation of the encasement, any cuts or damaged portions of the polyethylene encasement shall be securely mended with tape or with a short length of polyethylene sheet, or a tube cut open, wrapped around the pipe to cover the damaged area, and secured in place.

Backfill material shall be the same as specified for pipe without polyethylene wrapping; however, extra care should be taken that the backfill be free from cinders, refuse, boulders, rocks, stones, or other materials that could damage the encasement. Special care shall be taken to prevent damage to the polyethylene wrapping when placing backfill.

Because prolonged exposure to sunlight will deteriorate polyethylene film, such exposure prior to backfilling the wrapped pipe shall be kept to a minimum.

W-10.13 Ductile Iron Pipe Exterior Coating

All pipe and fittings shall have an exterior asphaltic coating conforming to the following requirements:

Viscosity, KU at 25 degrees C	56-60
Flashpoint, degrees F (TCC)	40 degrees F Min
Dry set to touch, minutes	6
Dry hard, minutes	22

W-10.14 Force Main Identification

Ductile iron pipe sanitary force main shall be continuously spiral wrapped with 2-inch wide green stick-on vinyl tape prior to installation for permanent identification purposes. The tape shall have a minimum thickness of 6 mils with a minimum tensile strength of 22 pounds per inch and a minimum adhesive factor of 40 ounces per inch. The pipe shall be clean and dry when wrapped.

\* \* \*

## SECTION 17 - LAWN REPLACEMENT AND SODDING

### W-17.01 General

The Contractor shall replace all lawn areas which have been removed or damaged due to construction. Lawn replacement includes fine grading the areas to be restored and furnishing and placing topsoil, fertilizer, sod, sprigs, seeding, and maintaining all areas. Grassing and mulching or sodding lawn areas will be required as directed. Grassing shall be accomplished by seeding.

Sod shall be Argentine Bahia, St. Augustine, or other approved native grass sod, and shall be well matted with grass roots. It shall be sufficiently thick to secure a dense stand of live grass, with a minimum thickness of 2 inches. The sod shall be live, fresh and uninjured, and shall contain sufficient moisture at the time of planting to induce growth. The type and quality of sod shall be approved by the Engineer before placing.

Grass seed shall be Argentine Bahia, 60 #/acre from March 1 to November 1; 50 #/acre with 20 #/acre of rye grass seed from November 1 to March 1. Argentine Bahia seed shall be a scarified seed having a minimum active germination of 40% and total of 85%.

Mulch material shall be free of weeds and shall be oat straw or rye, Pangola, peanut, Coastal Bermuda or Bahia grass hay.

### W-17.02 Topsoil

Where areas are to be restored by sodding, topsoil shall be placed to a minimum compacted depth of 2 inches over the subgrade. Where areas are to be restored by grassing, topsoil shall be placed to a minimum compacted depth of 4 inches over the subgrade. All topsoil shall be suitable excavated topsoil which has been segregated or other topsoil material approved by the Engineer. Topsoil shall be free from stones, roots, sticks, or other foreign substances.

### W-17.03 Water

The Contractor shall furnish at his own expense all water required for lawn replacement and maintenance of the work until final acceptance.

### W-17.04 Construction Methods

Prior to sodding or grassing, the Contractor shall fine grade the subgrade to 4 inches below finished grade. Topsoil shall be spread over the subgrade to a uniform depth and density. Topsoil shall be uniformly compacted by a light hand roller weighing between 250 and 750 pounds to the specified depths for sodding or grassing.

Immediately before sodding, 14-4-14 or 15-0-15 fertilizer shall be applied at the rate of approximately 600 pounds per acre, either in the furrows or by broadcasting and raking, into the planting area. After the surface has been properly prepared, the sod shall be placed and firmly embedded by light tamping. Additionally, dolomite (lime) shall be applied at a rate of 2 tons per acre.

Immediately after the sod has been planted, if the soil does not contain sufficient moisture to ensure growth, water shall be applied twice daily for the first week, once in the morning or late evening and once at approximately 2:00 P.M. Water shall then be applied once a day over the next 2 weeks and alternating days for an additional 2 weeks. If rooting has not taken place by the end of the third week, 1 daily watering shall continue until sod is firmly rooted.

One week after the sod has been planted, a complete fertilizer with minor elements shall be applied weekly at the rate of 1# nitrogen per 1,000 square foot in a 2-1-2 or 4-1-2 formula for a period of 4 weeks, and thereafter every 2 weeks for an additional 30 days. The ground shall not be wet when the fertilizer is applied but will be immediately watered after application of the fertilizer to remove it from the leaf area.

Prior to grassing, 14-4-14 or 15-0-15 fertilizer shall be applied to the soil at the rate of approximately 300 pounds per acre. Grass seed at the specified rate per acre shall then be raked into the soil and covered with mulching material. The area shall then be thoroughly rolled with approved equipment.

After the grass has been planted, if the soil does not contain sufficient moisture to ensure growth, water shall be applied as directed by the Engineer. After the grass has started growing, fertilizer shall be applied uniformly over the area weekly, at a rate of 0.5# nitrogen and potash per 1,000 square feet, until turf cover the area. The fertilizer shall not be applied unless the surface of the ground or sod is sufficiently moist to quickly dissolve the fertilizer.

W-17.05 Caretaking

The Contractor shall keep all replaced lawn areas in good, healthy, insect free, moist condition by watering, replanting or resodding, weeding, fertilizing, and cutting as specified, and directed by the Engineer.

\* \* \*

## SECTION 27 - DEMOLITION

### W-27.01 General

Demolition includes all work necessary for the removal and disposal of masonry, steel, reinforced concrete, plain concrete, wastewater equipment, piping, electrical facilities, and any other material or equipment shown or specified to be removed. Dust control shall be provided and provision made for safety.

Demolition shall be carried out in such a manner that adjacent structures, which are to remain, shall not be endangered. The work shall be scheduled so as not to interfere with the day to day operation of the existing facilities, all in accordance with the Sequence of Operations specified in the Specific Provisions. Doorways or passageways in existing facilities shall not be blocked.

Care shall be taken to assure that concrete shall be broken and removed in reasonably small masses. Where only parts of a structure are to be removed, the concrete shall be cut along limiting lines with a specially designed saw so that damage to the remaining structure is held to a minimum.

### W-27.02 Requirements Prior to Demolition

The Contractor shall visit the site and inspect all existing structures. Special care shall be taken to observe and record any defects, which may exist in buildings or structures adjacent to but not directly affected by the demolition work. Prior to commencing the demolition, the Contractor shall provide the Engineer with a copy of this inspection.

Drawings of existing structures and equipment will be available for inspection by the Contractor at the office of the Engineer and Owner.

Warning signs, protection barriers and red warning lights shall be provided as necessary adjacent to the work as approved by the Engineer and shall be maintained during the demolition period.

Demolition work shall not be undertaken until all mechanical and electrical services affected by the work have been properly disconnected. Interconnecting piping or electrical services that are to remain in service either permanently or temporarily shall be capped, rerouted or reconnected in a manner that will not interfere with the operation of the remaining facilities.

Where the presence of hazardous chemicals, gases, flammable materials or other dangerous substances is apparent or suspected, testing and purging shall be performed and the hazard eliminated before demolition is started.

### W-27.03 Requirements During Demolition

The use of explosives will not be permitted.

All mechanical and electrical equipment shall be carefully protected against dust and debris.

All debris shall be removed from the structures during demolition and not allowed to accumulate in piles.

Safe access to and egress from all working areas shall be provided at all times with adequate protection from falling material.

Adequate scaffolding, shoring, bracing and protective covering shall be provided during demolition to protect personnel and equipment against injury or damage. Floor openings not used for material drops shall be covered with material substantial enough to support any loads placed on it. The covers shall be properly secured to prevent accidental movement.

Adequate lighting shall be provided at all times during demolition.

Areas below demolition work shall be closed to workmen while removal is in progress.

No material shall be dropped to any point lying outside the exterior walls of the structure unless the area is effectively protected.

No workmen shall stand on any wall to remove material except when adequate staging or scaffold protection is provided at a distance not exceeding 12 feet below the top of such walls and other reasonable precautions are taken. Whenever a workman is required to work at a height of more than 12 feet above a floor, platform, scaffold or the ground, he shall be equipped with a safety belt with a life line attached.

#### W-27.04 Disposal of Materials

All debris, rubbish, scrap pieces, equipment, and materials resulting from the demolition shall become the property of the Contractor and shall be removed from the site, except for the items designated by the Engineer to be salvaged.

\* \* \*

## SECTION 30 - MISCELLANEOUS PIPE AND FITTINGS

### W-30.01 General

Miscellaneous pipe and fittings include polyvinyl chloride (PVC) pipe, copper pipe, steel pipe, and plastic tubing.

### W-30.02 Polyvinyl Chloride Pipe

Polyvinyl chloride (PVC) pipe shall be Schedule 80 minimum meeting the requirements of ASTM Des: D 1785, 1254B. All joints and fittings shall be threaded except where flanged joints are shown or required for connection to other piping. Threaded PVC fittings shall be socket welding type, 150-pound class, conforming to ASTM Des: D 2467 and D 2657.

### W-30.03 Copper Pipe

Copper pipe shall be Type K or L hard-drawn copper tubing and shall meet the requirements of ASTM Des: B 88.

Fittings shall be of the streamlined, solder joint type, and shall meet the requirements of ANSI Specifications B16.22.

### W-30.04 Steel Pipe

Steel pipe shall be galvanized, meet the requirements of ASTM Des: A 53 and shall not be less than Schedule 40. Dimensions of steel pipe shall conform to ANSI B36.10.

Fittings for steel pipe shall be galvanized and shall be made to standard dimensions or as shown. Fittings used in pipelines 2  inches in diameter shall meet the requirements of ASTM Des: A 197. The fittings shall conform to ANSI B 16.3. Where galvanized fittings are shown or specified, galvanizing shall meet the requirements of ASTM Des: A 120. Steel flange fittings shall meet the requirements of ANSI B 16.5 for 150-pound standard, except that the flanges shall be plain faced.

All flanges for steel pipe, except blind flanges, shall be of the slip-on welding type with hubs meeting the requirements of AWWA C207 Class B, D, or E suitable for the size of pipe and test pressures specified, and conforming to the requirements of ASTM Des: A 181, Class 1. The flanges shall be attached to the barrel of the pipe with two continuous fillet welds. The flanges shall be attached to the barrel of the pipe with two continuous fillet welds. Blind flanges shall be plain faced and shall conform to ANSI B 16.5, Class 150. All flanges shall be covered and protected during delivery and storage.

Flanged joints shall be made with bolts or bolt studs with a nut on each end. Bolts, stud bolts, and nuts shall meet the requirements of ASTM Des: A 307, Grade B and ANSI B 16.1 unless noted otherwise on the Plans.

Gaskets for flanged joints shall be of rubber with cloth insertion of the full face type meeting the requirements of ANSI B 16.21 and shall be those made by the Garlock Packing Company, Crane Company, U.S. Rubber Company, or equal. Gaskets shall be 1/16 inch thick.



Zinc for galvanizing, zinc coating, and plating shall meet the requirements of ASTM Des: B 6 and shall be at least equal to the grade designated as "Prime Western."

Wrought metals and castings shall be sandblasted or ground smooth. When a smooth coat is required, castings shall be tumbled and all high spots ground flush. Castings shall be normalized to prevent cracking.

Base metal shall be thoroughly cleaned, using only approved solvents and wire brushes, after which it shall be pickled.

Products to be galvanized shall be safeguarded against embrittlement in accordance with ASTM Des: A 143 and against warpage and distortion in accordance with ASTM Des: A 384.

Galvanizing shall be done by the hot-dip process after fabrication, unless otherwise specified in conformance with the appropriate ASTM and American Hot Dip Galvanizers Association, Inc. specifications. The dipping shall not come in contact with or rest upon the dross during the operation.

Galvanizing and coating shall be done in a plant having sufficient facilities to produce the quality of coatings herein specified and ample capacity for the volume of work required. Galvanized material shall be shipped and handled in a manner which will avoid damage to the zinc coating.

Galvanizing shall meet the requirements of ASTM Des: A 120.

#### W-30.05 Plastic Tubing

Plastic tubing for the air supply line shall be clear vinyl instrument grade tubing with an inside diameter of 3/8 inch and a minimum wall thickness of 0.062 inch. The tubing shall be FAST & TIGHT, Formula PV-2 as manufactured by Parker Hannifin, Kent, Ohio, or equal.

#### W-30.06 Workmanship

Working drawings, delivery, erection, testing, insulation, and disinfection of miscellaneous pipe and fittings shall meet the applicable portions of similar requirements for ductile iron pipe specified under the respective sections of Workmanship and Materials.

\* \* \*

SECTION 31 - HANGERS AND SUPPORTS

W-31.01 General

Hangers and supports shall include all hanging and supporting devices of metallic construction shown, specified, or required for pipelines, apparatus, and equipment other than electrical equipment. The Contractor's working drawings, as required by the General Provisions hereof, shall show the quantity, type, design, and location of all hangers and supports required.

W-31.02 Materials

Structural and miscellaneous steel, iron castings, cast-iron pipe, and steel pipe used for hangers and supports shall meet the requirements of the applicable Workmanship and Materials sections.

W-31.03 Design

Hangers and supports not detailed on the Drawings shall be adequate to maintain the pipelines, apparatus, and equipment in proper position and alignment under all operating conditions with due allowance for expansion and contraction, and shall have springs where necessary. Hangers and supports shall be of standard design where possible, and be best suited for the service required, as approved by the Engineer. Where required, they shall be screw adjustable after installation.

Supporting devices shall be designed in accordance with the best practice and shall not be unnecessarily heavy. Sufficient hangers and supports shall be installed to provide a working safety factor of not less than five for each hanger.

All supporting devices shall be designed as to minimize interference with access and movement. The injury hazard shall be considered and minimized in all protruding supporting devices.

On pipes which are covered with heating insulation, hangers and supports shall include proper pipe protection saddles.

Overhead hangers shall be supported by threaded rods properly fastened in place by suitable screws, clamps, inserts, or bolts, or by welding.

Brackets for the support of piping from walls and columns shall be made of welded steel and shall be designed for three maximum loads classified as follows:

Light . . . . .	750 pounds
Medium . . . . .	1,500 pounds
Heavy . . . . .	3,000 pounds

When medium or heavy brackets are bolted to walls, backplates of adequate size and thickness shall be furnished and installed to distribute the load against the wall. When the use of backplates is not practicable, the brackets shall be fastened to the wall in such a manner that the safe bearing strength of the wall will not be exceeded.

