

Bid

A RESOLUTION ACCEPTING THE PROPOSAL OF DOUGLAS N. HIGGINS INC. PERTAINING TO CONTRACT 16-C-00029; DITCH STABILIZATION, IN THE AMOUNT OF \$943,123; AUTHORIZING THE EXECUTION OF THE CONTRACT BY THE MAYOR OF THE CITY OF TAMPA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on October 11, 2016, the Mayor received bids, tabulation of such bids being hereto attached for informational purposes, for the construction of Ditch Stabilization, and recommends to this Council that the proposal of Douglas N. Higgins Inc. be accepted, funds therefore being available in the appropriate account;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAMPA, FLORIDA, THAT:

Section 1. The proposal of Douglas N. Higgins Inc. in the total amount of \$943,123 for construction of the Ditch Stabilization, in accordance with plans, specifications and other related contract documents prepared by the Contract Administration Department, is hereby approved and accepted; and the Contract is hereby awarded to the said Contractor.

Section 2. This Resolution, which is not part of the contract documents, authorizes the Mayor to execute and the City Clerk to attest and affix the official seal of the City of Tampa to the Contract for and on behalf of the City of Tampa.

Section 3. Plans, specifications and contract documents for the construction of said Project, which documents are now on file in the office of the Contract Administration Department of the City of Tampa, are hereby approved in their entirety or in substantially similar form.

Section 4. The Director of the Contract Administration Department is hereby authorized to issue, in written form only, work directive changes authorizing additions, deletions or revisions resulting from unforeseen conditions or emergencies, said directives to be incorporated in subsequently issued change orders approved by the City Council.

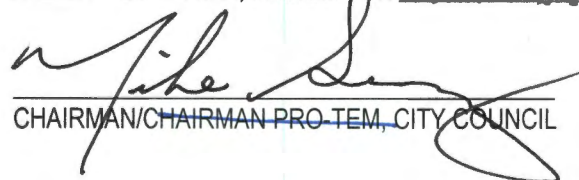
Section 5. Any and all technical errors, informalities and irregularities in the proposal of the Contractor are hereby waived.

Section 6. The bid security of the bidders shall be returned in accordance with the provisions of the contract documents for this project.

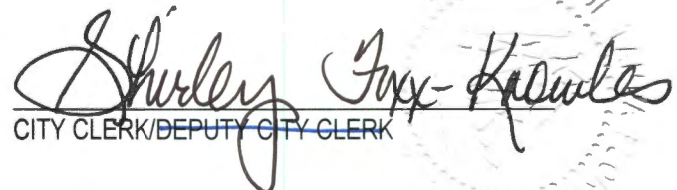
Section 7. Award of a contract for construction services in the amount of \$943,123 for the Transportation and Stormwater Department within the FY16 Bank Note Stormwater Fund.

Section 8. Other proper officers of the City of Tampa are authorized to do all things necessary and proper in order to carry out and make effective the provisions of this Resolution, which shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF TAMPA, FLORIDA ON JAN 12 2017.


CHAIRMAN/CHAIRMAN PRO TEM, CITY COUNCIL

APPROVED AS TO LEGAL SUFFICIENCY BY:
Rachel S. Peterkin, Assistant City Attorney

ATTEST:

CITY CLERK/DEPUTY CITY CLERK

*1% for Art: No

42017-1

Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss
COUNTY OF Hillsborough County

Before the undersigned authority personally appeared **Johnnie Murry** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: CITY OF TAMPA BID NO** was published in **Tampa Bay Times: 8/26/16**. in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper


Signature of Affiant

Sworn to and subscribed before me this 08/26/2016.

Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____

CITY OF TAMPA BID NOTICE
CITY OF TAMPA WILL RECEIVE BIDS no later than 1:30 PM on the indicated Bid Date(s) for the following Project(s):
CONTRACT NO.: 16-C-00029; Ditch Stabilization **BID DATE:** September 27, 2016 **ESTIMATE:** \$1,000,000 **SCOPE:** The project includes, but is not limited to, placement of fill material, grading of ditch banks, concrete accessway, stack block retaining wall, fabric formed concrete, concrete block mats, turf reinforcement mats, rip-rap, sodding, landscaping with all associated work. **PRE-BID CONFERENCE:** 2:00 P.M., 9/13/2016, non-mandatory. Bids openings are held in the 4th Floor Conference Room, Tampa Municipal Office Building, 306 E. Jackson Street, Tampa, Florida 33602. Pre-Bid Conference is held at the same location unless otherwise indicated. Bid Documents may be downloaded from www.demandstar.com or <http://www.tampagov.net/contract-administration/programs/construction-project-bidding>. **Email Questions to:** contractadministration@tampagov.net. (346987) 8/26/2016



