

**City of Tampa
Human Rights Board
Meeting Minutes
March 13, 2018**

The City of Tampa Human Rights Board held its quarterly meeting on Tuesday, March 13, 2018, at 8:30 a.m., at the Development Services Center, 1400 N. Boulevard, 3rd floor SE conference room, Tampa, FL 33607.

MEMBERS IN ATTENDANCE

Anthony Carswell
Parker Homans

Janet MacNealy
John Perry

Ashley Roberts

MEMBERS ABSENT

Sylvia Hubbard

Anna Ramos

CITY OF TAMPA REPRESENTATIVES IN ATTENDANCE

Betina Baron
Shakayla Birch

Rebecca Cortes
Adriana Escander

Patricia Newton

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:33 a.m. by Chairman, Anthony Carswell who then made roll call.

PUBLIC COMMENTS

None at this time.

APPROVAL OF MINUTES (December 12, 2017)

The minutes for December 12, 2017, were reviewed by the members present. A **motion** was made by J. MacNealy, **seconded** by J. Perry, to accept the minutes as presented, and the **motion passed** unanimously.

REGULAR REPORTS

Supervisor's Report

The U.S. Department of Housing and Urban Development (HUD) contract ends on June 30, 2018, and the annual HUD Performance Assessment Review is scheduled from August 13-16, 2018. P. Newton stated that the HUD fiscal year contract period begins on July 1st and ends on June 30th. With regard to case inventory statistics for FY2018, the housing contract was met with 13 case resolutions.

The Board was informed about the following upcoming Fair Housing events in celebration of Fair Housing Month, the 50th Anniversary of the Fair Housing Act and in remembrance of the slain Civil Rights Leader, Dr. Martin Luther King, Jr.:

- 1) Staff will attend the Palm Beach County Office of Equal Opportunity Fair Housing Summit from April 9-12, 2018, in W. Palm Beach, FL, and on April 13, 2018, the City of Orlando Office of Human Relations Fair Housing Workshop in Orlando, FL.
- 2) On April 20, 2018, the 15th Annual Fair Housing Symposium will be held from 8:30 a.m. to 2 p.m. at the Pinellas Realtor Organization in Clearwater, FL. One of the speakers is Bernie Kleine, formerly a priest and now an award winning civil rights photographer.

EEOC contract year is consistent with the City of Tampa's fiscal year period from October 1 through September 30; and the EEOC contract was met with 11 case resolutions. In regard to training, the Assistant City Attorney, J. Vaske, and the TOHR staff will attend the U.S. Equal Employment Opportunity Commission's (EEOC) regional training in Orlando, FL on May 1st and 2nd.

P. Newton reported that an extern student from Cooley Law School will join the Tampa Office of Human Rights (TOHR) to help with the intake of complaints in employment, housing and public accommodations. The third-year law student will work from May 7, 2018 to August 10, 2018.

At the request of the Board Chair, P. Newton agreed to keep the Board's webpage current and the Board agreed to submit a mission statement to be reviewed and approved by V. McCleary, T. Snelling and legal. The Chairman made a suggestion to show the heading as Mission Statement. A **motion** was made by Parker Homans, **seconded** by Anna Ramos, to change the first sentence to read, "The mission of the HRB". The Chairman asked the members to submit another statement by September 2018.

Copies of the revised 2018 meeting calendar were distributed.

NEW BUSINESS

Investigator S. Birch presented a PowerPoint Training on Fair Employment Practices 101. S. Birch's PowerPoint covered topics about protected categories under Chapter 12; common employment issues; areas not covered under the employment laws; the role of investigators; the role of the HRB and more. (See attached)

NEXT MEETING

The next meeting has been scheduled for Tuesday, June 12, 2018, at 8:30 a.m. at the Development Services Center, 1400 N. Boulevard, 3rd Floor SE Conference Room, Tampa, FL 33607.

ADJOURNMENT

A **motion** to adjourn the meeting was made by J. MacNealy, **seconded** by A. Ramos, and the **motion passed** unanimously. The meeting ended at 9:25 a.m.

Respectfully submitted.