

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
January 7, 2014

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Pat Cuervo, Chair; Bert Garcia, Vice Chair; Dr. Robert Chunn; Susan Collins; and Eric Müller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Michael Martinez and Kathy Razzano

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:35 p.m. on January 7, 2013.

II. Tampa Police Department Update

No report for the month. Monthly Incident Summary provided to Committee.

III. Approval of Minutes, November 5, 2013

Copies of the minutes from the November 5, 2013 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Dr. Chunn made a motion to approve the minutes of November 5, 2013. Mr. Müller seconded the motion and it passed unanimously.

IV. Project Update Report

Grady: Crews are working on the remaining two blocks. Street is completely passable and should be complete in February. Palm trees are currently in short supply and will be planted towards end of the project. All Grady property owners' problems have been resolved except for two minor issues.

Lois: Original construction schedule had the utilities going in ground in three passes along the corridor. Now all in-ground construction will be done at same time, so construction will last longer in each area, but will not be repeated to this extent once that area's infrastructure is installed. Some claims have been filed with the City for loss of business. Crews are working

on Saturdays and evenings. The staging area for the project will be an area on Thatcher, off of Hubert after Woodruff is complete with Grady.

Community Markers: Working on construction details for the signs for best cost and maintenance.

Facade Grant: Facade report with projects approved to date was distributed. Additionally, two more projects are going through the approval process. The roadway construction is creating more interest in the program.

V. FY13 Qtr. IV Financial Report

4th Quarter for Fiscal Year 2013 was distributed.

- Year-end balance was \$841,228.
- Interest balance is \$289,701, reserved for when budget revenue may become a concern.
- Eventually may need to reallocate funds to the Facade Program if it continues to gain momentum.
- Hoping that affordable housing may become an attractive option for developers again as the economy recovers, for the CRA owned land.

VI. Drew Park Advisory Committee Appointment Process

CAC members Bert Garcia, Travis Allred, and Randy Coen have expiring terms and have applied for a second term. Chair Cuervo has reached her term limit. Three non-committee members have submitted applications.

The CRA Board will make the appointments at the January 16 CRA Board meeting and the new members will start at the February CAC meeting.

VII. Discussion / Questions

VIII. Announcements

Dr. Chunn announced that HCC has issued an invitation for development of an amateur sports facility on the current site of the tennis complex. The tennis complex would be relocated to the area formerly known as the WT Edwards Service Center. A number of developers have expressed interest in developing an amateur sports complex. Dr. Chunn will provide monthly updates as projects progress.

Yankees spring training facility will remain in Tampa. The Minor Leagues were discussing a potential move out of the area.

Presentation by the CAC to Chair Cuervo for her dedication and four years of service.

IX. Public Comment

Meeting adjourned at 6:10 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

**Meeting Minutes
February 4, 2014**

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard**

Attendees

Committee Members: Bert Garcia, Chair; Maritza Astorquiza; Dr. Robert Chunn; Randy Coen; and Michael Martinez

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Dan Rose, Vicki Gibson, Kathy Razzano, Cindy Simonds, Doris Tavares, Juan Antonio Rivera

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:32 p.m. on February 4, 2014.

New CAC member Michael Martinez was introduced. Mr. Martinez is the owner of 3M Enterprises on Lois Avenue.

II. Tampa Police Department Update

Monthly Incident Summary provided to Committee and an update on the Nuisance Abatement Board's actions concerning Flashdancers.

III. Approval of Minutes, January 7, 2014

Copies of the minutes from the January 7, 2014 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Dr. Chunn made a motion to approve the minutes of January 7, 2014. Ms. Astorquiza seconded the motion and it passed unanimously.

IV. Election of Chair and Vice Chair

Ms. Astorquiza nominated Bert Garcia for the position of Chair. Dr. Chunn seconded the nomination. Being no additional nominations, Mr. Garcia was unanimously elected as Chair of the Drew Park Community Advisory Committee.

Mr. Garcia nominated George Adams Jr. for the position of Vice Chair. Mr. Coen seconded the nomination. Being no additional nominations, Mr. Adams was unanimously elected as Vice Chair of the Drew Park Community Advisory Committee.

V. Project Update Report

Grady: Contractor is still expecting to be finished by the end of February. Palm trees may not be on time due to shortage at nurseries.

