



**GENERAL EMPLOYEES RETIREMENT FUND  
BOARD OF TRUSTEES  
TRUSTEE HANDBOOK REVIEW MEETING MINUTES  
TUESDAY – APRIL 16, 2013 - 1:00 p.m.**

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The Board of Trustees for the General Employees Retirement Fund convened for a Trustee Handbook Review Meeting at 1:00 p.m. on this 16th day of April 2013 in the City Council Chambers, City Hall, 3<sup>rd</sup> Floor, 315 E. Kennedy Blvd., Tampa, FL 33602.

**Supporting Staff:** Mark Boghich, Pension Supervisor; Justin Vaske, ACA and Board Attorney; Susan Chiellini, Recording Secretary; Lee Huffstutler, Chief Accountant; Deborah Hodo, Pension Reporting Accountant; and Rosie Hodo, Pension Relationship Accountant.

**I. ROLL CALL**

Mr. Carrera brought the meeting to Order at 1:00 p.m.

**Board Members Present at Roll Call Included:** Ernest Carrera, Chairman; Alan Weiner, Vice Chairman; Derwin Bright, Trustee; Randy Goers, Trustee; Steve Kenny, Trustee; and Sonya Little, CFO. Mr. Alan Weiner had notified staff that he would be delayed due to a prior commitment. Mr. Julio Muniz was not present.

**Visitors Present Included:** John Lessl and Bruce Crosswhite, AON Hewitt; Jason Pulos and Andrew Gillentine, Asset Consultants Group (ACG)

**II. TRUSTEE HANDBOOK REVIEW**

**1. ACG Presentation, Portfolio Construction and Manager Evaluation and Performance Monitoring:**

- Jason Pulos and Andrew Gillentine of Asset Consulting Group conducted a partial review of the Trustee Handbook. Topics covered included the significance and process of asset allocation, the manager selection and due diligence process, and manager monitoring. Detailed materials related to the presentation were distributed to Board members by ACG.

**IV. NEXT MEETING**


The next meeting will be held at 1:00 p.m. on Tuesday, July 16, 2013.

POLICIES AND PROCEDURES COMMITTEE MEETING - GE RETIREMENT FUND  
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V. ADJOURNMENT

- There being no more business to conduct, Chairman Carrera adjourned the Trustee Handbook Review meeting.
- Adjournment at 1:55 p.m.



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CHAIRMAN - Ernest P. Carrera



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PENSION SUPERVISOR - Mark Boghich



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RECORDING SECRETARY - Susan Chiellini

**EXHIBITS:**

1. ACG Trustee Handbook Education Booklet