Pipe rolls or chairs shall be of the cast-iron type. Pipe rolls shall be provided with threaded nuts or with sockets to take threaded rods.

Saddle stands shall be of the adjustable type. Each stand shall consist of a length of steel pipe fitted at the base with a standard threaded cast-iron flange and at the top with an adjustable saddle or roll. The base flanges shall be bolted to the floor foundation or concrete base.

Stanchions shall be of similar construction to the saddle stand, except that they shall be fitted at the top with cast-iron pipe saddle supports or with pipe stanchion saddles with yokes and nuts.

Where adjustable supporting devices are not required, pipelines 3 inches in diameter and smaller may be supported on cast-iron, malleable iron, or steel hook, hook plates, rings, or ring plates.

#### W-31.04 Anchors

Anchors shall be furnished and installed when specified, shown, or required for holding the pipelines and equipment in position or alignment. Anchors shall be designed for rigid fastening to the structures, either directly or through brackets. The design of all anchors shall be subject to approval by the Engineer.

Anchors for piping shall be of the cast-iron chair type with steel straps, except where anchors form an integral part of pipe fittings or where an anchor of special design is required.

#### W-31.05 Inserts

Inserts for concrete shall be galvanized and shall be installed in the concrete structures where required for fastening supporting devices. They shall be designed to permit the rods to be adjusted horizontally in one place and to lock the rod nut or head automatically. Inserts shall be recessed near the upper flange to receive reinforcing rods. Inserts shall be so designed that they may be held in position during concrete placing operations. Inserts shall be designed by the rod which they engage.

#### W-31.06 Painting

Hangers, supports, anchors, and similar devices shall be painted in accordance with the Workmanship and Materials section headed "Painting."

\* \* \*

## SECTION 32 - VALVES

### W-32.01 General

This section includes all valves to be used on City maintained force mains, City owned pump stations and the Howard F. Curren Advanced Wastewater Treatment Plant. Requirements of this section apply to all valves unless exceptions are shown or stated on the plans or specific provisions.

Plug valves for buried applications shall be provided with mechanical joints. Plug valves for above-ground applications shall be provided with flanged connections.

All force main valves shall be plug valves meeting the requirements of the sub-section "Eccentric Plug Valves."

Valves 2 inches in diameter and smaller shall be all brass or bronze, except the handwheel, and shall have screwed ends. Valves 2-1/2 inches in diameter and larger shall be iron body, bronze mounted with flanged ends, except that in the smaller sizes, valves may be all bronze at the Contractor's option.

All gate, globe, and angle valves shall have rising stems, unless otherwise specified, and shall open when the nut or handwheel is turned counterclockwise. Each handwheel shall be marked with an arrow and the word "Open." Each nut shall be marked with an arrow and shall not be greater than 24 inches in depth below finished grade.

All references to "stainless steel" or "SS" shall mean 316 stainless steel.

All valves of the same type shall be from a single manufacturer. Parts of valves of the same type and size shall be interchangeable.

All valves shall be carefully erected in their respective positions, free from all distortion and strain, and shall be packed and left in satisfactory operating condition.

### W-32.02 Submittals

The Contractor shall prepare and submit for approval a complete detail drawing of all valves in accordance with the requirements of the General Provisions. At minimum the submittal shall show all proposed material types to be used as well as proposed interior and exterior coating manufacturer, coating type and proposed minimum dry film thickness.

### W-32.03 Flanges

Flanges shall be cast solid and faced accurately at right angles to the axis of the casting. Flanges shall be faced and drilled and shop coated with a rust preventive compound before shipment.

Dimensions and drillings of flanges shall meet the requirements of ANSI B16.1 for working pressures of 125 pounds per square inch. Special drillings shall be provided where required.

### W-32.04 Gate Valves

Except as otherwise specified, gate valves shall meet the requirements of Fed. Spec. WW-V-54, Class A, 125 pounds.

Gate valves shall have standard stuffing box seals. Bonnet bolts, studs, and nuts shall be cadmium plated. Wedging devices shall be bronze to iron or bronze to bronze as specified. Glands shall be bronze bushed; gland bolts and nuts shall be bronze.

Gate valves 2-1/2-inch diameter and larger shall be of the double disc type. Gate valves 2-inch diameter and smaller may be of the double disc or solid wedge type.

Valves with operating nuts or wheels 7 feet or more above the floor shall be provided with chains and chain wheels.

#### W-32.05 Globe and Angle Valves

Except as otherwise specified herein, globe and angle valves shall meet the requirements of Fed. Spec. WW-V-51, Class A, 125 pounds.

#### W-32.06 Hose Valves

Hose valves shall be globe or angle valves with rising stems, and rubber composition discs for cold water pressures up to 200 psi, nonshock.

Hose valves shall be all bronze or brass, except the handwheel which shall be of malleable iron. Hose threads shall conform to ANSI B2.4.

#### W-32.07 Check Valves

Check valves, unless otherwise specified, shall be APCO Series 100 of the horizontal, swing type designed to allow full diameter passage and to operate with a minimum loss of pressure. A Letter of Standardization has been executed for this valve. The letter states that no other valve shall be considered an "or equal" in accordance with the City's standardization program. The "or equal" clause applies to all other equipment, unless specifically excluded by a Single Source Certificate or Letter of Standardization.

Check valves shall have body and body cover of heavily constructed cast iron meeting requirements of ASTM A48, Class 30. Check valve body shall have integrally cast-on end flanges. The flapper shall be rubber and have an "O" ring seating edge and be internally reinforced with steel. The flapper shall be easily replaced while the valve remains in place. Check valves shall be equipped with back-flow devices.

The exterior of the check valve shall be factory coated with an approved interior and exterior corrosion resistance coating. The exterior of the check valve shall receive a field coat as indicated for "Steel Pipe and Fittings" in the Workmanship & Materials Section titled "Painting".

#### W-32.08 Pump-Check Eccentric Plug Valve

Pump-check valves, unless otherwise specified, shall meet the requirements of the sub-section for "Eccentric Plug Valves".

The valve shall be equipped with a G-Series rotary cylinder pneumatic actuator that is properly sized for the existing compressed air system within the pump station.

Plug valves shall be Dezurik PEF (100% Port) eccentric plug valve or approved equal.

#### W-32.09 Eccentric Plug Valves

Plug valves shall be of the eccentric valve design and shall meet or exceed the requirements of AWWA C517 and shall be designed for 175 PSI 3'-12" and 150 PSI 14"-36". Manufacturer's Name shall be cast in body and Valve shall be serialized for future parts identification. Port area shall be 100% of standard pipe area. The Plug shall be Rectangular with associated Rectangular Port and shall provide dead tight shutoff when seated in the closed position. Body material shall be Cast Iron ASTM A126 Class B, Seats shall be 1/8" thick 95% Nickel and 1/2" wide for proper plug seating. Plug shall be Ductile Iron ASTM A536 and Chloroprene Faced. Bearings shall be sintered, oil impregnated permanently lubricated type 316 stainless steel, include upper and lower grit excluders to prevent grit and foreign solids from entering the bearings. Shaft seals shall be multiple V-ring type and shall be externally adjustable via an air gap and re-packable under pressure without removing the actuator or bonnet from the valve. Valves shall have interior and exterior epoxy.

Plug valves shall be nut operated (1/4 turn) 4" to 8" and gear operated 10" and larger. Both nut and gear operated valves shall have a 2-inch square nut for operation. On pump stations where the valve is 7 feet or more above the floor level, a chain and wheel shall be provided for operation.

Plug valves shall be Dezurik PEF (100% Port) eccentric plug valve or approved equal.

#### W-32.10 Knife Gate Valves

Valves shall be bonnetless wafer knife gate type with cast single-piece body construction. Lugged ends shall have threaded holes in accordance with ANSI B16.1 125/150 pound standards. Working pressure rating shall be 150 psi in sizes 2"-24". Valve body and gate shall be stainless steel type 316 or as specified. Stem shall be type 304 stainless steel. Valve shall have a round port equal to 100% of the connecting pipe. Valves shall be chloroprene resilient seated or as specified.

The body design shall have no pockets or grooves in the flow port where media can settle and adversely affect closure. The gate shall be polished to provide low thrust requirements and long packing life. The leading edge of the gate shall be beveled to assist in closure. The stem shall be outside of the body and will not contact the flowing media. Valves shall have multi-layer square packing with adjustable packing gland bolting.

All valve bodies shall be tested with water at 150% of rated pressure with no visible leakage. Assembled valves shall be tested for seat leakage with water at 40 psi applied to the back of the gate (pressure in the normal flow direction) and allowable leakage shall be as per MSS SP-81 specifications.

Valves shall be provided with a manually operated direct-mounted handwheel as specified or shown on the construction drawings. Floor stands and extensions shall be provided if specified. Valve superstructures shall be designed to allow easy field interchangeability between manual and pneumatic actuators. New superstructures shall not be required for conversion between manual and pneumatic operators.

Metal surfaces other than stainless steel shall receive a field coat as indicated for "Steel Pipe and Fittings" in the Workmanship & Materials Section titled "Painting".

Valves shall be model KGC by DeZURIK, Inc, or approved equal.

#### W-32.11 Multipoint Valves

Three-way and four-way valves, unless otherwise specified, shall meet the requirements of the sub-section for eccentric plug valves.

W-32.12 Solenoid Valves

Solenoid valves, unless otherwise shown or specified, shall be normally closed packless type with full area ports. The body and bonnet shall be forged brass and the solenoid core shall be stainless steel. The diaphragm shall be of synthetic rubber assuring long service life. The coils shall be designed for 115-volt, 60-hertz operation and shall be embedded in molded plastic in NEMA Type I general purpose enclosure.

W-32.13 Ball Valves for CPVC Piping

Manually operated ball valves for CPVC piping shall be CPVC ball valves having renewable Teflon ball seats and EPDM seals. Ball valves shall block in both seating directions, leaving full pressure on the opposite end of the valve. The CPVC ball valves shall be rated at not less than 150 psi working pressure at 75 degrees F, self-lubricating, and shall have socket end connectors. The ball valves shall be of true union design to allow for inspection or removal. CPVC ball valves shall be as manufactured by Hayward Industrial Products, Inc., or equal.

W-32.14 Ball Check Valves for CPVC Piping

Ball check valves for CPVC piping shall be constructed of solid CPVC and shall have a CPVC ball. The check valve shall have EPDM O-rings and shall be capable of operating either horizontally or vertically. The check valve shall have a full flow design that provides a free open area that is equivalent to the connecting pipe size. The check valves shall have socket end connectors and shall be of the true union design to allow for inspection and removal of the valve. Ball valves for CPVC piping shall be as manufactured by Hayward Industrial Products, or equal.

W-32.15 Testing

All valves shall be given hydrostatic shop pressure tests at twice the working pressure specified. The valves shall be tested, first by applying the hydrostatic pressure with the valve open and then with the valve closed. The valves shall be tight and secure under the test pressure.

Valves shall be tested in place by the Contractor, as far as practicable, and any defects in valves or connections shall be corrected to the satisfaction of the Engineer.

W-32.16 Painting and Coating

Plug valves shall receive a factory interior and exterior coating of Tnemec Series 141 (4 mils thick).

All other valves shall receive a factory interior and exterior coating of an approved system.

Metal surfaces other than stainless steel shall receive a field coat as indicated for "Machinery and Equipment" in the Workmanship & Materials Section titled "Painting".

Chain wheels shall be coated by galvanizing or electroplating with zinc or cadmium. The chain shall be coated by electroplating with zinc or cadmium. Zinc electroplating shall meet the requirements of Fed. Spec. QQ-Z-325, Type II, Class 2; and cadmium electroplating shall meet the requirements of Fed. Spec. QQ-P-416, Type II, Class 2.

\* \* \*

## SECTION 36 - PAINTING

### W-36.01 General

Painting includes furnishing all labor, materials, and services to paint all structures and equipment specified and required to complete the work, including, but not limited to, the following: preparation of surfaces; field painting of existing and proposed structures, piping, conduit, ductwork and equipment as specified, and the marking of existing piping and electrical conduit. The work shall include furnishing samples of paints and color charts.

Paint and other materials shall be of the type and quality of the manufacturer on which the coating schedule is based. All coats of paint for any particular surface and thinners used shall be from the same manufacturer. The treatment of the surface to be painted and the application of paint shall be in accordance with the instructions of the manufacturer and as approved by the Engineer. The colors of paints shall be as approved by the Engineer. Specimens, approximately 8 by 10 inches in size, shall be prepared and submitted to the Engineer. The minimum number of specimen custom mixed colors submitted shall be 6 not including color coding colors. Only paint of approved manufacturers shall be delivered and stored at the site.

All painting shall be in accordance with the schedules included in this specification. A supplementary schedule of paint products shall be submitted, with mil thickness, to cover all paint applied. The schedule shall be in accordance with the recommendations of the manufacturer of the paint. The total mil thickness of all coatings shall be not less than the schedule included in this section.

### W-36.02 Delivery and Storage

Paints, stains, varnish, or ingredients of paints to be mixed on the job shall be prepared, packed and labeled, and guaranteed by an approved manufacturer. All material shall be delivered to the site in original, unbroken containers.

The manner of and place for storing the painting materials at the site shall be as approved by the Engineer. The storage space shall be kept clean at all times. Every precaution shall be taken to eliminate fire hazards.

### W-36.03 Surface Preparation

Prior to painting, all surfaces shall be prepared and cleaned in strict accordance with the paint manufacturer's recommendations and as directed by the Engineer. Surfaces shall be dry before any paint is applied. Special surface preparation work shall be as directed by the manufacturer of the paint specified to be applied to the surface.

#### **Metal Surfaces:**

This includes all exterior and interior steel surfaces and all nonferrous metals. This applies to structural and miscellaneous steel, motors, designated housings and protective guards, piping, valves, stairs, and in general, all surfaces to be painted as designated in these specifications.

All surfaces shall be cleaned in accordance with Steel Structures Painting Council standards SSPC - SP1 Solvent Cleaning for removal of grease and oil. This standard allows for pressure washing, detergent cleaning, etc. Additional rust, loose paint, loose mill scale, etc., shall be removed in accordance with SSPC - SP2 Hand Tool Cleaning or SSPC - SP3 Power Tool Cleaning. All welds, beads, blisters or protuberances, other than identification markings shall be ground smooth. Pits and dents shall be filled with a suitable product as approved by the Engineer, and other imperfections shall be removed. Painted edges shall be sanded smooth with adjacent bare metal surfaces.