Lois: The original schedule of the project had the work starting at Hillsborough Avenue and moving in two-block segments down Lois towards Tampa Bay Boulevard. Once the first three blocks, starting at Hillsborough, are complete, the project work will jump to begin at the intersection of Lois and MLK.

The contractor has technically maintained access for businesses on Lois, but due to the torn up infrastructure, dust, and equipment, access to the businesses has not been a very attractive option for clients. Some businesses have filed claims with the City's Risk Management Division and there is a process to handle claims for loss of business.

Bus Shelters: Lois Avenue project includes four fully upgraded bus shelter assemblages which had previously been presented with covered shelters, benches, bike racks, etc. The shelter upgrades are being paid for by the TIF, as requested by the CAC and subsequently included in the bid documents. Cost sharing for the shelters has been proposed to HART and is being explored. HART had proposed one standard shelter at Lois and Woodlawn. Ms. Fenton will follow up with HART to find out how many of their standard shelters they had budgeted originally for Lois, and therefore how much is their contribution to the overall cost of the shelters.

- Is there an option for the CAC to change out upgraded shelter assemblies for more of the standard HART shelters?

Community Markers: Working on construction details for the markers for best cost and maintenance.

Facade Grant: The CRA Board recently approved Kathy Razzano's application for her property on Lois.

Facade Underwriting Committee Representative: Pat Cuervo had previously served as the representative and Eric Mueller was the backup representative. Ms. Astorquiza moved that Mr. Mueller will be the primary representative. Motion seconded by Mr. Coen and passed unanimously. Mr. Martinez will serve as the backup.

HCC Projects: Dr. Chunn reported on HCC development activities. HCC is investigating what interest the private sector may have in developing the "Front Yard", thirteen acres located along Dale Mabry. HCC issued an Invitation to Negotiate for the development of an amateur sports facility and submittals are due by February 19, 2014. A similar Invitation had been issued in the past and HCC did not move forward at that time.

VI. Discussion / Questions

Discussion regarding the Façade program and “decorative” fencing:

- The Façade Program grant can be used to remove, upgrade a fence from chain link, or add a new non-chain link fence.
- Fences are eligible for the program if done as part of an upgrade to the façade of the building.
 - Is there a way to support the smaller aesthetic projects to the property itself, and not always have it tied to a more costly building improvement?
 - Maybe consider language that allows “improvements to a property that benefit the community” such as fencing, dumpster enclosures, landscaping, etc... facing the right of way.
 - There are a lot of properties that would help the look of the neighborhood if their fences were improved, or even added to the property.
- Staff will follow up with draft language for consideration. Changes to the Program would require approval by the CRA Board.

The painted, dashed lines will be done at the time that FDOT does the work to the intersection of MLK and Dale Mabry.

There is concern regarding the placement of the stop signs for east bound traffic on side streets coming into Dale Mabry. The stop signs are placed after the sidewalks and may jeopardize the safety of pedestrians.

There is a ditch at the Shell Station at Dale Mabry that may create a hazard for vehicles driving onto the right of way in that area.

VII. Announcements

Presentation by the CAC to Chair Cuervo for her dedication and four years of service.

VIII. Public Comment

Question regarding the junk yard at the corner of Alva and Grady. Ms. Fenton responded that they are a grandfathered business, but that she was trying to reopen the issue of fencing to block the view.

Ms. Fenton will follow up with business regarding timing of construction in the area of Cayuga and Osborne.

Ms. Fenton assured that all side streets surrounding the Grady Ave project will be restored.

Ms. Fenton announced that Positive Printing in Drew Park printed our latest newsletter.

Meeting adjourned at 6:21 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

**Meeting Minutes
March 4, 2014**

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard**

Attendees

Committee Members: Bert Garcia, Chair; George Adams, Vice-Chair; Dr. Robert Chunn; Randy Coen; Susan Collins; Michael Martinez, and Eric Mueller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Buddy Simonds, Cindy Simonds, Alfred Poole, and Susan Poole

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:33 p.m. on March 4, 2014.

II. Tampa Police Department Update

Officer Sabina presented the monthly report.

- Reduction in crime trend continues.
- The Bike Patrol is mostly out in the afternoons.
- TPD has been stopping bicycle riders during the evening hours for lack of reflectors, focusing on safety.

III. Approval of Minutes, February 4, 2014

Copies of the minutes from the February 4, 2014 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of February 4, 2014. Dr. Chunn seconded the motion and it passed unanimously.

