GENERAL REQUIREMENTS

OWNER ACCEPTS SCOPE OF WORK
The undersigned applicant(s) certifies that he/she has participated in the development of this Scope of Work Write Up (SWWU) with the "Date inspected" date of __________ & referred to as Exhibit 1. After careful review the applicant understands & accepts the work described & has initialed & dated each page of this SWWU.

x______________________________ _______  x_______________________________ _______
Applicant     Date   Applicant     Date

CONTRACTOR ACCEPTS SCOPE OF WORK
The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Scope of Work Write Up (SWWU) with the "Date Inspected" date of ___________ & referred to as Exhibit 1. The contractor shall initial & date each page of the Scope of Work.

x_______________________________ ________
Contractor     Date

CONTRACTOR PRE-BID SITE VISIT
The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.

CONSTRUCTION DEFINITIONS
"Install" means to purchase, set up, test and warrant a new component.
"Replace" means to remove and dispose of original material, purchase new material, deliver, install, test and warrant.
"Repair" means to return a building component to like new condition through replacement, adjustment and recoating of parts. "Reinstall" means to remove, clean, store and install a component.

STANDARD SPEC/GENERAL CONDITIONS
The contractor by submission of a proposal, agrees to comply with all applicable conditions listed in the Standard Specification.

Contractor also agrees that any building modification/repairs/ replacements that result in damage to the walls, ceiling, flooring, etc. shall be repaired to match the existing finish in the area.

All fixtures and appliances to Energy Star certified.

COMMUNICATION STANDARDS
Contractor will update the homeowner regularly with times and days that contractor or sub-contractors will be on the job site. It is the Contractor’s responsibility to introduce any subs to the homeowner and insure that all subs are aware of the communication requirements.

VERIFY QUANTITIES/MEASUREMENTS
All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the
Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

ALL PERMITS REQUIRED
Contractor shall apply for and get all permits necessary for all Scope of Work Write Up and provided to the City prior to the start of any permitted work. All permit cost should be included in the corresponding line item.

ENVIRONMENTAL REHAB--RRP REQUIREMENTS
Any contractor performing renovation, repair, and painting projects that disturb lead-based paint in pre-1978 homes must comply with EPA 40 CFR Part 745(Lead; Renovation, Repair, and Painting Program), be certified by the EPA as a Renovation Firm and must use Certified Renovators who are trained by EPA-approved training providers to follow lead-safe work practices.

WORK TIMES
Contractors and their Subcontractors shall schedule working hours between 8:00am and 6:00pm Monday through Friday. Requests to work on weekends and before or after these hours must be approved by the homeowner.

SUBSTITUTION APPROVAL PROCESS
Any requests for substitutions of specified proprietary items must accompany the initial proposal and shall include: the manufacturer's specifications; full installation instructions and warranties. The agency and owner will notify the contractor of decision at contract award.

FINAL CLEAN
Remove from site all construction materials, tools and debris. Sweep clean all exterior work areas. Vacuum all interior work areas, removing all visible dust, stains, labels and tags. Clean all windows referenced in specifications.

**If a Roof is to be installed contractor is required to lay down a tarp around the house to catch any nails and or roof debris. The tarp is to be cleaned up daily to avoid any blowing debris.

1 YEAR GENERAL WARRANTY
Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final payment. Contractor shall remedy any roof defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within 5 year for roofs from final payment. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment. All original warranties to be turned in to homeowner in a bound package. Copy of all warranties to be turned in to the City of Tampa at the completion of the job.