**City of Tampa
BID TABULATION**

Contract 16-C-00029; Ditch Stabilization

Bid Opening - October 11, 2016

Posted October 12, 2016

CONTRACTOR	TOTAL BID AMOUNT
Douglas N. Higgins, Inc.	\$943,123.00
Kamminga & Roodvoets, Inc	\$1,247,676.00
Pac Comm Inc.	\$2,027,272.30

Notice of Intent to Award: Unless subsequently indicated otherwise, in a revised posting, the City of Tampa intends to award the referenced project to the lowest bidder listed in this tabulation. A bidder aggrieved by this decision may file a protest not later than 4:30 P.M., five (5) business days from the first posting hereof, pursuant to City of Tampa Code Chapter 2, Article V, Division 3, Section 2-282, Procurement Protest Procedures. Protests not conforming therewith shall not be reviewed.

Bids Received By: *Jim Greiner*

Jim Greiner, P.E.
City of Tampa - Contract Administration Department
306 E. Jackson Street - 4N
Tampa, FL 33602

ALB

PROPOSAL

To the Mayor and City Council of the City of Tampa, Florida:

Legal Name of Bidder: Douglas N. Higgins, Inc.

Bidder's Fictitious Name, if applicable: n/a

Bidder is a/an: Individual Partnership* Joint Venture* LLC Corp. Other:

Bidder is organized under the laws of: State of Florida Other: State of Michigan

Bidder Mailing Address: 3390 Travis Pointe Rd. Suite A Ann Arbor MI 48108

Bidder's Federal Employee Identification No. (FEI/EIN): 38-1807765

Bidder's License No.: CGC060189 Bidder's FDOS (SUNBIZ) Doc. No.: 830666
(See Ch. 489, FS; use entity's, individual's only if applicable)

Bidder Contact Name**: Dan Higgins Email: danh@dnhiggins.com Phone: (734) 996-9500

Bidder's own initial application for employment has criminal history screening practices similar in nature to the practices contained in Chapter 12, Article VI, City of Tampa Code (Responses, whether "Yes" or "No", are for informational purposes only and will not be used as a basis of award or denial, nor as a basis for any protest): Yes No

The below named person, appearing before the undersigned authority and after being first duly sworn, for him/herself and on behalf of the entity submitting this Proposal does hereby affirm and declare as follows:

- (1) He/She is of lawful age and is authorized to act on behalf of Bidder (the individual, partnership, corporation, entity, etc. submitting this Proposal) and that all statements made in this document are true and correct to the best of my knowledge.
- (2) If Bidder is operating under a fictitious name, Bidder has currently complied with any and all laws and procedures governing the operation of businesses under fictitious names in the State of Florida
- (3) No person or entity other than Bidder has any interest in this Proposal or in the Contract proposed to be entered into.
- (4) This Proposal is made without any understanding, agreement, or connection with any person or entity making Proposal for the same purposes, and is in all respects fair and without collusion or fraud.
- (5) Bidder is not in arrears to the City of Tampa, upon debt or contract, and is not a defaulter, as surety or otherwise, upon any obligation to the City of Tampa.
- (6) That no officer or employee or person whose salary is payable in whole or in part from the City Treasury is, shall be or become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise, in this Proposal, or in the performance of the Contract, or in the supplies, materials, or equipment and work or labor to which it relates, or in any portion of the profits thereof.
- (7) Bidder has carefully examined and fully understands the Solicitation and has full knowledge of the scope, nature, and quality of the work to be performed; furthermore, Bidder has carefully examined the site of the work and that, from his own investigations, he has satisfied himself as to the nature and location of the work, the character, quality, and quantity of materials and the kinds and extent of equipment and other facilities needed for the performance of the work, the general and local conditions and all difficulties to be encountered, and all other items which may, in any way, affect the work or its performance.
- (8) Bidder (including its principals) has | has NOT been debarred or suspended from contracting with a public entity.
- (9) Bidder has | has NOT implemented a drug-free workplace program that meets the requirements of Section 287.087, Florida Statutes.
- (10) Bidder has carefully examined and fully understands all the component parts of the Contract Documents and agrees Bidder will execute the Contract, provide the required Public Construction Bond, and will fully perform the work in strict accordance with the terms of the Contract and Contract Documents therein referred to for the following prices, to wit:

* If a Partnership or Joint Venture, attach Partnership or Joint Venture Agreement.
** Someone the City may contact with questions/correspondence regarding this Solicitation and/or permits.

