



CITY OF TAMPA, FLORIDA
c/o Contract Administration Department
306 E. Jackson Street # 280A4N
Tampa, FL 33602

RFQ 15-D-00013; Howard F. Curren AWTP Master Plan Design

PUBLIC ANNOUNCEMENT IN COMPLIANCE WITH REQUIREMENTS OF CHAPTER 287.055, LAWS OF FLORIDA, CONSULTANTS COMPETITIVE NEGOTIATION ACT, AS AMENDED AND THE CITY OF TAMPA'S EQUAL BUSINESS OPPORTUNITY PROGRAM

RFQ- 15-D-00013 - The City of Tampa Wastewater Department desires to obtain professional Engineering Services to produce a new Master Plan for the Howard F. Curren AWTP located at 2700 Maritime Blvd . The updated master plan shall address the following:

- Provide a general inventory of current assets and condition.
- Identify improvements required to maintain system reliability and meet to current regulatory requirements.
- Identify Improvements to increase operating efficiency and reduce operating cost
- Identify improvements needed to meet future regulatory requirements
- Identify and evaluate alternative methods for processing and disposing biosolids.
- Evaluate and identify improvements to current asset management and system monitoring methods
- Infiltration and Inflow analysis.

The Master Plan shall provide a list of required improvements and prioritization, construction phasing, cost estimates, potential alternatives with associated cost/benefit analysis, and the need for additional studies and system evaluations. Proposed budget is estimated at \$250,000.

Background: The Howard F. Curren Advanced Wastewater Treatment Plant is permitted to treat 96-MGD with a Type I two-stage, high rate (pure oxygen and fine bubble aeration) activated sludge biological nitrification/ denitrification domestic wastewater treatment plant. This plant is operated to discharge AWT, high-level disinfected and de-chlorinated effluent to Hillsborough Bay. Residuals generated by this facility can be heat dried to meet Class AA standards for distribution and marketing and can be dewatered for land application as a Class B residual. Currently annual average daily flows are 60 MGD and peak flows of 200 MGD.

The last master plan was completed in January 1989. The emphasis of this plan was to provide improvements to increase plant capacity while meeting new upcoming regulatory treatment requirements. Several of the improvements identified in this plan have been completed and the plant now has the capacity treat 96 MGD and a peak flow of 200 MGD. Based on current flow rates and estimated future flow rates, additional improvements to increase the capacity of the plant are not needed. Since the completion of the projects to increase plant capacity, the WWD has also completed several additional system improvements and equipment replacements to maintain system reliability and improve operating efficiency. The WWD has also completed studies for specific treatment processes to access and identify other improvements to maintain reliability and improve operating efficiency. However, there is a need to complete an overall master plan for the treatment plant to incorporate these studies, completed improvements, future improvements to maintain system reliability, improvements to address current and potential regulatory requirements, and improvements that will reduce the operating cost of the treatment plant.

A pre-submittal conference will be held at 10:00 a.m. Tuesday January 6, 2015 in the AWTP Maintenance Building Training Room, 2700 Maritime Drive, Tampa, FL 33619. The Only Site Visit/Walk-Through will follow the meeting. Firms must email names and companies represented for all attendees a minimum of 24 hours in advance to Richard.Birchmire@tampagov.net Miriam.vliet@tampagov.net and Elaine.Tait@tampagov.net to obtain security clearance. Attendance is not mandatory.

A link to Studies or additional material may be provided demandstar.com and at:

http://www.tampagov.net/dept_contract_administration/programs_and_services/architectural_engineering_construction_and_related_rfgs/index.asp . Unless otherwise posted, no further data, nor site visits, will be available before the deadline established for the submission of Letters-Of-Interest.

Questions may be directed to Jim Greiner, P.E., Contract Administration, City of Tampa, 4th Floor North, 306 E. Jackson Street, Tampa, Florida 33602; (813) 274-8598, or E-Mail Jim.Greiner@tampagov.net.

Firms desiring to provide these services to the City must submit **A Single Electronic File in Searchable PDF format, Smaller than 3MB**, that includes a Letter of Interest referring to **RFQ 15-D-00013**, Statement of Qualifications and any supplemental material allowing evaluation for further consideration based upon the following criteria/point system: Successful Comparable Project Experience, (40); Municipal Wastewater Treatment Plant Experience, (35); Workload and availability (5); Past performance/Low amount of City work (5); Standard Form #330 (or #254)(5); Planned WMBE/SLBE Solicitation & Utilization, Form MBD 10 & 20 (10 pts)..

The PDF file must be addressed to:

Brad L. Baird, P. E., Chairman, Consultants' Competitive Negotiation Committee,
City of Tampa – c/o CAD - 4th Floor North,
306 E. Jackson Street,
Tampa, Florida 33602, and

E-Mailed to

ContractAdministration@tampagov.net

BEFORE 2 P.M.,

Thursday, January 22, 2015.

