



Construction Services Division

1400 N. Boulevard
Tampa, FL 33607
Phone: (813) 274-3100
Fax: (813) 259-1712
www.tampagov.net/permits

Site Preparation Requirements

POSTING OF PERMITS/PLANS:

Section 5-105.5 of the City of Tampa code requires permit board to be provided on every construction site mounted, so that it is visible from the right-of-way. The permit board must be addressed and contain a copy of the proposed Site plans which must remain in the permit board until the project is final.

ON SITE INSPECTIONS:

Pursuant to Sec. 13-44 C.O.T. Codes when protected trees are located on a site where land alteration and site clearing will occur, the trees to be removed shall be identified by red-flagging, and the rights-of-way of proposed roads, the corners of proposed buildings, the location of proposed drainage basins, man-made lakes, areas that require fill and other improvements shall be rough staked and protective barricades installed prior to on-site inspection. If upon inspection, the site has not been prepared properly, the inspection shall be disapproved until the city is notified that the site preparations have been completed. See detailed information page 2

EROSION CONTROL:

A silt screen shall be placed around perimeter of property and shall remain in place until land alterations, site clearing, and construction activities are complete. See detailed information page 2

PROTECTIVE BARRICADES:

A physical structure not less than three (3) feet in height, limiting access to protected trees and Grand Trees. A suitable protective barrier must be composed of wood, or approved material which insures protection of the protected trees and Grand Trees during construction. See detailed information page 2

TREE PROTECTION STANDARDS:

Pursuant to Sec. 13-44, as a condition of granting an approval of Site Preparation, the applicant agrees that site preparation activities on the parcel shall comply with the following tree protection requirements.

1. Protective Barricades shall be placed around all protected trees and Grand Trees during site preparation, and shall remain in place until land alteration, site clearing and construction activities are complete. Barricades shall be erected at a minimum distance of ten feet (10) from the protected trees and twenty feet (20) from Grand Trees.
2. A minimum distance of ten feet (10) shall be maintained from all protected trees when installing underground utilities. If this results in unreasonable hardship, a soil auger shall be used to tunnel under the root system.
3. All roots to be removed during the site preparation phase shall be severed clean at the perimeter of the designated protected radius. All trimming and root pruning of protected trees and Grand Trees shall be done by a licensed tree service, during development.
4. When conditions dictate, a protective retaining wall shall be constructed at the perimeter of the protective radius around a protected tree or Grand Tree where the protected tree or Grand Tree will be adversely affected by lowering or raising of the existing grade.

NOTE: No site activities shall begin until initial site inspection requirements have been completed and approved. Failure to meet these requirements will result in stop work order and applicable re-inspection fees being paid.

The degree of detail required on site preparation varies depending on the complexity, area and size. These guideline are deemed to be the minimum necessary for an adequate inspection to be made. More detail and / or information may be required. For more information, please contact the Construction Service Division at 813-274-3100.



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Site Protection/ Preparations Consists of:

Initial Site Inspections

1. Permit Board with Stamped Site Plan
2. Barricade Protected Trees and maintain barricades during construction
3. Erosion Control System - measures are installed as necessary including silt fence, inlet protection and tree barricades.
4. Building corners staked
5. Trees to be removed are identified by flagging tape

Final Site Inspections

6. Approved trees have been removed
7. Trimming completed satisfactorily
8. Root pruning completed satisfactorily

