

Agmt
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RESOLUTION NO-2014- 141

A RESOLUTION APPROVING AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES IN THE AMOUNT OF \$325,000 BETWEEN THE CITY OF TAMPA AND KISINGER CAMPO & ASSOCIATES, CORP., IN CONNECTION WITH CONTRACT NO. 13-D-00050; TRANSPORTATION PROJECT ENGINEERING SERVICES; AUTHORIZING THE MAYOR OF THE CITY OF TAMPA TO EXECUTE SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, via the competitive selection process in accordance with Florida Statutes Section 287.055, Consultants' Competitive Negotiation Act and consistent with Federal procurement policies, the City of Tampa (CITY) selected Kisinger Campo & Associates, Corp. (FIRM) to provide professional Engineering services in connection with Contract 13-D-00050; Transportation Project Engineering Services, (PROJECT) as detailed in the Agreement for Engineering services (AGREEMENT); and

WHEREAS, the CITY desires to enter into an agreement with the FIRM to provide certain professional Engineering services; and

WHEREAS, it is in the best interest of the City of Tampa to enter into this AGREEMENT.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAMPA, FLORIDA:

Section 1. That the Agreement for Engineering services between the City of Tampa and Kisinger Campo & Associates, Corp. in connection with Contract 13-D-00050; Transportation Project Engineering Services as detailed in said AGREEMENT, a copy of which is attached hereto and made part hereof, is authorized and approved in its entirety or in substantially similar form.

Section 2. That the Mayor of the City of Tampa is authorized and empowered to execute, and the City Clerk to attest and affix the official seal of the City of Tampa to, said AGREEMENT on behalf of the City of Tampa.

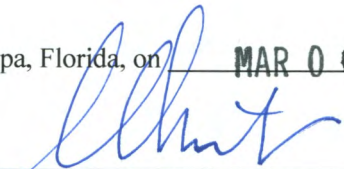
Section 3. That funds for this contract award for professional engineering services in the amount of \$325,000 for the Department of Public Works/Transportation Division are available within various fund sources and will be controlled by requisition.

Section 4. That other proper officers of the City of Tampa are authorized to do all things necessary and proper in order to carry out and make effective the provisions of this Resolution, which shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Tampa, Florida, on MAR 06 2014

ATTEST:


City Clerk/~~Deputy City Clerk~~


Chairman/~~Chairman Pro Tem~~, City Council

Approved as to Legal Sufficiency by
Justin R. Vaske, Assistant City Attorney

1/2014-11

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT, made and entered into at Tampa, Florida, this ____ day of _____, 2014, by and between the CITY OF TAMPA, a municipal corporation of the State of Florida, hereinafter referred to as "CITY", the address of which is 315 East Kennedy Boulevard, Tampa, Florida 33602, and **KISINGER CAMPO & ASSOCIATES, CORP.** a corporation chartered and existing under the laws of the State of **FLORIDA**, hereinafter referred to as "CONSULTANT", the address of which is **201 N. Franklin St., Suite 400, Tampa, FL 33602.**

WITNESSETH:

WHEREAS, the CITY desires to engage the CONSULTANT to perform certain professional Architectural/Engineering (A/E) consulting services pertinent to such work which shall be referred to as Contract 13-D-00050, Transportation Project Engineering Services "PROJECT" in accordance with this Agreement; and

WHEREAS, the CONSULTANT desires to provide such professional A/E services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, representations and considerations to be kept, performed and paid, the parties hereto agree for themselves, their successors and assigns, as follows:

I. GENERAL SCOPE OF THIS AGREEMENT

A. The relationship of the CONSULTANT to the CITY will be that of an independent professional A/E consultant for the PROJECT; and the CONSULTANT shall provide the professional and technical services required under this Agreement in accordance with acceptable architectural/consultant practices and ethical standards.

B. The scope of services to be provided is indicated in **Exhibit A**.

II. DATA AND SERVICES TO BE PROVIDED BY THE CITY

The CITY shall provide:

A. Available plans and specifications of existing construction.

III. PERIOD OF SERVICE

A. The CONSULTANT shall begin work promptly after receipt of a fully executed copy of the Agreement and a Notice to Proceed. The agreement shall remain in force until the completion of all construction for the Project.

B. The CONSULTANT's services called for under this Agreement shall be completed provided that, if the CONSULTANT's services are delayed for reasons beyond the CONSULTANT's control, the time of performance shall be adjusted appropriately.

IV. GENERAL CONSIDERATIONS

A. All original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the CONSULTANT's services under this Agreement shall become and remain the property of the CITY upon receipt of payment by the CONSULTANT from the CITY for services rendered

in connection with the preparation of said sketches, tracings, etc. Where such documents are required to be filed with governmental agencies, the CONSULTANT will furnish copies to the CITY upon request.

B. The CITY acknowledges that the materials cited in Paragraph IV. A. above, which are provided by the CONSULTANT, are not intended for use in connection with any project or purpose other than the project and purpose for which such materials were prepared without prior written consent and adaptation by the CONSULTANT shall be at the CITY's sole risk, and the CONSULTANT shall have no responsibility or liability therefor.

C. Any use by the CITY of such materials in connection with a project or purpose other than that for which such materials are prepared without prior written consent and adaptation by the CONSULTANT shall be at the CITY's sole risk, and the CONSULTANT shall have no responsibility or liability therefore.

V. COMPENSATION

The CITY shall compensate the CONSULTANT for the services performed with this Agreement a lump sum (by task) of \$325,000 to be billed in accordance with **Exhibit B**.

VI. PAYMENT

Payments shall be made upon presentation of the CONSULTANT's approved invoice.

VII. RECORDS

Records for Personnel Expenses shall be kept on a generally recognized accounting basis and shall be available to the CITY or its authorized representative at mutually convenient times.

With respect to all matters covered by this Agreement, records will be made available for examination, audit, inspection, or copying purposes at any time during normal business hours at a location within Hillsborough County, Florida as often as the CITY, HUD, representatives of the Comptroller General of the United States or other federal agency may reasonably require. CONSULTANT will permit same to be examined and excerpts or transcriptions made or duplicated from such records, and audits made of all contracts, invoices, materials, records of personnel and of employment and other data relating to all matters covered by this Agreement. The CITY's right of inspection and audit shall obtain likewise with reference to any audits made by any other agency, whether local, state or federal. CONSULTANT shall retain all records and supporting documentation applicable to this Agreement for five (5) years from the date of submission of the annual performance report to HUD. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or the end of the required period, whichever is later.

VIII. PERSONNEL

The CONSULTANT represents that it has or will secure, at its own expense, all personnel required in performing the services under this Agreement. All personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. No person who is serving sentence in a penal or correctional institution shall be employed for work under this Agreement. The CONSULTANT further certifies that all of its employees assigned to serve the CITY have such knowledge and experience as required to perform the duties assigned to them. Any employee of the CONSULTANT who, in the opinion of the CITY, is incompetent, or whose conduct becomes detrimental to the work, shall immediately be removed from association with the certain professional engineering services under this Agreement.

