



Construction Services Division

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 Tampa, FL 33607
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 www.tampagov.net/permits

Swimming Pool/Spa Requirements

Requirements	<p>Where to Submit for Permit:</p> <ol style="list-style-type: none"> Above-ground pool - Construction Services Center, First Floor. In-ground pool/Spa - Construction Services Center, First Floor. <p>When Required:</p> <p>Swimming Pool and Spa Permits are required for residential and commercial projects involving the construction, alteration, or repair of all constructed and prefabricated, public and private, in and above-ground swimming pools, eighteen (18) inches or more in depth (depth is measured from bottom to operating water level). Self contained, portable spas with no electric or plumbing work do not require a permit.</p>
Permit	<p>Permit Can Be Issued To:</p> <ol style="list-style-type: none"> Qualifying owner of a one or two family detached residential dwelling intended for own occupancy. Must present photo identification and proof of ownership (recorded deed or tax receipt) at time of submittal. Licensed General or Swimming Pool Contractor or authorized agent. Must present photo identification at time of submittal.
Other Permits Required	<p>Other Permits Required:</p> <ol style="list-style-type: none"> An Electrical Permit is required for above-ground and in-ground pools and spas. It may be issued to the Owner (for one or two family residences) or Electrical Contractor. A Plumbing Permit is required for in-ground pools and spas. It may be issued to the Owner (for one or two family owner occupied residences), Swimming Pool Contractor, or Plumbing Contractor. A Site Clearing/Tree Removal Permit may be required. A Stormwater Permit may be required for in-ground pool or spa. A Fence Permit or a Masonry Wall Permit is required if either is proposed. An Aluminum Work Permit is required for installing screen enclosures
Submission Requirements	<p>Submission Requirements:</p> <ol style="list-style-type: none"> Complete the Application Form. If permit sought is for public (commercial) swimming pool, a set of plans must be approved by the Hillsborough County Health Department. Submit two (2) sets of plans drawn to scale including the following: <p>Note: Please consult the "Residential Review Guide" to determine information required for submittal.</p> <ol style="list-style-type: none"> Site plans - legal description, property lines with dimensions, easements, rights-of-way, location of utilities, clearances, outline of existing structures with dimensions, fencing, retaining walls, proposed pool shape with dimensions, side and rear yard setbacks, location, size and species of all trees five (5) inches or more in trunk diameter (measured four and a half (4.5) feet above grade), mechanical equipment pad, deck configuration, overall site drainage (existing and proposed elevations - actual or assumed), and deck equipment items.

Submission Requirements

Note: All pools and spas are required to be enclosed by a child barrier in compliance with the Standard Swimming Pool Code, and Chapter 27, Zoning Code.

b. Structural plans - type of construction: gunite, poured concrete, or prefabricated; dimensions: length, width, and depth; cross-sections: reinforcements & thicknesses.

c. Plumbing (Commercial Pools/Spas Only) - isometric riser diagram, pipe sizes, connections, & drainage.

d. Electrical (Commercial Pools/Spas Only) - riser diagram: plan: lighting fixtures, circuitry, & panels.

Note: Contractors who wish to maintain an approved set of swimming pool plans for houses and duplexes with the City of Tampa for future permits, may do so by submitting a set signed and sealed by a Florida Registered Engineer.

Unless stress diagrams, calculations, and sufficient data to show the structural integrity and stability of the pool accompany the submitted documents, structural drawings must bear the signature and seal of the Florida Registered Engineer.

For signature and seal requirements for electrical plans, see instructions for Electrical Permits.

4. Verification of Easement Distance and Waiver Requirement. If it is determined that the pool is within 10' of a utility easement, applicant must obtain waiver per City of Tampa Code.

5. Pay applicable plan review and permit fees at cashier window located on first floor, Construction Services Center.

Commercial Project

For Commercial Project:

Please refer to the Commercial Plan Review Handbook for submission requirements.

Any commercial construction project greater than \$50,000 in cost and all buildings of group A, E, and I, intended for public use shall be prepared by and bear the impressed seal of a professional architect registered in the State of Florida.