IV. Façade Grant Program Funding/Reprogramming

Ms. Fenton reported that the Façade Program has a balance of approximately \$68,000 and that there are two applications working through the process. Based on the interest of Grady businesses now that the street project is winding down, more funding will be needed if want to continue the program. Recommending that the following funds to be moved to the Façade Program to accommodate two-four applications depending on scope:

- \$30,000 from Economic Development and Affordable Housing
- \$45,000 from Law Enforcement Services

If there is an increase in the number of applications, Drew Park could move to a cycle application period similar to the Ybor City CRA.

The money in the Land Assemblage line item was used when the CRA acquired land on Hubert for an affordable workforce housing development, before the downturn in the economy. It is hoped the opportunity to develop the housing will be in the near future. If not, this could be a source of funding for other programs.

There are excess funds in the Law Enforcement Services category. If police operations require additional funding beyond the remaining balance, money can be transferred back in as needed.

Mr. Mueller stated that the focus of the funding should be more on upgrades vs. obsolescence/neglect.

Mr. Adams made a motion to approve moving \$30,000 from Economic Development and Affordable Housing and \$45,000 from Law Enforcement Services into the Façade Program. Mr. Martinez seconded the motion and it passed unanimously.

V. Project Update Report

Grady: Grady is completely paved, sidewalks in, sod installed, and the palm trees are on order. Final project costs will be available in 30-60 days. Any savings from the committed TIF funds will go back to the TIF.

Lois:

- South and Crest intersection is open, starting to pave, and curb and sidewalks are in.
- Osborne now has barricades.
- MLK to Ohio has heavy construction and access is for local traffic only for approximately the next month.

Ms. Poole stated they noticed rats in the area since the construction started in the MLK area.

Community Markers: All pieces to the design are in place and will present at the next meeting.

HCC Projects: Dr. Chunn reported on HCC development activities.

- The Invitation for brokerage services for the “front door” property closed last Friday (February 28) due to addendums. Three submissions were received.
- One submission was made for the amateur sports complex on the ten acres currently used as the tennis facility.
- First reviews are March 7 and will be open for public review at that time.

VI. FY14 Qtr. I Financial Report

Ms. Fenton presented the Quarterly Financial Report for October 1 – December 31, 2013 and copies were provided. The figures have changed very little since the end of FY13 report.

VII. Discussion/Questions

VIII. Announcements

Mr. Empanada is open for business at their new facility on South Ave.

IX. Public Comment

Ms. Poole mentioned that the water pumps running at Kentucky are very loud and run all night long. Ms. Fenton will alert the contractor so the problem can be fixed.

Meeting adjourned at 6:12 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

**Meeting Minutes
May 6, 2014**

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard**

Attendees

- Committee Members:** Bert Garcia, Chair; George Adams, Vice-Chair; Maritza Astorquiza; Dr. Robert Chunn; Randy Coen; Susan Collins; and Michael Martinez
- City of Tampa Staff:** Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
David Conner, David Conner & Associates
- Others:** Kathy Razzano, Candy Serrano, Antonio Serrano, and Audrey Perez

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:33 p.m. on May 6, 2014.

II. Tampa Police Department Update

Officer Sabina presented the monthly report.

- One instance of vandalism and the perpetrator was caught
- Traffic issues in and around the Lois construction

III. Approval of Minutes, March 4, 2014

Copies of the minutes from the March 4, 2014 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of March 4, 2014. Dr. Chunn seconded the motion and it passed unanimously.

IV. FY14/FY15 Budgets

Ms. Fenton presented the current FY14 and proposed FY15 budgets. The FY14 balances reflect the total balances of all years in the new “collapsed” budget format.

- Preliminary projected FY15 revenue is \$384,955 based off of last year until final figures are received from the County.

- The CRA is entering its 11th year and therefore the percent of property tax revenues taken from the county share are reduced for the remaining 20 years. It is hoped the slight decrease will be offset by increase in property values.

The proposed FY15 budget is very similar to Fy14.

- \$145,000 is allocated for administration and \$239,955 is allocated for Infrastructure Improvements.
- \$1,000 was added to Administration for operational support costs which had not been in the budgets for the past several years.
- The amount in Administration covers the majority of salary/benefit costs for Jeanette Fenton, and portions of Michelle Van Loan, administrative support staff, and the Economic Opportunity Administrator.