IX. SUSPENSION, CANCELLATION OR ABANDONMENT

In the event the PROJECT is suspended, cancelled or abandoned, the CONSULTANT shall be given fifteen (15) days prior written notice of such action and shall be compensated for the professional services provided and reimbursable expenses incurred up to the date of suspension, cancellation or abandonment in an amount mutually agreed to by the CITY and CONSULTANT and supported by back-up documentation.

Upon suspension, cancellation or abandonment hereof, CONSULTANT shall immediately cease work hereunder and shall be compensated for its services rendered up to the time of such cancellation or termination on a quantum meruit basis; and the CITY shall have no further financial obligation to CONSULTANT.

In the event the PROJECT is suspended, cancelled or abandoned, the CONSULTANT shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the CONSULTANT's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY.

X. TERMINATION

A. Termination for Cause.

In the event that the CONSULTANT shall for any reason or through any cause not have completed performance within the time fixed for performance under this Agreement; or any representation or warranty made under Article XII of this Agreement shall prove to be untrue in any material respect; or the CONSULTANT shall otherwise be in default under this Agreement; or the CONSULTANT has subcontracted, assigned, delegated, transferred its rights, obligations or interests under this Agreement without the CITY's consent or approval; or the CONSULTANT has filed bankruptcy, become insolvent or made an assignment for the benefit of creditors, or a receiver, or similar officer has been appointed to take charge of all or part of CONSULTANT assets; or the CONSULTANT disclosed CITY confidential information, procedures or activities; or the CONSULTANT fails to aggressively, adequately, timely and appropriately perform the services required by this Agreement to the satisfaction of the CITY, or other similar cause, the City may terminate this Agreement for cause.

Then the CITY may provide five (5) days written notice that the conduct of the CONSULTANT is such that the interests of the CITY are likely to be impaired or prejudiced, stating the facts upon which the opinion is based. Then the CITY may upon fifteen (15) days written notice, and at the end of the (15) days terminate this Agreement for cause (herein "Termination Date"). Upon that termination for cause, the CONSULTANT shall be entitled to compensation for services properly and satisfactorily performed through the date of such termination for cause. However, no allowance shall be included for termination expenses. In the event of such termination for cause, the CONSULTANT shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the Termination Date; however, CONSULTANT shall not be compensated for any anticipatory profits that have not been earned as of the date of the Termination Date. All work accomplished by CONSULTANT prior to the Termination Date shall be documented. In the event the project is terminated for cause pursuant to this Article, the CONSULTANT shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the CONSULTANT's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY. Notwithstanding the above or any section herein to the contrary, CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the Contract by CONSULTANT.

B. Termination for Convenience.

The CITY may reduce the scope of work or terminate work under this Agreement or amendment to this Agreement without cause; in the event of such scope reduction or termination other than for cause, the CITY shall compensate the CONSULTANT for services properly performed through the date of such reduction in scope or

termination, which date shall be fixed in written notice from the CITY and which date shall be not sooner than fifteen (15) days after notice. Notwithstanding such termination or reduction in scope, the CITY shall be entitled to receive from the CONSULTANT upon request any and all information related to the PROJECT and the CITY shall preserve and protect all such information and assure ready access thereto by the CONSULTANT in connection with resolution of the amount due to the Firm. The CITY, at its own discretion, shall be entitled to direct the CONSULTANT to terminate any or all the CONSULTANT's subcontracts or subconsulting agreements. In the event the project is terminated for convenience pursuant to this Article, the CONSULTANT shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the CONSULTANT's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY.

XI. INSURANCE

The CONSULTANT, at its own cost and expense, shall effect and maintain at all times during the life of this Agreement insurance, in accordance with that indicated in **Exhibit C**.

XII. INTERESTS OF MEMBERS OF THE CITY

No member of the governing body of the CITY and no other officer, employee, or agent of the CITY who exercise any functions or responsibilities in connection with the carrying out of the PROJECT to which this Agreement pertains shall have any personal interest, direct or indirect, in this Agreement.

XIII. INTEREST OF THE CONSULTANT

The CONSULTANT covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in any project to which this Agreement pertains or any other interest which would conflict in any manner or degree with its performance of any contracted service hereunder. The CONSULTANT further covenants that in the performance of this Agreement no person having such interest shall be employed.

The CONSULTANT warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONSULTANT any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

The CONSULTANT shall disclose any clients that may either conflict with or affect its independent judgment when performing any work for the City of Tampa covered by this Agreement. Failure of the CONSULTANT to disclose the above professional conflict of interest may result in termination of this Agreement pursuant to Article X of this Agreement and may require the return of all payments, if any, made to the CONSULTANT from the City. If, in its sole discretion the CITY of Tampa determines that a professional conflict of interest is deemed to exist, the CONSULTANT shall be disqualified from participating in the proposed Project.

XIV. COMPLIANCE WITH LAWS

A. The CONSULTANT shall comply with the applicable requirements of State laws and all Codes and Ordinances of the City of Tampa as amended from time to time.

B. If the PROJECT involves E.P.A. Grant eligible work, the CITY and the CONSULTANT agree that the provisions of 40 CFR, Part 35, Appendix C-1, shall become a part of this Agreement and that such provisions shall supersede any conflicting provisions of this Agreement for work performed under said Agreement.

C. If the PROJECT involves work under other Federal or State Grantors or Approving Agencies, the CITY and the CONSULTANT shall review and approve the applicable required provisions or any other supplemental provisions as may be included in the Agreement.

D. Truth-In-Negotiation Certification: The CONSULTANT certifies that the wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of the execution of the Agreement of which this Certificate is a part. The original price and any additions thereto shall be adjusted to exclude any significant sums by which the City determines the Agreement amount was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs and that such original Agreement adjustments shall be made within one (1) year following the end of the Agreement.

XV. ASSIGNABILITY

The CONSULTANT shall not assign or transfer any interest in this Agreement without consent from the CITY; provided, however, that the claim for money due or to become due the CONSULTANT from the CITY under this Agreement may be assigned to a bank or other financial institution or to a Trustee in Bankruptcy. Notice of any such assignment shall be furnished promptly to the CITY.

XVI. EQUAL EMPLOYMENT

During the performance of this Agreement or any related Work Order, the CONSULTANT shall:

A. Not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, handicap, or national origin. The CONSULTANT shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, handicap, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT shall post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

B. In all solicitations or advertisements for employees placed by or on behalf of the CONSULTANT, it must state that all qualified applicants will receive considerations for employment without regard to race, color, religion, age, sex, handicap, or national origin.

XVII. EQUAL BUSINESS OPPORTUNITY PROGRAM

A. The CONSULTANT shall demonstrate good faith effort toward the utilization of City of Certified Women/Minority Business Enterprise (W/MBE) and Small Local Business Enterprise (SLBE) subconsultants or suppliers.

B. The CITY shall make available a list of Certified W/MBEs and SLBEs.

C. The CONSULTANT shall report to the CITY its subcontractors/subconsultants/suppliers solicited or utilized (**Exhibit D**).