Submissions received on the day of the deadline may not be acknowledged by return-e-mail before the deadline.



Instructions for completing The Sub-(Contractors/Consultants/ Suppliers) Solicited Form (Form MBD-10)

This form must be submitted with all bids or proposals. All subcontractors (regardless of ownership or size) solicited and subcontractors from whom unsolicited quotations were received must be included on this form. The instructions that follow correspond to the headings on the form required to be completed. Note: Ability or desire to self-perform all work shall not exempt the prime from Good Faith Efforts when Goal has been established.

- **Contract No.** This is the number assigned by the City of Tampa for the bid or proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business.
- **Address.** The physical address of your business.
- **Federal ID.FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Firms were contacted/solicited for this contract.** Checking the box indicates that a pre-determined Subcontract Goal was not set by the City resulting in your business not using subcontractors and will self-perform all work. If during the performance of the contract you employ subcontractors, the City must pre-approve subcontractors. Use of the “Sub-(Contractors/Consultants/Suppliers) Payments” form must be submitted with your invoices. Note: Certified SLBE or WMBE firms bidding as Primes are not exempt from outreach and solicitation of subcontractors.
- **No Firms were contacted because.** Provide brief explanation why no firms were contacted/solicited.
- **See attached documents.** Check box, if after you have completed the DMI Form in its entirety, you are providing any additional documentation relating to the form. All DMI data not submitted on the MBD Form-10 must be in the same format and have all requested data from MBD Form-10 included.

The following instructions are for information of any and all subcontractors solicited.

- **“S” = SLBE, “W” = WMBE.** Enter “S” for firms Certified by the City as Small Local Business Enterprises and/or “W” for firms Certified by the City as Women/Minority Business Enterprise.
- **Federal ID.FIN.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification of the subcontractor.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Type of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business.
- **Trade, Services, or Materials** Indicate the trade, service, or material provided by the subcontractor. NIGP codes are listed at top section of document.
- **Contact Method L=letter, F=fax, E=Email, P=Phone.** Indicate with letter the method of soliciting for bid.
- **Quote or Resp. (response) Rec’d (received) Y/N.** Indicate “Y” Yes if you received a quotation or if you received a response to your solicitation. Indicate “N” No if you received no response to your solicitation from the subcontractor.

If any additional information is required or you have any questions, you may call the Minority Business Development Office at (813) 274-5522.



Page 4 of 4DMI – Solicited/Utilized

Instructions for completing The Sub-(Contractors/Consultants/ Suppliers) to be Utilized Form (Form MBD-20)

This form must be submitted with all bids or proposals. All subcontractors projected to be utilized must be included on this form.

- **Contract No.** This is the number assigned by the City of Tampa for the bid or proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business.
- **Address.** The physical address of your business.
- **Federal ID.FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Subcontracting (of any kind) will be performed on this contract.** Checking box indicates your business will not use subcontractors when no Subcontract Goal has been set by the City, but will self-perform all work. When subcontractors are utilized during the performance of the contract, the “Sub-(Contractors/Consultants/Suppliers) Payments” form must be submitted with your invoices. Note: Certified SLBE or WMBE firms bidding as Primes are not exempt from outreach and solicitation of subcontractors.
- **See attached documents.** Check if you have provided any additional documentation relating to the utilization of subcontractors.
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The following instructions are for information of Any and All subcontractors to be utilized.

- **Federal ID.FIN.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification of the subcontractor.
- **“S” = SLBE, “W” = WMBE.** Enter “S” for firms Certified by the City as Small Local Business Enterprises and/or “W” for firms Certified by the City as Women/Minority Business Enterprise.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Type of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business.
- **Trade, Services, or Materials (NIGP code if Known)** Indicate the trade, service, or material provided by the subcontractor. NIGP codes are available at <http://www.tampagov.net/mbd>.
- **Amount of Quote, Letters of Intent** (required for both SLBEs and WMBEs)
- **Percent of Work/Contract.** Indicate the percent of the total contract price the subcontract(s) represent.
- **Total Subcontract/Supplier Utilization.** – Provide total dollar amount of all subcontractors/suppliers projected to be used for the contract. (Dollar amounts may not apply to CCNA proposals.)
- **Total SLBE Utilization.** Provide total dollar amount for all projected SLBE subcontractors/Suppliers used for this contract. (Dollar amounts may not apply to CCNA proposals.)
- **Total WMBE Utilization.** Provide total dollar amount for all projected WMBE subcontractors/Suppliers used for this contract. (Dollar amounts may not apply to CCNA proposals.)
- **Percent SLBE Utilization.** Total amount allocated to SLBEs divided by the total bid amount. (Dollar amounts may not apply to CCNA proposals.)
- **Percent WMBE Utilization.** Total amount allocated to WMBEs divided by the total bid/proposal amount. (Dollar amounts may not apply to CCNA proposals.)

If any additional information is required or you have any questions, you may call the Minority Business Development Office at (813) 274-5522.