



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
TUESDAY – JANUARY 16, 2018 – 1:00 P.M.**

The Board of Trustees for the General Employees' Retirement Fund convened in a regular session at 1:00 p.m. on this 16th day of January, 2018 at the Fort Brooke Garage, 107 N. Franklin St., Third Floor Conference Room, Tampa, FL 33602.

Support Staff: Natasha Wiederholt, GE Pension Plan Supervisor and Recording Secretary; Justin Vaske, Assistant City Attorney and Board Attorney; Terrie Williams, Accounting Operations Manager; and Carleigh Blesing, Office Support Specialist III.

Consultants to Board: Jason Pulos and Nathan Burk - Asset Consulting Group (ACG); Mark Meyer and Michaela Perez – AON Hewitt

I. ROLL CALL

Mr. Carrera, Chairman, presiding, brought the meeting to order at 1:00 p.m.

Board Members Present Included: Ernest Carrera, Chairman; Stephen Hill, Vice Chairmen; Steve Kenny, Trustee; Sonya Little, Trustee; Derwin Bright, Trustee. Andy Waitman, Trustee arrived at 1:05 p.m.

At this time, a new mayoral appointee had not yet been selected.

II. PUBLIC COMMENTS- Ten (10) Minutes Total – Three (3) Minutes per Speaker

None.

III. APPROVAL OF MINUTES

Ms. Wiederholt requested the Board approve the minutes from the December 19, 2017 meeting.

MOTION: (Little/Bright) Motion was made by Sonya Little to approve the minutes from the December 19, 2017 Board Meeting. Motion was seconded Derwin Bright. MOTION CARRIED.

IV. STAFF REPORT

- 1) Portfolio Performance Review – December 2017
- 2) January 2018 Liquidity Needs

Jason Pulos reviewed ACG's 1st Quarter 2018 Global Economic Update, the December 31, 2017 Monthly Performance Report for the GE Retirement Plan and provided a rebalancing recommendation for the Fund's January 2018 operating cash needs.



Market Returns for the one year period ending 12/31/17 were very strong across the globe, with Non-U.S. stocks outpacing U.S. stocks. Emerging Market Stocks (MSCI Emerging Markets Index) were up 37.75%, followed by International Developed Stocks (MSCI EAFE Index) up 25.62% for the year. Domestic Large Cap Stocks as measured by the S&P 500 were up 21.83%, while Domestic Small Cap Stocks were up 14.65% for the year. Fixed Income returns were more muted for the year as the broad U.S. Investment Grade market as measured by the Barclay's U.S. Aggregate Index was up 3.54% for the year. High Yield and Non-Dollar bonds outpaced US Investment Grade, which benefited investors with more flexible mandates within Fixed Income.

As of December 31, 2017 the total fund value stood at approximately \$737.9 million. Through December 31, 2017 the fund was up 17.53% gross of fees which is 2.33% above the Policy Index for the same period and well in excess of the 8.0% target rate of return. Over the five year period ending December 31, 2017 the Fund is up 9.5% gross of fees annualized compared to the policy index of 8.99% for the same time period.

ACG recommended the liquidation of \$2.5 million from the Ivy Investments Large Cap Growth strategy and \$1.3 million from the Dodge & Cox Large Cap Value strategy to provide for the liquidity needs for the month.

MOTION: (Kenny/Hill) Motion was made by Steve Kenny to liquidate \$2.5M from Ivy Investments and \$1.3M from Dodge & Cox to provide liquidity needs for January 2018. Motion was seconded by Stephen Hill. MOTION CARRIED.

3) Long Wharf Capital, Fidelity Real Estate Growth Fund III Final Distribution Notice

The Board was provided with correspondence from Long Wharf Capital notifying that the final Fidelity Real Estate Growth Fund III distribution of \$17,017.77 would be dispersed at the close of December.

4) Biennial Pension Verification Questionnaire Audit Procedures - 2nd Reading

Ms. Wiederholt advised the Board that the provided version of the Pension Verification Questionnaire Audit Procedures was updated with the suggestions made by Board members in the previous month, including verbiage regarding a Power of Attorney and changing the time frame from biennial to annual. Ms. Wiederholt also confirmed with Human Resources that suspending pension benefits for non-compliant individuals was not in violation of any union contracts.