D. At the time of the submission of invoices, the CONSULTANT shall submit to the CITY a report (**Exhibit D**) of all subcontractors, subconsultants or suppliers utilized with their final contract amounts and any other reports or forms as may be required by the CITY.

XVIII. CITY CODE OF ETHICS

In connection with this Agreement, the CONSULTANT hereby covenants and agrees that it shall comply with all applicable governmental laws, statutes, rules and regulations including, without limitation, the City of Tampa's Code of Ethics. Pursuant to Section 2-522 of the City of Tampa Code, the CONSULTANT acknowledges that if it fails to comply with the City of Tampa's Code of Ethics, such a failure shall render this Agreement voidable by the CITY and subject the CONSULTANT to debarment from any future CITY contracts or agreements.

XIX. NEGATION OF AGENT OR EMPLOYEE STATUS

CONSULTANT shall perform this Agreement as an independent consultant and nothing contained herein shall in any way be construed to constitute CONSULTANT or the assistants of CONSULTANT to be representative, agent, subagent, or employee of CITY or any political subdivision of the State of Florida. CONSULTANT certifies CONSULTANT's understanding that CITY is not required to withhold any federal income tax, social security tax, state

and local tax, to secure worker's compensation insurance or employer's liability insurance of any kind or to take any other action with respect to the insurance or taxes of CONSULTANT and assistants of CONSULTANT.

In no event and under no circumstances shall any provision of this Agreement make CITY or any political subdivision of the State of Florida liable to any person or entity that contracts with or that provides goods or services to CONSULTANT in connection with the Services the CONSULTANT has agreed to perform hereunder or otherwise, or for any debts or claims of any nature accruing to any person or entity against CONSULTANT; and there is no contractual relationship, either express or implied, between CITY or any political subdivision of the State of Florida any person or any political subdivision of the State of Florida any person or entity supplying any work, labor, services, goods or materials to CONSULTANT as a result of the provisions of the Services provided by Consultant hereunder or otherwise.

XX. SEVERABILITY

If any item or provision to this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall not be affected and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

XXI. CHOICE OF LAW

The laws of the State of Florida (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.

XXII. DESIGNATION OF FORUM

Any party bringing a legal action or proceeding against any other part arising out of or relating to this Agreement may bring the legal action or proceeding in the United States District Court for the Middle District of Florida, Tampa Division or in any court of the State of Florida sitting in Tampa.

XXIII. AUTHORIZATION

Each party represents to the other that such has authority under all applicable laws to enter into an agreement containing each covenants and provisions as are contained herein, that all of the procedural requirements imposed by law upon each party for the approval and authorization of this Agreement have been properly completed, and that the

persons who have executed the Agreement on behalf of each party are authorized and empowered to execute said Agreement.

XIV. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement between the parties and there are no promises or understandings other than those stated herein. Exhibits to this Agreement shall be deemed to be incorporated by reference as though set forth in full herein. In the event of a conflict or inconsistency between this Agreement and the provisions in the incorporated Exhibits, and unless otherwise specified herein, then this Agreement will prevail.

XXV. INDEMNIFICATION

The CONSULTANT shall indemnify and hold harmless the CITY, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of the Agreement.

XXVI. ESTOPPEL/WAIVER

No waiver of any provisions of this Agreement shall be effective unless it is in writing, signed by the party against whom it is asserted and any such waiver shall only be applicable to the specific instance in which it relates and shall not be deemed to be a continuing waiver.

The failure of the CITY to enforce any term or condition of this Agreement shall not constitute a waiver or estoppel of any subsequent violation of this Agreement.

XXVII. AUDIT REQUIREMENTS.

In the event, that during the period of this Agreement, CONSULTANT expends more than \$500,000.00 in federal funds in an operating year from this and other federal grants, CONSULTANT shall, at its own cost and expense, cause to be carried out an independent audit. The audit shall be completed and a copy furnished to the CITY, within the earlier of thirty (30) calendar days after receipt of the auditor's report(s) or nine (9) months after the end of the audit period, unless a longer period is agreed to in advance by the CITY. For purposes of this Agreement, an operating and/or audit year is the equivalent to the CONSULTANT's fiscal year. The determination of when Grant Funds are expended is based on when the activity related to the expenditure occurs.

The audit shall be conducted in compliance with the Office of Management and Budget Circular No. A-133, as amended and 24 CFR Parts 84 and 85, as applicable, which are made a part of this Agreement by reference thereto. In the event the audit shows that the entire funds disbursed hereunder, or any portion thereof, were not expended in accordance with the conditions of this Agreement, CONSULTANT shall be held liable for reimbursement to the City of all funds not expended in accordance with these applicable regulations and Agreement provisions within thirty (30) calendar days after the CITY has notified CONSULTANT of such non-compliance. Said reimbursement shall not preclude the CITY from taking any other action as provided herein.

If expenditure does not exceed \$500,000.00 during an operating year, CONSULTANT shall provide the CITY with its annual financial statement within ninety (90) days of the end of its operating year. Said financial statement shall be prepared by an actively licensed certified public accountant.



Kisinger Campo & Associates Corp.

One Tampa City Center • 201 North Franklin Street, Suite 400 • Tampa, Florida 33602
813-871-5331 • 813-871-5135 • www.kisingercampo.com

Allen Kisinger
1904-1981

engineering • inspection • planning

December 12, 2013

Milton Martinez, Chief Project Management & Design Engineer
City of Tampa
Transportation Division
306 E. Jackson Street, 4E
Tampa, FL 33602

Re: City of Tampa Transportation Projects – Scope and Fee Proposal

Dear Mr. Martinez,

Kisinger Campo & Associates, Corp. (KCA) is pleased to submit the attached proposal for Transportation Engineering Services to the City of Tampa under the provisions of Contract 13-D-00050.

It is understood that each individual task will require submission of a specific proposal for services, based on the rates attached, and related DMI. It is further understood that each proposal will be approved individually, by the Transportation Department's designated Project Manager prior to any work beginning.

Please contact me at (813) 871-5331, if you have any questions.

Sincerely,

Chris Meares, P.E.
Project Manager

cc: Frank Woodard, COT
Pete Brett, COT



RFQ 13-D-00050

EXHIBIT “A”

SCOPE OF SERVICES

TRANSPORTATION PROJECT ENGINEERING CONSULTANT SERVICE

I. BACKGROUND:

The City of Tampa (City) Transportation Division requires the support of Kisinger Campo and Associates Corp. (Consultant) and its subconsultants to function as an extension of the City’s resources by providing qualified technical and professional personnel to help bring to completion, transportation projects in the City’s work program and to support the planning, design, construction, operation, monitoring, and maintenance of the City’s roadway systems. All work shall be performed in accordance with City Standards and Procedures.

