

CITY OF TAMPA

INSTRUCTIONS FOR HYBRID LIVE/ COMMUNICATIONS MEDIA TECHNOLOGY [CMT] REGULAR AGENDA & WORKSHOP MEETINGS

Location: Tampa Convention Center
333 S. Franklin Street, Tampa FL 33602

Agendas: <https://tampagov.net/agendas>

Regular Agenda and Workshop meetings of the Tampa City Council held during the COVID-19 State of Emergency are conducted live with an in-person quorum present, with the option of remote participation using what is referred to by State of Florida statutes and rules as “communications media technology” (“CMT”). The meetings are held in accordance with Emergency Rules of Procedure as adopted by Resolution No. 2020-225 and as amended by Resolution No. 2020-490.

The public and citizens of the City of Tampa will be able to watch, listen or view this meeting on:

Cable TV: Spectrum Channel 640
Frontier Channel 15

Internet: <https://www.tampagov.net/livestream>

Since this meeting will be conducted with the option of communications media technology, the following alternative methods have been established for members of the public to offer public comment or during public hearings:

- 1. In person at the Tampa Convention Center, 333 S. Franklin Street.**
- 2. Internet or web at <https://www.tampagov.net/PublicComment>**
- 3. Voicemail message with your comments by calling (813) 274-8877 (Please follow the prompts when you call.)**
- 4. By mail to City of Tampa City Clerk, 315 E. Kennedy Blvd., 3rd Floor, Tampa, FL 33602.**

5. Speak remotely during public comment or during a public hearing:

Complete the form at <https://www.tampagov.net/PublicComment> **AND** stating on the form under Request Type that you wish to speak live during the public comment period. You will be contacted with additional instructions.

6. Participating using CMT at the Tampa Convention Center:

Those individuals who do not have access to a communications media device or are otherwise unable to participate via communications media technology, or who do not wish to speak inside the meeting room due to public health concerns during the COVID-19 State of Emergency may utilize the communications media technology device that will be made available to the public by the City of Tampa, during the hybrid live/virtual meeting, at:

The Tampa Convention Center
333 S. Franklin Street, Tampa FL 33602, (Channel Entrance only).

PLEASE NOTE: *Use of masks and social distancing inside the building are required.*

All written or voicemail comments for legislative matters must be received no later than **24 hours prior to the meeting**, in order to be made part of the official record of the meeting. Registration for speaking **remotely** on legislative matters should also be completed by **24 hours prior to the meeting**.

Instructions for participating in **land-use** and other **quasi-judicial** matters are available at:

<https://www.tampagov.net/quasi-judicial-meeting-register-participate-gotowebinar>

Public comments, prerecorded and live, will be heard at the start of the meeting at the direction of the City Council. Comments specific to a public hearing will be heard when it appears on the agenda.

Written comments may not exceed 400 words, and voicemail comments may not exceed 3 minutes in length. Recorded and live public comment will be heard at the start of the meeting. Voicemail comments will be played during the public comment section of the meeting and become part of the permanent record of the meeting. Written comments received by mail or email will be distributed to the City Council, and will also be included in the permanent record of the meeting. All public comments timely received by mail, email or voicemail will be afforded equal consideration as if the public comments were made in person. **Persons requiring help in accessing this means of public participation should call 813-274-8397 for assistance.**

For additional information, please contact City Council Attorney Martin Shelby at Martin.Shelby@tampagov.net or 813-274-8869.

Should any person desire to appeal any decision of the Tampa City Council with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceeding is made including all testimony and evidence upon which any appeal may be based ([F.S. 286.0105](#)).

In accordance with the Americans with Disabilities Act (“ADA”) and Section 286.26, Florida Statutes, persons with disabilities needing a reasonable accommodation to participate in this public hearing or meeting should contact the City of Tampa’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted via phone at 813-274-3964, email at TampaADA@tampagov.net, or by submitting an ADA - Accommodations Request form available online at tampagov.net/ADARequest.