MOTION: (Hill/Bright) Motion was made by Stephen Hill to approve the annual pension verification questionnaire audit procedures as outlined by staff. Motion was seconded Derwin Bright. MOTION CARRIED.



5) Update on Actuarial Services RFP

Ms. Wiederholt updated the Board regarding the recently released RFP for actuarial services, advising that the proposal window had closed and seven responses had been received. Additionally, Ms. Wiederholt has been in conversation with the designated purchasing analyst to ensure the process was in alignment. Ms. Wiederholt suggested to the Board that the Evaluation Committee would complete a scoring of the submissions and compile a list of two to three finalists for Board presentations. Significant conversation ensued regarding the best plan of action regarding same.

MOTION: (Little/Hill) Motion was made by Sonya Little to direct the Evaluation Committee to evaluate the proposals received and individually rank, then have a Sunshine Meeting to prepare the rankings for presentation to the Board at the February 20, 2018 meeting. Finalist presentations will be conducted at the March 20, 2018 meeting. Motion was seconded Stephen Hill. MOTION CARRIED.

6) Investment Consultant Services RFP (Motion)

Ms. Wiederholt reminded the Board that this draft RFP for investment consultant services had been brought up initially along with the RFP for actuarial services. In working alongside the designated purchasing agent, Ms. Wiederholt drafted the provided RFP for the Board's consideration. Specifically, the scope of services section was discussed at length to ensure that persistent issues that have come up regarding reporting are able to be addressed at the onset. Additional conversation took place regarding the score card provided by Procurement and staff's evaluation of same.

MOTION: (Hill/Waitman) Motion was made by Stephen Hill to direct staff to revise the RFP as discussed and to reach out to Board members to obtain and incorporate their feedback into the RFP. The RFP should be brought back to the February 20, 2018 Board meeting for a second reading along with a proposed scoring matrix. Motion was seconded Andy Waitman. MOTION CARRIED.

7) 2018 List of Retirement Conferences

Ms. Wiederholt provided the Board a handout package that included a chronological list of upcoming conferences and events from relevant organizations such as the Florida Public Pension Trustees Association (FPPTA), the Florida Government Finance Officers Association (FGFOA), the Government Finance Officers Association (GFOA) and the International Foundation of Employee Benefit Plans (IFEBP), along with any currently available details for same.

MOTION: (Hill/Kenny) Motion was made by Stephen Hill to approve the list of 2018 conferences for board member attendance. Motion was seconded Steve Kenny. MOTION CARRIED.

V. CONSENT AGENDA

Ms. Wiederholt advised that the Consent Agenda has been reviewed and the items listed are true, correct, and have been found to be accurate. Justin Vaske has also reviewed all legal invoices.



Retirement Benefits & Estate Payments:

DROP Applications, DROP Exits, Deferred Retirements, Estate Payments

Monthly Invoice:

- 1) City of Tampa Reimbursement – December 2017 - \$22,927.89

Quarterly Invoices:

- 1) Asset Consulting Group - #8204 – Q4 2017 - \$31,250.00
- 2) LMCG – Q4 2017 - \$36,650.39
- 3) The Northern Trust Company - #01637764 – Q4 2017 - \$36,490.83

Auto-Deducted:

- 1) Marathon-London Int'l Group – December 2017 - \$23,798.00

Miscellaneous Invoice:

- 1) Allegra - #83555 - \$34.95
- 2) Ford & Harrison - #708150 - \$311.38

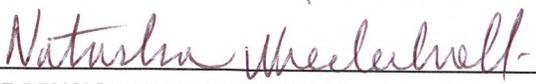
MOTION: (Kenny/Waitman) Motion was made by Steve Kenny to approve the consent agenda. Motion was seconded Andy Waitman. MOTION CARRIED.

VI. ADJOURNMENT

There being no further business, Chairman Ernest Carrera adjourned the meeting at 2:20 p.m. and advised the Board that the next meeting would be held on February 20, 2018 at the Fire & Police Pension Fund, Board Meeting Conference Room, 3001 N. Boulevard Tampa, FL 33603.



BOARD CHAIRMAN – Ernest P. Carrera



GE PENSION PLAN SUPERVISOR – Natasha Wiederholt
& RECORDING SECRETARY