



Self-Certifying Private Arborist (“SCPA”) Program

WHO IS ELIGIBLE?

Arborists, in good standing, certified by the International Society of Arboriculture (“ISA”).

WHAT CAN SELF-CERTIFIED ISA ARBORISTS DO WITH THIS CERTIFICATION?

Successful completion of two (2) half-day training sessions will grant graduates of the program the ability to self-certify the following activities/documents, using City-approved forms:

1. Tree conditions evaluation/risk assessments for **issuance of tree removal permits** (protected and grand)
2. Tree conditions evaluation/risk assessments for **issuance of tree pruning permits** (specimen and grand)
3. **Certification of tree surveys** for use in zoning reviews, right-of-way permit reviews, and building permit reviews
4. **Certification of arborist reports** for use in zoning reviews, right-of-way permit reviews, and building permit reviews

HOW CAN AN ISA ARBORISTS EARN THIS CERTIFICATION?

1. Attend city hosted course sessions.
2. Score a minimum 70% on the end of course exam. The exam is written, open book/notes, and takes approximately 60 minutes to complete.

GENERAL RULES AND PROCEDURES:

1. Certification valid for one. Recertification is required annually.
2. Self-Certification requires use of City-approved forms and evaluation/risk assessment methods.
3. Documentation provided as part of Self-Certification submittals, as described above, will serve as the accepted information for a specific development site, without re-inspection by Natural Resources. As needed, Natural Resources may perform routine audits of forms, reports, documentation, methods, etc. submitted by SCPA’s.
4. Should any changes be made to any local, state, or federal laws and/or rules that affect the current City Codes and Technical Standards taught, additional/update courses may be required, in order to maintain a valid certification. If such courses are not successfully completed, the certification may be void.