Ms. Fenton will report back to the CAC as updated numbers are available.

Mr. Coen made a motion to approve the preliminary FY15 budget as presented. Mr. Martinez seconded the motion and it passed unanimously.

FY15 Budget Priorities

Ms. Fenton explained that the CRA Board requested each CAC Chair bring the Board their respective budget priorities at the May 10 CRA Board meeting.

After discussion, it was agreed that the Drew Park CAC budget priorities focused on safety issues, maintenance of infrastructure such as ditches and sidewalks, and the beautification projects.

Ms. Fenton mentioned that TPD is also working on another Drew Park adult use safety initiative for future implementation.

Ms. Astorquiza requested that the previous list of sidewalk installation requests be reviewed for additional proposed work.

V. Project Update Report

Grady: Grady is complete and looks wonderful. All the palms have been planted and will look like typical palm trees in about 6 months.

Ms. Fenton thanked all the participants who have contributed over the years to the success of the Grady road project.

Lois:

- Projected to be completed Summer 2015.
- Towards the end of May, the Lois and MLK intersection will be shut down for 4-6 weeks for construction.
- All signalization on Lois will remain as before with the exception of the blinking light at Cayuga being removed.

Community Markers: Mr. Conner provided an overview of design changes based on actual construction and maintenance of the markers. The proposed markers will be constructed of aluminum, powder coated and a clear coat. The propeller and letters will be installed on top of

the main structure. These markers are 10' tall and will be placed 30' from the drive lane.

Future markers at Hillsborough and Lois, Dale Mabry and Tampa Bay Boulevard will be the larger markers.

Next steps: official approval of design and placement by FDOT, then go out for bid.

Ms. Astorquiza made a motion to accept the design and move forward with FDOT approval and bidding process. Mr. Martinez seconded the motion and it passed unanimously.

HCC Projects: Dr. Chunn reported on HCC development activities.

- Amateur Sports Complex: West Shore Alliance (WSA) answered the Invitation to Negotiate. WSA is currently in discussions with Good Sports Enterprises Global to develop a Good Sports Village comprised of a field house and hotel. Once these two entities work out their details, they will begin discussions with HCC.
- Front Yard Development: Committee did a selection of brokerage firm, with assistance from a consultant, and their recommendation is awaiting action by HCC President. Also waiting on confirmation of precise acreage of developable land.
- Most of the current work is due diligence.

VI. Aviation Authority Zoning/Land Use Proposed Changes

Ms. Fenton reported that the Aviation Authority will be seeking some land use changes to their properties at Hillsborough and Air Cargo Road, and also for some parcels outside of the CRA. They are hoping to present the changes in August/September. The Aviation Authority will be working this summer on stakeholder engagement.

VII. Discussion/Questions

Ms. Astorquiza mentioned the ditch at the Shell station at Dale Mabry presents a safety issue when it is filled with rain and not visible. Ms. Fenton had previously reported this issue and will follow up.

Ms. Astorquiza inquired about the timing of the stripes for lane alignment across Dale Mabry at MLK. She also requested the contact information for FDOT.

Mr. Martinez expressed concerns, as did the rest of the CAC, regarding the two-way stop signs at several intersections along Grady. Ms. Fenton had previously submitted a request for all of them to be four-way stops and will follow up.

The new crosswalk markings are also confusing drivers at these intersections.

Ms. Astorquiza inquired about the issue of fencing/screening (non-decorative). Seeking a "screening" definition, that screening is allowed. Ms. Fenton stated that she is meeting with the other two CRA Managers to discuss and will bring back the issue at the next meeting.

VIII. Announcements

Letters are going out to all the property owners along Grady regarding the Façade Program.

IX. Public Comment

Ms. Razzano inquired about the status of the house at 3916 Alva. Ms. Fenton stated the house is in the Code Enforcement process and that she has also put a call into the realty company that owns it.

Ms. Perez thanked the CAC and was appreciative of the assistance her company received from the Façade Program.

Meeting adjourned at 6:24 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

Meeting Minutes
June 3, 2014

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Bert Garcia, Chair; George Adams, Vice-Chair; Maritza Astorquiza; Dr. Robert Chunn; Randy Coen; Susan Collins; and Michael Martinez

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Dan Scheffey, Cindy Simonds, and Frank Simonds

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on June 3, 2014.