Item No.	Description	Unit	Approx. Quantity	Unit Price in Words	Unit Price	Total Computed Price
0100-1	Contingency	LS	1	Two Hundred Thousand Dollars and No Cents	200,000.00 \$	200,000.00
0101-1	Mobilization	LS	1	Sixty Thousand Dollars and No Cents	60,000.00 \$	60,000.00
0102-1	Maintenance of Traffic	LS	1	Eighteen Thousand and no cents	18,000.00 \$	18,000.00
0104-1	Floating Turbidity Barrier	LS	1	Seven Thousand Eight Hundred Seventy Dollars and No Cents	7,870.00 \$	7,870.00
0113-1	Clear and Grub	SY	6,198	Six dollars and No Cents	6.00 \$	37,188.00
0142-1	Import Select Soil	CY	840	Forty Five Dollars and No Cents	45.00 \$	37,800.00
0142-2	Grading of Ditch Slopes	SY	2,240	Nine Dollars and No Cents	9.00 \$	20,160.00
0350-10	Concrete Flume	SF	300	Eleven Dollars and No Cents	11.00 \$	3,300.00
0350-20	Concrete Footers	LS	1	Twelve Thousand Dollars and No Cents	12,000.00 \$	12,000.00
0355-10	Fiberglass Reinforced Plastic (FRP) Walkway	LS	1	Thirteen Thousand Dollars and No Cents	13,000.00 \$	13,000.00
0426-10	Relocation of Bar Screen	LS	1	Nine Thousand Dollars and No Cents	9,000.00 \$	9,000.00
0523-10	Fabric Formed Concrete Mat	SY	2,402	Seventy Five Dollars and No Cents	75.00 \$	180,150.00
0525-10	Concrete Stabilization Mat	SY	1,340	One Hundred Fourteen Dollars and No Cents	114.00 \$	152,760.00
0526-20	Turf Reinforcement Mat	SY	1,320	Twenty Four Dollars and No Cents	24.00 \$	31,680.00
0530-15	Rubble Rip-Rap	CY	309	One Hundred Fifty Dollars and No Cents	150.00 \$	46,350.00
0548-10	Stacked Block Retaining Wall	SF	740	Fifty Four Dollars and No Cents	54.00 \$	39,960.00

Contract 16-C-00029; Ditch Stabilization

Computed Total Price in Words: NINE HUNDRED FORTY-THREE THOUSAND ONE HUNDRED TWENTY-THREE dollars and No cents.

Computed Total Price in Figures: \$ 943,123 -

Bidder acknowledges that the following addenda have been received and that the changes covered by the addendum(s) have been taken into account in this proposal: #1 #2 #3 #4 #5 #6 #7 #8 .
9-26-16 9-27-16

Bidder acknowledges the requirements of the City of Tampa's Equal Business Opportunity Program.

Bidder acknowledges that it is aware of Florida's Trench Safety Act (Sections 553.60-553.64, Florida Statutes), and agrees that Bidder together with any involved subcontractors will comply with all applicable trench safety standards. Bidder further acknowledges that included in the various items of this Proposal and the total bid price (as applicable) are costs for complying with the Trench Safety Act. Bidder further identifies the costs and methods summarized below:

	Trench Safety Measure (Description)	Unit of Measure (LF, SY)	Unit Quantity	Unit Cost	Extended Cost
A.	<u>SLOPING/ BENCHING/ SHOPING</u>	<u>LF</u>	<u>420</u>	<u>\$10 -</u>	<u>\$4,200 -</u>
B.					
C.					
Total Cost: \$				<u>4,200 -</u>	

Accompanying this Proposal is a certified check, cashier's check or Tampa Bid Bond (form included herein must be used) for at least five percent (5%) of the total amount of the Proposal which check shall become the property of the City, or which bond shall become forthwith due and payable to the City, if this Proposal shall be accepted by the City and the Bidder shall fail to enter into a legally binding contract with and to furnish the required Public Construction Bond to the City within twenty (20) days after the date of its receipt of written Notice of Award by the City so to do.

