

Tampa Convention Center Fire Marshal Pre-Inspection Checklist

Event Name:		Today's Date:		
Walk-thru Conducted By:		Fire Marshal Inspection: (Date) (Time)		
<p>TCC has made a preliminary walk-thru of your contracted space and public areas for your event. Based upon this walk-thru, the following items have been identified and should be corrected prior to the inspection. Although we have identified items that are commonly cited by the Fire Marshal, the inspection may uncover additional items that require adjustment prior to show opening. We strongly recommend making the corrections noted below prior to the formal fire inspection to prevent any issues with opening your event on time.</p>				
Checklist Provided To The Following				
Client:		Decorator:		
Production:		Other:		
REVIEW WITH SHOW MANAGER (Please see map for additional information)				
	1 st Floor	2 nd Floor	3 rd Floor	4 th Floor
Blocked Fire Extinguishers, Fire Hoses				
Booths/Exhibitors need Fire Extinguishers				
Booths/Exhibitors need Tent Permits (Covered areas >10 x 10)				
Blocked Entrance Doors				
Blocked Exit Doors				
Miscellaneous				
1 st Floor				
2 nd Floor				
3 rd Floor				
4 th Floor				
Blocked Ramps for Emergency Vehicle Access				
Dock Door 1	Dock Door 2	Platt Street Dock		
Blocking Exit Doors with Drape				
Need Lighted Exit Signs			Need Baffle in Drape at Exit Doors	
Additional Items				
Propane Tanks not in cage, not secured			Smoking on Dock	
Equipment with fuel in building			Aisle width less than 10'	
Blocking flow of egress on Upper Dock between Dock Doors			Items less than 20' off doors	
Placement of Service Desk			Items less than 10' off doors	