II. Tampa Police Department Update

Officer Mogilewicz presented the monthly report and there were no unusual items to note.

III. Approval of Minutes, May 6, 2014

Copies of the minutes from the May 6, 2014 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of May 6, 2014. Mr. Martinez seconded the motion and it passed unanimously.

IV. Project Update Report

Grady: Ms. Fenton resubmitted request for the 4-way stop signs on Grady. Transportation Division denied request due to the locations not meeting warrants in engineering manual. Due to concerns over the confusion caused by the pedestrian pavement markings, east/west traffic is assuming a stop sign, and increased traffic over next 18 months from Lois construction, one option is to bring it to the attention of the CRA Board.

Lois:

- Paving is complete southbound to Osborne.
- Intersection with MLK closed until late June/early July.
- Design challenge at Lois/Cayuga due to usage by adjacent property owners.
- Utility work starting at the SW corner of Dale Mabry and Tampa Bay Blvd. will affect Tampa Bay Blvd. up to Lois Ave.

Community Markers: Mr. Conner is preparing a draft application which will come back to the CAC. If it is approved by FDOT, then it becomes a legal agreement between the City and FDOT.

HCC Projects: Dr. Chunn reported on HCC development activities.

- Invitation to Negotiate: Westshore Alliance was the sole responder and they are currently working with Good Sports and the Tampa Sports Authority to flesh out the details.

Facade Program: Ms. Van Loan provided status regarding grants currently under construction: Car Promotion and Mercedes Automotive, both on South Ave, and the landscaping and roof work to small restaurant on Hubert. There has been a big increase in interest along Grady Avenue now that the construction is complete.

Property Screening/Fencing:

- Ms. Fenton provided a handout addressing potential program elements and issues.
- Fencing is not provided for in the Façade Program as a standalone improvement, and there maybe property owners who need the fencing without the building improvements.
- Program should address fencing above and beyond code requirements and chain-link should not be included.
- Two categories of roadways, arterial/collectors and local roads.
- There should be a cap to the grant amount.
- Should not promote fencing of entire site, so that some of the building remains visible.

Concerns:

- Enables poor behavior.
- Collection of trash in screened in back yard could not be addressed by Code Enforcement.
- Security concerns.
- Encourages proliferation of fences along our commercial areas.

Discussion:

- Is there any liability on the City's part if a grant contributes to the erecting of a fence and there is damage to the property behind the fence?
- Proposal seems to go against the original aim of the façade program to improve appearance of the community.
- What about maintenance issues of the fence itself if built on properties to hide poor maintenance of the property. Should we be supporting property owners without a history of being responsible?
- Every submittal will be subjective, as beauty is in the eye of the beholder.
 - How do you judge without other improvements to the property like the existing program provides?
- Should only support permanent fence, concern about durability of PVC fence.
- Concern about fence not being maintained over time and simply becomes a different

eyesore than the original one behind the fence.

- It is a way to keep areas that do not look so nice from having a negative aesthetic impact on the rest of the area.
- Would help provide definition for “decorative” fence.
- Consider better definition, wood/stockade fence.
- On the positive side, by having a program we can influence the outcome: type of fence, color, etc....
- Ybor had a driveway program at one time. Maybe we can look at businesses and their driveways.
- Lack of actual drive aisles causes a lot of problems.
- Anything we can do to encourage improvement.

Next Steps:

- Inquiry with Legal Department
- Managing the program, criteria for judging projects

V. Discussion/Questions

3916 W. Alva semi-constructed house: The issue has gone to the Code Enforcement Board and, as long as the structure is secured and considered safe, they cannot act for reasons of community concerns. Legal department is working on an ordinance to try and address the issue of partially built buildings. Ms. Fenton has been attempting to contact the property owner directly, but has run into a dead-end after speaking with the registered agent for the property.

VI. Announcements

The CAC will not meet in July.

Ms. Astorquiza: Heroes’ Luncheon was an awesome event. 11 participating agencies in Hillsborough County, each selecting a hero. Sykes gives out scholarships to children of fallen officers. TIA was very supportive of the entire event.

VII. Public Comment

Question regarding a recent article about the post office not delivering mail due to new mailboxes being installed too far from edge of pavement due to added sidewalks. Ms. Fenton will follow up.