Where aluminum surfaces come in contact with incompatible metals, lime, mortar, concrete or other masonry materials, these areas shall be given two coats of asphalt varnish conforming to Fed. Spec. TT-V-51F.

#### **Concrete and Wood Surfaces:**

Surface preparation of all exterior concrete and wood surfaces shall be pressure washed to remove cobwebs, dirt, dust, and other surface contaminations. Mildew shall be treated with a 22% chlorine solution or otherwise by mixing equal parts solution bleach and water to the affected area. Loose paint and other defects shall be removed by hand; brushing, sanding, chipping or other hand tools or by power; brushes, impact tools, grinders, sanders or other power tools or by any combination thereof. Painted edges shall be sanded smooth to match adjacent bare surfaces.

All interior concrete and wood surfaces including ceilings, walls, and floors shall be cleaned similar to SSPC - SP1 Solvent Cleaning standards. Loose paint and other defects shall be removed by hand; brushing, sanding, scraping, chipping or other hand tools or by power; brushes, impact tools, grinders, sanders or other power tools or by any combination thereof. Painted edges shall be sanded smooth to match adjacent bare surfaces.

Priming shall be performed with Porter Acri-Pro 100, 100% Acrylic, or equal. First and second coats shall be performed with Porter Acri-Shield, 100% Acrylic, or equal. Concrete, concrete masonry, and wood shall be thoroughly dry prior to painting."

#### W-36.04 Coatings

All paints and similar materials shall be mixed in galvanized iron pans or pails or other approved containers of adequate capacity. All paint shall be stirred thoroughly before being taken from the containers, shall be kept stirred while using, and all ready-mixed paint shall be applied exactly as received from the manufacturer without addition of any kind of drier or thinner, except as specified or as permitted or directed by the Engineer. Successive coats of paint shall be tinted to make various coats easily distinguishable. Undercoats of paint shall be tinted to the approximate shade of the final coat of paint. The paint shall be a minimum temperature of 60 degrees F before application.

Only skilled painters shall be used on the work, and specialists shall be employed where required. Paint shall be applied by brush, roller, or sprayer in accordance with the manufacturer's recommendation. Finished surfaces shall not show brush marks or other irregularities. Top and bottom edges of doors shall be painted. Undercoats on hollow metal work shall be thoroughly and uniformly sanded with No. 00 sandpaper or equal abrasive to remove all surface defects and provide a smooth, even surface.

Painting shall be a continuous and orderly operation to facilitate adequate inspection. All paint application methods shall be in accordance with the instructions of the paint manufacturer and as approved by the Engineer. Access panels, pipes, pipe covering, ducts, and other building appurtenances built into or adjoining walls to be painted shall be painted the same color as adjacent walls, unless otherwise directed by the Engineer. Hardware and accessories, fixtures, and similar items placed prior to painting shall be removed or protected during painting and replaced on completion of painting. All wall surfaces to be concealed by equipment shall be painted before installation of the equipment.

Areas under and adjacent to painted work shall be fully protected at all times and dripped or splattered paint shall be promptly removed. Painting shall not be done when the temperature is below 60 degrees F, or in dust-laden air, or until moisture on the surface has completely disappeared. If necessary, sufficient heating and ventilation shall be provided to keep the atmosphere and all surfaces to be painted dry and warm until each coat of paint has hardened. Any painting found defective shall be removed and repainted or touched up as directed by the Engineer.

Coatings must be allowed to cure before being recoated or placed into service. Drying time requirements recommended by the manufacturer should be followed exactly.

The final colors shall be as noted on the color schedule.

Coverage shall be complete. When color on undercoats shows through the final coat of paint, the work shall be covered by additional coats until the paint is of uniform color and appearance and coverage is complete, at no additional cost.

Rooms or areas being painted shall be supplied with sufficient temporary ventilation during painting operations to keep the atmosphere safe from harmful or dangerous fumes and harmful dust levels for personnel.

All application tools and equipment shall be in good working order and suitable for proper applications. It shall be the Contractor's responsibility to ensure that no paint mist or spatter falls or blows to other objects, vehicles, equipment, buildings, etc.

**Coating Schedule:**

All painting shall be in accordance with the following schedule. The number of coats shall not be less than the number shown on the schedule.

COATING SCHEDULE (NEW)					
Surfaces	SHOP COAT	Primer	Coats		
			1 <sup>ST</sup>	2 <sup>ND</sup>	3 <sup>RD</sup>
Aluminum	NA	B	E	NA	NA
Electrical Conduit	NA	B	E	NA	NA
Steel Pipe, Valves, and Fittings	C	Shop	C	E	NA
Galvanized Steel	NA	B	E	NA	NA
Ductile Iron Pipe, Valves, and Fittings	A	Shop	C	E	NA
Miscellaneous Steel and Ironwork	C	Shop	C	E	NA
Machinery, Interior, and Nonsubmerged	Shop Standard	I	E	NA	NA
Exterior Concrete or Masonry	NA	H (CMU)	F	G	NA

COATING SCHEDULE (PREVIOUSLY PAINTED)					
Surfaces	Spot Coat Bare Surface	Full Prime Coat	Coats		
			2 <sup>nd</sup>		
Aluminum	I	I	E		
Electrical Conduit	I	I	E		
Steel Pipe, Valves, and Fittings	I	I	E		
Galvanized Steel	I	I	E		
Ductile Iron Pipe, Valves, and Fittings	I	I	E		
Miscellaneous Steel and Ironwork	I	I	E		
Machinery, Interior, and Nonsubmerged	I	I	E		
Exterior Concrete or Masonry	H (CMU) or F (Concrete)	F	G		

The designations in the following list are given solely for the purpose of indicating the type and quality of materials desired. Approved equivalent material of other manufacturers may be substituted. All coats of paint for any particular surface shall be from the same manufacturer.

ALPHABETICAL DESIGNATIONS OF PRODUCTS		
Symbol	Product Name and Number	Minimum Dry Film Thickness Mils per Coat
A	Tnemec N140 Pota-Pox II	3.0-5.0
B	Tnemec N69 Polyamidoamine Epoxy	2.5-3.5
C	Tnemec N69 Polyamidoamine Epoxy	4.0-6.0
D	Tnemec Series 446 Perma-Shield	5.0 - 7.0
E	(Above Grade) Tnemec 1074U Endurashield (Below Grade) Tnemec Series 446 Perma-Shield	3.0-5.0 5.0 – 7.0
F	Porter Acri-Pro 100, 100% Acrylic	1.2
G	Porter Acri-Shield, 100% Acrylic	1.4
H	Block Filler	85 -100 SF / Gal
I	Tnemec 135 Chembuild	3.0-5.0

W-36.05 Safety

The Contractor shall be responsible for exercising all necessary precautions to ensure that no accidents or damage to personnel, equipment, or buildings shall occur. The Contractor shall further determine any special operations which could influence the safe workmanship of his personnel with respect to electrical, mechanical, or chemical fumes or fire hazard situations.

When painting in confined areas or otherwise in areas where explosive fumes or gases need to be ventilated, the Contractor shall use suction type fans designated specifically for the safe removal of explosive fumes or gases, and all equipment involved shall meet all OSHA (Occupational Safety Hazard Act) requirements and MSHA (Mine Safety and Health Administration) approved. The Contractor shall be responsible in all respects for the safe conduct of his personnel when using any of the rigging or equipment involved in the accomplishment of the work specified herein.

W-36.06 Cleaning

The Contractor shall touch up and restore any damaged finish. Paint or other finishes spilled, splashed, or splattered shall be removed from all surfaces. Care shall be taken not to mar any surface finish or item being cleaned.

\* \* \*

SECTION 45 - ELECTRICAL

W-45.01 Scope of Electrical Work:

The work in this section consists of furnishing all labor, materials, equipment, transportation, and performing all operations required to support the installation and commissioning of the Hanna Pumping Station Valve Replacement project. The work includes, but is not limited to, the following:

1. Submit working drawings, parts schedules and cut-sheets to the Engineer.
2. Furnish and install all equipment, controls and instrumentation as shown on the Plans and described in the Specifications.

Specifically:

- a. Remove the existing spare, section B5 MCC cubicle and install two (2) new MCC cubicle buckets, as shown, specified and required. Provide proper legend plates as shown on plans. Proposed legend plate engraving, lettering size, and material shall match existing legend plates.
- b. There are no existing electrical actuators for existing knife gate valves KG1 thru KG4 and plug valves PV1 thru PV4. The Contractor shall provide and install proposed electric knife gate valves KG1, KG2, KG3, and KG4 and Plug Valves PV1, PV2, PV3, and PV4 and all associated conduits and conductors, as shown, specified, and required.
- c. Provide and install terminal boxes, disconnects, and junction boxes as shown on plans.
- d. If possible, utilize existing concrete openings to install conduit; otherwise, core drill concrete as needed. Fill annular spaces using approved products and finish to match existing surface.
- e. All electrical work shall be performed in accordance with the latest edition of the NEC and all applicable local ordinances.

W-45.02 General Requirements:

1. Codes: Any conflicts between the Specifications and Drawings or with the regulations of local codes, public utility company, or the National Electrical Code or the National Electrical Safety Code shall be promptly brought to the attention of the Engineer for clarification. All materials and work shall be in accordance with said standards.
2. Contract Documents: The drawings are generally diagrammatic not necessarily showing in detail all of the minor items and it shall not be interpreted to mean that any minor item required may be omitted. The Contractor shall make use of all the data in all of the Contract Documents and shall verify all information at the site which may influence his proposal. The Contractor shall obtain all necessary shop drawings and shall consult manufacturer's representatives during installation startup as needed.

3. Tests: The Contractor shall provide all necessary instruments and special apparatus to conduct any test that may be required to ensure that the system is free of all improper grounds and short circuits. These tests shall be conducted in the presence of the Engineer prior to final acceptance.
4. Guarantee: The Contractor shall submit a written guarantee to the City that all electrical work and material provided under this Contract is free from defects for a period of one year after final acceptance of the job. There will be no additional charge to the City to repair or replace any such work which is found to be defective within the guarantee period.
5. Materials and Equipment: All materials and equipment shall be new and shall bear the manufacturer's name, date of manufacture, trade name, and the UL label. Equipment and materials shall be delivered to the site and stored in original containers, suitably sheltered from the elements, but readily accessible for inspection.
6. Operation and Maintenance Manuals: Supply five sets of operational and maintenance manuals and one complete set of blue line Contract Drawings marked in red reflecting all as-built information.
7. Test Documentation: Test all equipment and document tests.

W-45.03 Execution of Work:

All work shall be executed in a neat and workmanlike manner by experienced and capable electricians so as to present a neat installation upon completion.

Electrical work shall be coordinated so as not to interfere with or delay other construction operations.

The ends of all conduits shall be carefully reamed free from burrs after threading and before installation. All cuts shall be made square. All joints shall be made up tight. Care shall be taken to see that all control and power conduits are grounded as required by the NEC and Chapter 5 of the City of Tampa Code, Building and Construction Regulations.

\* \* \*

SECTION 62 - CONTROL AND WIRING FOR PACKAGED UNITS

W-62.01 General:

The electrical requirements for packaged equipment shall be supplied as complete factory assembled units that require only external connections for installation. They shall include all electrical features necessary for the proper functioning of the units.

W-62.02 Standards:

All control components shall comply with the latest ANSI, IEEE, and NEMA standards wherever applicable. The assemblies shall be listed as complying with the requirements of U.L., Inc., or other recognized testing organizations, for the particular service to be encountered, where possible.

The conduit and wiring on each unit shall be in accordance with the Workmanship and Materials section headed "Conduit, Wire and Grounding," unless otherwise shown or directed.

The Contractor shall be responsible for providing conduits and wires for field wiring of all the control devices to the packaged units whether such control devices are specifically shown or not. The Contractor shall include in his bid cost for installation and connections of all electrical equipment like control panels, switches, auxiliary control devices, conduit and wires, and all other appurtenances as required.

W-62.03 Electrical Characteristics:

Controls for each unit having motors of 1/2 horsepower or larger, except as noted, shall consist of combination circuit breaker and magnetic starter, along with all required control transformers, relays, timers, heaters, and other necessary incidentals to provide a complete functioning unit. Motors shall be designed for 480-volt, 3-phase, 60-Hertz operation with all controls at 115 volts or less.

Controls for each unit having motors of less than 1/2 horsepower shall be provided with 120-volt, single phase, toggle type thermal manual motor starter with neon pilot light.

All controls and equipment shall meet the requirements of the appropriate Workmanship and Materials sections contained herein.

W-62.04 Enclosures:

Principal control components shall be installed in NEMA rated enclosures as follows:

<u>AREA</u>	<u>ENCLOSURE</u>
All areas listed Class I, Group C, D	NEMA 7 - Explosion-proof
Outdoor and below grade elevation indoor	NEMA 4X - Watertight
Above grade indoor	NEMA 12 - Industrial

W-62.05 Auxiliary Control Devices:

Float switches, pressure switches, limit switches, thermo-stats, and other auxiliary control devices shall be of the heavy-duty type and rugged enough to satisfy the intended service. All contacts shall be rated at 10 amperes, 120 volts, 60 Hertz a-c, unless otherwise specified. Where adjustable, the devices shall be conveniently set and the setting secured firmly. Limit switches shall function in accordance with contact development charts.

W-62.06 Painting:

Enclosures for electrical controls and connecting conduit shall be finished in accordance with Workmanship and Materials section headed "Painting."

\* \* \*

SECTION 65 - MOTOR CONTROL CENTERS AND  
MISCELLANEOUS CONTROL EQUIPMENT

W-65.01 General:

The work shall include furnishing, installing, wiring, testing and placing in satisfactory operating condition all power and motor control centers, main breakers, disconnect circuit breakers/switches, thermal relays, metering devices, control stations, control devices, indicating lights and enclosures as listed herein or shown.

The following working drawings shall be furnished in accordance with the General Provisions:

1. Bill of materials.
2. Outline drawings showing arrangement, identification of components and nameplate schedule for all units.
3. Interconnecting wiring diagrams, where required.
4. Individual schematic and wiring diagrams for each compartment.
5. Catalog data for all components.
6. Required test reports.

The Contractor shall obtain the full performance details on all motors and other equipment being served, and enter such details on the above drawings to permit checking of component ratings and similar requirements.

W-65.02 Design:

The motor control centers and all other equipment specified herein and shown shall be constructed in accordance with the American Standards for Industrial Control Apparatus, IEEE Publication No. 15, and NEMA Standards for Industrial Control, Publication ICS. Motor control centers shall be U.L., Inc. listed.