II. SERVICES:

This project will be managed through a series of task based work order activities. The consultant will perform a variety of transportation engineering services that may include the following:

A. Program Management/Project Management Support

The Consultant will provide program management and project management support for the execution and/or administration of City Transportation projects. Services may include:

1. Plan, coordinate, direct and control project activities from concept development through the completion of construction.
2. Provide technical oversight and management of City consultants preparing design plans and construction documents.
3. Prepare Scopes of Services and Requests for Proposals.
4. Prepare reports as necessary to perform tasks.
5. Assist in the review of design plans packages to assure they conform to City procedures and guidelines.
6. Establish and monitor project scheduling requirements and major milestone events for various engineering and construction related activities.
7. Assisting the City and FDOT with any LAP process and deliverable documents that are required to implement LAP projects.
8. Attend and/or conduct project coordination meetings, production meetings, or other meetings with the City staff and consultants.



9. Evaluate City Program Standards/Master Documents and look for opportunities to streamline processes and make recommendations for enhancements.
10. Other miscellaneous services as requested by the City Projects Management staff.

B. Project Development/Preliminary Engineering

The Consultant will provide project development and preliminary engineering services in order to evaluate projects for design and construction feasibility as well as establish budgets for the procurement of design and construction contracts. Other services may include:

1. Review current project scopes of services, discuss with City staff, and modify the scopes as necessary.
2. Develop individual project scopes.
3. Analyze system options.
4. Complete conceptual level designs and construction cost estimates.
5. Perform Cost/Benefit analyses.
6. Prepare, manage, and review local comprehensive plans, master plans, permits, Developments of Regional Impacts, corridor traffic analyses, corridor designations reports, corridor needs assessment study, analysis of sidewalk gaps (inventory and feasibility), and community awareness plans.
7. Assist with the management and review of traffic forecasting modeling and collecting traffic data for traffic modeling.
8. Prepare, manage and review applicable environmental studies and the completion of required engineering and environmental documentation necessary to obtain approval from appropriate agencies. This may include the preparation of Categorical Exclusions, Environmental Assessments/Findings of No Significant Impacts (EA/FONSI), reevaluations and the supporting technical reports. This also includes coordination with appropriate agencies, local officials, interested parties, and the general public.
9. Provide cultural resource program services including, but not limited to, performance of archaeological/historic structures surveys and subsequent reports, review of surplus property requests, Section 106 evaluations, historic architectural design and construction engineering inspection services.
10. Assist the City in monitoring projects in final design, right-of-way acquisition, and/or construction phases to ensure compliance with environmental documents and any required reevaluations. This includes providing Hazardous Materials support during these phases.
11. Provide engineering and environmental support for the City's multimodal projects.
12. Other project development and preliminary engineering services.

C. Design

The Consultant may be authorized to perform or assist in activities related to all sections of design including Roadway, Drainage, Traffic Design, Structures, Utilities, Environmental Permitting, and Transit Engineering to deliver construction plans with the highest possible level of quality. Design services may include:



1. Complete final designs and construction plans development for (Roadway, Drainage, Traffic Design, Structures, Utilities, Environmental Permitting, and Transit Engineering) tasks specific to the section to ensure that the goals of the City are met. This may include miscellaneous minor engineering tasks, project administration, and other efforts as needed.
2. Assist with Value Engineering analyses and studies; advising and consulting on questions of engineering with respect to project design intent; providing incidental survey work; reviewing, assisting in permitting, reviewing of Maintenance of Traffic plans, constructability issues, feasibility studies, geotechnical, survey support, access management, community awareness, etc.
3. Prepare technical documents to include but not be limited to concept reports, design variations, design exceptions, typical section packages, pavement design packages, and preparing fast response contracts.
4. Assist in accomplishing minor design activities such as maintenance of traffic plans, stormwater pollution prevention plans, traffic operations improvements, and development of emergency contingency plans.
5. Assist in Utility/Railroad Relocations by preparing schedules, coordinating with Utility/Rail entities, negotiating Utility/Rail agreements and permits, evaluating Utility/Rail relocation cost estimates and other activities as needed.
6. Provide Environmental Permitting support by preparing and reviewing permit application packages, reviewing plans to verify compliance with permits and other activities as needed.
7. Assist with project controls such as scheduling requirements for all pre-design and project design phases and cost estimates. This includes providing progress reports, tracking changes in project schedules and cost estimates and coordinating with the appropriate City staff to notify them of changes.
8. Assist in review of transit alternatives provided by the City or other public or private partnerships. This may include but is not limited to economic or environmental feasibility or geometric criteria.

D. Surveying & Mapping

The Consultant may be authorized to perform or assist in activities that involve the surveying and mapping processes related to preparing scopes of services, estimating crew days/staff hours, preparing or reviewing survey, Right-of-Way maps, legal descriptions, comparing maps with plans. Other services may include:

1. Perform topographic surveys and mapping.
2. Attend scope meetings/field reviews, assisting in negotiating with consultants to perform surveying services, updating work program estimates for surveying and mapping efforts, attending scope meetings/field reviews, and assisting in finalizing contract documents.
3. Prepare/review survey field notes, various surveys and maps, title work, legal descriptions parcel sketches, record plats, and survey calculations.
4. Using computers/peripherals to process data per City Standards, review/perform CADD computations, deliverables to ensure City standards have been followed, as well as verifying the quality assurance of products and documenting same.



5. Other surveying services, as needed.

E. Right-of-Way Support

Provide services necessary to assist in coordinating, planning, directing, and controlling the Right-of-Way program, as necessary, to assist the City in expediting the execution of the Right-of-Way process work, managing property management contracts and activities, and programs related to ROW processes including:

1. Provide assistance for Right-of-Way acquisition, such as conducting field reviews to evaluate a project's impact to adjacent property and the potential for Right-of-Way damages, hearings preparation, condemnations proceedings, and other litigation including the preparation of trial exhibits, developing "cost-to-cure" remedies for Right-of-Way takes to determine/minimize damages to adjacent property.
2. Provide management and control services including implementation of detailed scheduling and cost control activities to support Right-of-Way/Relocation Assistance Support Services.
3. Preparing requests for proposal to acquire specialized skills such as appraisers, review appraisers, title researchers, CPAs and contractors for demolition and removal of structures from the clearing of Right-of-Way.
4. Furnishing trial exhibits and expert testimony in condemnation proceedings or other litigation with respect to acquisition of property required for a project.
5. Analyzing claims against the City arising out of a project or works thereon and provide support as required to affect the settlement of such claims.
6. Other Right-of-Way services, as needed.

F. Construction Engineering & Inspection, Maintenance, and Emergency Response

The Consultant may be authorized to perform or assist in activities during the construction phases, as necessary, to achieve the highest possible level of construction quality. These activities may include:

1. Assist in "constructability and bidability" review of construction plans and specifications for contract bids.
2. Prepare construction duration estimates.
3. Prepare Traffic Control Plans (TCPs) upon request.
4. Review and evaluate construction contract packages and recommend possible improvements to strengthen documents that will be used by the City during construction.
5. Review terms and conditions of special provisions and standard specifications and recommend additions to meet construction objectives.
6. Oversight of all activities required of the Engineer of Record during project construction.
7. Assist Traffic Operations with design phase review for all maintenance of traffic activities for future construction projects; design phase review for signing and marking plans for future construction projects; on-going review of all maintenance of traffic activities for all construction projects; review and



adherence to the City's "Lane Closure Policy"; develop sign inventory for selected roadway sections.