Meeting adjourned at 6:34 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

**Meeting Minutes
August 5, 2014**

**Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard**

Attendees

Committee Members: Bert Garcia, Chair; George Adams, Vice-Chair; Maritza Astorquiza; Dr. Robert Chunn; Randy Coen; Susan Collins; and Michael Martinez

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
James Jackson Jr., City Architect
Frank Woodward, Project Coordinator

Others: Dennis Cole and Kathy Razzano

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on August 5, 2014.

II. Tampa Police Department Update

The monthly report was distributed and there were no unusual items to note.

III. Approval of Minutes, June 3, 2014

Copies of the minutes from the June 3, 2014 meeting were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Coen made a motion to approve the minutes of June 3, 2014. Mr. Martinez seconded the motion and it passed unanimously.

IV. Approval of Community Markers' Locations

Ms. Fenton provided an overview of the proposed locations at each of the four local streets at Dale Mabry as shown on the handout maps.

Discussion:

- The utilities in the Right of way are making placement closer to the street difficult.
- Map shows two locations at each intersection, the preferred location closest to

street and an alternative that will meet all FDOT requirements.

- Lights had been discussed by the CAC but due to concerns regarding maintenance and vandalism, were not included.
- Preference for uniformity of distance, as seen by the southbound drivers.
- Just show preferred location on the application, and be prepared for the alternative location if rejected by FDOT.
- Make sure plans show the dimension from the outside pavement stripe to the marker location.
- The larger gateway features for Lois, Tampa Bay Boulevard, etc... will be next phase.

Per the CAC, submit application with as much uniformity of distance from Dale Mabry as utilities allow and show only the preferred location on the application to FDOT.

V. Approval of Lois Avenue Lighting Option

Ms. Fenton and Mr. James Jackson provided an overview of the bid results for the two lighting options and the approximately \$51,000 difference in cost. Lighting footprint is the same between the two lights; the difference is strictly aesthetics. If the Leo option is chosen, then the additional cost would have to come from the TIF, if the project does not see additional savings in other areas.

Discussion:

- Lois will be our signature road through the community; therefore the upgrade in cost for the better looking light is worth it.
- If spending \$250,000 to have attractive lights to start with, then should go with the best option.

Ms. Astorquiza moved to go with the Leo light and expend up to an additional \$52,679.80 as needed from TIF. Mr. Coen seconded the motion and it passed unanimously.

VI. Project Update Report

Grady: Ms. Fenton announced the 4-way stop signs on Grady will be installed, but no timeline for that has been received yet. Some minor right of way issues along Grady are being resolved with Contract Administration and Stormwater.

Lois:

- Drew Park sidewalk stamp design implementation:
 - So far the sample imprints are not clean and as precise as hoped. If a good solution isn't found, will revert to plain sidewalks.
- Contract completion date is July 2015 and contractor is currently ahead of schedule.
- MLK intersection should be opening up within days and in time for first Buccaneer's home game.

FY15 Final Budget:

Ms. Fenton provided additional details on the FY15 budget. \$362,000 already approved for the FY15 budget. The Drew Park TIF is now in its 11th year and the inter-local agreement with Hillsborough County states that the County will retain 20% beginning in year 11. Drew Park revenues did increase for 2015 to \$402,000, but not enough the

cover the increase in sharing with the County.

Budget presentation to CRA Board will be at the August 21 meeting and then go for approval at the September 11 CRA Board meeting.

HCC Projects: Dr. Chunn reported on HCC development activities.

- The HCC President and Board are interested in developing the 9 acres close to Dale Mabry, currently used as tennis courts. HCC does not feel that managing tennis courts is the best use of their resources and time.
- Invitation To Negotiate (ITN): Westshore Alliance submitted a proposal, and Good Sports allied with Westshore Alliance after the submission. The two groups reconciled the original proposal with the vision of Good Sports.
- Good Sports would like to create a Good Sports Village, complete with a hotel and field house aimed at amateur sports, primarily youth.
 - 110,000 – 150,000 sf field house
 - 120 bed hotel
 - 8-10 tennis courts
- HCC is currently reviewing.
- Any development will be handled through the private entities, not HCC. Good Sports does want to be good to the community.
- HCC will not select a broker for the “front yard” development along Dale Mabry until a decision is reached on the sports complex proposal.
- Assuming any private development on HCC property will pay property taxes.
 - Property appraiser has a strict interpretation on profit-making entities, on tax-exempt property, paying taxes. For example, there are stores at the airport and at the stadium that pay taxes.

