



City of Tampa

Jane Castor, Mayor

Planning and Development Housing & Community Development

4900 W. Lemon Street
Tampa, FL 33609

Office: (813) 274-7940
Fax: (813) 274-7941

August 18, 2020

To: Interested Affordable Housing Developers,

The City of Tampa's Housing and Community Development Division seeks to support the development of multi-family housing to address the needs outlined in the City's Consolidated Plan. The City of Tampa may provide a letter of support and a financial commitment not to exceed \$100,000 to projects that address the need for affordable housing while de-concentrating areas of poverty, Affirmatively Furthering Fair Housing and Housing Choice, meets one or more of the goals and objectives outlined in the Consolidated Plan and effectively leverages the city's resources. The City will provide SHIP funds to support selected project(s).

To be considered for a letter of support, please submit the following information by September 18, 2020:

- Demonstrate that the affected community has successfully been engaged in the development process.
- Estimate of the total project cost, including design, planning, hard and soft construction cost, property acquisition, infrastructure, furniture, fixtures and contingencies, etc.
- A narrative description of the project to include how this project will:
 - Population to be served.
 - Project benefits (i.e. # of affordable housing units, increase in tax base, job creation, green building elements, handicap accessibility, homeless units set aside, etc.).
 - Status of funding commitments.
 - Project timeline (completion and lease-up).
- A detailed description of the nature of the project to be constructed and/or rehabbed, including acres, square feet, number of stories, number of units, unit size, amenities, etc.
- General site plan showing building positioning on site, right of way ingress, egress, access points and circulation, location of nearest bus stop and transit routes.



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- Demonstration that the land use designation and zoning district allow for the project being contemplated for development.
- Map showing other affordable housing projects in the area (5 mile radius).
- Renderings and photos of the proposed project.

The letter of support will be good for the current Florida Housing Finance Agency Tax Credit and Bond applications due now through Dec 31, 2020. The letters of commitment will be good for one year from the date of issuance to be renewed at the City's discretion, during the one year period a formal agreement must be negotiated and approved by the City Council.

It is understood that the project proposed has not yet been fully developed; we are seeking concise documents that provide the pertinent information. The City wishes to get a feel for the project to access how it meet the goals outlined in the City's Consolidated Plan and community's needs. If you have any questions regarding your submittal please contact me via email at terry.thomas@tampagov.net.

Please submit 2 Hard copies in binders and a soft copy of the requested information to:

Terry Thomas
Community Development Coordinator
City of Tampa
4900 N. Lemon Street
Tampa, FL 33609