



# **TAMPA POLICE DEPARTMENT COMMUNITY INVESTMENT GRANT**

Brian Dugan, Chief of Police

## PURPOSE

The Tampa Police Department is pleased to announce its Community Investment Grant Program. The purpose of this grant program is to provide assistance to community partners who are engaged in projects and programs benefiting the citizens of Tampa. Community members interested in applying for this grant must support the spirit of the Tampa Police Department's mission to reduce crime and enhance the quality of life through a cooperative partnership with all citizens.

A total of \$10,000 is available for the 2019 award.

- **Application Enrollment Period:** Applications will be accepted on an annual basis during the enrollment period only. The 2019 Community Investment Grant application enrollment period begins June 1, 2019 and must be postmarked/submitted by midnight on July 31, 2019.
  - **Mailing Address or Hand Delivery:** Tampa Police Department, 411 N. Franklin Street, Office of the Chief of Police, Tampa, FL 33602.
  - **Email Submission:** [tpd-grants@tampagov.net](mailto:tpd-grants@tampagov.net)

***IMPORTANT NOTE: ALL SUPPORTING DOCUMENTS MUST BE INCLUDED WITH THE APPLICATION UPON SUBMISSION.***

- **Who May Apply:** This program will provide funds to community groups, associations, agencies, or non-profit organizations holding a 501(c)(3) or 501(c)(4) designation which provides services to residents within the municipal boundaries of the City of Tampa. A copy of the organization's designation/status letter must accompany the grant application. Services being offered must fall within the eligibility grant award criteria set forth below.
- **Grant Award Eligibility and Criteria:** The Community Investment Grant must serve residents within the municipal boundaries of the City of Tampa by addressing a youth or adult program geared towards crime prevention. This includes but is not limited to social development, mentorship, prevention and treatment of drug or domestic abuse, and mental health.
- **Organization Applicant and Certification:** The organization applicant must be a current officer on record with the Florida Department of State or other applicable agency if incorporated outside of Florida. Applicants will be required to provide a federal tax identification number and must submit a signed certification form with the application.
- **Submission:** Grant applications must be type written, accompanied by all required supporting documents or any continuation pages, and received within the specified application period.
- **Supporting Document(s):** Each supporting document must reference, in the upper right hand corner, the organization's name and federal employer identification number. **Include the following supporting documents, along with the application:**

1. Itemized budget for funds requested
  2. A statement of accounting detailing how expenditures will be tracked
  3. Applicant Certification
  4. Federal tax identification number (EIN or 501(c)(3) or 501(c)(4)), organization's designation/status letter, and an updated copy of IRS Form W-9. The EIN must match the name of the applicant.
  5. Organizations who received a previous Community Investment Grant from the Tampa Police Department must provide summary status report and expenditure receipts for the year of the award. *This is not required for first time grant applicants.*
  6. One Letter of Support from an organization previously partnered with your program.
- **Award Levels:** The funding amount of grant will be determined by the selection committee's evaluation of the application. Projects will be rated using the selection criteria. Only one grant in each tier level will be awarded.
    - Tier 1: \$5,000
    - Tier 2: \$2,500
    - Tier 3: \$1,500
    - Tier 4: \$1,000
  - **Award Presentation:** Applicants selected to receive the 2019 Community Investment Grant will receive by mail a congratulatory letter from the Chief of Police with the time and location of the award presentation. Award notifications will be mailed to the award recipients by September 18, 2019 and posted on the Tampa Police Department's website afterwards.
  - **Disqualifier(s):** All applications must meet the minimum eligibility. However, there are circumstances that will require instant disqualification.
    - Funds will not be awarded for salaries, food, individual travel expenses, individual gifts, infrastructure, video surveillance systems, publications or other communication media.
    - Any organization which owes monies to the City of Tampa will not receive award funds until those other obligations are satisfied.
    - Incomplete application and missing supporting documents
    - Project description that is vague in nature will be classified as incomplete
    - Any organization which previously failed to completely and accurately account for all expenditures in past "Community Investment Grant" awards will not be eligible to receive additional funding.

# COMMUNITY INVESTMENT GRANT APPLICATION

PROJECT OR PROGRAM DESCRIPTION	
Organization Name:	EIN:
Address:	Phone:
HOW WOULD YOUR PROGRAM UTILIZE THE GRANT TO IMPACT SAFETY IN THE CITY OF TAMPA?	
If continuation page(s) are attached, please indicate the total number of pages here:	
HAS THE ORGANIZATION PREVIOUSLY APPLIED FOR A COMMUNITY INVESTMENT GRANT?	
Yes [ ] or No [ ]	
If yes, which year(s) applied?	
Which year(s) awarded?	
Amount of Award(s)?	

## **CERTIFICATION OF UNDERSTANDING AND AUTHORIZATION TO SUBMIT APPLICATION**

By signing this form, you certify that the information provided herein is true and accurate. You confirm your authority to sign on behalf of the organization named in this grant application. If a Community Investment Grant is awarded, you agree to disburse the appropriated funds for the purposes(s) outlined within this application.

The undersigned further acknowledges and agrees that the Tampa Police Department has full authority to audit all records pertaining to the awarded funds, at any time and without notice.

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Organization Authorized Applicant's Signature

Title

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Organization Authorized Applicant's Name (Printed)

Date

## CERTIFICATION BY APPLICANT

I HEREBY CERTIFY:

1. All information included in this application is true.
2. Applicant is in compliance with Federal Civil Rights laws.
3. Your organization is not and has never been under investigation or found to be in violation of any federal, state or local civil rights laws.
4. No shared benefits will be used for political or personal purposes.
5. No shared benefits will be used for any purpose that would constitute an improper or illegal use under the laws, rules, regulations, or orders of the state or local jurisdiction in which the applicant is located or operates.
6. No officer, director, trustee, fiduciary of the applicant has been:
  - a. Convicted of a felony offense under federal or state law, or
  - b. Convicted of any drug offense.

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Organization Authorized Applicant's Signature

Title

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Organization Authorized Applicant's Name (Printed)

Date