The motor control centers shall be NEMA Class II, Type B, except as specified herein, and shall be assembled by the manufacturer, including internal interlock and interwiring between controller units and devices. The motor control center shall be designed to form complete control systems with terminals for external device connections as shown.

The manufacturer of this equipment shall be experienced in the design, construction, and operation of this class of equipment. Evidence of such successful operation shall be submitted to the Engineer upon request.

Motor control centers shall be Square D Model 6, Siemens, Cutler-Hammer or equal.

W-65.03 Service Voltage and Insulation Class:

Service to the motor control centers will be 3-phase, 480-volt, 4-wire, 60-Hertz. An isolated neutral lug and neutral distribution unit shall be supplied.

All control devices in the center shall be selected for operation at 120 volts, 60-Hertz, unless specifically noted otherwise.



All control equipment and devices shall conform to the 600-volt insulation class.

W-65-04 Equipment Arrangement:

Motor control centers shall consist of the indicated number of 15-inch deep sections with front mounted component equipment arranged as shown. Motor control centers shall not exceed the dimensions shown.

W-65.05 Motor Control Center Construction:

Motor control centers shall be totally enclosed, dead front, rigid, NEMA 1A (gasketed), self-supporting and freestanding structures consisting of a number of panel sections as shown. The various sections shall be constructed from especially smooth steel sheets not less than 3/32-inch thick, formed into proper shape, suitably reinforced and welded. All internal welds shall be ground smooth and all corners rounded to give a neat and pleasing appearance.

Each motor control center shall have a 3-phase bus compartment at the top and a conduit and cable compartment at the top and bottom. These compartments shall extend the full length of the center. Access to these compartments shall be by means of removable steel plates. Each structure shall have a vertical wiring space between starter cells and side sheet for unit wiring. The vertical wiring space shall be equipped with cable supports to hold cables and wiring in place.

A main horizontal bus shall be provided across each structure. Main buses shall be tin plated copper bars rated as shown and shall be sized in accordance with NEMA temperature rise standards for this class of equipment based on a 40°C ambient temperature. Bus bars shall be supported in each structure by means of bus supports fabricated from an approved insulating material. Distribution to units in each structure shall be by means of a vertical 3-phase copper bus; tin plated, and of sufficient size to carry loads served based on NEMA temperature rise standards for this class of equipment on a 40°C ambient temperature. All bus bars shall be insulated over the entire length of the units. Insulated covers shall be provided over bolted bus bar connections. Bus bar compartments shall be separated from breaker and controller cubicles by insulated barriers or steel plates.

An uninsulated tin-plated copper ground bus shall be provided that runs the entire length of the MCC. The ground bus shall be 0.25 in x 1.0 in. and be rated for 300 amperes. Compression-type lugs shall be provided in the MCC for terminating on the ground bus the grounding conductors designated on the drawings. The ground bus shall be provided with (6) 0.38 in holes for each vertical section to accept customer-supplied ground lugs for any loads requiring a ground conductor. Each vertical section shall have a copper vertical ground bus that is connected to the horizontal ground bus. This vertical ground bus shall be installed so that the plug-in units engage the ground bus prior to engagement of the power stabs and shall disengage only after the power stabs are disconnected upon removal of the plug-in unit.

All bus work shall be suitably braced to withstand a minimum of 42,000 RMS amperes symmetrical short circuit current. Construction shall be substantiated by a certified laboratory test covering units of similar construction.

Motor control or circuit breaker units shall be built in combinations of not less than 12-inch modular heights, unless otherwise noted. Units shall be of the plug-in or nonremovable type in accordance with the manufacturer's standard for type and size of controller. Plug-in units shall have tin-plated, pressure-type line disconnecting stabs of high strength copper alloy. Each plug-in unit shall be held in place and arranged so that units can be removed or remounted readily without access to the rear of the structure. Each unit shall be totally enclosed and effectively baffled to isolate any ionized gases which may occur within the unit starter. In addition, each unit shall be ventilated so that it can be located anywhere within the structure using the same overload heaters for the same load. All doors shall have hinges and shall be held closed by means of screw fasteners. Each door shall be part of the structure and not part of the starter.

Doors shall be designed and constructed to insure being drip-proof and dust-tight.

Doors for motor control compartments shall be equipped with a circuit breaker operating mechanism, thermal overload relay reset mechanism button or buttons, control station where indicated, indicating lights where indicated and other required devices as shown. Doors for branch feeder equipment shall be equipped with a circuit breaker operating mechanism, or the circuit breaker handle extended through them.

Each circuit breaker shall be of the dead front type arranged for operation external to the compartment. Mechanical interlocks between the compartment door and breaker operating mechanism shall prevent opening the door unless the breaker is in the OFF position, and shall prevent closing the breaker unless the door is fully closed. An arrangement shall be provided whereby the circuit breaker operating mechanism or handle may be padlocked in the OFF position with a minimum of three padlocks.

Spaces for future equipment in unit structures shall be furnished with blank hinged doors and removable metal barriers for isolation of vertical buses.

All control and switching units shall be front connected only suitable for mounting without provision for rear access.

The rear of each structure shall be covered with an easily removable steel panel for access to vertical buses. Both ends of a completely assembled center shall be designed so that extensions can be added easily in the future.

Control centers shall be freestanding as shown.

Hinges, screws, bolts, circuit breaker operating mechanisms, nameplate mounting screws and other metallic appurtenances shall be provided with a corrosion-resistant metal finish.

Internal wiring runs for interconnecting units shall be made with stranded switchboard wire having thermoplastic insulation, flame-resistant. No. 14 AWG wire shall be used for control interconnections. Power connections shall be as required for the service.

Where wiring connections are to be made to equipment mounted on hinged doors, connections shall be made with extra flexible wires which shall be suitably cabled together and cleated. All feeder and control connections shall be wired to individual terminal boards at each motor starter. Terminal boards shall be located for front access.

Interlocking wiring between units of a control center or between units of grouped centers shall be installed as internal wiring with terminals provided for external connections.

Indication lights, control relays, timers, and accessories shall be provided as units as specified herein and as shown.

Each magnetic motor starter shall have three thermal block type overload relays of the adjustable type. Where shown, a single pole double throw switch providing normally open and normally closed contacts with common shall be provided.

Control circuits for each unit shall be of the individual transformer type for 120 volts, grounded and fuse protected. The control transformers shall have sufficient capacity to provide the energy demands for all related control components. This shall include relays, solenoids and other indicated items.

The control center starters shall be equipped with all required auxiliary contacts.

Trip elements of motor branch circuit protectors shall be in accordance with the motor and wire sizes shown.

The Contractor shall furnish and install additional switches, relays, and other electrical accessories to control and safeguard the operation of process equipment as shown.

Indicating lights shall be of the LED type suitable for operation on 120 volts, 60-Hertz a-c control circuit voltage. The indicating lights shall be rated NEMA 4X and be at least one inch in diameter.

In general, indicating lights shall be color coded as follows:

Red	-	Motor running or valve open
Green	-	Motor off or valve closed
Amber	-	Ready (capable of operation from this point)
Blue	-	Tripped (alarm or trouble condition)
White	-	Power ON

Control stations shall be heavy duty, oiltight, combination push button or selector switch stations arranged for flush panel mounting. Indicating lights may be combined with control stations.

All equipment located within centers shall be arranged for convenient and ready accessibility from the front for inspection and maintenance of equipment, terminals and wiring. A laminated plastic nameplate shall be installed on the door of each control and switching unit for circuit designation in 1/2-inch high letters. Each center shall be provided with a laminated plastic nameplate giving center designation in one-inch high letters. Relays, timers and other elements of control equipment within compartments shall be identified by nameplates.

A schematic wiring diagram of each unit shall be affixed to the inside of the door of that unit.

#### W-65.06 Combination Motor Circuit Protector Magnetic Starters:

Combination motor circuit protector magnetic starters shall be 480-volt, 3-phase, 60-Hertz across-the-line units. The starters shall be for full voltage nonreversing operation (FVNR), as shown.

Motor circuit protectors for combination starters shall be of the molded case, air-break type designed for 600-volt, 60-Hertz service and provide 65,000 ampere interrupting rating. They shall be 3-pole units with magnetic adjustable trip units actuating a common tripping bar to open all poles when an overload or short circuit occurs. They shall not have thermal elements. The magnetic trip units shall be capable of being set from 700% to 1300% of motor full load amperes. Equipment shall be Square D Type Mag-gard, General Electric, or equal.

Starter units shall be magnetic contactors with thermal overload elements and all required accessories as shown. Size 5 and larger starters shall have current transformer operated overload relays. Contacts shall be of the replaceable spring-loaded wedge type with silver-cadmium oxide plated contact surfaces. Coils shall be of the epoxy sealed replaceable type. Overload relays shall be of the ambient compensated, bimetallic type with adjustment knobs which will allow plus or minus 15% adjustment of the nominal heater rating. All component parts of the starters shall be field replaceable by means of simple methods. Overload relays shall be supplied and adjusted to match the associated motor nameplate running current rating.

W-65.07 Feeder Circuit Breakers:

All feeder circuit breakers installed in the motor control center shall be 2-pole or 3-pole as shown and shall have a minimum voltage rating of 600 volts a-c.

Rated interrupting capacities at 480 volts ac shall be as follows:

<u>Continuous Ampere Rating (Frame Size)</u>	<u>Interrupting Capacity in RMS Sym. Amperes</u>
100 - 400	35,000
600 and Larger	30,000

Interrupting ratings shall be based on the IEEE and NEMA Standard duty cycle for this class of equipment. The continuous current ratings of the circuit breakers shall be as shown.

Circuit breakers in frame sizes 600 amperes and larger shall be of the 2-pole or 3-pole, molded case type with solid state trip units. All other circuit breakers shall be of the 2-pole or 3-pole, molded case type units with individual thermal-magnetic trip units. The trip units shall actuate a common tripping bar to open all poles when an overload or short circuit occurs on any one. Trip elements shall provide inverse time tripping and instantaneous tripping at about ten times the normal trip device rating. Units shall have trip-free handles.

W-65.08 Instrument Transformers:

All current transformers to be supplied with each motor control center shall be of the dry, wound type with fully coordinated insulation for 600-volt insulation class.

All potential transformers shall be rated 480 to 120 volts.

Transformers shall be in an accuracy class to meet the requirements for metering service as established by the latest ANSI Standards, and for the secondary burdens connected to the transformers.

W-65.09 Relay Panels:

Relay panels shall comprise formed steel enclosures, subpanels, control relays, timers and other control devices, terminal blocks, wiring and all necessary appurtenances as specified, shown and required.

Relay panels shall be the product of the manufacturer of the motor control center or qualified subcontractor and shall conform to the applicable NEMA Standards. All wiring shall be installed in accordance with the NEC and local electrical codes.

The enclosure shall be of NEMA 1A (gasketed) construction suitable for freestanding floor mounting. The enclosure shall be made from No. 10 gauge formed steel panels with all seams continuously welded. Steel stiffeners shall be arc-welded to the tops, back and doors of the panels to maintain flatness and rigidity.

The panels shall have one or more doors as shown, and required. Doors shall have concealed hinges and multipoint vault-type hardware.

Subpanels shall be of No. 10 gauge steel mounted on collar studs and removable through door openings. There shall be no mounting holes through the enclosure. Equipment shall be mounted so that any component can be replaced without removing the panel. No components shall be mounted behind any door mullions.

All relays and timers shall be as specified in the subsections headed "Control and Latching Relays", and "Timing Relays, Reset and Repeat Cycle Timers", respectively. They shall have the number of contacts shown and required. Trough covers shall be provided between each row of relays to cover all wire bundles. All wiring shall be brought to terminal blocks. Terminal blocks shall be located so that wiring does not cross over terminals. Raised staggered terminal blocks shall be provided where necessary.

All relays, timers, and control devices shall be permanently identified as shown and specified. All terminals and wiring shall be identified to conform to the wiring diagrams to facilitate external wiring to motor control centers and other control points.

All internal wiring shall have a minimum rating of 600 volts, with 90°C moisture-resistant insulation. Conductors shall be of copper, stranded No. 14 AWG.

W-65.10 Panel Equipment and Accessories:

Fuse blocks and fuses, indicating lamps, control and indicating switches and all other devices for mounting on the motor control center panels shall conform to NEMA-4X Heavy Duty Oil Tight Standards for installation in or upon motor control centers.

W-65.11 Elapsed Time Meters:

Elapsed time meters shall be furnished and installed where shown. Time meters shall register up to 9999.9 hours, shall have square cases suitable for panel mounting and shall have coils for 120-volt, 60-Hertz operation. The units shall be Eagle Signal Cat. No. HK510A6, Agastat or equal.

W-65.12 Control and Latching Relays:

Control and latching relays shall be 600-volt class machine tool quality devices. Contacts shall be easily converted from normally open to normally closed and vice-versa. They shall be Siemens, Cutler-Hammer, Square D, General Electric, or equal.

W-65.13 Timing Relays, Reset and Repeat Cycle Timers:

Timing relays shall be Agastat 7000 Series, Eagle Signal Co., or equal. Timing relays shall be double-pole, double-throw, with timing ranges and ON-DELAY or OFF-DELAY operation as shown and required.

Reset and repeat cycle timers shall be Eagle Signal HP5 Series, Zenith, Automatic Timing and Controls Co., or equal.

W-65.14 Feeder Cable Terminals:

Closed-end, compression-type solderless connectors and terminals, suitable for copper conductors, shall be provided and mounted for terminating cables. Connectors and terminations shall meet the requirements of similar equipment specified in the Workmanship and Materials section headed "Conduit, Wires and Grounding".

W-65.15 Remote Control Devices:

Remote control station indicating lights and push buttons shall be of the heavy-duty, NEMA-4X, oiltight type with LED lamps and double break silver contacts installed in NEMA rated enclosures as follows:

<u>AREA</u>	<u>ENCLOSURE</u>
Outdoor and below grade elevation indoor	NEMA 4X – Watertight, corrosion-resistant
Above grade indoor	NEMA 12 - Industrial

Remote control stations, indicating lights and push buttons shall be mounted 4 feet 6 inches above finished floor to centerline, unless otherwise shown.

On-Off lockout selector switches shall consist of a two-position selector switch (push-pull) with a pad-lockable attachment (lock in off position). Key operated switches will not be accepted.