8. Provide emergency response overview services and structural engineering support for structures within the City; provide structures inspection as necessary.
9. Provide Work Program and Transportation Development support; provide special studies of structures including life-cycle cost analysis; provide load rating of bridges.

G. Geographical Information Systems (GIS)

Provide GIS assistance to the City as directed, to support the needs of the City's Work Program.

H. Software Application Development

Develop software applications to assist the City with the following:

1. Enable City project managers to develop and update project status reports and schedules and maintain issues logs for multiple projects.
2. Generate project design and construction status reports for individual or multiple projects.
3. Track issues related to projects during design and construction.
4. Other functions per the City's request.

The Consultant's work shall be performed and directed by the key personnel identified by the Consultant and approved by the City Project Manager. Duration of task assignments under this scope shall be detailed in the scope of services for each assignment. In the event that an assignment is expected to exceed the time period specified, the Consultant will provide a written status report to the City identifying the reasons for exceeding the specified time period and a revised schedule for completing the assignment.

III. SCHEDULE:

The Consultant should be prepared to commence work on each assignment upon issuance of the authorization by the City. All services shall be completed as defined in the individual task work order, or as requested by the City Project Manager.

IV. COMPENSATION:

For performing the services identified within this Scope of Services, the City shall pay the Consultant the upset limit amount of \$325,000 in accordance with Exhibit "B" of this contract. The required DMI forms will also be submitted with each invoice.

Prior to the commencement of work, the Consultant and City Project Manager shall agree to a specific scope of work, project schedule, DMI and fee. No work shall be performed until a task Work Order has been issued for the specific scope of services.



EXHIBIT "B"

**CITY OF TAMPA - BILLING RATE SCHEDULE
Transportation Project Engineering - Contract #13-D-00050**

Personnel Classification	Average Hourly Billing Rates*
PRINCIPAL	\$ 235.00
PROGRAM MANAGER	\$ 172.00
SENIOR PROJECT MANAGER	\$ 185.00
PROJECT MANAGER	\$ 166.00
CHIEF ENGINEER	\$ 199.00
SENIOR PROJECT ENGINEER	\$ 203.00
SENIOR ENGINEER	\$ 176.00
PROJECT ENGINEER	\$ 137.00
SENIOR TRAFFIC ENGINEER	\$ 146.00
ENGINEER	\$ 126.00
ENGINEERING INTERN	\$ 84.00
SENIOR DESIGNER	\$ 135.00
DESIGNER	\$ 105.00
SENIOR CADD TECH	\$ 79.00
CADD TECH	\$ 72.00
ITS/SOFTWARE DEVELOPER/GIS MANAGER	\$ 127.00
CHIEF ENVIRONMENTAL SCIENTIST	\$ 158.00
SENIOR ENVIRONMENTAL SCIENTIST	\$ 106.00
ENVIRONMENTAL SPECIALIST	\$ 100.00
GIS SPECIALIST	\$ 71.00
ASSET MANAGEMENT/FIELD TECH	\$ 76.00
CERTIFIED FDOT BRIDGE INSPECTOR	\$ 114.00
ASSISTANT INSPECTOR	\$ 78.00
EDMS TECH/SPECIALIST	\$ 80.00
PROJECT ADMINISTRATOR-CEI	\$ 142.00
SENIOR INSPECTOR-CEI	\$ 90.00
INSPECTOR-CEI	\$ 76.00
ADMINISTRATIVE SUPPORT/CLERICAL	\$ 69.00

*Average Billing Rates are:
1) rounded to nearest whole dollar; 2) include raw salary, overhead & fixed fee and 3) do not include expenses.



ARCHAEOLOGICAL
SURVEYS AND
EXCAVATIONS

2013 Published Fee Schedule

HISTORIC BUILDING
SURVEYS AND
EVALUATIONS

13-D-50 Transportation Engineering
City of Tampa

ARCHIVAL RESEARCH

**Loaded
Billing
Rates**

CULTURAL RESOURCE
ASSESSMENTS

Job Classifications * *

NATIONAL REGISTER
NOMINATIONS

1. Project Manager	\$164.89
2. Principal Investigator	164.89
3. Architectural Historian	59.96
4. Project Archaeologist	77.94
5. GIS/Design Technician	57.53
6. Technician	48.15
7. Clerical	54.71

INTERPRETIVE
DISPLAYS

PRESERVATION
PLANNING

*Florida's First Choice
in Cultural Resource
Management*

**** Equivalent FDOT Staff Classifications:**

1. Project Manager	5. GIS Specialist
2. Chief Scientist	6. Archaeologist
3. Scientist	7. Secretary/Clerical
4. Senior Archaeologist	

A MEMBER OF
ACRA
American Cultural
Resource Association

GFY Fee Schedule - City of Tampa 13-D-50 Transportation Engineering

TASK RELATED FEE: DESIGNATION & LOCATION

	Daily Rate
Location Vac Truck & Crew <i>**see item #1 below**</i>	1,850.00
Designation Truck & Crew (2 person) <i>**see item #2 below**</i>	1,425.00
Designation Truck & Crew (3 person-to include GPR for COT projects) <i>**see item #3 below**</i>	1,675.00
Ground Penetrating Radar & Operator <i>**see item #4 below**</i>	1,475.00

TASK RELATED FEE: FIELD SURVEYING

	Daily Rate
Two (2) Person Survey Team (Includes vehicle and Conventional Equipment)	113.00
Three (3) Person Survey Team (Includes vehicle and Conventional Equipment)	133.00

TASK RELATED FEE: HOURLY

	Hourly Rate
SUE PROJECT MANAGER	130.00
SR. UTILITY COORDINATOR	110.00
UTILITY COORDINATOR	90.00
SR. SURVEYOR & MAPPER	130.00
SURVEYOR & MAPPER	110.00
SURVEY CADD TECH	80.00
ADMINISTRATIVE STAFF	55.00

PROJECT SPECIFIC FEES

MOBILIZATION/DEMobilIZATION (per project)	300.00
MAINTENANCE OF TRAFFIC-MINOR (per setup)	400.00
MAINTENANCE OF TRAFFIC-MAJOR (Subcontractor-cost + 10%)	

Prepared by: Jeff Moss, Senior Project Manager SUE Services

Item # 1 – Location Vac Truck and Crew

>Vacuum excavation truck, equipment, and crew to provide utility excavations for ASCE QL-A verification of vertical and horizontal location of underground utilities, to include backfill (conventional fill), compaction, and surface restoration.

Item # 2 – Designation Truck and Crew (2 person)

>Designation vehicle, equipment, and 2 person crew to provide electronic designation for ASCE QL-B horizontal location of underground utilities.

Item # 3 – Designation Truck and Crew (3 person to include GPR for COT projects)

>Designation vehicle, equipment including Ground Penetrating Radar, and 3 person crew to provide electronic designation and/or GPR scanning for ASCE QL-B horizontal location of underground utilities.

Item # 4 – Ground Penetrating Radar and Operator

>Support vehicle, Ground Penetrating Radar and operator to provide electronic designation via GPR scan for ASCE QL-B horizontal location of underground utilities.

