

**Appearances Before Pension Board**  
(Policy & Procedure 107)

Any individual (whether representing an individual or an organization) wishing to appear before the Pension Board regarding pension board business shall make a request in writing in 200 words or less. Said request shall include the following:

1. Identification of the speaker and any pertinent affiliations.

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2. The topic to be discussed.

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3. The action(s) desired of the Board

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Appearances before the board shall be limited to five minutes, unless otherwise authorized by the Chairman.

Said request shall also comply with the agenda cutoff date and time as specified in Pension Board Policy #102.