FAILURE TO COMPLETE THE ABOVE MAY RESULT IN THE PROPOSAL BEING DECLARED NON-RESPONSIVE.

[SEAL]

Name of Bidder: Douglas N. Higgins, Inc.
Authorized Signature: Kelly A. Wilkie
Signer's Printed Name: Kelly A. Wilkie
Signer's Title: Vice-President

STATE OF Michigan
COUNTY OF Washtenaw

For an entity: The forgoing instrument was sworn (or affirmed) before me this 27th day of September, 2016 by Kelly A. Wilkie as Vice-President of Douglas N. Higgins, Inc., a/n Partnership Joint Venture LLC Corp Other: _____, on behalf of such entity. Such individual is personally known to me or produced a/n _____ state driver's license as identification.

For an individual: The forgoing instrument was sworn (or affirmed) before me this ___ day of _____, 20___ by _____, who is personally known to me or produced a/n _____ state driver's license as identification.

[NOTARY SEAL]

Sandra K. Garrison
Notary Public, State of Michigan
Notary Printed Name: Sandra K. Garrison
Commission No.: n/a
My Commission Expires: 01/10/20

NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WASHTENAW
My Commission Expires January 10, 2020

TAMPA BID BOND
Contract 16-C-00029; Ditch Stabilization

KNOW ALL MEN BY THESE PRESENTS, that we, Douglas N. Higgins, Inc.

(hereinafter called the Principal) and Hartford Accident and Indemnity Company

(hereinafter called the Surety) a Corporation chartered and existing under the laws of the State of CT, with its principal offices in the City of Hartford, and authorized to do business in the State of Florida, are held and firmly bound unto the City of Tampa, a Municipal Corporation of Hillsborough County, Florida, in the full and just sum of 5% of the amount of the (Bid) (Proposal) good and lawful money of the United States of America, to be paid upon demand of the City of Tampa, Florida, to which payment will and truly to be made we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally and firmly these presents.

WHEREAS, the Principal is about to submit, or has submitted to the City of Tampa, Florida, a Proposal for the construction of certain facilities for the City designated Contract 16-C-00029, Ditch Stabilization.

WHEREAS, the Principal desires to file this Bond in accordance with law, in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE: The conditions of this obligation are such that if the Proposal be accepted, the Principal shall, within twenty (20) days after the date of receipt of written Notice of Award, execute a contract in accordance with the Proposal and upon the terms, conditions and price set forth therein, in the form and manner required by the City of Tampa, Florida and execute a sufficient and satisfactory Public Construction Bond payable to the City of Tampa, Florida in an amount of one hundred percent (100%) of the total contract price, in form and with security satisfactory to said City, then this Bid Bond obligation is to be void; otherwise to be and remain in full force and virtue in law, and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the aforesaid City, upon demand, the amount thereof, in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

IN TESTIMONY THEREOF, the Principal and Surety have caused these presents to be duly signed and sealed this 27th day of September, 2016.

Principal

Douglas N. Higgins, Inc.

BY Kelly A. Wilkie

TITLE Vice-President

BY Sandra Garrison

TITLE Secretary

Hartford Accident and Indemnity Company

Dawn Radabaugh Dawn Radabaugh

(SEAL)

Producing Agent Attorney in Fact & FL Resident Agent

250 International Pkwy Suite 330

Lake Mary, FL 32746

Producing Agent's Address

Hylant

Name of Agency

The addition of such phrases as "not to exceed" or like import shall render the (Bid) (Proposal) non-responsive.

POWER OF ATTORNEY

Direct Inquiries/Claims to:
THE HARTFORD
 BOND, T-12
 One Hartford Plaza
 Hartford, Connecticut 06155
Bond.Claims@thehartford.com
 call: 888-266-3488 or fax: 860-757-5835

Agency Name: HYLANT GROUP INC
 Agency Code: 21-211417

KNOW ALL PERSONS BY THESE PRESENTS THAT:

- Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited** :

Heather M. Johnson of Ann Arbor MI, Susan Hurd of Dublin OH, Vicki S. Duncan of Toledo OH, Monica Mills, Kristie A. Pudvan, Dawn Radabaugh of LAKE MARY, Florida

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT }
 COUNTY OF HARTFORD } ss. Hartford

On this 11th day of January, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Nora M. Stranko

Nora M. Stranko
 Notary Public

My Commission Expires March 31, 2018

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of September 27, 2016

Signed and sealed at the City of Hartford.