AMERICAN INFRASTRUCTURE DEVELOPMENT, INC. (AID)

2014 LABOR RATES



CLASSIFICATION	LOADED RATE
Project Principal	\$185.00
Project Manager	\$174.00
Senior Engineer/Planner	\$154.00
Engineer/Planner	\$121.00
Sr. Designer	\$93.00
Designer	\$77.00
Sr. Technician	\$67.00
Technician	\$61.00
Clerical	\$59.00

Impressive Products, Inc. - Fee Schedule	
Personnel Classification	Hourly Loaded Billing Rates
Senior Planner	\$ 161.08

**RTD GROUP, LLC
CITY OF TAMPA
LOADED RATE SCHEDULE**

Personnel Classification	Hourly Loaded Billing Rates
Principal	\$ 182.61
Senior Planner	\$ 182.61
Chief Engineer	\$ 182.61
ROW Agent / Appraiser	\$ 111.11
ROW Agent / Relocation Specialist	\$ 106.83
Clerical	\$ 55.55

Sam Schwartz Engineering, D.P.C., PA Billing Rates for City of Tampa RFQ 13-D-50

	Hourly Rate
Traffic Engineering	
Sr. Transportation Engineer II	\$130
Sr. Transportation Engineer I	\$110
Transportation Engineer II	\$105
Transportation Engineer I	\$85
Sr. Technician	\$65
Technician	\$50
Transportation Planning	
Sr. Transportation Planner II	\$130
Sr. Transportation Planner I	\$110
Transportation Planner II	\$105
Transportation Planner I	\$85
Sr. Technician	\$65
Technician	\$50
Transit & Rail	
Sr. Transit Planner II	\$130
Sr. Transit Planner I	\$110
Transit Planner II	\$105
Transit Planner I	\$85
Sr. Technician	\$65
Technician	\$50
Civil Design	
Senior Civil Engineer II	\$170
Senior Civil Engineer I	\$135
Civil Engineer II	\$105
Civil Engineer I	\$85
Sr. Civil Designer II	\$135
Sr. Civil Designer I	\$115
Civil Designer II	\$90
Civil Designer I	\$60
Technician	\$50
Management	
President/CEO	\$370
Executive Vice President	\$290
Senior Vice President	\$240
Vice President	\$200
Director	\$200
Sr. Project Manager	\$190
Project Manager	\$170
Administrative Services	
Sr. Project Coordinator	\$85
Project Coordinator	\$75
Admin II	\$70
Admin I	\$50

**TEST LAB, INC.
FEE SCHEDULE**

DESCRIPTION OF WORK ITEM	UNIT	UNIT FEE
Engineering Staffhours		
Chief Engineer	Hour	\$155.00
Senior Engineer	Hour	\$145.00
Senior Scientist/Environmental Scientist	Hour	\$95.00
Project Manager	Hour	\$105.00
Engineer	Hour	\$115.00
Engineering Intern	Hour	\$80.00
Senior Engineering Technician/Senior Project Field Inspector	Hour	\$60.00
Engineering Technician/Project Field Inspector	Hour	\$55.00
Draftsperson / CADD	Hour	\$75.00
Secretary/Clerical	Hour	\$55.00
Mobilization and Transportation of Exploratory Equipment		
Truck Rig	Mob	\$350.00
Track Rig	Mob	\$550.00
Tripod (Barrel Barge)	Mob	\$3,000.00
Safety Boat	Per Day	\$400.00
Tripod (Land)	Mob	\$500.00
Support Vehicle	Mob	\$150.00
Standard Penetration Test (SPT) Borings		
SPT - Land 0 - 50 feet	Per Foot	\$12.00
SPT - Land 50 - 100 feet	Per Foot	\$15.50
SPT - Land 100 - 150 feet	Per Foot	\$26.00
SPT - Land 150 - 200 feet	Per Foot	\$35.00
SPT - Barge 0 - 50 feet	Per Foot	\$18.00
SPT - Barge 50 - 100 feet	Per Foot	\$20.00
SPT - Barge 100 - 150 feet	Per Foot	\$33.00
SPT - Barge 150 - 200 feet	Per Foot	\$45.00
SPT Tripod - Land - 0-50 feet	Per Foot	\$25.00
SPT Tripod - Barrel Barge - 0-50 feet	Per Foot	\$30.00
Rock Coring		
Rock Cores - Land 0 - 50 feet	Per Foot	\$32.00
Rock Cores - Land 50 - 100 feet	Per Foot	\$45.00
Rock Cores - Land 100 - 150 feet	Per Foot	\$55.00
Rock Cores - Land 150 - 200 feet	Per Foot	\$75.00
Rock Cores - Barge 0 - 50 feet	Per Foot	\$55.00
Rock Cores - Barge 50 - 100 feet	Per Foot	\$70.00
Rock Cores - Barge 100 - 150 feet	Per Foot	\$85.00
Grout Bore Holes		
Grout Bore Holes - Land 0 - 50 feet	Per Foot	\$4.25
Grout Bore Holes - Land 50 - 100 feet	Per Foot	\$6.00
Grout Bore Holes - Land 100 - 150 feet	Per Foot	\$8.00
Grout Bore Holes - Land 150 - 200 feet	Per Foot	\$11.00
Grout Bore Holes - Barge 0 - 50 feet	Per Foot	\$6.00
Grout Bore Holes - Barge 50 - 100 feet	Per Foot	\$8.00
Grout Bore Holes - Barge 100 - 150 feet	Per Foot	\$15.00
Grout Bore Holes - Barge 150 - 200 feet	Per Foot	\$17.00
Casing		
Casing - Land 0 - 50 feet	Per Foot	\$8.50
Casing - Land 50 - 100 feet	Per Foot	\$10.50
Casing - Land 100 - 150 feet	Per Foot	\$12.50
Casing - Land 150 - 200 feet	Per Foot	\$17.00
Casing - Barge 0 - 50 feet	Per Foot	\$12.00
Casing - Barge 50 - 100 feet	Per Foot	\$14.00
Casing - Barge 100 - 150 feet	Per Foot	\$16.00
Casing - Barge 150 - 200 feet	Per Foot	\$20.00