W-65.16 Manual Motor Starters:

Manual motor starters shall be provided for all 120-volt and 240-volt, single-phase motors rated 1/2 HP or less. Starters shall be toggle type thermal switches with neon pilot lights, General Electric Co. CR101 series or equal. Starters shall be provided complete with HAND-OFF-AUTO selector switches, where required. Starters shall be mounted 4 feet 6 inches above finished floor to center line, unless otherwise shown. The enclosures shall be as specified hereinbefore under the subsection headed "Remote Control Devices".

W-65.17 Disconnect Circuit Breakers:

Disconnect circuit breakers shall be molded-case switches, with high magnetic trips (instantaneous trips without overloads) with the number of poles, voltage and current ratings as required.

Disconnect circuit breakers shall have adequate fault current withstand capability to safely interrupt the circuit in which the unit is installed based on U.L. listed series application. Disconnect circuit breakers shall be provided as follows:

1. 15 through 100 amperes, Square D Type FA
2. 125 through 250 amperes, Square D Type KA

Provisions shall be made for padlocking the operating handle in the OFF position. The circuit breakers shall be housed in NEMA rated enclosures as specified hereinbefore under the subsection headed "Remote Control Devices". Disconnect circuit breakers shall be as manufactured by Cutler-Hammer, Siemens, Square D or equal.

W-65.18 Spare Parts:

The Contractor shall furnish the following spare parts for equipment under this section:

1. One set of contact tips, control power transformers and operating coils for each six or less of each size of motor starters.
2. One auxiliary contact unit or one set of auxiliary contact tips for each six or less motor control units.
3. Ten percent, but not less than two complete control, latching, and timing relays of each type used in motor control centers.
4. One complete reset and repeat cycle timer of each type and rating used in motor control centers.

5. Two sets of arc chutes for each type and rating of magnetic contactor.
6. Two complete replacements of overload heater units for each catalog number installed in motor control centers and motor starters.
7. Two complete replacements of all indicating lamps and fuses used in the installation.
8. One complete magnetic starter with motor circuit protector for each size required.
9. One complete set of replacement indicating light lenses consisting of 6 lenses of each color required.
10. One selector switch of each type required.
11. One of each type and kind of manual starter.

W-65.19 Factory Tests:

After the equipment has been completely assembled, it shall be given shop tests to determine general operating condition and circuit continuity, high potential tests and other standard tests for that particular class of equipment.

W-65.20 Field Tests and Adjustment:

An experienced, competent and authorized representative of the manufacturer of this equipment shall visit the site of the work and inspect, check, adjust if necessary, and approve the equipment installation. The representative shall be present when the equipment is placed in operation. The representative shall revisit the jobsite as often as necessary until all trouble is corrected and the equipment installation and operation is satisfactory to the Engineer.

The representative shall furnish to the Engineer a written report certifying that the equipment (1) has been properly installed and lubricated, (2) is in accurate alignment, (3) is free from any undue stress imposed by connecting piping or anchor bolts, and (4) has been operated under full load conditions and that it operated satisfactorily.

W-65.21 Instructions and Parts Lists:

Seven copies of a manual containing specifications, drawings and description of equipment, installation instructions, operating and maintenance instructions, parts lists, and where applicable, test data and curves shall be provided for the equipment.

These manuals shall be in addition to any instructions packed with the equipment and shall be submitted to the Engineer not later than the date of shipment of the equipment. Each manual shall be bound in a heavy fiberboard or hardback cover having indicated thereon the type of equipment, manufacturer's name, and year of purchase.

W-65.22 Nameplates:

Nameplates made of laminated plastic with white printed characters engraved through a black top layer, and fastened with corrosion-resistant screws, shall be provided as required. Mounting cement is not acceptable.

Nameplates with 1-inch high lettering shall be provided for motor control centers, control panels, relay panels and similarly grouped equipment.

Nameplates with 1/2-inch high lettering shall be provided for individual components of a group, such as main breakers, motor control units, and similar devices.

Nameplates with 1/4-inch high lettering shall be provided for all remote motor controllers, control stations, relays and similar equipment.

Where the amount of lettering causes excessively large nameplates, smaller lettering may be used to provide a neat, legible nameplate.

W-65.24 Painting and Shipment:

Motor control centers shall be finished in accordance with the best industry practice. All steel parts shall be chemically treated to insure clean surfaces, then given a rust-resisting undercoat. The inside and outside shall be finished with paint meeting the requirements of ANSI Z55.1. Screws, nuts, bolts and similar items shall be of nonferrous metal or shall have an approved rust-resisting finish.

Three 12-ounce spray cans of the final finish shall be furnished to touch up any scratches or other blemishes.

All structures and equipment shall be suitably packed, rigidly braced, and protected against weather, damage, and undue strain during shipment.

\* \* \*



## SECTION 73-RESTRAINING DEVICES

### W-73.01 General

Restraint devices for mechanical joint fittings and appurtenances conforming to either ANSI/AWWA C111/A21.11 or ANSI/AWWA C153/A21.53, shall conform to the following:

Restraint devices for nominal pipe sizes 3 inch through 36 inch shall consist of multiple gripping wedges incorporated into a follower gland meeting the applicable requirements of ANSI/AWWA C110/A21.10.

The devices shall have a working pressure rating equal to that of the pipe on which it is used but a minimum 100 psi. Ratings are for water pressure and must include a minimum safety factor of 2:1 in all sizes.

Restrained flange adapters shall conform to ANSI/AWWA C110/A21.10, be UL listed on sizes 3-inch through 12-inch and be FM approved on sizes 4-inch through 12-inch on C900 Class 150 and Class 200 PVC pipe. Flange adapters shall be capable of up to 5-degrees joint deflection during assembly or permit lengths of pipe to be field cut to allow a minimum 0.6-inch gap between end of pipe and the mating flange without affecting the integrity of the seal.

### W-73.02 Material

Gland body, wedges and wedge actuating components shall be cast from grade 65-45-12 ductile iron material in accordance with ASTM A536.

Ductile iron gripping wedges shall be heat treated within a range of 370 to 470 BHN.

Three (3) test bars shall be incrementally poured per production shift as per Underwriter's Laboratory (U.L.) specifications and ASTM A536. Testing for tensile, yield and elongation shall be done in accordance with ASTM E8.

Chemical and nodularity tests shall be performed as recommended by the Ductile Iron Society, on a per ladle basis.

### W-73.03 Gaskets

Mechanical joint gasket shall be of a design that causes the gasket to deflect approximately 30% during assembly of the mechanical joint. The gasket material shall conform to the requirements of ANSI/AWWA C111/A21.11, section 11-6.4, of the latest revision.

### W-73.04 Traceability

An identification number consisting of year, day, plant and shift (YYDDD) (plant designation) (Shift number), shall be cast into each gland body.

All physical and chemical test results shall be recorded such that they can be accessed via the identification number on the casting. These Material Traceability Records (MTR's) are to be made

available, in hard copy, to the purchaser that requests such documentation and submits his gland body identification number.

Production pieces that are too small to accommodate individual numbering, such as fasteners and wedges, shall be controlled in segregate inventory until such time as all quality control tests are passed. These component parts may then be released to a general inventory for final assembly and packaging.

W-73.05 Installation

Mechanical joint restraint shall require conventional tools and installation procedures per AWWA C600, while retaining full mechanical joint deflection during assembly.

Proper actuation of the gripping wedges shall be ensured with torque limiting twist off nuts.

W-73.06 Approvals

Mechanical Joint Restraints shall be listed by Underwriters Laboratories in the 4 inch through 12 inch sizes.

Mechanical Joint Restraints shall be Factory Mutual Approved in the 4 inch through 12 inch sizes.

Mechanical Joint Restraints, 4 inch through 24 inch, shall meet or exceed the requirements of ASTM F1674 of the latest revision.

Mechanical joint restraint shall be Series 2000PV for PVC pipe and Series 1000 for DIP pipe produced by EBAA Iron Inc. or approved equal.

Restrained Flange Adapter shall be Series 2100 Megaflange Restrained Flange Adapter produced by EBAA Iron Inc. or approved equal.

W-73.07 Coating System

Coating for restraint devices shall consist of the following:

All wedge assemblies and related parts shall be processed through a phosphate wash, rinse and drying operation prior to coating application. The coating shall consist of a minimum of two coats of liquid Xylan® fluoropolymer coating with heat cure to follow each coat.

All casting bodies shall be surface pretreated with a phosphate wash, rinse and sealer before drying. The coating shall be electrostatically applied and heat cured. The coating shall be a polyester based powder to provide corrosion, impact and UV resistance.

The coating system shall be MEGA-BOND by EBAA Iron, Inc. or approved equal. Requests for approved equal must submit coating material and process details for review.

\*\*\*

## SECTION 76 - CONDUIT, WIRE, AND GROUNDING

### W-76.01 General

Conduit, wire, and grounding includes furnishing and installing all conduits, underground ducts, bus ducts, wires, cables, and grounding systems as shown, specified, and required for a complete installation. The work includes the furnishing and installation of wires and cables in flexible and rigid conduits, underground ducts, all as required, shown, and specified.

Descriptive literature and technical information relative to conduits, wires, and grounding shall be submitted by the Contractor in conformance with the requirements of the General Provisions.

The Contractor shall, with reference to approved drawings of equipment being installed, prepare detailed plans showing the layout and size of all conduits, ducts, bus ducts, cables and wires, connections between the point of service connection and all utilizing equipment. These plans shall be in sufficient detail to serve as working drawings for the installing electricians. The drawings shall be to scale not less than the Plans and be prepared as the work develops with approval by the Engineer before major steps of work are undertaken.

During construction, careful notes shall be kept of all deviations or changes in the layout or connection diagrams. Upon completion of the work, all working drawings shall be corrected and then marked "Record Drawings". Four sets of final prints, along with an equal number of bound instruction manuals and parts lists shall be given to the Engineer at the end of the job.

Excavation, backfill, form work, concrete, and reinforcing shall be in accordance with the applicable Workmanship and Materials sections.

### W-76.02 Underground Ducts

In general, underground ducts for feeders and control wiring shall be plastic conduit. The plastic conduit shall be PVC, Schedule 80, and U.L. Inc. listed for direct burial, as manufactured by Carlon, Triangle, Allied Tube, or equal. The conduit shall be buried a minimum of 18 inches below grade. Manufactured fitted plastic duct spacers shall be used for installation spacing.

Ducts installed under streets, roads, alleys, driveways, and parking lots shall be rigid aluminum conduit covered with no less than 40 mils of PVC, as manufactured by Robroy, Ocal or equal. The PVC material shall conform to the applicable ASTM standards. The conduit shall be buried a minimum of 24 inches below grade.

Each duct shall be carefully cleaned before and after installation. All inside surfaces shall be free from imperfections likely to injure the cable. After installation of complete duct runs in sizes 2 inches and larger, ducts shall be snaked with an approved tube cleaner equipped with an approved cylindrical mandrel of a diameter not less than 85 percent of the nominal diameter of the duct. Ducts through which the mandrel will not pass shall not be incorporated in the work. After snaking, the ends of dead-ended ducts shall be protected with standard conduit caps to prevent the entrance of water or other foreign matter.

Where ducts enter buildings or at stub-ups to equipment, transitions to aluminum conduits shall be made as noted and detailed. Where it is not otherwise shown, all ducts entering buildings and structures shall have transitions to aluminum conduit at least 5 feet from the outermost edge of the pile cap or footing supporting the outermost vertical wall of the building or structure.

Transitions from above-grade rigid aluminum conduit to nonmetallic conduit shall be accomplished with a threaded adapter. Rigid aluminum conduit installed above grade and extending below grade shall include the first 90° elbow. All rigid aluminum conduits extending below grade shall be coated with two coats of an asphaltum-type paint along its entire length below grade and extending 6" above grade or above the top of the finished slab. The asphaltum-type paint shall conform to Fed. Spec. TT-V-51 and equivalent to Koppers Bitumastic Super Service Black.

W-76.03 Liquidtight Flexible Nonmetallic Conduit (Size 2 Inch or Less)

All flexible conduits size 2 inch or less in non-classified areas shall be nonmetallic, liquidtight, and have a circular cross section. The conduit shall be resistant to oil, water, heat, sunlight, corrosion, most acids, ozone, alkali, strains, abrasions, and crushing. The conduit shall be rated for continuous use at 140°F and be U.L. Inc. listed. Compatible liquidtight nonmetallic fittings shall be used for conduit installation. The flexible conduit and fittings shall be as manufactured by Carlon, Kellems, K-Flex, or equal.

W-76.03(a) Liquidtight Flexible Metallic Conduit (Greater Than 2 Inch)

All flexible conduits greater than 2 inch in non-classified areas shall be metallic, liquidtight, and have a circular cross section. The conduit shall be of a light-weight aluminum core, coupled with a PVC jacket. The conduit shall be resistant to sunlight, acid, and oil. The conduit shall be rated for a working temperature between -20°C to 80°C and U.L. Inc. listed. Compatible liquidtight metallic fittings shall be used for conduit installation. The flexible conduit and fittings shall be as manufactured by Thomas & Betts or equal.

W-76.04 Metallic Conduit and Boxes

All conduit shall comply with the requirements of the U.L. Inc. Standards. Conduit shall be delivered to the job site in standard bundles having each length suitably marked with the manufacturer's name or trademark and bearing the label of the U.L. Inc. inspection service. The minimum size conduit service shall be 3/4 inch.

All exposed conduit within buildings and exposed on outdoor structures shall be rigid heavy wall, 6063 alloy, T-1 temper, aluminum conduit. Aluminum conduit shall conform to Fed. Spec. WW-C-540 and ANSI C80.5.

All conduit encased in building structures, exposed in the screen room/wet well area, or otherwise noted, shall be rigid aluminum covered with not less than 40 mils of PVC outside, and 2 mils of urethane inside, as manufactured by Robroy, Ocal, or equal. The physical properties of the PVC and urethane materials shall conform to the applicable ASTM standards.

Cast aluminum shall be used for outlet boxes and fittings in aluminum conduit systems. Outlet and junction boxes shall be of proper dimensions for each application. Cast metal boxes shall have watertight gaskets and covers secured with nonferrous screws.

PVC coated boxes and fittings shall be used in PVC coated conduit systems.

Conduit fittings, such as elbows, tees, couplings, caps, bushings, nipples, and locknuts shall be threaded to provide watertight connections.

Where it is necessary to use electrical unions, Universal, Erikson, or equal conduit couplings shall be used.

#### W-76.05 Conduit Installation

All conduits shall be installed as required. The conduit system shall be installed complete with all accessories, fittings, and boxes, in an approved and workmanlike manner to provide proper raceways for electrical conductors.

The Contractor shall note that conduit runs shown are for the purpose of outlining the general method of routing the conduits to avoid interferences.