Discussion:

- Drew Park businesses would like to see a vendor program/targeted objectives by our largest stakeholders and neighbors, HCC and TIA.
 - Dr. Chunn: There will be public hearings during the process and that will be a good time to bring up these issues.
 - Lavandera Electric is doing the lighting for the Lois project.
 - The CRA uses Drew Park printers for the newsletter.

Property Screening/Fencing: At the last meeting there was a question about City liability in the event that illegal activity occurs behind a fence erected with CRA program assistance. Ms. Fenton reported back that the City’s legal department did not feel there were legal concerns regarding a publically supported fence program/policy.

Ms. Astorquiza moved that staff move forward with developing a draft fence/screening program for review and discussion by the CAC. Mr. Martinez seconded the motion and it passed unanimously.

VII. Discussion/Questions

VIII. Announcements

IX. Public Comment

Mr. Dennis Cole introduced himself and his extensive interest and knowledge on the history of both Drew Field and MacDill Air Force Base. There is a lot of history in Drew Field and its role in the community, but very hard to find the documentation of it. He has been collecting oral histories. He expressed his appreciation to the Drew Park CRA/CAC and all that they are doing to recognize and connect to the history of the area.

- Mr. Garcia's building was the Officer's Club and next door was the Paymaster.
- Ms. Astorquiza's building was supposedly the General's home.
- There are Facebook pages for Drew Field and MacDill Air Force Base.
- Mr. Cole would be happy to come do a future presentation to the group with his artifacts.
- Mr. Cole is at the disposal of the committee to assist with the historical markers, or even historical themed play areas for kids.

Meeting adjourned at 6:50 PM.

**Drew Park Community Redevelopment Area
Advisory Committee**

[Meeting Notes](#)

September 8, 2014

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Maritza Astorquiza; Randy Coen; Susan Collins; and Michael Martinez

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist

Others: Ken Kessler, Kathy Razzano, and Jackie Toledo

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:30 p.m. on September 8, 2014. **Due to lack of a quorum, members met for discussion purposes only.**

II. Tampa Police Department Update

The monthly report was distributed and there were no unusual items to note.

The CAC requested which shifts the bicycle patrols were running on.

III. Approval of Minutes, August 5, 2014

Approval of minutes postponed to next meeting.

IV. Project Update Report

Lois: Project is still on schedule.

- MLK and Lois intersection is now open
- Lois still closed south of MLK and most intense work is at the intersection with Cayuga
- Concern regarding the dust has been brought to the contractor's attention
- Ms. Fenton is working with the contractor to order the pedestrian light poles and Lavendera, a Drew Park business, will be the lighting contractor

Community Markers:

Ms. Fenton reported that the final drawings were completed and being distributed for

internal review. Expect that the application will be submitted to FDOT in the next few weeks.

Property Screening/Fencing: Ms. Fenton distributed proposed criteria for a new fence/screening program. The handout will be sent to all CAC members for their review and feedback.

The CAC added a couple of clarifications to the criteria regarding type of materials and screening in front of a business.

The issue will be on the agenda for the next CAC meeting.

V. Discussion/Questions

Drew Park Civic Association: Ms. Fenton announced there would be a public meeting to begin discussions regarding an Association for Drew Park. The City would like for all areas to have one.

The first step will be to send out post cards to all addresses in Drew Park, inviting people to come to an informational meeting. It is expected the meeting will be held either the third or fourth week of October. Post cards will be bi-lingual and hope to also have signs posted in the community.

October DPCAC Meeting: The regularly scheduled meeting will be in the middle of the FRA Conference. Propose to move the meeting to October 14 if there are any items for approval.

VI. Announcements

FRA Annual Conference: Ms. Fenton had sent out information on the FRA conference in Miami the week of October 7. If any CAC member would like to attend, please let her know in next week or two.

VII. Public Comment

Ms. Jackie Toledo introduced herself as a candidate for City of Tampa City Council.

Mr. Ken Kessler introduced himself on behalf of Tommy Castellano, a candidate for City of Tampa City Council.

