

**CITY OF TAMPA
ARCHITECTURAL REVIEW COMMISSION
DEMOLITION/RELOCATION
NOTICE TO SURROUNDING PROPERTY OWNERS**

ARC _____

_____ date

Public Hearing by Architectural Review Commission

DESCRIBE WORK PROPOSED: _____

PROPERTY OWNER/AUTHORIZED AGENT: _____
ADDRESS & LEGAL DESCRIPTION OF PROPERTY: _____

Dear Property Owner:

Please be advised that the Architectural Review Commission of the City of Tampa will hold a Public Hearing on **(date)** _____, at **(time)** _____, 315 E. Kennedy Blvd., 3rd floor, Tampa City Council Chambers, Tampa Florida.

At the **Public Hearing** all parties in interest and citizens may appear and be heard as to any and all matters pertinent to the petition as described above.

Please contact me at _____ **(phone)** should you have any questions concerning this petition.

As **Public Hearings** are occasionally cancelled or postponed, confirmation of the time and date of the Public Hearing can be obtained by calling the petitioner four (4) days before the Public Hearing date.

Sincerely,

PETITIONER (Owner or Authorized Agent - Circle one)

CITY OF TAMPA
PLANNING & DEVELOPMENT
ARCHITECTURAL REVIEW COMMISSION
DEMOLITION OR RELOCATION

AFFIDAVIT ATTESTING TO NOTIFICATION

(NAME OF ALL PROPERTY OWNERS), being first duly sworn, depose(s) and say(s):

1. That (I am/we are) the owner(s) and record title holder(s) of the following described property:
ADDRESS OR GENERAL LOCATION: _____

2. That this property is the property for which a demolition or relocation request is being made for
ARC _____.
- 3.a. That a copy of the notice was sent by **Certificate of Mailing** on _____(date) to the property owners
within 250 feet of the subject property (including streets and street right-of-ways), Registered Home Owner
Associations, and a copy of the attached letter has been made part of this affidavit. The "Certificate of Mailing"
receipts have been postmarked by the Post Office and turned in to the Historic Preservation office.
- b. That the "Certificate of Mail" for the indicated notices are attached and made a part of this affidavit.
- c. That participating organizations/neighborhood groups have received notice via regular mail on _____(date).
- d. That the sign provided to me by the Historic Preservation & Urban Design Office was posted in a conspicuous place
near the front of the property a minimum of thirty (30) days prior to the ARC Public Hearing. Attached and made a
part of this Affidavit are the two photographs. One depicting the location and its proximity to the street frontage, one
showing the visible language on the notification sign.
4. That (I, we) the undersigned authority, hereby certify that the foregoing is true and correct.

PETITIONER (Owner or Authorized Agent
- circle one)

PETITIONER (Owner or Authorized Agent
- circle one)

Sworn To and Subscribed before me
this _____day of _____,
20____.

My Commission Expires:

NOTARY PUBLIC, STATE OF FLORIDA

Received & Approved By: _____	Date: _____
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