DESCRIPTION OF WORK ITEM	UNIT	UNIT FEE
Shelby Tube (Undisturbed) Samples		
Tube Samples - Land - 0-50 feet	Each	\$165.00
Tube Samples - Land - 50-100 feet	Each	\$192.50
Tube Samples - Land - 100-150 feet	Each	\$231.00
Tube Samples - Land - 150-200 feet	Each	\$269.50
Tube Samples - Barge - 0-50 feet	Each	\$181.50
Tube Samples - Barge - 50-100 feet	Each	\$203.50
Additional Split Spoon Samples		
Additional Split Spoon Sample - Land 0 - 50 feet	Each	\$30.00
Additional Split Spoon Sample - Land 50 - 100 feet	Each	\$35.00
Additional Split Spoon Sample - Land 100 - 150 feet	Each	\$40.00
Additional Split Spoon Sample - Land 150 - 200 feet	Each	\$45.00
Additional Split Spoon Sample - Barge 0 - 50 feet	Each	\$35.00
Additional Split Spoon Sample - Barge 50 - 100 feet	Each	\$40.00
Additional Split Spoon Sample - Barge 100 - 150 feet	Each	\$40.00
Additional Split Spoon Sample - Barge 150 - 200 feet	Each	\$50.00
Monitor Well Installation		
2-inch Monitor Well Installation 0 - 25 Ft. Depth	Per Foot	\$40.00
2-inch Monitor Well Installation 25 - 50 Ft. Depth	Per Foot	\$45.00
2-inch Monitor Well Installation 50 - 75 Ft. Depth	Per Foot	\$55.00
2-inch Monitor Well Installation 75 - 100 Ft. Depth	Per Foot	\$75.00
Install Flush Mount Well Covers	Each	\$250.00
Well Development	Hour	\$95.00
Equipmetn Decontamination	Hour	\$95.00
Monitor Well Permit Cost	Each	\$80.00
Push Wells (0 - 50' Depth)	Per Foot	\$32.00
Plugging Water Wells	Hour	\$175.00
Auger Borings		
Hand and Truck	Per Foot	\$8.80
Auger Borings - Track Mounted	Per Foot	\$11.50
Miscellaneous Field Services		
Field Permeability Tests 0 - 10 Ft Depth	Per Test	\$250.00
Field Permeability Tests 10 -25 ft Depth	Per Test	\$380.00
Percolation Tests	Per Test	\$300.00
Infiltration Tests (DRI) (Max depth 3 feet)	Each	\$410.00
Field Vane Shear Tests	Each	\$250.00
Dilatometer Tests	Each	\$250.00
Pavement Coring	Hour	\$91.00
Stand-by Drill Rig and Crew	Hour	\$170.00
Miscellaneous Drilling Services	Hour	\$145.00
Clearing and Difficult Access	Hour	\$153.00
PCA Water Sample	Each	\$130.00
Maintenance of Traffic		
MOT	Hour	\$150.00
Barricades (each)	Per Day	\$4.75
Signs	Per Day	\$5.50
Arrow Board	Per Day	\$115.00
Law Officer	Hour	\$58.00
Attenuator Truck	Per Day	\$825.00
Mobile Variable Message Sign	Per Day	\$225.69
Specialized Equipment		
Geophysical Investigations (GPR)	Per Day	\$1,400.00
OVA Daily Rental	Per Day	\$95.00
Piezometer Installation	Per Foot	\$34.50
Slope Inclinometer Casing Installation	Per Foot	\$55.00
Tiltmeter	Per Day	\$25.00
Foundation Analysis and Testing		
Saximeter Rental	Per Day	\$35.00
Vibration Monitoring Equipment	Per Day	\$193.00
Drill Crew		

DESCRIPTION OF WORK ITEM	UNIT	UNIT FEE
Truck/MB & 2 Person Crew	Hour	\$125.00
Truck/MB & 3 Person Crew	Hour	\$170.00
B/T/A & 2 Person Crew	Hour	\$135.00
B/T/A & 3 Person Crew	Hour	\$180.00
Geotechnical Laboratory Testing		
Moisture Content Tests	Each	\$12.00
Full Gradation	Each	\$55.00
D50 Sieve Analyses	Each	\$81.00
Single Sieve	Each	\$41.85
Grain Size Analysis w/Hydrometer	Each	\$85.80
Loss on Ignition Organic Content Tests	Each	\$46.00
Plastic Limit	Each	\$34.80
Liquid Limit	Each	\$53.50
Consolidation Tests	Each	\$390.00
Permeability Test - Granular Soil	Each	\$315.00
Corrosion Series	Each	\$170.00
pH Tests Soil (ASTM G51)	Each	\$39.50
pH Tests Water (ASTM D1293)	Each	\$39.50
Water (ASTM D-1125)	Each	\$90.00
Soil (ASTM G-57) - Resistivity	Each	\$48.00
Chloride Content Tests	Each	\$42.00
Sulfate Content Tests	Each	\$40.00
ph Tests (ASTM E70)	Each	\$40.00
Unconfined Compression Tests (Soil)	Each	\$90.00
Unconfined Compression Tests (Rock)	Each	\$125.00
LBR Tests	Each	\$365.00
Specific Gravity Tests	Each	\$56.00
Direct Shear Test (ASTM D-3080)	Each	\$265.00
Relative Density Maximum (ASTM D-4253)	Each	\$135.00
Relative Density Minimum (ASTM D-4254)	Each	\$135.00
Splitting Tension Tests	Each	\$125.00
Extraction of Bitumen (FM 5-T164)	Each	\$115.00
Analysis of Extracted Aggregate (FM 1-T030)	Each	\$115.00
Standard Proctor Compaction Test (FM5-525)	Each	\$130.00
Modified Proctor Compaction Test (FM5-521)	Each	\$135.00

W.C. SHERRILL AND COMPANY, LLC
STANDARD HOURLY FEE SCHEDULE
Effective January 1, 2013

<u>CLASSIFICATION</u>	<u>HOURLY FEE</u>
Professional Surveyor	\$ 80.00
Survey Crew (2 person)	\$ 90.00
Survey Crew (3 person)	\$120.00
Survey Crew (1 person w/Robot/GPS)	\$ 80.00
Survey Crew (2 person w/Robot/GPS)	\$110.00
CAD Technician	\$ 60.00
Senior CAD Technician	\$ 80.00
Administrative	\$ 40.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/12/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance - Clearwater dgale@bbpinellas.com P O Box 2456 Clearwater FL 33757-2456	CONTACT NAME: Deborah Gale	
	PHONE (A/C. No., Ext): 727 461-6044	FAX (A/C. No): 727 442-7695
E-MAIL ADDRESS: dgale@bbpinellas.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Hartford Fire Insurance Co.		19682
INSURER B : Hartford Casualty Insurance Co		29424
INSURER C : Continental Casualty Co.		20443
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 2027250175 **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			21UUNAG7547	9/1/2013	9/1/2014	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			21UENNE3246	9/1/2013	9/1/2014	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			21XHUAG7607	9/1/2013	9/1/2014	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input checked="" type="checkbox"/> N / A			21WBNW1033	10/3/2013	10/3/2014	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
C	Professional Liability Claims Made			AEH288295813	11/2/2013	11/2/2014	Per Claim 2,000,000 Aggregate 5,000,000 Deductible 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is an additional insured with respect to general liability ,auto liability and umbrella liability. Endorsements available upon request. Waiver of Subrogation applies to general liability and workers compensation. Explosion,Collapse & Underground hazard included in CGL.

TRANSPORTATION PROJECT ENGINEERING SERVICES CONTRACT #13-D-00050 AND ALL WORK ORDERS ISSUE THEREUNDER. KCA INSURANCE IS PRIMARY TO CITY'S INSURANCE. THE CITY SHALL RECEIVE THIRTY (30) DAYS WRITTEN NOTICE OF CANCELLATION WITH THE EXCEPTION OF TEN (10) DAYS NOTICE FOR NON-PAYMENT. (KCA PROJECT #1201328.00)

CERTIFICATE HOLDER CITY OF TAMPA DEPARTMENT OF PUBLIC WORKS 306 E. JACKSON STREET TAMPA, FL 33602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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City of Tampa – DMI -Schedule of All Sub-(Contractors/Consultants/Suppliers) Solicited

Exhibit D

This must be signed and submitted with the Bid or Proposal to comply with the City's Equal Business Opportunity Program.