**Drew Park Community Redevelopment Area
Advisory Committee**

Minutes

November 5, 2014

Tampa Police District 1 Headquarters
3818 West Tampa Bay Boulevard

Attendees

Committee Members: Bert Garcia, Chair; George Adams Jr., Vice-Chair; Maritza Astorquiza; Dr. Chunn; Michael Martinez; and Eric Müller

City of Tampa Staff: Jeanette LaRussa Fenton, Urban Development Manager
Michelle Van Loan, Economic Development Specialist
Andrea Holmes, City of Tampa Intern

Others: Orlow Donaldson III, Marion Landers, and Dennis Skop

I. Opening Comments / Introductions

The regular meeting of the Drew Park Community Redevelopment Area Advisory Committee convened at 5:38 p.m. on November 5, 2014. Andrea Holmes was introduced as the Economic and Urban Development Intern.

II. Tampa Police Department Update

The monthly report was distributed and there were no unusual items to note.

Typical Breaking & Entering activity, including at the Stadium Café.

III. Approval of Minutes, August 5 and September 8, 2014

Copies of the Minutes from the August 5, 2014 and Meeting Notes from the September 8, 2014 meetings were previously distributed for members to read and additional copies were provided at the meeting.

Mr. Müller made a motion to approve the minutes of August 5 and Meeting Notes of September 8, 2014. Mr. Martinez seconded the motion and it passed unanimously.

IV. Project Update Report

Lois: Project is still on schedule.

- MLK and Lois intersection is now open
- Osborne is a little more open and accessible
- Alva is under complete reconstruction

- Landscaping will start in the next two months or so from Osborne to Hillsborough which will start to provide a sense of what the completed streetscape will look like.
- Pedestrian Lighting will most likely be completed all at once towards the end of the project.

Community Markers:

Ms. Fenton reported that she is waiting for one last City department review and then application will be forwarded to FDOT. FDOT reviews locally, and then the project is signed off on in Tallahassee. City Council will need to then approve the maintenance agreement with FDOT.

Hopefully complete by late spring, 2015.

HCC Projects:

Dr. Chunn reviewed the timeline to date.

HCC and development team have been going back and forth with questions and clarifications in negotiating terms of a proposed development.

The development would be a long-term lease development ranging from 2-25 years. The cost of the development will be borne by the development team, not HCC.

Property Screening/Fencing:

Proposed Fence program distributed to CAC via email and hard copies provided at meeting. The proposed program follows the criteria discussed among CAC members, and a fleshed out process is included.

Ms. Fenton reviewed the criteria and points of the program.

The proposed program will go before the CRA Board at their regular meeting on December 11. Ms. Astrorquiza will make the presentation on the program to the CRA Board on behalf of the CAC.

Ms. Astrorquiza made a motion to move the program to the CRA Board with a CAC recommendation for approval. Mr. Adams seconded the motion and it passed unanimously.

V. Discussion/Questions

Drew Park Civic Association: Ms. Fenton reported that the Community Partnerships & Neighborhood Engagement Division held the meeting and had approximately 30 Drew Park community members in attendance. The purpose of the meeting was to present to the community what their office can offer regarding the process and the benefits of having a recognized neighborhood association.

Mr. Garcia and Mr. Skop also attended the meeting.

Discussion focused on issues some of the residents had been experiencing:

- Dilapidated boat and trailer on Ohio, which will be demolished.
- Residents living amongst the industrial businesses dealing with truck traffic and parking issues.

- No decision yet to move forward with organizing an association.
- January 13, 2015 will be the next meeting to continue the discussion.

VI. Announcements

December CAC Meeting: There are no items for approval, so the meeting will not be held.

Staff will report back to the CAC the CRA Board Action on the Fence grant program.

CAC Member Recruitment: Ms. Fenton reviewed the term dates for the existing members. The deadline for applications is December 12 and then applications will go to Council on January 15, 2015.

VII. Public Comment

Ms. Fenton announced that the Hillsborough County Planning Commission honored the Tampa Façade Grant Program with an award for the impact the program has had on improving the quality of life in our communities.

Ms. Fenton congratulated Ms. Astorquiza on another very successful Conga Caliente Festival.

Flavors of West Tampa Festival will be this Saturday at McFarland Park, 10 am – 4 pm.

Once the Lois street enhancement project is complete, the next project will be the Tampa Bay Boulevard linear park project. Currently working with the airport on property control.

Ms. Fenton is also working with the airport for a pocket park on land they own on Virginia.

Meeting adjourned at 7:03.