



**PLANNING AND DEVELOPMENT
LAND DEVELOPMENT COORDINATION
CITY OF TAMPA**

INSTRUCTIONS FOR THE WRITTEN DETERMINATION - ADVISORY OPINION APPLICATION

NOTE: Please be aware that these guidelines are provided as a guide to assist you in submitting your Advisory Opinion application. These guidelines are derived from Chapter 27 Zoning and City Policy. Advisory Opinions shall be considered informal guidance to the applicant, shall have no legal or binding effect, and may not be interpreted to determine or create personal or property rights of the applicant or any other party. Each Advisory Opinion shall include a statement consistent with this section.

****INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED OR PROCESSED.****

PLEASE READ INSTRUCTIONS THOROUGHLY

It is highly recommended that you speak with a representative of Land Development Coordination prior to requesting the letter to ensure that you are receiving the correct letter for your needs.

I. MINIMUM REQUIREMENTS FOR APPLICATION - (ALL FORMS MUST BE TYPEWRITTEN OR NEATLY PRINTED, UNLESS OTHERWISE NOTED)

Application Fee: \$150

Bank or business check, or money order (payable to the City of Tampa); Mastercard/Visa/AMEX/Discover
PERSONAL CHECKS and CASH ARE NOT ACCEPTED.

Exhibit A - Please complete all information on this form.

Additional required items for submittal:

Any evidence that you wish the zoning administrator or designee, to review when issuing the Advisory Opinion. Advisory opinions can not grant a determination of nonconformity.

II. SUBMITTAL OF AN APPLICATION: The application package shall be submitted in person to:

Land Development Coordination Division
1400 North Boulevard
Tampa, Florida 33607
(813) 274-3100

III. REVIEW OF AN APPLICATION: The review of an application for an Advisory Opinion may take up thirty (30) working days to review. At a minimum, the written determination shall state the evidence used in the review, the zoning classification of the property, and the allowable uses on the property.

IV. REVIEW OF THE ADVISORY OPINION. If the applicant wishes to review the Advisory Opinion, the review shall follow the standards in Section 27-56.

Application for Written Advisory Opinion

City of Tampa
Land Development Coordination
1400 North Boulevard
Tampa, FL 33607
(813) 274-3100



Print Form

Date Received: _____
Received By (print) : _____
Case Number: _____
Receipt # /Amount Paid: _____
Other Applications on File: _____
Atlas Page: _____
Future Land Use: _____
Current Zoning District: _____

EXHIBIT A

Applicant's Information:

Name(s): _____

Address: _____

City: _____

State: _____ Zip Code: _____

Phone Number: _____

email address: _____

Property Owner: _____

Location Address: _____ Folio Number(s) (if applicable): _____

Advisory Opinion Request (narrative): _____

NOTE: Please check the Plat, Survey, Title Policy and all other documentation relating to your property prior to design and construction. The City of Tampa and its staff **DO NOT** review for compliance with individual private deed restrictions and covenants during permit review. The issuance of a building permit by the City of Tampa signifies that the project is in compliance with the zoning codes of the City of Tampa and City of Tampa and Florida building code. The issuance of a building permit **DOES NOT** insure compliance with private deed restrictions or covenants.

Signature (applicant): _____

(Print): _____