



**City of Tampa**  
Department of Neighborhood Empowerment  
Residential Rental Certificate Registry



## Rental Certificate Renewal

Date: \_\_\_\_\_

RCA #: \_\_\_\_\_

**Applicant:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Nbr: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Property Manager:**       Check if Owner manages the property

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Nbr: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Tenant Information:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Nbr: \_\_\_\_\_ Email Address: \_\_\_\_\_

Tenant Responsibilities (for maintaining property): \_\_\_\_\_

\_\_\_\_\_

Rental Agreement (optional): Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Is this a Section 8 Housing Unit:       YES                       NO

**Owner Attestation of Compliance with City of Tampa Code of Ordinances:**  
I certify that the rental unit being registered is currently in compliance with all the applicable requirements of the City of Tampa Code of Ordinances, Chapter 19-231 and other applicable laws. I understand that the Rental Certificate for this rental unit may be revoked if it is determined that this certification is falsified or if the rental unit is not in compliance with the applicable requirements of the City of Tampa Code of Ordinances. If any rental unit is rented without a valid Rental Certificate, the City will take immediate enforcement action, including the issuance of a Notice to Appear in the Criminal Court of Hillsborough County, Florida.

This document confirms that the information provided above is true and accurate.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I do hereby swear that the above facts are true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check one:       Owner                       Property Manager                       Applicant

<p><b>MAIL COMPLETED APPLICATION TO:</b> Neighborhood Empowerment Dept. P.O. Box 2200 Tampa, FL 33602</p>	<p><b>DROP OFF COMPLETED APPLICATION TO:</b> Neighborhood Empowerment Dept. 4900 W Lemon Street Tampa, FL 33609</p>
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**For Official Use Only:**

Rental Certificate ID: \_\_\_\_\_ Date Submitted: \_\_\_\_\_ Oper: \_\_\_\_\_