

City of Tampa
2012 Summer Seasonal Part Time / Temporary Positions
Frequently Asked Questions

- **Where can I apply?**

You can apply for any City of Tampa job opening at www.tampagov.net. MyTampaGov members have an on-line record of every job for which they have applied, and may save and reuse applications. If you're not already a MyTampaGov member, and want to join and take advantage of the benefits and features, sign up for MyTampaGov BEFORE submitting a job application.

- **Can I apply for more than one position?**

Yes, you can apply for as many positions as you would like. However, you must submit a separate application for each position. To save and reuse your application, sign up for a MyTampaGov account before submitting your job application.

- **Do I have to apply on-line?**

Yes, we only accept applications on-line. If you do not have computer access, computers are available at the Parks & Recreation Centers. Any and all fees will be waived only to apply for summer positions. Notify the staff that you are interested in applying for summer positions.

- **I worked last summer as a seasonal employee, do I need to submit a new application on-line to work this summer?**

Yes, you must submit a new application every year for our seasonal positions.

- **How will I know the status of my application?**

You will be notified by the supervisor if you are selected to be interviewed for a position. If you change your address, phone numbers or email address after you submit your application on-line, please provide the updated information to: Employee Relations, 306 East Jackson Street, 7N, Tampa, Florida 33602 or you may FAX this information to 813-274-8913.

- **What are the actual dates of employment?**

The 2012 Summer Seasonal Program will begin June 18, 2012 through August 10, 2012.

- **What is the rate of pay?**

Minimum wage: \$7.67

- **Do I need transportation?**
Yes, all employees must have reliable transportation to/from work.
- **Is parental consent required for employment?**
No, parental consent is not required to apply and be selected for employment. However, if you are under the age of 18, parental consent is required to complete the pre-employment drug-screening test.
- **Will I need to pass a pre-employment background investigation and drug-screening test before I can work?**
Yes, you must successfully complete a pre-employment background investigation and drug-screening test prior to being hired. Applicants who are selected for seasonal positions will be notified when the background check is initiated.
- **Will insurance or any benefits be provided?**
Seasonal employees are covered by Worker's Compensation for any job related injuries. No other benefits are provided to seasonal employees.
- **Do I need an Identification Card / Driver's License and Social Security Card?**
Yes, you will need a valid government issued identification card and social security card for employment with the City of Tampa.
- **Does the City require Direct Deposit?**
Yes, all employees must participate in the Direct Deposit program. An active checking and/or savings account is required for direct deposit. Applicants selected for employment will be required to bring a "voided" check or a letter from the bank or financial institution (must include the bank's / financial institution's routing number, your name and account number.
- **What do I need to bring with me when picking up the Pre-Employment Drug Screening Test form at Human Resources?**
You must bring:
 - *A valid government issued identification card.*
 - *Your original social security card (not a photo copy).*
 - *Pay Check Direct Deposit: a voided check or letter from your banking institution for your direct deposit.*
 - *Form I-9 Employment Eligibility Verification documents (list will be provided for those applicants who are selected for employment).*