Kevin Heckman

Kevin Heckman, Assistant Vice President



Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive

**Page 1 of 4 – DMI Solicited/Utilized Schedules
City of Tampa – Schedule of All Solicited Sub-(Contractors/Consultants/Suppliers)
(FORM MBD-10)**

Contract No.: 16-C-00029 Contract Name: Ditch Stabilization
 Company Name: Douglas N. Higgins, Inc. Address: 3390 Travis Pointe Rd. Suite A Ann Arbor, MI 48108
 Federal ID: 381807765 Phone: (734) 996-9500 Fax: (734) 996-8480 Email: danh@dnhiggins.com

Check applicable box(es). Detailed Instructions for completing this form are on page 2 of 4.

No Firms were contacted or solicited for this contract.

No Firms were contacted because: _____

See attached list of additional Firms solicited and all supplemental information (List must comply to this form)

Note: Form MBD-10 must list ALL subcontractors solicited including Non-minority/small businesses

NIGP Code Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

S = SLBE W=WMBE O = Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade or Services NIGP Code (listed above)	Contact Method L=Letter F=Fax E=Email P=Phone	Quote or Response Received Y/N
W	HYATT SURVEY SERVICES, INC. 11007 8TH AVENUE EAST, BRADENTON, FL, 34212 (941) 748-4693 / (941) 744-1643 / SUE@HYATT SURVEY.COM	CF	925	E	Y
W	FLORIDA GEODYNAMICS, INC. 6129 OLD PASCO ROAD, WESLEY CHAPEL, FL, 33544 (813) 610-2237 / FLGED7@GMAIL.COM	CF	913	E	Y
W	FLORIDA CONTRACTORS VIDEO SERVICE, INC. P.O. Box 907, VALRICO, FL, 33595 (813) 737-1774 / (813) 737-6151 / FOCUS INC@AOL.COM	CF	925	E	Y
S	NPC MOWING & LANDSCAPING P.O. Box 292873, 6441 EUREKA SPRINGS RD., TAMPA, FL, 33687 (813) 967-4386 / (352) 668-3295 / JWOODH0793@AOL.COM	CM	913	P	Y
O	USA FENCE COMPANY 1209 44TH AVENUE, BRADENTON, FL, 34203 (941) 756-8727 / (941) 923-9117 / USAFENCE@YAHOO.COM	CM	912	E	Y
VARIES	ALL CONTRACTORS LISTED ON ATTACHED SPREADSHEET	VARIES (SEE ATTACHED)	VARIES	VARIES	VARIES
VARIES					

It is hereby certified that the information provided is an accurate and true account of contacts and solicitations for sub-contracting opportunities on this contract.

Signed: Kelly A. Wilke Name/Title: Kelly A. Wilke, Vice President Date: 9/27/16

**Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive
Forms must be included with Bid / Proposal**



Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive

Page 3 of 4 – DMI Solicited/Utilized Schedules
City of Tampa – Schedule of All To-Be-Utilized Sub-(Contractors/Consultants/Suppliers)
(FORM MBD-20)

Contract No.: 16-C-00029 Contract Name: Ditch Stabilization
 Company Name: Douglas N. Higgins, Inc. Address: 3390 Travis Pointe Rd. Suite A Ann Arbor MI 48108
 Federal ID: 38-1807765 Phone: 734-996-9500 Fax: 734-996-8480 Email: danh@dnhiggins.com

Check applicable box(es). Detailed Instructions for completing this form are on page 4 of 4.

See attached list of additional Firms Utilized and all supplemental information (List must comply to this form)

Note: Form MBD-20 must list ALL subcontractors To-Be-Utilized including Non-minority/small businesses

No Subcontracting/consulting (of any kind) will be performed on this contract.