All other conduit shall be run exposed, except where shown otherwise.

Sizes not shown shall be one size larger than indicated in Tables 1 or 4, Chapter 9, of the NEC. Exposed conduit shall be run parallel to or at right angles from walls or beams and plumb on columns and on walls. Conduit shall not be run through beams except where approved by the Engineer or specifically detailed. Where possible, conduit shall be pitched slightly to drain to the outlet boxes or otherwise installed to avoid trapping of condensate. Where necessary to ensure drainage, Appleton Type ECD, Crouse-Hinds, or equal, 1/4-inch drain fitting shall be installed in the trapped conduit at low points.

Factory made bends or elbows shall be used wherever possible. Field bends shall be carefully made to prevent conduit damage or reduction in the internal area. The bending radius shall be not less than six times the nominal diameters of the conduit with carefully matched bends on parallel runs to present a neat appearance. The number of crossovers shall be kept to a minimum.

All conduit shall be reamed to remove burrs before installation. Aluminum conduit shall be cut with a saw to prevent reduction in internal area. All threads in steel conduit shall be given a coat of zinc dust in oil or other approved corrosion-preventive compound before making connections. Threads on aluminum conduit shall be given a coat of graphite or other approved compound. All connections and joints in all conduit runs shall be watertight and ensure a low resistance ground path in the conduit system. All conduit runs shall be swabbed to remove foreign matter before wires are pulled in. Conduit terminations in boxes, panels, switchboards, motor control centers, and other sheet metal enclosures shall be bonded together for grounding and be fitted with insulating bushings, O.Z./Gedney Type A, Thomas and Betts, or equal. Where grounding bushings are required by code or shown, O.Z./Gedney Type SBLG, Thomas and Betts, or equal shall be furnished.

Conduit shall be neatly grouped where several lines follow a parallel course, and shall be well supported, using galvanized clips or hangers of the ring or trapeze type. Clips, hangers, and support rods shall be held by self-drilling anchors, power-driven fasteners, or steel channel insets in the concrete ceilings or walls. Perforated strap hangers will not be accepted.

Conduit runs that enter the building from outdoors, or that pass through refrigerated or air conditioned areas, are subject to moisture accumulation due to condensation. A pull box shall be provided in the conduit run near the point of temperature change to prevent trapping of moisture within the conduit system. A 1/4-inch weep hole shall be drilled in the bottom of the pull box. After the wires and cables are installed, the end of the conduit continuing into the warmer area shall be packed with a nonsetting sealing compound.

#### W-76.06 Conduit Connections to Equipment

The conduit system shall terminate at the terminal box or at the conduit connection point of electric motors, devices, and equipment. Terminations of conduits at such locations shall permit direct wire connections to the motors, devices, or equipment.

Conduit connections shall be made with rigid conduit if the equipment is fixed and not subject to adjustment, mechanical movement, or vibration. Myers water-tight /dust-tight hubs shall be used for outdoor, below grade, or wash down areas. Rigid conduit connections shall have union fittings to permit removal of equipment without cutting or breaking the conduit.

Conduit connections shall be made with approved flexible nonmetallic conduit if the equipment is subject to adjustment, mechanical movement, or vibration. Flexible conduit connections shall be watertight.

#### W-76.07 Expansion Fittings

Expansion fittings shall be installed at all expansion joints and where required by codes. Conduit expansion fittings shall be Crouse-Hinds Type XD, O.Z./Gedney Type DX, or equal.

#### W-76.08 Terminal, Junction, and Pull Boxes

Junction and pull boxes shall be installed as shown and as required.

Surface-mounted junction and pull boxes, unless specified otherwise herein, shall be of cast aluminum complete with mounting lugs, threaded entry bosses and flange or rabbeted gasketed covers.

Surface-mounted junction and pull boxes which would exceed 50 pounds weight if cast or which are shown as fabricated sheet metal boxes shall be made of 1/8-inch sheet aluminum with sides return channel flanged around the cover opening or with approved welded angle or channel supporting frames. Sheet aluminum boxes shall be provided with mounting lugs or channels and with conduit termination hubs. All seams in sheet aluminum boxes shall be continuously welded and ground smooth. All surface boxes larger than 6 inches square shall be mounted a minimum of 3/4 inch clear of the mounting surface by means of offset lugs or support channels.

Fabricated junction and pull boxes which are partially or fully encased in concrete shall be made of 10-gauge sheet stainless steel and fabricated in a similar manner to the sheet aluminum pull boxes specified herein, complete with mounting lugs or channels and conduit termination hubs. Cast aluminum boxes shall be provided in smaller sizes where required for full or partial encasement in concrete. Coat aluminum that is in contact with concrete as described elsewhere in the Specifications.

All junction and pull boxes shall be provided with covers or doors as shown or required. Covers and doors shall be fabricated of materials equal in weight, gauge, structure, and metallic composition as the basic box. All covers shall be gasketed and held in place with nonferrous captive knurled head screw slot bolts. All pull and junction boxes shall be provided with hinged doors. Doors shall have continuous hinges, and 3-point catches with external handles and hasps for padlocks. All doors shall be gasketed.

All boxes shall be provided with partitions as shown and as required.

Fabricated boxes shall be rated NEMA 12 for indoor, above grade areas; rated NEMA 4X for outdoor areas; and manufactured by Hoffman, Hope, or equal.

#### W-76.09 Hazardous Areas

All conduit and equipment installed in or routed through hazardous areas, as well as other electrical appurtenances installed therein, shall be installed to conform in every respect to Chapter 5 of the NEC for Class I, Division 1, Group D hazardous locations. All material installed in hazardous areas shall be listed as complying with the

requirements of the U.L. Inc. for use in Class I, Group D atmospheres. Terminal Boxes and Enclosures mounted in Hazardous Areas shall be NEMA 7, cast aluminum.

Sealing shall be provided for all conduits within and leaving hazardous areas as required.

#### W-76.10 Grounding System

A complete grounding system shall be in accordance with applicable ANSI, IEEE, and NEC Standards and local codes.

All noncurrent-carrying metal parts of the electrical wiring system shall be grounded. The grounding system shall include, but not be limited to, the following:

1. Motor control center controllers, ground bus, and enclosures.
2. All motor frames.
3. All conduit systems.
4. All mechanical equipment and structures.
5. Distribution and lighting panelboards.
6. Control, relay, and instrumentation panels.
7. Lighting fixtures and receptacles.
8. Fans, blowers, pumps, and similar equipment.
9. Hoist beams, cranes, and similar items.

A grounding connection from the transformer to the City water pipe shall be provided. The wire and conduit shall be attached to the City water pipe with a U.L. Inc. listed cast bronze U-bolt connector with silicon bronze bolts and nuts.

Motor frames shall be grounded by means of stranded, 600-volt insulated copper cables installed within the motor feeder conduit system. The cable shall be lug bolted to the motor terminal box and the ground bus of the motor control center serving the motor.

An equipment grounding conductor shall be installed in all electrical raceways, and shall be sized in accordance with Article 250.95 of the National Electrical Code (NEC).

Exposed or buried ground conductors shall be bare copper wires or bars of the proper sizes.

All exposed ground cables or bars shall be firmly and neatly supported in place at proper intervals. Where subjected to mechanical abuse, protective enclosures shall be provided.

Grounding conductors run in conduits with circuit conductors shall be stranded cable with 600-volt green XHHW, TW, THW, or RHW Code insulation.

Stainless steel ground rods shall be 5/8-inch diameter with the length as required, and made up of a 10-foot section with 5-foot sections added as required. Rods shall be driven to permanently moist soil.

Connections to ground rods, transformer case ground bus bars, case grounds, bare ground grid conductors, and the like, shall be made by an exothermic welding process or by clamps specifically designed for this application.

Ground conductor connections to ground bus bars in motor control centers, and the like, shall be cable lug bolted terminations equal to line conductor terminations specified hereinafter.

Welds embedded in the ground or concrete shall be cleaned and painted with an asphaltum base paint.

Tests shall be conducted by the Contractor and witnessed by the Engineer to determine the ground impedance for the entire system. The test shall be accomplished by using a ground loop impedance tester. The result shall not exceed 2 ohms at any point of test. If necessary, additional ground rods shall be installed at locations approved by the Engineer.

Care shall be exercised to ensure good electrical connections between the conduits and metallic enclosures of switchgear, control centers, and the like. Grounding jumpers shall be installed where necessary to accomplish this purpose.

#### W-76.11 Wires and Cables - General

Wires and cables required for all systems shall be complete, connecting all equipment and control components. Conductors shall be of ample size, with suitable insulation as specified hereinafter.

#### W-76.12 600-Volt Wire and Cable - Conductors

All ground conductors and power, control, and lighting conductors shall be soft-drawn or annealed stranded copper wire meeting the requirements of ASTM B 3 or B 33. For lighting fixture and convenience outlet wiring only, conductors No. 10 AWG and smaller may be solid conductor. Conductors shall be sized to limit the maximum conductor temperature to less than 75°C, except where specifically stated otherwise. Table 310.16 of the NEC shall be the guide in determining 600-volt conductor sizes. The minimum size of conductor for power and lighting wiring shall be No. 12 AWG.

#### W-76.13 600-Volt Power and Control Cable - Insulation

Low voltage circuits shall be wired with 600-volt insulated conductors, sized as shown, or as required by the actual load to be served, whichever is larger.

**Single Conductor:** Insulation for single 600-volt copper conductors shall be cross-linked polyethylene compound, U.L. Inc. listed, NEC Type XHHW-2, with surface print cable identification; as manufactured by Okonite, American, Southwire or equal.

**Multiconductor Cables:** Individual conductors shall be insulated with 15 mils of polyethylene or PVC and 4-mil nylon jacket. The bundle of conductors shall be wrapped with tape binder and an outer jacket of not less than 45 mils of PVC. Use ICEA Method 1 for color coding wires.

#### W-76.14 Instrumentation / Data Cables - Insulation

**4-20 mA Analog:** Shielded two-conductor No. 16 AWG cables for instrumentation shall be properly stranded 600-volt insulated copper wire twisted cables as shown. Conductor insulation shall be polyethylene. Shields shall be overlapped metalized tape providing 100% coverage with tinned copper drain wire. Cable outer jacketing shall be of polyvinyl chloride. Cables shall be Belden #8719, or equal.



**Three Conductor:** Stranded No. 16 wire, 600 volt polyethylene insulation, twisted conductors, tinned copper drain wire, overlapped metalized tape overall shield providing 100 percent shield coverage and outer jacket of PVC. Belden Cat. No. 8618.

**Category 5:** Provide cable having third party verification to TIA/EIA 568-A Category 5 requirements and constructed of four pair of stranded No. 24 AWG solid copper wire, polyethylene or polypropylene insulation, stranded No. 24 AWG tinned copper drain wire, overlapped metalized tape overall shield providing 100 percent shield coverage and outer jacket of gray PVC. Belden Cat. No. 1624R.

**Twinaxial (Data Highway):** Provide stranded No. 20 AWG tinned copper wire (9.5 ohms/mile), 78 ohm nominal impedance, 300 volt polyethylene insulation, tinned copper drain wire, overlapped metalized tape overall shield providing 100 percent shield coverage and 55 percent tinned copper braid shield (4.1 ohms/mile) and outer jacket of blue PVC. Belden Cat. No. 9463.

**1-1/2 Pair (RS-485):** Provide three stranded No. 22 AWG tinned copper wires with 300 volt FHDPE insulation, a tinned copper drain wire, overlapped metalized tape overall shield providing 100 percent shield coverage, 90 percent tinned copper braid shield and a PVC outer jacket. Insulated wires shall be configured as one twisted pair and one reference conductor— 120 Ohms characteristic impedance. Belden Cat. No. 3106A.

#### W-76.15 600-Volt Wire and Cable - Installation

The 600-volt wires and cables pulled into ducts and conduit shall be installed without the use of lubricants, except where such use is necessary and approved by the cable manufacturers and the Engineer. Wires and cables shall be carefully handled to avoid twists and kinks in the conductors or damage to the insulation. All trapped conduit and duct lines shall be swabbed to remove any accumulated moisture or debris before wires or cables are pulled in.

Cable reels shall be stored on concrete or other hard surface, or shall be lagged with 2 x 4 wood laggings providing 100% coverage.

No splicing will be permitted, except in junction boxes.

Lug bolting at terminals, devices, or bus bars shall be made up with a flat washer, a Belleville washer, and a locknut.

Lines of nylon or polypropylene, propelled by carbon dioxide or compressed air, shall be used to snake or pull wire and cable into conduits. Flat steel tapes or steel cables shall not be used.

#### W-76.16 600-Volt Wire and Cable - Splices and Terminations

Splices between copper conductors, size no. 10 AWG and smaller, shall be made up with compression type butt connections. Splices between copper conductors, size no. 8 AWG and larger, shall be made up with U.L. Inc. listed compression type tube connectors. Lug bolting at devices or bus bars shall be made up with a flat washer, a Belleville washer, and a locknut.

Splices and pigtail connections for lighting and receptacle wiring inside the buildings, no. 10 AWG and smaller, shall be made with a pre-insulated spring connectors, or equal.

Splices and lug terminations in 600-volt insulated cables shall be carefully taped and covered, using materials recommended by the cable manufacturer, to provide watertight insulation equal to that of the conductors.

Splices shall not be made within manholes unless specifically approved by the Engineer.

W-76.17 600-Volt Wire and Cable - Tests

The 600-volt insulated cables shall be factory tested prior to shipment in accordance with IPCEA standards for the insulation specified.

The following 600-volt wires and cable shall be tested after installation but before final connections are made up:

1. All feeders from motor control centers to motors 30 horsepower and larger.
2. All feeders from variable speed drive units.
3. All feeders from motor control centers to lighting panels and dry-type transformers.

For the above listed cables, a test voltage of 1,500 volts AC shall be applied for a period of 1 minute between all conductors in the same conduit, and between each conductor and ground.

All tests shall be made at the Contractor's expense, and certification of the tests shall be submitted to the Engineer. If any failures occur during the tests, the Contractor shall replace the cable.

W-76.18 Identification of Circuits

All wires and cables shall be banded with an identifying number and color code at each end termination and at each splice point in junction boxes. The identifying number of each wire shall be determined at the point of circuit origin, and shall continue unchanged to the point of circuit termination. In each conduit system, the wire identifying numbers shall include the conduit designation with a numeral suffix. The numeral suffix shall start with No. 1 and continue as required.

