

**CITY OF TAMPA, FLORIDA
DEPARTMENT OF GROWTH MANAGEMENT AND DEVELOPMENT SERVICES
SITE PLAN REQUIREMENTS
Appendix A**

An application for a variance requires submittal of a site plan. The variance request will be evaluated based on the appropriateness of the site plan in regards the requirements of Chapter 27. If the variance is granted, the Site Plan will be binding upon the owner and his successors in title. Development of the property shall only occur in strict conformance with the approved site plan. Any proposed changes to the approved site plan should be discussed with the Land Development Coordination Division to determine whether the proposed change requires additional approval by the Variance Review Board.

Prior to submittal of the Variance Application, the Land Development Coordination Division recommends that the applicant discuss the site plan with the City personnel as noted on the attached chart. This discussion will serve to guide the developer in preparing his site plan; however, the developer remains responsible for compliance with all applicable City Codes.

A certified boundary survey is required.

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| REQUIRED GENERAL INFORMATION |
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1. North Point, legend and scale.
2. Drawing size: 24" x 36" (Maximum)
3. Total acreage/square footage of the site.
4. Total residential density, if applicable.
5. Statement of commitment to comply with City of Tampa development regulations, such as the Tree and Landscape Code, Stormwater Management regulations and Fire Codes applicable to the project at time of permitting.

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| EXISTING CONDITIONS |
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1. Approximate location, size, and type of existing trees, water bodies, vegetation and other significant natural features both on the property and within 20' of the property.
2. Name, location and width of all existing street and alley rights-of-way, within or adjacent to the site.

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| PROPOSED IMPROVEMENTS |
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1. Location, size, height and use of all proposed buildings.
2. Proposed building setbacks.
3. Location and dimensions of proposed parking and service areas, including typical parking space dimensions.