No Firms are listed to be utilized because: _____

NIGP Code General Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

Enter "S" for firms Certified as Small Local Business Enterprises, "W" for firms Certified as Women/Minority Business Enterprise, "O" for Other Non-Certified

S = SLBE W=WMBE O=Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic Am. AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade, Services, or Materials NIGP Code Listed above	\$ Amount of Quote. Letter of Intent (LOI) if available	Percent of Scope or Contract %
W	Hyatt Survey Services, Inc. 34212 11007 3th Ave East, Bradenton, FL 941-748-4193/941-744-1643 kuc@hyattsurvey.com	CF	925	\$ 21,970	2.3%
W	Florida Geodynamics, Inc. 6129 Old Pasco Rd, Wesley Chapel, FL 33544 813-610-2239/FLGeoT@gmail.com	CF	913	\$ 24,410	2.6%
W	Florida Contractors Video Service, Inc PO Box 907, Valrico, FL 33595 813-737-1774/813-737-6151/flcsinc@aol.com	CF	925	\$ 2,500	0.3%
S	NPC Mowing & Landscaping P.O. Box 292873, 6441 Eureka Springs Rd Tampa, FL 33631 813-967-4386/352-448-3295/Alwood@1793@aol.com	CM	913	\$ 18,000	1.9%
O	USA Fence Company 1209 44th Avenue, Bradenton, FL 34203 941-756-8727/941-923-9117/usaFence@yahoo.com	CM	912	\$ 3,855	0.4%

Total ALL Subcontract / Supplier Utilization \$ 70,735 -

Total SLBE Utilization \$ 18,000 -

Total WMBE Utilization \$ 48,890 -

Percent SLBE Utilization of Total Bid/Proposal Amt. 1.9 % Percent WMBE Utilization of Total Bid/Proposal Amt. 5.2 %

It is hereby certified that the following information is a true and accurate account of utilization for sub-contracting opportunities on this Contract.

Signed: Kelly A. Wilkie Name/Title: Kelly A. Wilkie, Vice Pro. Date: 9/27/16

Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive
Forms must be included with Bid / Proposal



CITY OF TAMPA

Bob Buckhorn, Mayor

Office of the Chief of Staff

Minority and Small Business Development

DATE: December 15, 2016
 TO: Michael Chucran, Director, Contract Administration Department.
 FROM: Gregory K. Hart, MBD Manager
 RE: SLBE/WMBE Utilization & Solicitation Evaluation

PROJECT: 16-C-00029: Ditch Stabilization
LOW BIDDER: Douglas N. Higgins, Inc.
BID AMOUNT: \$943,123.00

SLBE/Underutilized-WMBE Subcontract Goal: 6.9%
SLBE/U-WMBE Goal Attainment: 4.5%
Good Faith Effort Compliance: SUFFICIENT

The Minority and Small Business Development Office evaluated the Good Faith Effort Compliance Plan (GFCEP) submitted by Douglas N. Higgins, Inc. and determined they complied with the requirements of the Equal Business Opportunity Ordinance by having performed meaningful action steps to solicit SLBE/U-WMBE participation commensurate with the goal. The project-specific goal was calculated on the basis of six (6) subcontractable trade areas where the requisite available certified firms were identified from the availability pool of forty-seven (47) firms. The detailed Compliance Report is attached and should be made a part of the project file.

Note: The subcontract goal is narrowly-tailored (per policy) to target underutilization of affected groups in specific trade/industry categories. Any WMBE/SLBE achievement that was not a variable in calculation of the project-specific goal is considered ancillary. Ancillary participation is counted in the overall participation and may be credited toward meeting the narrowly-tailored goal when underutilization criteria are met.

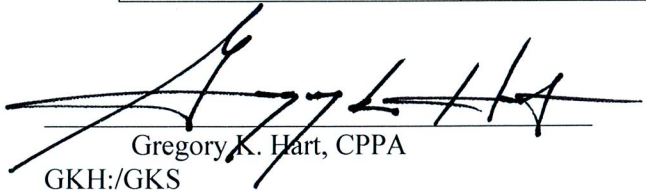
Compliance Statement: Total SLBE/U-WMBE goal attainment is 4.5%, of which 2.6% represents WBE and 1.9% Non-Minority Small Business. Additionally, the bidder achieved ancillary participation of 2.6% (Woman Business Enterprise or WBE), resulting in Total Participation achieved of 7.1%.

Overall SLBE/U-WMBE Subcontract Goal Attainment

Certification Type	Classification	Totals
DUAL SLBE/WMBE	WBE = 2.6%	2.6%
SLBE Only		1.9%

Ancillary WMBE Participation

Certification	Classification	Totals
WMBE	WBE	2.6%



Gregory K. Hart, CPPA

GKH:/GKS

Attachment

Cc: City Attorney (w/a)
 Transportation Department (w/a)

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