Where conduits enter motor control centers, switchgear terminal cabinets, and the like, the identification tag shall be fastened to the wire bundle near the conduit termination. The tag shall be held by an adjustable, self-locking nylon "Ty-Rap" as manufactured by Thomas and Betts Co., or equal. The identifying tag shall be of aluminum, brass, rigid fiber, and shall be engraved, stamped, or painted with the scheduled conduit number.

The wire identifying numbers and color code shall be applied as PVC slip-on sleeves, properly fitted to the wire diameter. The sleeves shall be as manufactured by Brady Co., Thomas and Betts Co., or equal.

**Color Coding:**

240/120 VOLTS	PHASE	480Y/277 VOLTS
Black	A	Brown
Orange (high-leg)	B	Orange
Blue	C	Yellow
White	Neutral	Gray or White
Green	Ground	Green

W-76.19 Wire and Cable Connections to Equipment

Electrical connections shall be made to all equipment in strict accordance with the manufacturer's approved wiring diagrams, the Plans, or as approved by the Engineer. The Contractor shall be responsible for the accuracy of his work, and shall repair any damage and replace any damaged equipment resulting from erroneous connections.

W-76.20 Painting

Conduit and boxes shall be painted in accordance with the Workmanship and Materials section headed "Painting."

Where aluminum surfaces such as boxes, conduit, or structural supports come in contact with incompatible metals, lime, mortar, concrete, or other masonry materials, the contact areas shall be given one field coat of Koppers Metal Passivator No. 40 and one coat of Koppers Bitumastic Super Service Black or two coats of asphalt varnish conforming to Fed. Spec. TT-V-51.

\* \* \*

SECTION 83 - ERECTING AND JOINTING INTERIOR PIPING

W-83.01 General

Erecting and jointing interior piping includes furnishing of supports and hangers and installation of all interior and exposed exterior piping. Piping materials, coating, and linings shall be located and installed where shown on the Plans or as specified. The work shall include providing working drawings required by the General Provisions, showing the type, quantity, design, calculations, arrangement, and location of all hangers and supports.

W-83.02 Materials

Structural and miscellaneous steel, metal castings, ductile-iron pipe, and steel pipe used for hangers and supports shall meet the requirements of the applicable Workmanship and Materials sections.

W-83.03 Design

Hangers and supports not detailed on the Plans shall be adequate to maintain the pipelines, apparatus, and equipment in proper position and alignment under all operating conditions with due allowance for expansion and contraction, and having springs where necessary. Hangers and supports shall be of standard design where possible, and be best suited for the service required, as approved. They shall be screw adjustable after installation. Perforated straps will not be accepted.

All supporting devices shall be designed in accordance with the best practice and shall not be unnecessarily heavy. The injury hazard shall be considered and minimized in all protruding supporting devices.

Hangers and supports shall be supported by threaded rods properly fastened in place by suitable screws, clamps, insets, bolts, or by welding.

Brackets for the support of piping from walls and columns shall be made of welded steel and designed for three maximum loads classified as follows:

Light	750 pounds
Medium	1,500 pounds
Heavy	3,000 pounds

When medium or heavy brackets are bolted to walls, backplates of adequate size and thickness shall be furnished and installed to distribute the load against the wall. When the use of backplates is not practicable, the brackets shall be fastened to the wall in a manner that the safe bearing strength of the wall will not be exceeded.

Pipe rolls or chairs shall be of cast iron. Pipe rolls shall be provided with threaded nuts or with sockets to take threaded rods.

Saddle stands shall be of the adjustable type. Each stand shall consist of a length of steel pipe fitted at the base with a standard threaded ductile-iron flange and at the top with an adjustable saddle or roll. The base flanges shall be bolted to the floor, foundation, or concrete base.

Stanchions shall be of similar construction to the saddle stand, except that they shall be fitted at the top with an adjustable saddle or roll, ductile-iron pipe saddle supports, or with pipe stanchion saddles with yokes and nuts. The

base flanges shall be bolted to the floor, foundation, or concrete base.

Where adjustable supporting devices are not required, pipelines 3 inches in diameter and smaller may be supported on ductile-iron, malleable iron, or steel hooks, hook plates, rings, or ring plates.

#### W-83.04 Anchors

Anchors shall be furnished and installed when specified, shown, or required for holding the pipelines, tanks, apparatus, and equipment in position or alignment. Anchors shall be designed for rigid fastening to the structures, either directly or through brackets. The design of all anchors shall be subject to approval.

Anchors for piping shall be of the ductile-iron chair type with steel straps, except where anchors form an integral part of pipe fittings or where an anchor of special design is required.

Anchors detailed on the Plans shall be provided as shown and specified.

#### W-83.05 Inserts

Inserts for concrete shall be galvanized and installed in the concrete structures where required for fastening supporting devices. They shall be designed to permit the rods to be adjusted horizontally in one plane and to lock the rod nut or head automatically. Inserts shall be recessed near the upper flange to receive reinforcing rods and be designed so that they may be held in position during concreting operations. Inserts shall be designed to carry safely the maximum load that can be imposed by the rod which they engage.

#### W-83.06 Galvanizing and Painting

When galvanizing is specified, it shall be done in accordance with the Workmanship and Materials section headed "Galvanizing."

Hangers, supports, anchors, and similar devices shall be painted in accordance with the Workmanship and Materials section headed "Painting."

#### W-83.07 Transportation and Delivery

Every precaution shall be taken to prevent damage to the pipe during transportation and delivery to the site. Extreme care shall be taken in loading and unloading the pipe and fittings. Such work shall be done slowly with skids or suitable power equipment, and the pipe shall be under perfect control at all times. Under no condition shall the pipe be dropped, bumped, dragged, pushed, or moved in any way which will cause damage to the pipe or coating. When handling the pipe with a crane, a suitable pipe hook or sling around the pipe shall be used. Under no condition shall the sling be allowed to pass through the pipe unless adequate measures are taken to prevent damage to the pipe ends.

If any pipe or special is damaged in the process of transportation, handling, or laying, such pipe or pipes shall be replaced or repaired by the Contractor at his own expense.

The Contractor shall furnish and install suitable blocking and stakes to prevent the pipe from rolling.

#### W-83.08 Flanged Joints

Flanged joints shall be made with bolts or bolt studs with a nut on each end. Bolts, stud bolts, and nuts shall

meet the requirements of ASTM A 307 Grade B, and ANSI B16.1.

W-83.09 Screwed Joints

Threads for screwed joints shall be thoroughly cleaned after reaming. All threads shall be coated with a suitable pipe dope, mastic metallic compound as manufactured by James K. Harbinson & Co., graphite and engine oil, or equal, before jointing. Joints shall be screwed on until a tight metal-to-metal joint is produced without evidence of heat in the threaded portion. Once a joint has been screwed up, it shall not be backed off unless the threads are recleaned and new compound applied before rejoining.

For pipe fitted with screwed flanges, the flanges shall be fitted to the pipe in the shop unless otherwise permitted. The pipe flanges shall be accurately threaded to the American Briggs gauge, after which the flanges shall be screwed on by heavy machinery until the end of the pipe projects beyond the face of the flange and a tight metal-to-metal joint is produced without evidence of heat in the threaded portion. The projecting end of the pipe shall then be cut off flush with the face of the flange. A light refacing cut shall be taken across the end of the pipe and the face of the flange at right angles to the centerline of the pipe and the pipe shall then be reamed.

W-83.10 Mechanical joints

In making up mechanical joints, the spigot shall be centered in the bell. The surfaces with which the rubber gasket come in contact shall be thoroughly brushed with a wire brush just prior to assembly of the joint. Lubricant shall be brushed over the gasket just prior to installation. The gasket and gland shall be placed in position, bolts inserted, and nuts tightened fingertight. The nuts shall be tightened by means of a torque wrench in a manner that the gland shall be brought up toward the pipe evenly. The following range of bolt torques shall be applied:

<u>Size Inches</u>	<u>Range of Torque (ft. lbs.)</u>
5/8	45-60
3/4	75-90
1	85-100
1-1/4	105-120

If effective sealing is not obtained at the maximum torque listed above, the joint shall be disassembled and reassembled after thorough cleaning.

All bolts shall be primed by dipping with a bituminous coating, except the threads, which shall be coated immediately prior to installation of the nuts.

W-83.11 Sleeve Type Couplings

For sleeve type couplings, diametrically opposite bolts shall be equally tightened on the connection so that the gaskets will be brought up evenly all around the pipe. Final tightening shall be done with torque wrenches set for the torque recommended by the coupling manufacturer.

W-83.12 Welding

Field welding of pipe joints where shown, specified, permitted, or required shall meet the requirements of ANSI B31.1 - Power Piping, Chapter VI (Section 136.4.2 Visual Examination)(Section 137.4 Hydrostatic Tests) or (Section

137.5 Pneumatic Tests). Pipe and fittings with wall thickness of 3/17-inch and larger shall have ends beveled for welding. Parts to be welded shall be securely held in place and in proper alignment during welding. The abutting pipe ends shall be separated before welding to permit complete fusion to the inside wall of the pipe without overlapping. Welding shall be continuous around the joint and completed without interruption. Welds shall be of the single vee butt type, of sound weld metal thoroughly fused into the ends of the pipe and into the bottom of the vee. Welds shall be free from cold shuts, pinholes, oxide inclusions, or other defects. All welding of steel pipe done off site shall conform to the requirements of the Workmanship and Materials section headed "Steel Pipe and Fittings."

#### W-83.13 Testing

All pipelines shall be watertight and shall be tested for leakage by the Contractor under the direction of the Engineer. Air and gas lines shall be tested with compressed air and all other pipelines shall be tested with water under the pressures specified herein.

All tests shall be conducted in a manner to minimize as much as possible any interference with the Contractor's work or progress.

The Contractor shall notify the Engineer when the work is ready for testing, and tests shall be made as soon thereafter as possible. Personnel for reading meters, gauges, or other measuring devices, will be furnished by the Engineer, but all other labor, equipment, air, water, and materials, including meters, gauges, smoke producers, blower, fuel, bulkheads, and accessory equipment, shall be furnished by the Contractor.

Pressure tests of pipelines shall be made by maintaining water in the pipe at a minimum of 125 psi for a period of 30 minutes. The pipelines shall show no leakage.

\* \* \*

## SECTION 84 - VALVE AND GATE OPERATORS

### W-84.01 General

All valves and sluice and slide gates shall be manually operated unless otherwise shown or specified. Operators include manual operators with levers, tee wrenches, handwheels, chain wheels and chains, cranks and floor stands; electric motor operators with manually operated handwheels; pneumatic cylinder operators and sluice and slide gate electric motor operators designed for continuous duty service to provide modulating or throttling control.

Valve and sluice and slide gate operators shall be provided complete with all appurtenances necessary for the equipment to perform its intended function. Such appurtenances include, but are not limited to, anchor bolts and other mounting hardware, limit switches, pressure switches, gauges, control switches and control valves, electrical supply connections, air supply piping, control valves and regulating controls, solenoid valves, extension stems, local and remote indicators, torque switches, operating nuts, purge water service with all associated piping valves and controls, push-button controls, indicating lights, floor boxes, direct burial valve boxes, and other such items.

All electrical equipment and appurtenances associated with valve and gate operators installed in hazardous areas shall meet the requirements for Class I, Division I, Group D hazardous areas and shall be approved by the U.L., Inc. for use in such areas.

All valves and sluice gates shall be manually operated, unless otherwise shown, specified, or directed.

All direct burial valves shall be provided with adjustable type cast-iron valve boxes and extension stems to grade. All direct burial valves and valves in manholes shall have operating nuts and extended operating shafts to grade or as shown. Two tee wrenches shall be provided for each size and type of operating nut.

Manual operators for valves 3 inches and larger shall be handwheels, unless otherwise shown or specified.

Plug valves 8 inches and smaller shall be wrench operated with operating nuts. One wrench of suitable length shall be furnished for each three of such size operating nuts. Plug valves with operating nuts that are extended shaft type and operated from floor boxes shall be provided with two tee wrenches for each size and type of operating nut. Plug valves 10 inches and larger shall be gear operated with handwheels.

Any plug or butterfly valve located 7 feet or more above the operating floor shall have chains and chain wheel or chain lever operators to permit operation from the operating floor. The Contractor shall provide suitable hooks fastened to walls or other parts of the structure on which the chains may be hung when not in use.

Butterfly valve operations shall meet the requirements of AWWA C504, except as otherwise shown or specified. Manual butterfly valve operators shall be of the worm gear or traveling nut type and all gearing shall be totally enclosed. Butterfly valves 8 inches and smaller on process air lines may be lever operated.

Worm gear type operators shall include a worm gear and matching drive worm. Bearings shall be provided for each rotating member.

Traveling nut type operators shall include a threaded steel screw and a bronze nut. A slotted lever or link lever system shall be provided to transfer the applied torque to the disc shaft. All rotating shafts, screws, and links shall have separate bearings. Thrust bearings shall be provided.



#### W-84.02 Manual Valve Operators

Manual valve operators shall be of the lever type, handwheel, chain lever, chain wheel with worm gear or wrench type and shall be designed so that a pull of not more than 40 pounds on the manual operator will produce an output torque equivalent to the maximum valve shaft torque required to operate the valve under maximum line pressures and velocities. Lever and wrench handles and gear operators shall be of the locking type to prevent the valve disc from creeping or fluttering when in any intermediate position between open and closed. Gear operators shall be permanently lubricated, totally enclosed, with adjustable stops for the open and closed positions to prevent overtravel in either direction and shall have a valve disc position indicator.

Manual valve operators shall be provided for direct burial butterfly valves.

#### W-84.03 Floor Stands

Floor stands for 12-inch and smaller valves and sluice gates and 24-inch and smaller slide gates shall be wheel operated without gears. Floor stands for 12-inch to 20-inch valves and gates shall be single crank, single speed operated. Floor stands for 24-inch and larger valves and gates shall be single crank, two speed operated.

Materials used in floor stands shall meet the requirements of the specifications for materials used in valves and sluice gates. Frames shall be of cast iron of heavy and substantial design with smooth exterior and neat appearance. Adequate provision shall be made for lubrication and all operating parts shall be protected.

Each floor stand shall be equipped with a nameplate stating the gate or valve controlled by the stand shall also be stamped with an arrow and the word "Open" to indicate the direction of rotation.

Floor stands for rising stem valves or gates shall be fitted with ball or roller bearings designed to take the thrust and equipped with a hood to protect the stem and an indicator to show the position of the valve or gate, as specified under the Workmanship and Materials section headed "Sluice Gates." Floor stands for nonrising stem valves or gates shall be provided with an indicator to show the position of the valve or gate.