Contract No.: #13-D-00050 Contract Name: Transportation Project Engineering

Contractor Name: Kisinger Campo & Associates Corp. Address: 201 N. Franklin Street, Suite 400, Tampa, FL 33602

Federal ID: #59-1677145 Phone: 813-871-5331 Fax: 813-871-5135 Email: chrismear@kisingercampo.com

[] No Sub-Contracting Opportunities existed for this contract.

[] No Firms were contacted because _____

[] See attached documents.

NIGP Code General Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

S = SLBE	Company Name Address Phone & Fax	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic Am. AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade or Services NIGP Code (listed above)	Contact Method L=Letter F=Fax E=Email P=Phone	Quote or Resp. Rec'd Y/N
Federal ID					
59-1712538	Archaeological Consultants, Inc. 8110 Blaikie Court, Suite A Sarasota, FL 34240 Telephone: 941-379-6206; Fax: 941-379-6216 (W/MBE with City of Tampa)	CF	925 (Archaeological Resource Management Services)	P/E	Y
S 26-4321571	American Infrastructure Development, Inc. 13000 N. Dale Mabry Highway Tampa, FL 33618 Telephone: 813-374-2200; Fax: 813-374-8905	HM	925 (Rdwy/Drainage Design Support Services)	P/E	Y
59-0711570	George F. Young, Inc. 299 Dr. Martin Luther King, Jr., Street North St. Petersburg, FL 33601 Telephone: 727-822-4317; Fax: 727-822-2919	M	925 (SUE & Utility Coordination Services)	P/E	Y
59-3537561	Impressive Products, Inc. (IPI) 4605 W. Browning Avenue Tampa, FL 33629 Telephone: 813-805-9261; Fax: 941-379-6216 (DBE - certified by State of Florida)	F	912 (Public Involvement Services)	P/E	Y
S 37-1528121	RTD Group, LLC 201 North Franklin Street, Suite 400 Tampa, FL 33602 Telephone: 727-430-3552; Fax: 727-521-3822	CM	925 (Right-of-Way Support Services)	P/E	Y
46-1885050	Sam Schwartz Engineering, DPC, PA 2709 N Rocky Point Drive, Suite 104 Tampa, FL 33607 Telephone: 813-289-7771; Fax: 813-289-7775	(Multiple Owners)	925 (Intermodal Design/Value Engineering Services)	P/E	Y
59-1427227	Test Lab, Inc. 4112 West Osborne Avenue Tampa, FL 33614 Telephone: 813-872-7821; Fax: 813-872-1876 (W/MBE with City of Tampa)	CF	925 (Geotechnical Services)	P/E	Y
S 61-1606347	W.C. Sherrill and Company, LLC 26232 Wesley Chapel Blvd. Lutz, FL 33559 Telephone: 813-345-4270 or 813-624-8806	M	925 (Survey & Mapping Services)	P/E	Y

It is hereby certified that the information provided is an accurate and true account of contacts and solicitations for sub -contracting opportunities on this contract.

Signed

Name/Title: Paul G. Foley, P.E., President

Date: 11/22/2013



City of Tampa – DMI Schedule of Sub-(Contractors/Consultants/Suppliers) to be Utilized

This must be signed and submitted with the Bid or Proposal to comply with the City's Equal Business Opportunity Program, for any Contract on which sub-contracting will be performed.

Contract No.: #13D-00050 Contract Name: Transportation Project Engineering
 Contractor Name: Kisinger Campo & Associates Corp. Address: 201 N. Franklin Street, Suite 400, Tampa, FL 33602
 Federal ID: #59-1677145 Phone: 813-871-5331 Fax: 813-871-5135 Email: chrismear@kisingercampo.com

[] See attached documents.

NIGP Code General Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77
 Enter "S" for firms Certified as Small Local Business Enterprises

S = SLBE	Company Name Address Phone & Fax	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic Am. AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade, Services, or Materials NIGP Code Listed above	Amount of Quote. Letter of Intent if available.	Percent of Contract %
Federal ID					
	Archaeological Consultants, Inc. 8110 Blaikie Court, Suite A Sarasota, FL 34240 Telephone: 941-379-6206; Fax: 941-379-6216 (W/MBE with City of Tampa)	CF	925 (Archaeological Resource Management Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
59-1712538					
S	American Infrastructure Development, Inc. 13000 N. Dale Mabry Highway Tampa, FL 33618 Telephone: 813-374-2200; Fax: 813-374-8905	HM	925 (Rdwy/Drainage Design Support Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
26-4321571					
	George F. Young, Inc. 299 Dr. Martin Luther King, Jr., Street North St. Petersburg, FL 33601 Telephone: 727-822-4317; Fax: 727-822-2919	M	925 (SUE & Utility Coordination Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
59-0711570					
	Impressive Products, Inc. (IPI) 4605 W. Browning Avenue Tampa, FL 33629 Telephone: 813-805-9261; Fax: 941-379-6216 (DBE - certified by State of Florida)	F	912 (Public Involvement Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
59-3537561					
S	RTD Group, LLC 201 North Franklin Street, Suite 400 Tampa, FL 33602 Telephone: 727-430-3552; Fax: 727-521-3822	CM	925 (Right-of-Way Support Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
37-1528121					
	Sam Schwartz Engineering, DPC, PA 2709 N Rocky Point Drive, Suite 104 Tampa, FL 33607 Telephone: 813-289-7771; Fax: 813-289-7775	(Multiple Owners)	925 (Intermodal Design/Value Engineering Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
46-1885050					
	Test Lab, Inc. 4112 West Osborne Avenue Tampa, FL 33614 Telephone: 813-872-7821; Fax: 813-872-1876 (W/MBE with City of Tampa)	CF	925 (Geotechnical Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
59-1427227					
S	W.C. Sherrill and Company, LLC 26232 Wesley Chapel Blvd. Lutz, FL 33559 Telephone: 813-345-4270 or 813-624-8806	M	925 (Survey & Mapping Services)	Rates only. Services to be provided on "as- needed" basis	TBD*
61-1606347					

Total Subcontract/Supplier Utilization \$ *(TBD – Contract is Task Order based. Services to be provided on "as-needed" basis.)

Total SLBE Utilization \$ *(TBD - Estimated @ 10% of total services. Services will be provided by Work Order on an "as-needed" basis.)

Percent SLBE Utilization of Total Bid/Proposal Amt. *(TBD - Estimated @ 10% of total services. Services will be provided on "as-needed" basis.)

Certification: It is hereby certified that the following information is a true and accurate account of utilization for sub -contracting opportunities on this contract.

Signed

Name/Title: Paul G. Foley, P.E., President

Date: 11/22/2013