Operating nuts shall be of bronze meeting the requirements of ASTM B62, finished all over, suitably splined to connect with the handwheel or gear and with threads which will engage smoothly with those of the lifting shaft.

Crank-operated floor stands shall be operated by a crank that will open the valve or gate when the crank is turned counterclockwise. The center of the crank shall be approximately 38 inches above the floor. Gears shall be bevel or worm, of hardened steel or manganese bronze, with machine cut teeth and shall be enclosed in a cast-iron body. The crank shall have a brass, sleeve-type handgrip rotating freely on the handle. The gear ratio shall be such that the stand will operate the valve or sluice gate with a maximum force of 40 pounds on the crank at the single or low speed.

Handwheel-operated stands shall have handwheels that open the valve or sluice gate when the wheel is turned counterclockwise. The center of the handwheel shall be approximately 36 inches above the floor. The handwheel shall be of sufficient diameter so that the stand will operate the valve or sluice gate with a maximum pull on the handwheel of 40 pounds.

Floor stands shall be solidly and accurately set to center over the gate or valve and shall be bolted to the floor with through-bolts wherever possible.

Approximately 3/4 inch of Embeco cement grout or equal shall be placed beneath the floor stand to assure uniform support.

#### W-84.04 Bench Stands

Bench stands shall meet the requirements for floor stands, except that instead of a conventional pedestal for floor mounting, a special housing adapted to bench stand use shall be provided. Manually operated floor stands located more than 7 feet above the floor shall be provided with chains and chain wheels, meeting similar requirements specified herein and in the Workmanship and Materials section headed "Valves."

#### W-84.05 Electric Motor Operators

Valve and sluice gate motor operators shall be the close-coupled electric motor-driven screw type. Valve motor operators shall operate the valves from full closed to full open in 120 seconds when the valve is subjected to rated pressure and flow. Sluice gate motor operators shall be capable of operating the gates at a rate of 12 inches per minute in either direction when the gate is subjected to maximum head. Motor operators shall be totally enclosed NEMA 4 or NEMA 7 where explosion-proof construction is shown or specified. Operator enclosures shall be provided with 120-volt compartment heaters. The motor operator shall comprise a motor, power gearing, a handwheel operator, an integral controller, limit and torque switches and push buttons for open-stop-close operation. Valve operators shall have an external indicator to show the position of the valve. Gate operators shall include floor stands and yokes for self-contained gates. Additional limit switches, indicating lights, position transmitters and remote position indicators, remote operating controls and other accessories and controls shall be provided as shown, specified, or required.

Each operator shall be arranged for 480-volt, 3-phase, 60-hertz electrical supply. All controls shall be 120-volt, single-phase, 60-hertz and shall be provided with an integral 480/120-volt control transformer with fused secondary.

Motors shall be of the high starting torque, ball bearing, squirrel-cage type designed for intermittent operation on 480-volt, 3-phase, 60-hertz electrical current, except as otherwise shown, specified, or required. The stator windings shall have Class B or better insulation. Joints at the end rings shall be silver soldered, unless the bars of the squirrel-cage winding are cast integrally with the end rings. The operator shall have geared limit switches to stop the movement in each direction and adjustable torque switches to stop the opening or closing movements in case of an obstruction. At the end of two complete operating cycles with no intervening time delay, the motor winding or controller elements shall not exceed a temperature rise of 75 degrees C above an ambient or 40 degrees C when measured by thermometer, or 85 degrees C when measured by resistance.

The motor shall be capable of operating the gate or valve against the maximum differential line pressure when voltage at the terminals is within 15 percent of nominal voltage.

Drive units shall be arranged to permit the motor to attain full speed before the load is energized. Overload relays shall be provided in each phase of the motor. Full calculations for each size of motor operator indicating forces, full load and locked rotor current and horsepower shall be furnished to the Engineer for approval.

A handwheel or crank shall be provided for manual operation. The operator must be responsive to manual operation at all times, except when being electrically operated. The handwheel shall not rotate during electric operation. The motor shall not rotate during handwheel operation nor shall a fused motor prevent manual operation. When in manual operating position, the operator shall automatically return to electric operation when the motor is energized and remain in the motor position until manual operation is desired. The movement from motor to manual operation shall be accomplished by a positive declutching mechanism which will disengage the motor mechanically but not electrically. Failure of motor gearing shall not render hand operation impossible. Handwheels shall be removable and adaptor keys

provided to permit operation by a portable operator. Electrical operation of the motor shall be as shown or specified.

The controller shall be a NEMA rated reversing controller, complete with mechanical interlocks and overload relays, and be an integral part of the operator. Contacts shall be provided for indicating lights as shown, specified, or required. One light on shall indicate that the gate is fully open; the other light on shall indicate that it is fully closed; and both lights on shall indicate that it is in an intermediate position. The internal wiring in the valve operator shall be arranged so that the opening and closing coils cannot be energized simultaneously at any time, regardless of external wiring connections.

Power gearing shall consist of generated gears of heat-treated steel and worm gearing. The worm shall be of hardened alloy steel with the threads ground and polished after heat treating. The worm gear shall be of chilled nickel bronze. Antifriction bearings shall be used throughout and the operator shall be grease or oil bath lubricated. Lubricants shall be suitable for ambient temperatures from 40 to 150 degrees F.

Limit switches and torque switches shall be the adjustable type with auxiliary contacts, operative in either direction of travel. Limit switches shall be "in step" with torque switches at all times whether in motor or manual operation. The operator shall have geared limit switches to stop movement in each direction and torque switches shall be provided for protection against mechanical overload and to stop movement in either direction if an obstruction is encountered. The number, function, and arrangement of limit switches shall be as shown, specified, or required.

When used for gates or valves specified for continuous duty service (but not modulating or throttling continuous duty service), motor operators and all required accessories shall be designed for such service. Such motor operators shall conform to all applicable requirements specified herein and, in addition, the operator shall be designed to move gates at a speed of 6 inches per minute in either direction. An easily replaceable stem nut shall be provided which can be installed in the top of the unit without removing the operator from the stand. The stem nut shall be of nylon suitable for continuous duty service without stem lubrication.

Motor operators shall be as manufactured by E-I-M Company; Limatorque Corp.; Rotork, Inc.; or equal.

#### W-84.06 Electric Gate Motor Operators - Modulating Service

Sluice gate electric motor operators shall be designed for continuous duty modulating service where shown, specified, or required. The operator shall be arranged to move the gate at a speed of 6 inches per minute in either direction.

Motors shall be specifically designed and rated for continuous duty operation and arranged for 240-volt, single-phase, 60-hertz electrical power supply. Power gearing shall be of sufficient capacity to provide adequate service life for continuous duty modulating service.

Operators shall have an easily replaceable stem nut which can be installed in the top of the unit without removing the operator from its floor stand. The stem nut shall be of nylon suitable for modulating service without stem lubrication.

The control module shall be an electronic solid state type with proportional power variation to control the speed of the d-c motor. The control module shall be integrally mounted within the operator switch compartment and shall consist of an error detection circuit powered by a closely regulated d-c power supply and a thyristor section to power the motor. The control module shall be capable of accepting a 4-20 ma d-c signal. The error detection section of the module shall compare the in-out signal to the feedback signal and if a difference greater than one percent is detected, it shall cause the motor to move the gate to the appropriate position at a speed proportional to the amount of error. For

very small signals, an integrating circuit shall automatically increase the trigger time to the thyristors to decrease the error. There shall be no bumping or hunting in the operation. A span adjustment shall be provided which shall be 100 percent of command signal span. There shall be no interaction between any adjustments on the control module such as span, dead band, gain, and zero.

A 2-position selector switch marked AUTO and MANUAL plus two push buttons marked OPEN and CLOSE shall be integrally mounted on the operator. A key locking arrangement shall be provided and arranged so that the operator cannot be shifted out of the AUTO position without insertion of a key device. The OPEN and CLOSE push buttons on the operator shall be inoperable when the unit is in the AUTO position. When in the AUTO position, the operator shall respond to a signal as shown, specified, and required. When in MANUAL position, the operator shall be operable by either push buttons or handwheel.

The operator shall be designed such that an increase in signal will open the gate and upon loss of signal the gate will remain in position.

Other accessories and controls such as remote operating push buttons, indicators, position transmitters, and like items shall be provided as shown, specified, or required.

Motor operators for continuous duty modulating service shall be the "Modutronic" model as manufactured by Limitorque Corporation, or equal.

#### W-84.07 Valve Limit Switches

Valves shall be provided with suitable mechanical cam gear type limit switches for remote operation, indication and other control as shown, specified, and required. Each limit switch shall be compatible with its associated operation and suitable for the service intended. Limit switches shall be furnished with valves by the valve manufacturer.

Mechanical limit switches shall be 2-pole, 3-pole, or 4-pole gang-mounted in required multiples and with necessary mechanical linkage. Switch contact ratings shall be 120-volt a-c, 20 amperes at 75 to 100 percent power factor, and 124-volt d-c, 5 amperes minimum. Mechanical limit switches shall be Series SL2, 3, or 4HC for normal use, as manufactured by National Acme, Cleveland, Ohio, or equal. Explosion-proof type shall be Series SL2, 3, or 4XC, or equal. All enclosures shall be watertight and oiltight for normal service and of cast aluminum for explosion-proof type. Operating levers shall be National Acme Series D-1260, or equal. Switches shall be complete with all racks, gears, cam, linkages, mountings, and accessories as required.

#### W-84.08 Pneumatic Cylinder-Operated Pump Check Plug Valves

Each pneumatic cylinder-operated pump check plug valve shall include a 4-way, solenoid-operated pilot valve, a limit switch, a manual override system on the solenoid, a manual selector switch, a double-acting pneumatic cylinder, speed control valves, piping, pressure switch, and rapid closing system with 2-way solenoid valve. Accessories and connection to the plant air system shall be as shown, specified, and required.

The operation of the automatic pump check valves shall be as follows:

1. Pump motor starts. The control pressure switch, located between the pump and check valve, closes due to pumping pressure and energizes the 4-way solenoid pilot valve.
2. Air enters the cylinder actuator and the valve begins to open at a preset speed.

3. The valve continues to open as the pump output increases.
4. Valve and pump reach 100 percent capacity simultaneously.

#### Close Cycle

1. When a pump stop signal is initiated for any particular control sequence shown, the 4-way solenoid pilot valve is de-energized causing the check valve to begin the closing cycle at a preset speed.
2. Pump motor continues to run.
3. As the valve moves towards the closed position, the limit switch contacts open at a preset point, de-energizing the motor starter coil. The motor starter contacts open at a preset point, de-energizing the motor starter coil. The motor starter contacts open and the pump motor stops.
4. The valve continues to close as the pump slows down, the valve closing completely just as forward flow from the pump stops.
5. The system is ready for another open cycle.

#### Manual Functions

1. A manual override button shall be furnished on the 4-way solenoid pilot valve to allow manual, local operation of the check valve.
2. For manual operation, a manual-automatic selector valve shall be provided. In the manual position, the actuator piping is isolated from the supply pressure and the pressure between the opposing cylinder supply lines is relieved permitting manual operation of the valve by a wrench on the manual nut.

#### Rapid Closing Operation

1. A 2-way quick close solenoid pilot valve shall be provided on the cylinder operator which shall be continuously energized. Upon power failure to the pump motor, this valve shall be de-energized, causing the check valve to close immediately.

Each pneumatic cylinder shall have a fiberglass barrel with plastic coated cast-iron piston, and shall be guided throughout the length of its travel by teflon wearing rings, and shall have Buna-N seal rings. The piston rod shall be of nickel plated steel with O-ring rod packing. The cylinders shall be designed and built for valve operation at the pressure of the pipeline in which the valve is located when operated by a compressed air supply of 80 psig. The cylinders shall be fitted with a speed control valve consisting of a combination needle and check valve on each pipe connection to provide timing control in each direction of movement.

A control pressure switch shall be located on each pump discharge line between the pump and the pneumatic cylinder-operated pump check plug valve. The pressure switches shall be watertight, NEMA 4 and factory filled and sealed with an operating range from 5 to 100 psig and provided with a diaphragm seal with cleanout ring and purge water connection. Each pressure switch and MSAG diaphragm seal shall be stainless steel as manufactured by Mercoid Corporation, Chicago, IL, or equal.

Control pressure switches shall be field adjustable and shall be set so that the valve begins to open when the upstream pressure is approximately equal to the downstream pressure.

Pneumatic cylinder operators for plug check valves shall be those manufactured by De Zurik Corporation, Sartell, Minnesota, or equal.

#### W-84.09 Pneumatic Cylinder Valve Operators

Each pneumatic cylinder-operated valve arranged for manual open-close operation shall have an operator consisting of a 4-way solenoid-operated pilot valve with manual override, limit switches, speed control needle and check valves, piping, double-acting pneumatic cylinder, and required operating controls and accessories, all as required for a complete operation.

Pneumatic cylinders shall conform to those specified for pneumatic cylinder-operated pump check plug valves.

Operation of the valves shall be as shown, specified, and required.

#### W-84.10 Valve Boxes

Direct burial butterfly valves shall be provided with cast-iron soil pipe valve boxes and covers as shown. Other direct burial valves shall be provided with adjustable type cast-iron valve boxes with covers.

Valve boxes shall be of proper dimensions to fit over valve bonnets and extend to such elevation, at or slightly above finished ground surface, as shown or directed. Valve boxes shall be set vertical and concentric with valve stems. Any valve box which has moved from its original position so as to prevent application of the valve wrench shall be satisfactorily reset by the Contractor at his own expense.

#### W-84.11 Manufacturer's Supervision

The services of qualified representatives of manufacturers of gates and pneumatic cylinder-operated pump plug check valve systems shall be provided. The representatives shall inspect the installation of the equipment, make any necessary adjustments, place the equipment in initial trouble-free operation, and instruct operating personnel in its operation and maintenance.

#### W-84.12 Spare Parts

A spare nylon stem nut shall be furnished for each continuous duty service gate.

#### W-84.13 Painting

Exterior iron and steel surfaces of all gate and valve operators and appurtenances shall meet the requirements of the Workmanship and Materials section headed "Painting." Chain wheels and levers shall be coated by galvanizing or electroplating with zinc or cadmium. Chain shall be coated by electroplating with zinc or cadmium. Zinc electroplating shall meet the requirements of Fed. Spec. QQ-Z-325 Type II Class 2, and cadmium electroplating shall meet the requirements of Fed. Spec. QQ-P-416 Type II Class 2.

\* \* \*